

# **Anna Local School District**

## **Shelby County, Ohio**

### *Audited Financial Statements*

For the Fiscal Year Ended  
June 30, 2013





# Dave Yost • Auditor of State

Board of Education  
Anna Local School District  
PO Box 169  
Anna, Ohio 45302

We have reviewed the *Independent Auditor's Report* of the Anna Local School District, Shelby County, prepared by Rea & Associates, Inc., for the audit period July 1, 2012 through June 30, 2013. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Anna Local School District is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost  
Auditor of State

December 13, 2013

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**Anna Local School District**  
**Shelby County, Ohio**  
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November 5, 2013

The Board of Education  
Anna Local School District  
Shelby County, Ohio  
PO Box 169  
Anna, Ohio 45302

## INDEPENDENT AUDITOR'S REPORT

### *Report on the Financial Statements*

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Anna Local School District, Shelby County, Ohio (the District), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for preparing and fairly presenting these financial statements in accordance with the cash accounting basis Note 2 describes. This responsibility includes determining that the cash accounting basis is acceptable for the circumstances. Management is also responsible for designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the District's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Anna Local School District, Shelby County, Ohio, as of June 30, 2013, and the respective changes in cash financial position and the budgetary comparison for the General Fund thereof for the year then ended in accordance with the accounting basis described in Note 2.

***Accounting Basis***

Ohio Administrative Code § 117-2-03 (B) requires the District to prepare its annual financial report in accordance with accounting principles generally accepted in the United States of America. We draw attention to Note 2 of the financial statements, which describes the basis applied to these statements, which is a basis other than generally accepted accounting principles. We did not modify our opinion regarding this matter.

***Other Matters***

***Supplemental and Other Information***

We audited to opine on the District's financial statements that collectively comprise its basic financial statements. *Management's Discussion & Analysis* includes tables of net position, changes in net position, governmental activities and long-term debt. These tables provide additional analysis and are not a required part of the basic financial statements.

These tables are management's responsibility, and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected this information to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling this information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, these tables are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Other than the aforementioned procedures applied to the tables, we applied no procedures to any other information in Management's Discussion & Analysis, and we express no opinion or any other assurance on it.



***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 5, 2013, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Rea & Associates, Inc.*

Lima, Ohio

**Anna Local School District**  
**Shelby County, Ohio**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2013*

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This discussion and analysis of the Anna Local School District's (the "District") financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2013, within the limitations of the District's cash basis accounting. Readers should also review the basic financial statements and notes to enhance their understanding of the District's financial performance.

**Highlights**

Key highlights for fiscal year 2013 are as follows:

Net position of governmental activities decreased \$836,425, or 13 percent.

The District's receipts are primarily property and income taxes and unrestricted intergovernmental receipts and contributions, which accounted for about 83 percent of the total cash received during fiscal year 2013 of \$12,091,923. Program specific receipts in the form of charges for services and sales, and operating grants and contributions and capital grants and contributions accounted for \$1,910,034 or 16 percent of total revenues for fiscal year 2013. The other 1 percent of receipts was made up of investment earnings and miscellaneous receipts.

**Using the Basic Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the District's basis of accounting.

**Report Components**

The statement of net position and the statement of activities provide information about the cash activities of the District as a whole.

Fund financial statements provide a greater level of detail. Funds are created and maintained on the financial records of the District as a way to segregate money whose use is restricted to a particular specified purpose. These statements present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The notes to the financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

**Basis of Accounting**

The basis of accounting is a set of guidelines that determine when financial events are recorded. The District has elected to present its financial statements on a cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the District's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

**Anna Local School District**  
**Shelby County, Ohio**  
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*For the Fiscal Year Ended June 30, 2013*

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As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

**Reporting the District as a Whole**

The statement of net position and the statement of activities reflect how the District did financially during the fiscal year, within the limitations of cash basis accounting. The statement of net position presents the cash balances of the District at fiscal year-end. The statement of activities compares cash disbursements with program receipts for the District's programs. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational and capital requirements of the program.

These statements report the District's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the District's financial health. Over time, increases or decreases in the District's cash position are indicators of whether the District's financial health is improving or deteriorating. When evaluating the District's financial condition, you should also consider other non-financial factors as well such as the condition of the District's capital assets and the reliance on non-local financial resources for operations.

**Reporting the District's Most Significant Funds**

Fund financial statements provide detailed information about the District's major funds – not the District as a whole. The District establishes separate funds to better manage its activities and to help demonstrate that restricted money is being spent for the intended purpose. The fund financial statements provide a detailed view of the District's operations and the basic services it provides. Fund information helps determine whether there are more or less financial resources that can be spent to finance the District's activities. The District's significant funds are presented on the financial statements in separate columns. The information for non-major funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The District's major funds are the General Fund, the Bond Retirement Fund, and the Permanent Improvement Fund.

**Anna Local School District**  
**Shelby County, Ohio**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2013*

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**The District as a Whole**

Table 1 provides a summary of the District's net position for fiscal years 2013 and 2012 on a cash basis:

	<b>Table 1</b>	
	2013	2012
<b>Assets</b>		
Equity in Pooled Cash, Cash Equivalents and Investments	\$5,558,347	\$6,394,772
Total Assets	\$5,558,347	\$6,394,772
<b>Net Position:</b>		
Restricted for:		
Debt Service	\$1,146,168	\$1,065,862
Capital Outlay	626,803	1,965,233
Other Purposes	268,897	274,398
Unrestricted	3,516,479	3,089,279
Total Position	\$5,558,347	\$6,394,772

As mentioned previously, net position of governmental activities decreased \$836,425 or 13 percent during fiscal year 2013. Net position restricted for capital outlay decreased mostly because of the roof replacement project at the elementary school. Unrestricted net position increased largely because of an increase in income tax receipts.

Table 2 reflects the changes in net position in fiscal year 2013, along with a comparative analysis of the changes in net position for fiscal year 2012.

**Anna Local School District**  
**Shelby County, Ohio**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2013*

**Table 2**

	<b>2013</b>	<b>2012</b>
Program Receipts:		
Charges for Services and Sales	\$ 1,293,302	\$ 1,398,042
Operating Grants and Contributions	583,590	683,158
Capital Grants and Contributions	33,142	35,891
Total Program Receipts	<u>1,910,034</u>	<u>2,117,091</u>
General Receipts:		
Property Taxes	2,907,770	2,808,239
Income Taxes	1,759,885	1,427,868
Payment in Lieu of Taxes	1,250	1,750
Grants and Entitlements Not Restricted to Specific Programs	5,352,140	5,620,827
Interest	41,809	62,181
Miscellaneous	119,035	57,145
Total General Receipts	<u>10,181,889</u>	<u>9,978,010</u>
Total Receipts	<u>12,091,923</u>	<u>12,095,101</u>
Disbursements:		
Instruction:		
Regular	4,987,263	4,988,128
Special	1,074,250	932,018
Vocational	440,768	403,266
Other	18,318	12,586
Support Services:		
Pupils	457,050	451,435
Instructional Staff	284,008	259,875
Board of Education	59,844	59,842
Administration	736,195	682,533
Fiscal	341,005	358,954
Business	81,772	85,051
Operation and Maintenance of Plant	967,434	990,858
Pupil Transportation	494,397	685,757
Central	50,827	3,688
Operation of Non-Instructional Services	459,536	471,391
Extracurricular Activities	603,394	562,295
Capital Outlay	1,474,137	106,006
Debt Service:		
Principal Retirement	260,000	250,000
Interest and Fiscal Charges	138,150	148,350
Total Disbursements	<u>12,928,348</u>	<u>11,452,033</u>
Decrease in Net Assets	(836,425)	643,068
Net Position, July 1	<u>6,394,772</u>	<u>5,751,704</u>
Net Position, June 30	<u>\$ 5,558,347</u>	<u>\$ 6,394,772</u>

**Anna Local School District**  
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*For the Fiscal Year Ended June 30, 2013*

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Unrestricted intergovernmental grants and contributions accounted for about 44 percent of the total cash received in fiscal year 2013. Unrestricted grants and entitlements decreased in fiscal year 2013 due primarily to the ending of the education stabilization federal funding and also due to a decrease in the tangible personal property tax loss reimbursement from the State. Property and income taxes accounted for 39 percent of the District's receipts in fiscal year 2013. Program specific revenues in the form of charges for services and operating and capital grants and contributions accounted for \$1,910,034 or 16 percent of total receipts in fiscal year 2013. Operating grants and contributions decreased in fiscal year 2013 due to an end to the Education Jobs grant. The remaining 1 percent of receipts in fiscal year 2013 was made up of investment earnings and miscellaneous receipts.

