

***VILLAGE OF LAFAYETTE  
ALLEN COUNTY, OHIO***

***AUDIT REPORT***

***FOR THE YEARS ENDED DECEMBER 31, 2011 & 2010***

***Charles E. Harris and Associates, Inc.***  
**Certified Public Accountants and Government Consultants**





# Dave Yost • Auditor of State

Village Council  
Village of Lafayette  
225 East Sugar Street  
Lafayette, Ohio 45854

We have reviewed the *Report of Independent Accountants* of the Village of Lafayette, Allen County, prepared by Charles E. Harris & Associates, Inc., for the audit period January 1, 2010 to December 31, 2011. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

The financial statements in the attached report are presented in accordance with a regulatory basis of accounting prescribed or permitted by the Auditor of State. Due to a February 2, 2005 interpretation from the American Institute of Certified Public Accountants (AICPA), modifications were required to the *Report of Independent Accountants* on your financial statements. While the Auditor of State does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. The attached report includes an opinion relating to GAAP presentation and measurement requirements, but does not imply the statements are misstated under the non-GAAP regulatory basis. The *Report of Independent Accountants* also includes an opinion on the financial statements using the regulatory format the Auditor of State permits.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Village of Lafayette is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost  
Auditor of State

December 11, 2012

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**VILLAGE OF LAFAYETTE  
ALLEN COUNTY  
For the Years Ending December 31, 2011 and 2010**

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***Charles E. Harris & Associates, Inc.***  
*Certified Public Accountants*

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## **REPORT OF INDEPENDENT ACCOUNTANTS**

Village of Lafayette  
Allen County  
225 E. Sugar St.  
Lafayette, Ohio 45854

To the Village Council:

We have audited the accompanying financial statements of the Village of Lafayette, Allen County, Ohio (the Village), as of and for the years ended December 31, 2011 and 2010. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Village has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP require presenting entity wide statements and also presenting the Village's larger (i.e. major) funds separately. While the Village does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require Governments to reformat their statements. The Village has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2011 and 2010, do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Village as of December 31, 2011 and 2010, or its changes in financial position or cash flows for the years then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances as of December 31, 2011 and 2010 of the Village of Lafayette, Allen County, and its combined cash receipts and disbursements and changes in fund cash balances for the years then ended on the accounting basis Note 1 describes.

As described in Note 8, during 2010 the Village adopted Governmental Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 22, 2012, on our consideration of the Village's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

*Charles E. Harris & Associates*

***Charles E. Harris & Associates, Inc.***

September 22, 2012



**VILLAGE OF LAFAYETTE  
ALLEN COUNTY  
COMBINED STATEMENT OF RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN FUND CASH BALANCES  
All Governmental Fund Types  
For the Year Ended December 31, 2011**

	Governmental Fund Types			Totals- (Memorandum Only)
	General	Special Revenue	Capital Projects	
<b>Receipts:</b>				
Property Taxes	\$ 36,679	\$ 2,408	\$ -	\$ 39,087
Intergovernmental	13,143	13,321	-	26,464
Earning on Investment	15	-	-	15
Miscellaneous	905	3,247	-	4,152
<b>Total Receipts</b>	<b>50,742</b>	<b>18,976</b>	<b>-</b>	<b>69,718</b>
<b>Disbursements:</b>				
Security of Persons & Property	13,493	-	-	13,493
Basic Utility Services	-	4,344	-	4,344
Transportation	-	18,240	-	18,240
General Government	29,585	596	-	30,181
Capital Outlay	-	1,350	-	1,350
<b>Debt Service:</b>				
Principal Retirement	8,282	-	-	8,282
Interest and Fiscal Charges	155	-	-	155
<b>Total Disbursements</b>	<b>51,515</b>	<b>24,530</b>	<b>-</b>	<b>76,045</b>
<b>Total Receipts Over/(Under) Disbursements</b>	<b>(773)</b>	<b>(5,554)</b>	<b>-</b>	<b>(6,327)</b>
<b>Other Financing Receipts/ (Disbursements):</b>				
Transfers-In	-	4,000	-	4,000
Transfers-Out	(4,000)	-	-	(4,000)
<b>Total Other Financing Receipts/ (Disbursements)</b>	<b>(4,000)</b>	<b>4,000</b>	<b>-</b>	<b>-</b>
<b>Net Change in Fund Cash Balances</b>	<b>(4,773)</b>	<b>(1,554)</b>	<b>-</b>	<b>(6,327)</b>
<b>Fund Cash Balance, January 1, 2011</b>	<b>24,146</b>	<b>4,311</b>	<b>257</b>	<b>28,714</b>
<b>Restricted</b>	<b>-</b>	<b>2,757</b>	<b>257</b>	<b>3,014</b>
<b>Unassigned</b>	<b>19,373</b>	<b>-</b>	<b>-</b>	<b>19,373</b>
<b>Fund Cash Balance, December 31, 2011</b>	<b>\$ 19,373</b>	<b>\$ 2,757</b>	<b>\$ 257</b>	<b>\$ 22,387</b>

