

VAN WERT COUNTY REPUBLICAN PARTY

VAN WERT COUNTY

**JANUARY 1, 2016 TO DECEMBER 31, 2016
AGREED UPON PROCEDURES**



Dave Yost • Auditor of State

Executive Committee
Van Wert County Republican Party
P.O. Box 635
Van Wert, Ohio 45891

We have reviewed the *Independent Accountants' Report on Applying Agreed-Upon Procedures* of the Van Wert County Republican Party, prepared by Julian & Grube, Inc., for the period January 1, 2016 through December 31, 2016. Based upon this review, we have accepted this report in lieu of the audit required by Section 117.11, Revised Code.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Van Wert County Republican Party is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

May 4, 2017

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Julian & Grube, Inc.

Serving Ohio Local Governments

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INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Secretary of State of Ohio
Republican Executive Committee
Van Wert County
P.O. Box 635
Van Wert, Ohio 45891

We have performed the procedures enumerated below, with which the Republican Executive Committee (the Committee) agreed, solely to assist the Committee in evaluating its compliance with certain requirements included in Ohio Rev. Code Sections 3517.1012, 3517.13(X)(1), 2(b), (3)(a), and (4), 3517.17, and 3517.18, for the year ended December 31, 2016. The Committee is responsible for complying with these requirements. This agreed-upon procedures engagement was conducted in accordance with the American Institute of Certified Public Accountants' attestation standards and applicable attestation engagement standards included in the Comptroller General of the United States' *Government Auditing Standards*. The sufficiency of the procedures is solely the responsibility of the Committee. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Cash Receipts

1. We inquired of the Committee whether they deposited all gifts from corporations, labor organizations and all gifts restricted to operations into the same fund into which they deposit amounts received from the State Tax Commissioner. Management informed us they received no such gifts.
2. We did not foot each *Statement of Political Party Restricted Fund Deposits* Ohio Rev. Code 3517.17 requires (Deposit Form 31-CC), as it was not filed for 2016 due to no receipts being received in 2016.
3. We did not compare bank deposits reflected in 2016 restricted fund bank statements to total deposits recorded in Deposit Form 31-CC, as it was not filed for 2016.
4. We scanned the Committee's 2016 bank statements and noted they did not reflect four quarterly payments received from the State Tax Commissioner pursuant to Ohio Rev. Code 3517.17(A). The bank statements did not report four payments in the amount of \$0.25, \$16.68, \$9.71, and \$0.25. Additionally, the Deposit Form 31-CC did not report the same four quarterly payments as the form was not filed for 2016.
5. We scanned other 2016 receipts for evidence that a corporation or labor organization may have exceeded the \$10,000 annual gift limit Ohio Rev. Code 3517.13(X)(3)(a) imposes. We found no evidence that any corporation or labor organization exceeded this limit.

Cash Reconciliation

1. We recomputed the mathematical accuracy of the December 31, 2016 reconciliation for the bank account used for receipts and disbursements restricted pursuant to Ohio Rev. Code Section 3517.1012(A). We found no computational errors.
2. We agreed the bank balance on the reconciliation to the bank statement balance as of December 31, 2016. The balances agreed.
3. There were no reconciling items on the December 31, 2016 cash reconciliation.

Cash Disbursements

1. We did not foot each *Statement of Political Party Restricted Fund Disbursements* Ohio Rev. Code 3517.17 requires (Disbursement Form 31-M) as it was not filed for 2016 due to no disbursements being made in 2016.
2. We did not scan Disbursement Form 31-M, which Ohio Rev. Code 3517.13(X)(1) requires because it was not filed for 2016. We scanned the bank statements for 2016, and inquired of management whether they transferred any cash from the restricted fund to any other political party account into which contributions may be made or from which contributions or expenditures may be made. We found one instance where cash was transferred from the restricted account to another political party account in violation of Ohio Rev. Code 3517.13(X)(1). There was one transfer of \$300 from the restricted fund to an unrestricted fund. The unallowable transfer was reimbursed on March 21, 2017.
3. We did not compare the amounts on checks or other disbursements reflected in 2016 restricted fund bank statements to disbursement amounts reported on Disbursement Form 31-M, which was not filed for 2016 due to no disbursements being made in 2016.
4. For each disbursement on Disbursement Form 31-M filed for 2016, we did not trace the payee and amount to payee invoices and to the payee's name on cancelled checks as it was not filed for 2016 due to no disbursements being made in 2016.
5. We did not scan the payee for each 2016 disbursement for evidence that it might represent a contribution or campaign-related disbursement, both of which Ohio Rev. Code 3517.13(X)(2)(b) prohibit due to no disbursements being made in 2016.
6. We did not compare the signature on 2016 checks to the list dated 2016 of authorized signatories the Committee provided to us due to no disbursements being made in 2016.
7. We did not scan each 2016 restricted fund disbursement recorded on Form 31-M for evidence that it represented a transfer from the restricted fund to any other state or county political party, which Ohio Rev. Code 3517 (X)(4) prohibits, as it was not filed for 2016 due to no disbursements being made in 2016.
8. We did not compare the purpose of each disbursement listed on 2016 Disbursement Form 31-M to the purpose listed on the vendor invoice and to the purposes Ohio Rev. Code Section 3517.18 permits as it was not filed for 2016 due to no disbursements being made in 2016.

We were not engaged to, and did not examine each *Statement of Political Party Restricted Fund Deposits* and *Statement of Political Party Restricted Fund Disbursements* filed for 2016, the objective of which would have been to opine on compliance. Accordingly, we do not express an opinion. Had we performed additional procedures, other matters might have come to our attention that we would have reported to you.

This report is intended solely for the information and use of the Secretary of State of Ohio and for the Van Wert County Republican Executive Committee and is not intended to be and should not be used by anyone other than these specified parties.



Julian & Grube, Inc.
March 30, 2017



Dave Yost • Auditor of State

VAN WERT COUNTY REPUBLICAN PARTY

VAN WERT COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MAY 16, 2017**