Instruction accounted for approximately 50 percent of total cash disbursements for fiscal year 2013, with regular instruction comprising 39 percent of total disbursements. Support services accounted for 15 percent of disbursements during fiscal year 2013. Operation and maintenance of plant and pupil transportation comprised 11 percent of disbursements.

If you look at the statement of activities on page 13, you will see that the first column lists the major activities of the District. The next column identifies the costs of providing these services. The next three columns of the statement entitled program cash receipts identify, in general, the source of the receipts. The amounts are either paid by people who are directly charged for the service or grants and contributions received by the District that must be used to provide a specific service. A comparison between the total cost of services and the net cost is presented in Table 3. That is, it identifies the cost of these services supported by property taxes, unrestricted state entitlements and investment earnings.

**Anna Local School District**  
**Shelby County, Ohio**  
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**Table 3**

	2013		2012	
	Total Cost	Net Cost	Total Cost	Net Cost
Instruction:				
Regular	\$4,987,263	\$4,320,895	\$4,988,128	\$4,099,917
Special	1,074,250	756,540	932,018	625,402
Vocational	440,768	369,537	403,266	354,435
Other	18,318	18,318	12,586	12,586
Support Services:				
Pupils	457,050	457,050	451,435	451,435
Instructional Staff	284,008	259,382	259,875	259,875
Board of Education	59,844	59,844	59,842	59,842
Administration	736,195	736,195	682,533	682,533
Fiscal	341,005	341,005	358,954	358,954
Business	81,772	76,372	85,051	79,651
Operation and Maintenance of Plant	967,434	924,895	990,858	990,858
Pupil Transportation	494,397	494,397	685,757	685,757
Central	50,827	50,827	3,688	3,688
Operation of Non-Instructional Services	459,536	(12,857)	471,391	(20,293)
Extracurricular Activities	603,394	293,627	562,295	271,100
Capital Outlay	1,474,137	1,474,137	106,006	20,852
Debt Service:				
Principal Retirement	260,000	260,000	250,000	250,000
Interest and Fiscal Charges	138,150	138,150	148,350	148,350
<b>Total</b>	<b>\$12,928,348</b>	<b>\$11,018,314</b>	<b>\$11,452,033</b>	<b>\$9,334,942</b>

Charges for services and sales, and operating grants and contributions and capital grants and contributions of about 16 percent of total cash receipts were received and used to fund the expenses of the District during fiscal year 2013. The remaining 84 percent of cash receipts were from property and income taxes, unrestricted state entitlements, investment earnings and miscellaneous receipts. The District relies on these receipts to furnish the services it provides to students.

**The District's Funds**

All funds of the District are governmental funds. Total funds cash receipts were \$12,091,923 and total fund disbursements were \$12,928,348 for fiscal year 2013. The greatest change within the funds for fiscal year 2013 occurred in the Permanent Improvement Fund which had a decrease in fund balance of \$1,338,430 due to the elementary roof replacement project. The Bond Retirement Fund had an increase in fund balance of \$80,306 due to receipts exceeding the required principal and interest payments for fiscal year 2013. The General Fund had an increase in fund balance of \$420,000 due mostly to increased income tax receipts for fiscal year 2013.

**Anna Local School District**  
**Shelby County, Ohio**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2013*

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**General Fund Budgeting Highlights**

The District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

During the course of fiscal year 2013, the District amended its General Fund budget once. The original budget basis revenues (including other financing sources) were \$9,593,684 and final budget basis revenues were \$9,846,145. The original budget basis expenditures were \$9,616,578 and the final budget basis expenditures were \$9,869,039.

During fiscal year 2013, the District budgeted \$2,701,992 and received \$2,684,749 in property taxes and budgeted \$5,018,111 and received \$4,887,101 in intergovernmental revenues in the General Fund.

**Capital Assets**

The District tracks its capital assets on the state EIS system.

**Debt Administration**

At June 30, 2012, the District had one debt issue outstanding in the amount of \$3,505,000. The bonds were issued in 2007 for the purpose of advance refunding a portion of the 1998 high school building improvement bonds. During fiscal year 2013, \$260,000 of the bonds was retired. The balance of the bonds outstanding at June 30, 2013 was \$3,245,000. For more information on the District's debt see note 11 of the notes to the financial statements.

**Current Issues**

The Anna Local School District continues to benefit from taxpayer and community support as evidenced by the renewal in 2009 of the 4 mill 5 year operating levy first passed in 2000 and a 1.5 mill 5 year permanent improvement levy passed in 2001 and renewed in 2006 and 2011. An additional .75 percent traditional income tax for a continuing time period was passed in August 2010. These last three levies were passed on the first attempt. Residents of the District continue to enjoy tax rates that are among the lowest in the area while the District maintains its excellent school report card history-achieving the excellent rating for the past ten years.

Energetic and motivated volunteer organizations provide significant benefits to District staff, students, and facilities. The District enjoys respectful relations between staff and administration. The entire District staff and administration is considered highly professional, competent, and hard-working. A three-year negotiated agreement with the Anna Local Teachers Association started July 1, 2013, and includes flat dollar salary adjustments in year one with no salary adjustments in year two or year three.

District administrators are always concerned with state funding formulas, the resources available to the state, and the proportions allocated to education. Anna Schools have been especially and uniquely impacted by the elimination of tangible personal property tax as the state's hold harmless process did not function as originally presented in HB 66 and there is no offsetting hold harmless arrangement for the capital improvement fund. State money to the school remains capped.



**Anna Local School District**  
**Shelby County, Ohio**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2013*

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School facilities are adequate and appropriately sized and were improved with the replacement of the elementary roof, a complete replacement of the elementary parking lot, and updates to the controls systems in the high school.

The administration of the Anna Local School District continues to try to balance staff, student, and community interests within the restrictions of changing law and resources available. Increasing enrollment, changes to retirement systems, the perception of never-ending state requirements, and Board turnover may lead to new tensions, although the inherent tension between all constituent groups is currently well managed.

**Contacting the District's Financial Management**

This financial report is designed to provide our citizens with a general overview of the District's finances and to reflect the District's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Dennis Raberding, Treasurer, Anna Local School District, 1 McRill Way, Anna, Ohio, 45302 or e-mail at [Draberding@anna.k12.oh.us](mailto:Draberding@anna.k12.oh.us).

**Anna Local School District**  
**Shelby County, Ohio**  
*Statement of Net Position - Cash Basis*  
*June 30, 2013*

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	<u>Governmental Activities</u>
<b>Assets</b>	
Equity in Pooled Cash, Cash Equivalents and Investments	<u>\$ 5,558,347</u>
<i>Total Assets</i>	<u><u>\$ 5,558,347</u></u>
<b>Net Position</b>	
Restricted for:	
Debt Service	\$ 1,146,168
Capital Outlay	626,803
Other Purposes	268,897
Unrestricted	<u>3,516,479</u>
<i>Total Net Position</i>	<u><u>\$ 5,558,347</u></u>

See accompanying notes to the basic financial statements

**Anna Local School District**  
**Shelby County, Ohio**  
*Statement of Activities - Cash Basis*  
*For the Fiscal Year Ended June 30, 2013*