See Accompanying Notes to the Financial Statements.

**VILLAGE OF LAFAYETTE**  
**ALLEN COUNTY**  
**STATEMENT OF RECEIPTS, DISBURSEMENTS, AND**  
**CHANGES IN FUND CASH BALANCES**  
**Proprietary Fund Type**  
**For the Year Ended December 31, 2011**

	<b>Enterprise</b>
<b>Receipts:</b>	
<b>Charges for Services</b>	<b>\$ 121,069</b>
<b>Total Receipts</b>	<b>121,069</b>
<b>Disbursements:</b>	
<b>Personal Services</b>	<b>27,739</b>
<b>Contractual Services</b>	<b>27,738</b>
<b>Employee Fringe Benefits</b>	<b>3,318</b>
<b>Supplies and Materials</b>	<b>12,920</b>
<b>Other</b>	<b>50</b>
<b>Total Disbursements</b>	<b>71,765</b>
<b>Excess of Receipts Over/(Under) Disbursements</b>	<b>49,304</b>
<b>Nonoperating Receipts (Disbursements):</b>	
<b>Loan Proceeds</b>	<b>2,027</b>
<b>Other Financing Sources</b>	<b>3,500</b>
<b>Debt Service:</b>	
<b>Redemption of Principal</b>	<b>(16,280)</b>
<b>Interest and Fiscal Charges</b>	<b>(13,804)</b>
<b>Total Nonoperating Receipts (Disbursements)</b>	<b>(24,557)</b>
<b>Income / (Loss)</b>	<b>24,747</b>
<b>Fund Cash Balance, January 1, 2011</b>	<b>72,523</b>
<b>Fund Cash Balance, December 31, 2011</b>	<b>\$ 97,270</b>

See Accompanying Notes to the Financial Statements.

VILLAGE OF LAFAYETTE  
 ALLEN COUNTY  
 COMBINED STATEMENT OF RECEIPTS, DISBURSEMENTS, AND  
 CHANGES IN FUND CASH BALANCES  
 All Governmental Fund Types  
 For the Year Ended December 31, 2010