	Program Cash Receipts				Net (Disbursements)
	Cash Disbursements	Charges for Services and Sales	Operating Grants and Contributions	Capital Grants and Contributions	Receipts and Changes in Net Position
					Governmental Activities
<b>Instruction:</b>					
Regular	\$ 4,987,263	\$ 641,368	\$ 25,000	\$ 0	\$ (4,320,895)
Special	1,074,250	17,500	300,210	0	(756,540)
Vocational	440,768	6,400	64,831	0	(369,537)
Other	18,318	0	0	0	(18,318)
<b>Support Services:</b>					
Pupil	457,050	0	0	0	(457,050)
Instructional Staff	284,008	0	24,626	0	(259,382)
Board of Education	59,844	0	0	0	(59,844)
Administration	736,195	0	0	0	(736,195)
Fiscal	341,005	0	0	0	(341,005)
Business	81,772	0	5,400	0	(76,372)
Operation and Maintenance of Plant	967,434	0	42,539	0	(924,895)
Pupil Transportation	494,397	0	0	0	(494,397)
Central	50,827	0	0	0	(50,827)
Operation of Non-Instructional Services	459,536	386,885	85,508	0	12,857
Extracurricular Activities	603,394	241,149	35,476	33,142	(293,627)
Capital Outlay	1,474,137	0	0	0	(1,474,137)
<b>Debt Service:</b>					
Principal Retirement	260,000	0	0	0	(260,000)
Interest and Fiscal Charges	138,150	0	0	0	(138,150)
<b>Total Governmental Activities</b>	<b>\$ 12,928,348</b>	<b>\$ 1,293,302</b>	<b>\$ 583,590</b>	<b>\$ 33,142</b>	<b>(11,018,314)</b>
<b>General Receipts</b>					
Property Taxes Levied for:					
General Purposes					2,684,749
Debt Service					63,506
Capital Outlay					159,515
Income Taxes Levied for General Purposes					1,759,885
Grants and Entitlements Not Restricted to Specific Programs					5,352,140
Interest					41,809
Payment in Lieu of Taxes					1,250
Rentals					45,500
Contributions and Donations					32,190
Miscellaneous					41,345
<b>Total General Receipts</b>					<b>10,181,889</b>
Change in Net Position					(836,425)
Net Position Beginning of Year					6,394,772
Net Position End of Year					<b>\$ 5,558,347</b>

See accompanying notes to the basic financial statements

**Anna Local School District**  
**Shelby County, Ohio**  
*Statement of Cash Basis Assets and Fund Balances*  
*Governmental Funds*  
*June 30, 2013*

	<u>General</u>	<u>Bond Retirement</u>	<u>Permanent Improvement</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Assets</b>					
Equity in Pooled Cash, Cash Equivalents and Investments	\$ 3,488,879	\$ 1,146,168	\$ 626,803	\$ 225,544	\$ 5,487,394
Restricted Asset:					
Equity in Pooled Cash and Cash Equivalents	70,953	0	0	0	70,953
<i>Total Assets</i>	<u>\$ 3,559,832</u>	<u>\$ 1,146,168</u>	<u>\$ 626,803</u>	<u>\$ 225,544</u>	<u>\$ 5,558,347</u>
<b>Fund Balances</b>					
Restricted	\$ 70,953	\$ 1,146,168	\$ 626,803	\$ 197,944	\$ 2,041,868
Committed	0	0	0	27,600	27,600
Assigned	94,211	0	0	0	94,211
Unassigned	3,394,668	0	0	0	3,394,668
<i>Total Fund Balances</i>	<u>\$ 3,559,832</u>	<u>\$ 1,146,168</u>	<u>\$ 626,803</u>	<u>\$ 225,544</u>	<u>\$ 5,558,347</u>

See accompanying notes to the basic financial statements

**Anna Local School District**  
**Shelby County, Ohio**  
*Statement of Cash Receipts, Disbursements and Changes in Cash Basis Fund Balances*  
*Governmental Funds*  
*For the Fiscal Year Ended June 30, 2013*

	General	Bond Retirement	Permanent Improvement	Other Governmental Funds	Total Governmental Funds
<b>Receipts</b>					
Property Taxes	\$ 2,684,749	\$ 63,506	\$ 159,515	\$ 0	\$ 2,907,770
Income Tax	1,759,885	0	0	0	1,759,885
Intergovernmental	4,887,101	415,861	98,009	431,301	5,832,272
Interest	41,809	0	0	817	42,626
Tuition and Fees	640,750	0	0	0	640,750
Extracurricular Activities	47,378	0	0	177,268	224,646
Customer Sales and Services	0	0	0	386,885	386,885
Rentals	45,500	0	0	0	45,500
Gifts and Donations	99,355	0	0	68,618	167,973
Payment in Lieu of Taxes	1,250	0	0	0	1,250
Miscellaneous	79,407	483	1,450	0	81,340
<i>Total Receipts</i>	<u>10,287,184</u>	<u>479,850</u>	<u>258,974</u>	<u>1,064,889</u>	<u>12,090,897</u>
<b>Disbursements</b>					
Current:					
Instruction:					
Regular	4,860,419	0	101,844	25,000	4,987,263
Special	774,040	0	0	300,210	1,074,250
Vocational	432,768	0	0	8,000	440,768
Other	18,318	0	0	0	18,318
Support Services:					
Pupil	457,050	0	0	0	457,050
Instructional Staff	284,008	0	0	0	284,008
Board of Education	59,844	0	0	0	59,844
Administration	735,411	0	0	784	736,195
Fiscal	317,290	1,394	3,482	18,839	341,005
Business	76,372	0	0	5,400	81,772
Operation and Maintenance of Plant	940,777	0	26,657	0	967,434
Pupil Transportation	494,397	0	0	0	494,397
Central	50,827	0	0	0	50,827
Operation of Non-Instructional Services	0	0	0	459,536	459,536
Extracurricular Activities	394,415	0	0	208,979	603,394
Capital Outlay	274	0	1,465,421	8,442	1,474,137
Debt Service:					
Principal Retirement	0	260,000	0	0	260,000
Interest and Fiscal Charges	0	138,150	0	0	138,150
<i>Total Disbursements</i>	<u>9,896,210</u>	<u>399,544</u>	<u>1,597,404</u>	<u>1,035,190</u>	<u>12,928,348</u>
<i>Excess of Receipts (Under) Over Disbursements</i>	390,974	80,306	(1,338,430)	29,699	(837,451)
<b>Other Financing Sources (Uses)</b>					
Sale of Capital Assets	1,026	0	0	0	1,026
Advances In	28,000	0	0	0	28,000
Advances Out	0	0	0	(28,000)	(28,000)
<i>Total Other Financing Sources (Uses)</i>	<u>29,026</u>	<u>0</u>	<u>0</u>	<u>(28,000)</u>	<u>1,026</u>
<i>Net Change in Fund Balances</i>	420,000	80,306	(1,338,430)	1,699	(836,425)
<i>Fund Balances Beginning of Year</i>	<u>3,139,832</u>	<u>1,065,862</u>	<u>1,965,233</u>	<u>223,845</u>	<u>6,394,772</u>
<i>Fund Balances End of Year</i>	<u>\$ 3,559,832</u>	<u>\$ 1,146,168</u>	<u>\$ 626,803</u>	<u>\$ 225,544</u>	<u>\$ 5,558,347</u>

See accompanying notes to the basic financial statements

**Anna Local School District**  
**Shelby County, Ohio**  
*Statement of Receipts, Disbursements and Changes*  
*In Fund Balance - Budget (Non-GAAP Basis) and Actual*  
*General Fund*  
*For the Fiscal Year Ended June 30, 2013*

	<u>Budgeted Amounts</u>		Actual	Variance with Final Budget
	<u>Original</u>	<u>Final</u>		
<b>Receipts</b>				
Property Taxes	\$ 2,640,158	\$ 2,701,992	\$ 2,684,749	\$ (17,243)
Income Tax	1,675,013	1,719,582	1,759,885	40,303
Intergovernmental	4,894,313	5,018,111	4,887,101	(131,010)
Interest	38,000	39,059	41,809	2,750
Tuition and Fees	266,000	280,922	589,233	308,311
Extracurricular Activities	0	38	1,500	1,462
Rentals	48,000	49,152	45,500	(3,652)
Gifts and Donations	1,500	3,843	92,512	88,669
Payment in Lieu of Taxes Revenue	2,000	2,000	1,250	(750)
Miscellaneous	3,000	5,011	79,407	74,396
<b>Total Receipts</b>	<u>9,567,984</u>	<u>9,819,710</u>	<u>10,182,946</u>	<u>363,236</u>
<b>Disbursements</b>				
Current:				
Instruction:				
Regular	4,622,909	4,851,045	4,831,273	19,772
Special	775,148	774,207	774,207	0
Vocational	433,658	432,768	432,768	0
Other	18,356	18,318	18,318	0
Support Services:				
Pupil	419,129	418,269	418,269	0
Instructional Staff	252,075	285,482	285,482	0
Board of Education	59,967	59,844	59,844	0
Administration	738,726	737,210	737,210	0
Fiscal	318,547	317,893	317,893	0
Business	76,529	76,372	76,372	0
Operation and Maintenance of Plant	972,125	970,130	970,130	0
Pupil Transportation	501,411	500,382	500,382	0
Extracurricular Activities	427,723	426,845	426,845	0
Capital Outlay	275	274	274	0
<b>Total Disbursements</b>	<u>9,616,578</u>	<u>9,869,039</u>	<u>9,849,267</u>	<u>19,772</u>
<b>Excess of Receipts (Under) Over Disbursements</b>	<u>(48,594)</u>	<u>(49,329)</u>	<u>333,679</u>	<u>383,008</u>
<b>Other Financing Sources</b>				
Proceeds from Sale of Assets	1,000	1,026	1,026	0
Advances In	24,700	25,409	28,000	2,591
<b>Total Other Financing Sources</b>	<u>25,700</u>	<u>26,435</u>	<u>29,026</u>	<u>2,591</u>
<b>Net Change in Fund Balance</b>	(22,894)	(22,894)	362,705	385,599
<b>Fund Balance Beginning of Year</b>	2,653,123	2,653,123	2,653,123	0
<b>Prior Year Encumbrances Appropriated</b>	<u>117,564</u>	<u>117,564</u>	<u>117,564</u>	<u>0</u>
<b>Fund Balance End of Year</b>	<u>\$ 2,747,793</u>	<u>\$ 2,747,793</u>	<u>\$ 3,133,392</u>	<u>\$ 385,599</u>

See accompanying notes to the basic financial statements

**Anna Local School District**  
**Shelby County, Ohio**  
*Statement of Fiduciary Net Position - Cash Basis*  
*Fiduciary Funds*  
*June 30, 2013*

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	<u>Agency</u>
<b>Assets</b>	
Equity in Pooled Cash, Cash Equivalents, and Investments	<u>\$ 116,775</u>
<b>Net Position</b>	
Unrestricted	<u>\$ 116,775</u>

See accompanying notes to the basic financial statements

**Anna Local School District**  
**Shelby County, Ohio**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Year Ended June 30, 2013*

**NOTE 1 –DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY**

Anna Local School District (the "District") is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio. The District operates under a locally-elected five-member Board form of government and provides educational services as mandated by state and federal agencies.

The District serves an area of approximately 70 square miles. It is located in Shelby County, and includes all of the Villages of Anna and Kettlersville and all or part of Van Buren, Dinsmore, Franklin, Turtle Creek, Salem and McLean Townships. It is staffed by 50 non-certified employees, 63 certified full-time teaching personnel, and six administrative employees who provide services to 1,275 students and other community members. The District currently operates two instructional buildings and one vocational agriculture building.

***Reporting Entity***

A reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the basic financial statements are not misleading. The primary government of the District consists of all funds, departments, boards and agencies that are not legally separate from the District. For Anna Local School District, this includes general operations, food service and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable and for which a financial benefit or burden relationship exists. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the District. The District is financially accountable for an organization if an organization is fiscally dependent on the District and there is a potential for the organization to provide specific financial benefit to, or impose specific financial burdens on the District regardless of whether the organization has a separately elected governing board, a governing board appointed by a higher level of government, or a jointly appointed board. Component units may also include organizations that do not otherwise meet the criteria for inclusion if it is determined that their exclusion would be misleading. Anna Local School District does not have any component units.

The District participates in four jointly governed organizations and three insurance purchasing pools. A jointly governed organization is governed by representatives from each of the governments that create the organizations, but there is no ongoing financial interest or responsibility on the part of the participating governments. An insurance purchasing pool is an organization formed by a group of governments to pool funds or resources to purchase commercial insurance policies. These organizations are discussed in Notes 12 and 13 to the basic financial statements. These organizations are:

Jointly Governed Organizations:

Western Ohio Computer Organization  
Anna Local Schools Education Foundation  
Southwestern Ohio Educational Purchasing Council  
Southwestern Ohio Instructional Technology Association



**Anna Local School District**  
**Shelby County, Ohio**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Year Ended June 30, 2013*

**NOTE 1 – DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY (continued)**

Insurance Purchasing Pools:

Ohio School Boards Association Workers' Compensation Group Rating Plan  
Shelby County Schools Consortium  
Ohio School Insurance Program

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Although required by Ohio Administrative Code Section 117-2-03 (B) to prepare its annual financial report in accordance with generally accepted accounting principles, the District chooses to prepare its financial statements and notes in accordance with the cash basis of accounting.

This basis of accounting is similar to the cash receipts and disbursements basis. The District recognizes receipts when received in cash rather than when earned and recognizes disbursements when paid rather than when a liability is incurred.

Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved). Differences between disbursements reported in the fund and entity wide statements versus budgetary expenditures are due to encumbrances outstanding at the beginning and end of the fiscal year.

***A. Fund Accounting***

The District uses funds to maintain its financial records during the fiscal year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain District functions or activities. A fund is a fiscal and accounting entity with a self-balancing set of accounts.

An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the District or meets the following criteria:

1. Total assets, receipts or disbursements of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
2. Total assets, receipts or disbursements of that individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

**Anna Local School District**  
**Shelby County, Ohio**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Year Ended June 30, 2013*

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

*Governmental Fund Types* - The District classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants) and other nonexchange transactions as governmental funds. The following are the District's major governmental funds:

*General Fund* - The General Fund is the operating fund of the District and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Ohio.

*Bond Retirement Fund* - The Bond Retirement Fund accounts for property tax revenues and State exemption reimbursements collected for the payment of general obligation bonded debt.

*Permanent Improvement Fund* - The Permanent Improvement Fund accounts for property tax revenues and exemption reimbursements collected for capital improvements.

The other governmental funds of the District are used to account for grants and other resources to which the District is bound to observe constraints imposed upon the use of the resources.

*Fiduciary Fund Type* - Fiduciary funds account for cash and investments where the District is acting as trustee or fiscal agent for other entities or individuals. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. The District's only fiduciary funds are agency funds. Agency funds are custodial in nature and do not involve measurement of results of operations. The unreimbursed medical claims agency fund accounts for the pretax dollars that employees have taken out of their pay check to be used as needed for medical bills. The student managed activities agency fund accounts for those student activity programs which have student participation in the activity and have students involved in the management of the program. This fund typically includes those student activities which consist of a student body, student president, student treasurer, and faculty advisor.

***B. Basis of Presentation***

The District's basic financial statements consist of a government-wide statement of net position and a statement of activities, and fund financial statements providing more detailed financial information.

***Government-Wide Financial Statements:*** The statement of net position and statement of activities display information about the District as a whole. These statements include all funds of the District except for fiduciary funds.

**Anna Local School District**  
**Shelby County, Ohio**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Year Ended June 30, 2013*

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

The statement of net position presents the financial condition of the governmental activities of the District at year end. The statement of activities compares disbursements with program receipts for each function of the District's governmental activities. These disbursements are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on the cash basis or draws from the District's general receipts.

***Fund Financial Statements:*** Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

***C. Cash, Cash Equivalents and Investments***

The District pools cash from all funds for investment purposes. Interest in the pool is presented as "equity in pooled cash, cash equivalents and investments" on the financial statements.

The District values investments and cash equivalents at cost.

STAR Ohio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on June 30, 2013.

Following Ohio statutes, the Board of Education specified the funds to receive an allocation of interest earnings. Interest receipted into the General Fund during fiscal year 2013 was \$41,809 including \$20,463 assigned from other District funds.

For presentation on the financial statements, investments with an original maturity of three months or less when purchased are deemed cash equivalents. Investments with an initial maturity of more than three months are reported as investments. During fiscal year 2013, investments were limited to STAR Ohio and U.S. Government and Agencies' securities.

***D. Inventory and Prepaid Items***

On the cash basis of accounting, inventories of supplies are reported as disbursements when purchased.

***E. Capital Assets***

Acquisitions of property, plant and equipment are recorded as disbursements when paid. The financial statements do not report these assets.