	Governmental Fund Types			Totals- (Memorandum Only)
	General	Special Revenue	Capital Projects	
<b>Receipts:</b>				
Property Taxes	\$ 35,240	\$ 4,411	\$ -	\$ 39,651
Intergovernmental	18,098	10,823	-	28,921
Miscellaneous	120	540	-	660
<b>Total Receipts</b>	<b>53,458</b>	<b>15,774</b>	<b>-</b>	<b>69,232</b>
<b>Disbursements:</b>				
Security of Persons & Property	7,564	-	-	7,564
Public Health Services	6,032	-	-	6,032
Transportation	-	17,093	-	17,093
Capital Outlay	-	1,025	-	1,025
General Government	25,549	-	-	25,549
<b>Debt Service:</b>				
Principal Retirement	7,871	-	-	7,871
Interest and Fiscal Charges	594	-	-	594
<b>Total Disbursements</b>	<b>47,610</b>	<b>18,118</b>	<b>-</b>	<b>65,728</b>
<b>Total Receipts Over/(Under) Disbursements</b>	<b>5,848</b>	<b>(2,344)</b>	<b>-</b>	<b>3,504</b>
<b>Other Financing Sources/(Uses):</b>				
Transfers-In	-	3,209	-	3,209
Transfers-Out	(3,209)	-	-	(3,209)
Advances-In	3,000	-	-	3,000
Advances-Out	(3,000)	-	-	(3,000)
<b>Total Other Financing Sources/(Uses)</b>	<b>(3,209)</b>	<b>3,209</b>	<b>-</b>	<b>-</b>
<b>Excess of Receipts and Other Sources Over/(Under) Disbursements and Other Uses</b>	<b>2,639</b>	<b>865</b>	<b>-</b>	<b>3,504</b>
<b>Fund Cash Balance, January 1, 2010</b>	<b>21,507</b>	<b>3,446</b>	<b>257</b>	<b>25,210</b>
Restricted	-	4,311	257	4,568
Assigned	255	-	-	255
Unassigned	23,891	-	-	23,891
<b>Fund Cash Balance, December 31, 2010</b>	<b>\$ 24,146</b>	<b>\$ 4,311</b>	<b>\$ 257</b>	<b>\$ 28,714</b>

See Accompanying Notes to the Financial Statements.

**VILLAGE OF LAFAYETTE**  
**ALLEN COUNTY**  
**STATEMENT OF RECEIPTS, DISBURSEMENTS, AND**  
**CHANGES IN FUND CASH BALANCES**  
**Proprietary Fund Type**  
**For the Year Ended December 31, 2010**

	<u>Enterprise</u>
<b>Receipts:</b>	
<b>Charges for Services</b>	<b>\$ 100,190</b>
<b>Total Receipts</b>	<b>100,190</b>
<b>Disbursements:</b>	
Personal Services	19,395
Employee Fringe Benefits	2,363
Contractual Services	24,961
Supplies and Materials	13,373
<b>Total Disbursements</b>	<b>60,092</b>
<b>Excess of Receipts Over/(Under) Disbursements</b>	<b>40,098</b>
<b>Nonoperating Receipts (Disbursements):</b>	
Loan Proceeds	4,202
Other Financing Sources	7,000
<b>Debt Service:</b>	
Principal	(14,000)
Interest and Fiscal Charges	(12,777)
Other Financing Uses	(6,160)
<b>Total Nonoperating Receipts (Disbursements)</b>	<b>(21,735)</b>
<b>Income / (Loss) Before Interfund Advances</b>	<b>18,363</b>
Advances - In	3,000
Advances - Out	(3,000)
<b>Income/ (Loss)</b>	<b>18,363</b>
<b>Fund Cash Balance, January 1, 2010</b>	<b>54,160</b>
<b>Fund Cash Balance, December 31, 2010</b>	<b>\$ 72,523</b>

See Accompanying Notes to the Financial Statements.

**VILLAGE OF LAFAYETTE  
ALLEN COUNTY, OHIO  
Notes to the Financial Statements  
For the Years Ended December 31, 2011 and 2010**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. DESCRIPTION OF THE ENTITY

The Village of Lafayette, Allen County (the Village) is a body corporate and politic established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Village is directed by a publicly-elected six member Council. The Village provides general governmental services, including sewer utilities and park services. The Village has a mutual aid agreement with the Allen County Sheriff's department to provide police protection. The Lafayette Jackson Volunteer Fire Department provides fire protection and emergency medical services.

In 1985, the Village of Lafayette and Jackson Township entered into an agreement for the construction of a community hall. The Village provided the land and Jackson Township was responsible for the cost of the construction of the building. The Township pays an annual fee of \$1 and provides an office for the Village for the lease of the ground. Jackson Township provides all maintenance and utilities for the community building and pays a monthly sewer charge to the Village.