**Anna Local School District**  
**Shelby County, Ohio**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Year Ended June 30, 2013*

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

***F. Compensated Absences***

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the District's cash basis of accounting.

***G. Fund Balance***

Fund balance is reported as restricted when enabling legislation or creditors, grantors or laws or regulations of other governments have imposed limitations on its use. The District first applies restricted resources when a disbursement is incurred for purposes for which both restricted and unrestricted fund balance is available.

Fund balance is reported as committed when the Board of Education of the District has placed constraints on the use of resources by resolution.

Fund balance is reported as assigned when the Treasurer has encumbered or otherwise set aside resources not already committed to be used for a specific purpose.

Unassigned fund balance represents resources not restricted, committed or assigned to a specific purpose.

The District applies committed resources first and then assigned resources when a disbursement is incurred for purposes which committed, assigned and unassigned fund balance is available.

***H. Net Position***

Net position is reported as restricted when enabling legislation or creditors, grantors or laws or regulations of other governments have imposed limitations on its use.

The District first applies restricted resources when a disbursement is incurred for purposes for which both restricted and unrestricted net position is available.

***I. Interfund Activity***

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchasing funds. Non-exchange flows of cash from one fund to another are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented on the financial statements.

**Anna Local School District**  
**Shelby County, Ohio**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Year Ended June 30, 2013*

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

***J. Budgetary Data***

All funds, other than agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the certificate of estimated resources and appropriation resolution, which are prepared on the budgetary basis of accounting. The certificate of estimated resources establishes a limit on the amounts that the Board of Education may appropriate. The appropriation resolution is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at a level of control selected by the Board. The legal level of control has been established by the Board of Education at the object level within the General Fund and at the fund level for all other funds. Any budgetary modifications at this level may only be made by resolution of the Board of Education.

The certificate of estimated resources may be amended during the fiscal year if projected increases or decreases in revenue are identified by the District Treasurer. The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts in the certificate when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts in the certificate that was in effect at the time final appropriations were passed by the Board.

The appropriation resolution is subject to amendment by the Board throughout the fiscal year with the restriction that appropriations may not exceed estimated revenues. The amounts reported as the original budgeted amounts reflect the first appropriation for that fund that covered the entire fiscal year, including amounts automatically carried over from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the fiscal year.

***K. Long-Term Debt***

Under Ohio law, a debt service fund must be created and used for the payment of tax and receipt anticipation notes. Long-term debt arising from cash basis transactions of governmental funds is not reported as a liability in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as disbursements.

***L. Intergovernmental Receipts***

Unrestricted intergovernmental receipts received on the basis of entitlement are recorded as receipts when the entitlement is received. Federal and State reimbursement type grants for the acquisition or construction of capital assets in proprietary funds are recorded as receipts when the grant money is received.

**Anna Local School District**  
**Shelby County, Ohio**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Year Ended June 30, 2013*

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

***M. Receipts, Disbursements, and Expenses***

Program Receipts

In the statement of activities, receipts that are derived directly from each activity or from parties outside the District's taxpayers are reported as program receipts. The District has the following program receipts: charges for services and sales, operating and capital grants, and contributions.

All other governmental receipts are reported as general. All taxes are classified as general receipts even if restricted for a specific purpose.

**NOTE 3 – CHANGE IN ACCOUNTING PRINCIPLE**

For the year ended June 30, 2013, the District has implemented GASB Statement No. 61, "The Financial Reporting Entity: Omnibus." This statement modifies certain requirements for inclusion of component units in the financial reporting entity. As a result of implementing GASB Statement No. 61, the reporting entity note disclosure has been changed.

For the year ended June 30, 2013, the District has implemented GASB Statement No. 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position." This statement provides guidance for reporting deferred outflows of resources and deferred inflows of resources. It also renames net assets to net position. As a result of implementing GASB Statement No. 63, the presentation of the financial statements and note disclosure has changed to show the difference between assets and liabilities as net position, instead of net assets.

The implementation of these statements had no affect on fund balance/net position as previously reported for the year ended June 30, 2012.

**NOTE 4 – DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the District into three categories. Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit, or by savings or deposit accounts including, but not limited to, passbook accounts.

**Anna Local School District**  
**Shelby County, Ohio**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Year Ended June 30, 2013*

**NOTE 4 – DEPOSITS AND INVESTMENTS (continued)**

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred eighty days from the date of purchase in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and
8. Under limited circumstances, debt interests rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage and the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity.

**Anna Local School District**  
**Shelby County, Ohio**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Years Ended June 30, 2013*

**NOTE 4 – DEPOSITS AND INVESTMENTS (continued)**

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information discloses the risks associated with the District’s deposits and investments as defined in GASB Statement No. 3, “*Deposits with Financial Institutions, Investments and Reverse Repurchase Agreements*” and GASB Statement No. 40, “*Deposit and Investment Risk Disclosures.*”

***A. Deposits***

At June 30, 2013, the carrying amount of the District’s deposits was \$1,426,665 and the bank balance was \$1,467,423. Of the bank balance, \$1,185,403 was exposed to custodial credit risk as discussed below, while \$282,020 was covered by the Federal Deposit Insurance Corporation (FDIC). Although the securities serving as collateral were held by the pledging financial institution’s trust department in the District’s name and all State statutory requirements for the deposit of money had been followed, non-compliance with federal requirements would potentially subject the District to a successful claim by the Federal Deposit Insurance Corporation.

***B. Investments***

As of June 30, 2013, the District had the following investments and maturities:

Investment Type	Investment Maturities			
	Carrying Value	Less Than One Year	One to Three Years	Three to Five Years
Federal Farm Credit Bank	\$949,307	\$600,000	\$0	\$349,307
Federal National Mortgage Association	3,249,652	600,000	0	2,649,652
STAR Ohio	49,498	49,498	0	0
Total	<u>\$4,248,457</u>	<u>\$1,249,498</u>	<u>\$0</u>	<u>\$2,998,959</u>

***Interest Rate Risk:*** State statute limits the maturity of investments to five years unless matched to a specific obligation or debt of the District. The District does not have a formal investment policy that further limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

***Concentration of Credit Risk:*** The District places no limit on the amount it may invest in any one issuer. At June 30, 2013, 22% of the District’s investments were in the Federal Farm Credit Bank, and 76% were in the Federal National Mortgage Association.



**Anna Local School District**  
**Shelby County, Ohio**

*Notes to the Basic Financial Statements*  
*For the Fiscal Years Ended June 30, 2013*

**NOTE 4 – DEPOSITS AND INVESTMENTS (continued)**

***Credit Risk:*** State statute limits investments in corporate bonds to the top two ratings issued by nationally recognized statistical rating organizations. The District has no investment policy that would further limit its investment choices. The District's investments in the Federal Farm Credit Bank and the Federal National Mortgage Association were rated Aaa by Moody's Investors Service and AA+ by Standard & Poor's at June 30, 2013. The District's investment in STAR Ohio was rated AAAM by Standard & Poor's at June 30, 2013.

***Custodial Credit Risk:*** For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District has no investment policy dealing with investment custodial risk beyond the requirement in state statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the Treasurer or qualified trustee.

**NOTE 5 - PROPERTY TAXES**

Tangible personal property tax revenues received in calendar year 2013 (other than public utility property) represent the collection of calendar year 2013 taxes levied against local and inter-exchange telephone companies. Tangible personal property tax on business inventory, manufacturing machinery and equipment, and furniture and fixtures is no longer levied and collected. The October 2008 tangible personal property tax settlement was the last property tax settlement for general personal property taxes. Tangible personal property taxes received from telephone companies in calendar year 2013 were levied after October 1, 2012, on the value as of December 31, 2012. Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the District prior to June 30.

House Bill No. 66 was signed into law on June 30, 2005. House Bill No. 66 phases out the tax on tangible personal property of general businesses, telephone and telecommunications companies, and railroads. The tax on general business and railroad property was eliminated by calendar year 2009, and the tax on telephone and telecommunications property was eliminated by calendar year 2011. The tax is phased out by reducing the assessment rate on the property each year. The bill replaces the revenue lost by the District due to the phasing out of the tax. In calendar years 2006 – 2010, the District was fully reimbursed for the lost revenue. In calendar years 2011-2017, the reimbursements are being phased out.

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State Statute permits alternate payment dates to be established. Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20.

**Anna Local School District**  
**Shelby County, Ohio**  
*Notes to the Basic Financial Statements*  
*For the Fiscal Years Ended June 30, 2013*

**NOTE 5 - PROPERTY TAXES (continued)**

The District receives property taxes from Shelby County. The County Auditor periodically advances to the District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2013, are available to finance fiscal year 2013 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

The amount available as an advance at June 30, 2013 was \$440,436 in the General Fund, \$9,873 in the Bond Retirement Debt Service Fund, and \$26,751 in the Capital Improvement Capital Projects Fund.

The assessed values upon which fiscal year 2013 taxes were collected are:

	2012 Second- Half Collections		2013 First- Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/Residential and Other Real Estate	\$135,398,050	97.80%	\$137,881,150	97.42%
Public Utility – Personal	3,050,240	2.20	3,652,020	2.58
Total Assessed Value	<u>\$138,448,290</u>	<u>100.00%</u>	<u>\$141,533,170</u>	<u>100.00%</u>
Tax rate per \$1,000 of assessed valuation	\$30.20		\$30.20	

**NOTE 6 - INCOME TAX**

The District levies a voted tax of 1.25 percent for general operations on the income of residents and of estates. The first .50 percent tax was effective on January 1, 1983. An additional .75 percent tax became effective January 1, 2011. Both are a continuing tax. Employers of residents are required to withhold income tax on compensation and remit the tax to the State. Taxpayers are required to file an annual return. The State makes quarterly distributions to the District after withholding amounts for administrative fees and estimated refunds. Income tax receipts credited to the General Fund for fiscal year 2013 were \$1,759,885.

**NOTE 7 – RISK MANAGEMENT**

***A. Property and Liability***

The District has obtained commercial insurance for the following risks:

- Building and Contents – replacement cost
- Automobile Liability
- General Liability

There has been no significant reduction in insurance coverage from last fiscal year, nor have there been any claims in excess of coverage limits in any of the past three years.

**Anna Local School District**  
**Shelby County, Ohio**  
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**NOTE 7 – RISK MANAGEMENT (continued)**

***B. Workers' Compensation***

For fiscal year 2013, the District participated in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (Note 13). The intent of the GRP is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund."

This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald and Company provides administrative, cost control, and actuarial services to the GRP.

**NOTE 8 – PENSION PLANS**

***A. State Teachers Retirement System***

The District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH43215-3371, by calling (888) 227-7877, or by visiting the STRS Ohio website at [www.strsoh.org](http://www.strsoh.org).

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled to only their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

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**NOTE 8 – PENSION PLANS (continued)**

For the fiscal year ended June 30, 2013, plan members were required to contribute 10 percent of their annual covered salaries. The District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The District's required contributions for pension obligations to the DB Plan for the fiscal years ended June 30, 2013, 2012, and 2011 were \$598,242, \$598,041, and \$636,856, respectively; 83 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011. Contributions to the DC and Combined Plans for fiscal year 2013 were \$10,470 made by the District and \$7,478 made by the plan members.

***B. School Employees Retirement System***

The District contributes to the School Employees Retirement System (SERS), a cost-sharing, multiple-employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by visiting the SERS Ohio website at [www.ohsers.org](http://www.ohsers.org) under Employers/Audit Resources.

For fiscal year 2013, plan members were required to contribute 10 percent of their annual covered salary and the District was required to contribute at an actuarially determined rate of 14 percent of annual covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2013, 13.1 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2013, 2012, and 2011 were \$194,452, \$192,499, and \$170,135, respectively; 100 percent has been contributed for fiscal years 2013, 2012 and 2011.

***C. Social Security System***

Effective July 1, 1991, all employees not otherwise covered by the State Teachers Retirement System or the School Employees Retirement System have an option to choose Social Security or the State Teachers Retirement System/School Employees Retirement System. For the fiscal year ended June 30, 2013, four members of the Board of Education members have elected Social Security. The Governing Board's liability is 6.2 percent of wages.

**Anna Local School District**  
**Shelby County, Ohio**  
*Notes to the Basic Financial Statements*  
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**NOTE 9 – POSTEMPLOYMENT BENEFITS**

The District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System of Ohio (STRS Ohio), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are on a pay-as-you-go basis.

***A. State Teachers Retirement System***

All STRS Ohio benefit recipients and sponsored dependents are eligible for health care coverage. The STRS Ohio Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. All benefit recipients pay a portion of the health care cost in the form of a monthly premium. By Ohio law, the cost of coverage paid from STRS Ohio funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 2013 the STRS Ohio Board allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund.

For the District, this amount equaled \$46,019 for fiscal year 2013, \$46,003 for fiscal year 2012, and \$48,989 for fiscal year 2011.

***B. School Employees Retirement System***

SERS administers two postemployment benefit plans – the Medicare Part B Plan and the Health Care Plan. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Ohio Revised Code (3309.69). Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare part B premium or the current premium. The Medicare Part B premium for calendar year 2013 was \$104.90 for most participants, but could be as high as \$335.70 per month, depending on income; SERS' reimbursement to retirees was \$45.50. The Retirement Board, acting with the advice of the actuary, allocates a portion of the current employer contribution rate to the Medicare B Fund. For fiscal year 2013, the actuarially required allocation was .74 percent. The District's required contributions for the fiscal years ended June 30, 2013, 2012, and 2011 were \$10,984, \$11,368, and \$10,951, respectively. 100 percent has been contributed for fiscal years 2013, 2012, and 2011.

ORC 3309.37 and 3309.69 permit SERS to offer health care benefits to eligible retirees and beneficiaries. SERS' Retirement Board reserves the right to change or discontinue any health plan or program. SERS offers several types of health plans from various vendors including HMO's, PPO's, Medicare Advantage and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively. The ORC provides statutory authority to SERS' postemployment benefits through employer contributions. Active members do not make contributions to the postemployment benefit plans. The Healthcare Fund was established under, and is administered in accordance with, Internal Revenue Code 105(e). Each year after the allocation for statutorily required benefits, the remainder of the employer's 14 percent contribution is allocated to the Health Care Fund. For the fiscal year ended June 30, 2013, the health care allocation was .16 percent of covered payroll.

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**NOTE 9 – POSTEMPLOYMENT BENEFITS (continued)**

The actuarially required contribution represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities of the plan over a period not to exceed thirty years.

In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2013, the minimum pay was established at \$20,525. However, the surcharge is capped at two percent of each employer's SERS salaries. For the District, the amount contributed to fund health care benefits, including the surcharge, during the 2013, 2012, and 2011 fiscal years equaled \$22,967, \$29,227, and \$42,610, respectively.

The SERS Retirement Board establishes rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility, and retirement status.

The financial reports of SERS' Health care and Medicare B Plans are included in its stand-alone report. That report may be obtained by visiting the SERS website at [ohsers.org](http://ohsers.org) under Employers/Audit Resource.

**NOTE 10 – OTHER EMPLOYEE BENEFITS**

**A. Compensated Absences**

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements, board policy, State laws and individual negotiated contracts. Eligible classified employees and administrators earn ten to twenty-five days of vacation per fiscal year, depending upon length of service. Teachers do not earn vacation time. Accumulated, unused vacation time up to 45 days is paid to classified employees and administrators upon termination of employment.

Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. For classified employees, sick leave may be accumulated up to a maximum of 216 days and is paid out at a rate of 25 percent of accrued, but unused sick leave upon retirement with five years of service, or upon separation with twenty years of service at the District. Upon retirement, payment to the Treasurer and Superintendent is made for 35 percent of accrued, but unused sick leave credit. For teachers, sick leave may be accumulated without limit and is paid out upon retirement at a rate of 14 percent of accrued, but unused sick leave.

**B. Insurance Benefits**

The District provides life insurance and accidental death and dismemberment insurance through Medical Life to most employees. Medical/surgical and dental benefits are provided by Anthem. Coverage for vision benefits is provided by Vision Service Plan.

**Anna Local School District**  
**Shelby County, Ohio**  
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**NOTE 11 – LONG-TERM OBLIGATIONS**

The changes in the District’s long-term obligations during fiscal year 2013 were as follows:

	Principal Outstanding 6/30/12	Additions	Reductions	Principal Outstanding 6/30/13
General Obligations:				
2007 Bond Issue				
Advance Refunding Bonds				
3.65 – 5.00%	\$3,505,000	\$0	\$260,000	\$3,245,000
Total General Obligations	<u>\$3,505,000</u>	<u>\$0</u>	<u>\$260,000</u>	<u>\$3,245,000</u>

As of June 30, 2013, the 2007 Bond Issue had \$270,000 due within one year.

*School Building Construction and Improvement Refunding General Obligation Bonds* – On March 1, 1998, the District issued bonds in the amount of \$9,740,000. The bonds were issued for the purpose of the defeasance of a 1992 School Improvement outstanding bond issue and for the purpose of reconstructing, renovating and expanding the high school building. The bond issue included \$5,935,000 in serial bonds and \$3,805,000 in term bonds. The serial bonds were issued for a twenty-three year period with final maturity on December 1, 2014. These bonds have interest rates ranging from 3.65 to 5.0 percent. The term bonds have a 5.1 percent interest rate with a final maturity on December 1, 2022.

On March 27, 2007, the District issued \$4,520,000 general obligation school improvement bonds to advance refund \$5,765,000 of the 1998 school improvement bonds. Of these bonds, \$3,320,000 are serial bonds, with maturity dates of December 1, 2007 to December 1, 2022. \$475,000 are term bonds maturing on December 1, 2010 and \$725,000 are term bonds maturing on December 1, 2021.

The term bonds maturing on December 1, 2010, were subject to mandatory sinking fund redemption at a redemption price of 100% of the principal amount redeemed, plus accrued interest to the date of redemption, on December 1, 2009 the principal amount redeemed was \$235,000. The remaining principal amount of these term bonds, \$240,000, was paid at stated maturity on December 1, 2010.

**Anna Local School District**  
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**NOTE 11 – LONG-TERM OBLIGATIONS (continued)**

The term bonds maturing on December 1, 2021 are subject to mandatory sinking fund redemption at a redemption price of 100% of the principal amount redeemed, plus accrued interest to the date of redemption, on December 1, 2020 the principal amount to be redeemed is \$355,000. The remaining principal amount of these term bonds, \$370,000, will be paid at stated maturity on December 1, 2021.

The proceeds from the refunding bonds, along with a contribution of equity of \$1,475,000 from the District, were used to provide resources to purchase U.S. Government Securities and State and Local Government Securities that were placed in an irrevocable trust for the purpose of generating resources for all future debt service payments of the general obligation bonds. As a result, the refunded bonds are considered to be defeased and the liability has been removed from the governmental activities column of the statement of position.

The reacquisition price was higher than the net carrying amount of the old debt by \$188,856. This advance refunding also resulted in a reduction in total debt service payments of \$1,148,761 and resulted in an economic gain of \$380,806.

The Bonds are being paid from the Bond Retirement Debt Service Fund.

The District's overall legal debt margin was \$10,639,153 at June 30, 2013, and the unvoted debt margin was \$141,533 at June 30, 2013. Principal and interest requirements to retire general obligation debt outstanding at June 30, 2013, are as follows:

Fiscal year	2007 Bond Issue		
<u>Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$270,000	\$127,550	\$397,550
2015	280,000	116,550	396,550
2016	290,000	105,150	395,150
2017	305,000	93,250	398,250
2018	315,000	79,275	394,275
2019 – 2023	<u>1,785,000</u>	<u>184,500</u>	<u>1,969,500</u>
Total	<u>\$3,245,000</u>	<u>\$706,275</u>	<u>\$3,951,275</u>



**Anna Local School District**  
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**NOTE 12 – JOINTLY GOVERNED ORGANIZATIONS**

**A. Western Ohio Computer Organization**

The District is a participant in the Western Ohio Computer Organization (WOCO) which is a computer consortium. WOCO is an association of public school districts in a geographic area determined by the Ohio Department of Education. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts.

The governing board of WOCO consists of two representatives from each county elected by majority vote of all charter member school districts within each county plus one representative from the fiscal agent. Payments to WOCO are made from the General Fund. The District paid WOCO \$54,111 for services provided during fiscal year 2013. Financial information can be obtained from Louis Ivey, who serves as Director, at 129 East Court Street, Sidney, Ohio 45365.

**B. Southwestern Ohio Educational Purchasing Council**

The Southwestern Ohio Educational Purchasing Council (SOEPC) is a purchasing cooperative made up of nearly 100 school districts in 12 counties. The purpose of the cooperative is to obtain prices for quality merchandise and services commonly used by schools. All member districts are obligated to pay all fees, charges, or other assessments as established by the SOEPC.

Each member district has one voting representative. Title to any and all equipment, furniture and supplies purchased by the SOEPC is held in trust for the member districts. Any district withdrawing from the SOEPC forfeits its claim to any and all SOEPC assets. One year prior notice is necessary for withdrawal from the group. During this time, the withdrawing member is liable for all member obligations. Payments to SOEPC are made from the General Fund. During fiscal year 2013, the District paid \$786 to SOEPC. To obtain financial information, write to the Southwestern Ohio Educational Purchasing Council, Ken Swink, who serves as Director, at 1831 Harshman Road, Dayton, Ohio.

**C. Anna Local Schools Education Foundation**

The Anna Education Foundation is a non-profit corporation whose purpose is to provide financial assistance for enhanced educational and/or career opportunities to residents, employees, and current and former students of the District. The board is made up of nine members, one of which is appointed by the Anna Local School Board. The remaining eight members are elected by the Board of Trustees. Seven of the nine trustees must be residents of the District. The District did not make any payments to the Anna Education Foundation from the General Fund during fiscal year 2013. Information on this organization can be obtained from David Richard, who serves as Treasurer, at Post Office Box 475, Anna, Ohio 45302.

**Anna Local School District**  
**Shelby County, Ohio**  
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**NOTE 12 – JOINTLY GOVERNED ORGANIZATIONS (continued)**

**D. Southwestern Ohio Instructional Technology Association**

The Southwestern Ohio Instructional Technology Association (SOITA) is a not-for-profit corporation formed under section 1702.01 of the Ohio Revised Code. The purpose of the corporation is to serve the educational needs of the area through television programming for the advancement of educational programs.

The Board of Trustees is comprised of twenty-one representatives of SOITA member schools or institutions. Nineteen representatives are elected from within the counties by the qualified members within the counties, i.e., Auglaize, Butler, Champaign, Clark, Clinton, Darke, Fayette, Greene, Hamilton, Logan, Mercer, Miami, Montgomery, Preble, Shelby and Warren. Montgomery, Greene and Butler Counties elect two representatives per area. All others elect one representative per area. One at-large non-public representative is elected by the non-public school SOITA members. One at-large higher education representative is elected by higher education SOITA members from within the State assigned SOITA service area.

All member districts are obligated to pay all fees, charges, or other assessments as established by SOITA. Upon dissolution, the net assets shall be distributed to the federal government, or to a state or local government, for a public purpose. Payments to SOITA are made from the General Fund. During fiscal year 2013, the District paid \$1,968 to SOITA. To obtain financial information, write to the Southwestern Ohio Instructional Technology Association, Steve Strouse, who serves as Director, 150 East Sixth Street, Franklin, Ohio 45005.

**NOTE 13 - INSURANCE PURCHASING POOLS**

**A. Ohio School Boards Association Workers' Compensation Group Rating Plan**

The District participates in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each fiscal year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

**B. Shelby County Schools Consortium**

The Shelby County Schools Consortium is an insurance purchasing pool among seven local school districts and the Shelby County Educational Service Center. The purpose of the Consortium is to achieve more favorable rates for employee insurance by creating a larger pool on which to base the insurance experience. The consortium acts together to provide health/surgical, dental and term-life benefits to its participants at a lower rate than if individual districts acted independently.

**Anna Local School District**  
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**NOTE 13 - INSURANCE PURCHASING POOLS(continued)**

Each school district pays monthly premiums to the provider, Anthem and Community National Assurance Company. The Group is governed by an administrative committee consisting of the superintendent from each participating school district and the educational service center. The degree of control exercised by any participating school district is limited to its representation on the committee. Financial information can be obtained from Mike Elsass, who serves as consultant to the group, Elsass/Hecker CLU's, at 131 North Ludlow Street, Dayton, Ohio 45402.

**C. Ohio School Insurance Program**

The District participates in the Ohio School Insurance Program (OSIP), an insurance purchasing pool. The Ohio School Insurance Program (OSIP) is created and organized pursuant to and as authorized by Section 2744.081 of the Ohio Revised Code. The OSIP is an unincorporated, non-profit association of its members and an instrumentality for each member for the purpose of enabling members of the Plan to provide for a formalized, joint insurance purchasing program to maintain adequate insurance protection, risk management programs and other administrative services. The OSIP's business and affairs are conducted by a fifteen member Board of Directors consisting of District superintendents and treasurers, as well as the president of Harcum-Hyre Insurance Agency, Inc. and a partner of the Hylant Group, Inc. Hylant Group, Inc. is the Administrator of the OSIP and is responsible for processing claims. Harcum-Hyre Insurance Agency, Inc. is the sales and marketing representative, which establishes agreements between OSIP and member schools.

**NOTE 14 – INTERFUND ADVANCES**

General fund advances are made to move temporarily unrestricted balances to support programs and projects accounted for in other funds. Restricted monies are used to reimburse the General Fund for advancing monies to other funds or paying expenditures of other funds due to timing differences in the receiving of grant and property tax monies. When the monies are finally received, those funds reimburse the General Fund for the initial advance. During fiscal year 2013, the General Fund received \$28,000 from the nonmajor funds as reimbursement for prior advances.

**NOTE 15 – CONTINGENCIES**

The District receives financial assistance from federal and State agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2013.

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**NOTE 16 - SET-ASIDE CALCULATIONS**

The District is required by State statute to annually set aside in the General Fund an amount based on a statutory formula for the acquisition and construction of capital improvements. Amounts not spent by fiscal year-end or offset by similarly restricted resources received during the fiscal year must be held in cash at fiscal year-end and carried forward to be used for the same purposes in future fiscal years.

The following information describes the change in the fiscal year-end 2013 set-aside amounts for capital improvements.

	<b>Capital Improvements</b>
Set Aside Restricted Balance June 30, 2012	\$ 0
Current Year Set Aside Requirement	214,307
Current Year Offsets	(214,307)
Prior Year Offsets from Bond Proceeds	0
Total	\$ 0
Balance Carried Forward to Fiscal Year 2013	\$ 0
Set Aside Restricted Balance June 30, 2013	\$ 0

The District had current year offsets and qualifying disbursements during the fiscal year that reduced the capital improvements set-aside below zero. These extra amounts may not be used to reduce the set-aside requirements in future fiscal years.

**NOTE 17 - SIGNIFICANT COMMITMENTS**

A. As of June 30, 2013, the District had significant contractual purchase commitments as follows:

Vendor	Project	Contract Amount	Amount Expended	Balance at 6/30/13
Buehler Asphalt Paving	Elementary parking lot	\$336,736	\$0	\$336,736
Choice One Engineering	Elementary parking lot	16,960	0	16,960
Stone Haven Landscape	Playground fencing	11,202	0	11,202

B. As of June 30, 2013, the District had commitments for encumbrances as follows:

Fund	Amount
General	\$ 46,698
Permanent Improvement	407,368
Other Governmental	1,859

**Anna Local School District**  
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**NOTE 18 – FUND BALANCE**

Fund balance of the governmental funds is classified as non-spendable, restricted, committed, assigned, and/or unassigned based on the constraints imposed on the use of the resources.

The constraints placed on fund balance for the major governmental funds and all other governmental funds at June 30, 2013 were as follows:

Fund Balance	General	Bond Retirement	Permanent Improvement	Other Governmental Funds	Total
<b>Restricted for:</b>					
Bus Purchases	\$70,953	\$0	\$0	\$0	\$70,953
Capital Improvement	0	0	626,803	0	626,803
Debt Retirement	0	1,146,168	0	0	1,146,168
Textbooks	0	0	0	29,354	29,354
Educational Management					
Information Systems	0	0	0	60,361	60,361
Teacher Development	0	0	0	4,177	4,177
Incentive Awards	0	0	0	18,322	18,322
Food Service Operations	0	0	0	26,557	26,557
Athletics	0	0	0	59,173	59,173
<b>Total Restricted</b>	<u>70,953</u>	<u>1,146,168</u>	<u>626,803</u>	<u>197,944</u>	<u>2,041,868</u>
<b>Committed to:</b>					
Athletic Complex	0	0	0	5,100	5,100
Track Resurfacing	0	0	0	22,500	22,500
<b>Total Committed</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,600</u>	<u>27,600</u>
<b>Assigned for:</b>					
Unpaid Obligations	46,053	0	0	0	46,053
Staff Flower Fund	7,426	0	0	0	7,426
Student Awards	13,225	0	0	0	13,225
Staff Awards	385	0	0	0	385
Tickets	2,709	0	0	0	2,709
Student Awards/Speakers	23,529	0	0	0	23,529
Tree Donations	884	0	0	0	884
<b>Total Assigned</b>	<u>94,211</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>94,211</u>
<b>Unassigned</b>	<u>3,394,668</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,394,668</u>
<b>Total Fund Balance</b>	<u><u>\$3,559,832</u></u>	<u><u>\$1,146,168</u></u>	<u><u>\$626,803</u></u>	<u><u>\$ 225,544</u></u>	<u><u>\$5,558,347</u></u>

**Anna Local School District**  
**Shelby County, Ohio**  
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**NOTE 19 – BUDGETARY BASIS OF ACCOUNTING**

While the School District is reporting financial position, results of operations and changes in fund balance on the cash basis, the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget (Non-GAAP Basis) and Actual presented for the General Fund is presented on the budgetary basis to provide meaningful comparison of actual results with the budget. The differences between the budget basis and cash basis are:

- (1) outstanding year-end encumbrances are treated as expenditures (budget) rather than as an assignment of fund balance (cash), and,
- (2) some funds are included in the general fund (cash basis), but have separate legally adopted budgets (budget basis).

The following table summarizes the adjustments necessary to reconcile the cash basis statement to the budgetary basis statement for the:

General Fund	
Net Change in Fund Balance	
Cash Basis	\$ 420,000
Adjustment for Encumbrances	(46,053)
Funds Budgeted Elsewhere**	<u>(11,242)</u>
Budget Basis	<u>\$ 362,705</u>

\*\*As part of GASB Statement No. 54, “*Fund Balance Reporting and Governmental Fund Type Definitions*”, certain funds that are legally budgeted in separate special revenue funds are considered part of the general fund on a cash basis. This includes uniform school supplies fund, principal funds, and student award funds.

November 5, 2013

The Board of Education  
Anna Local School District  
Shelby County, Ohio  
PO Box 169  
Anna, Ohio 45302

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
REQUIRED BY *GOVERNMENT AUDITING STANDARDS***

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Anna Local School District, Shelby County, Ohio (the District) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated November 5, 2013, wherein we noted the District uses a comprehensive basis of accounting other than generally accepted accounting principles.

***Internal Control over Financial Reporting***

As part of our financial statement audit, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinion on the financial statements, but not to the extent necessary to opine on the effectiveness of the District's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the District's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

***Compliance and Other Matters***

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

***Purpose of this Report***

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Rea & Associates, Inc.*

Lima, Ohio



November 5, 2013

To the Board of Education and Management  
Anna Local School District  
Shelby County, Ohio  
PO Box 169  
Anna, Ohio 45302

### **Independent Accountant's Report on Applying Agreed-Upon Procedure**

Ohio Rev. Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedure enumerated below, which was agreed to by the Board, solely to assist the Board in evaluating whether Anna Local School District (the District) has updated its anti-harassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedure engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of this procedure is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedure described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board amended its anti-harassment policy at its meeting on June 25, 2012 to include prohibiting harassment, intimidation, or bullying of any student "on a school bus" or by an "electronic act."

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and is not intended to be and should not be used by anyone other than these specified parties.

*Rea & Associates, Inc.*

Lima, Ohio

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# Dave Yost • Auditor of State

**ANNA LOCAL SCHOOL DISTRICT**

**SHELBY COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
DECEMBER 26, 2013**