The Village's management believes the financial statements included in this report represent all of the funds of the Village over which the Village has the ability to exercise direct operating control.

B. BASIS OF ACCOUNTING

The Village prepares its financial statements following the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved.)

The statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. CASH

Investments are included in the fund cash balances. Accordingly, purchases of investments are not recorded as disbursements and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or disbursements, respectively.

**VILLAGE OF LAFAYETTE**  
**ALLEN COUNTY, OHIO**  
**Notes to the Financial Statements**  
**For the Years Ended December 31, 2011 and 2010**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

D. FUND ACCOUNTING

The Village maintains its accounting records in accordance with the principles of “Fund” accounting. Fund accounting is a concept developed to meet the needs of governmental entities in which legal or other restraints require the recording of specific receipts and disbursements. The transactions of each fund are reflected in a self-balancing group of accounts, an accounting entity, which stands separate from the activities reported in other funds. The restrictions associated with each class of funds are as follows:

Governmental Fund Types:

General Fund: The general operating fund of the Village. It is used to account for all financial resources except those required by law or contract to be accounted for in another fund.

Special Revenue Funds: These funds are used to account for proceeds from special sources (other than from trusts or for capital projects) that are restricted to expenditures for specific purposes. The Village has the following significant Special Revenue fund:

- Street Construction, Maintenance and Repair Fund—Receives gas and motor vehicle excise taxes for constructing, maintaining and repairing Village roads.

Capital Projects Fund: These funds are used to account for receipts that are restricted for the acquisition or construction of major capital projects (except those financed through enterprise. The Village has the following significant Capital Project fund:

- Permanent Improvement-Fund received OPWC money in the past for improvements.

Proprietary Fund Types:

Enterprise Funds: To account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses

**VILLAGE OF LAFAYETTE  
ALLEN COUNTY, OHIO  
Notes to the Financial Statements  
For the Years Ended December 31, 2011 and 2010**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

D. FUND ACCOUNTING - (Continued)

incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purpose.

The Village has the following significant Enterprise Funds:

- Sewer Operating Fund- This fund receives user fees to cover the cost of providing this utility.
- Bond Retirement Fund- This fund is used for the accumulation of resources for the retirement of the 1980 sewer improvement bond issue.
- Bond Reserve Fund- This fund is a mandatory reserve fund to help ensure prompt and complete payment of the sewer improvement bond issue.

E. BUDGETARY PROCESS

A budget of estimated cash receipts and disbursements is prepared by the Fiscal Officer, approved by the Village Council, and submitted to the county auditor, as secretary of the County Budget Commission, by July 20 of each year, for the period January 1 to December 31 of the following year.

1. Estimated Resources

The county auditor calculates the estimated revenues available to the Village. He prepares a certificate of estimated resources based upon this calculation and upon the other financial information supplied in the budget sent by the Village. The certificate is approved by the county budget commission and sent to the Village Fiscal Officer by September 1.

Prior to December 31, the Village must revise its budget so that the total budgeted expenditures for a fund will not exceed the amount of estimated resources stated in the certificate of estimated resources. The revised budget serves as the basis for the annual appropriation measure.

On or about January 1, the Fiscal Officer sends the county auditor a certificate, which includes the actual unencumbered balances from the preceding year. The county auditor prepares an amended certificate, submits it to the county budget commission for approval. This amended certificate may be further amended during the year if projected revenue increases or the Fiscal Officer identifies decreases in revenue.

**VILLAGE OF LAFAYETTE**  
**ALLEN COUNTY, OHIO**  
**Notes to the Financial Statements**  
**For the Years Ended December 31, 2011 and 2010**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

E. BUDGETARY PROCESS - (Continued)

1. Estimated Resources – (Continued)

Budgeted receipts, as shown in Note 4, do not include the unencumbered fund balances as of January 1, 2010 and 2011. However, those fund balances are available for appropriation.

2. Appropriations

A temporary appropriation measure to control cash expenditures may be passed on or about January 1 of each year for the period January 1 to March 31. An annual appropriation measure must be passed by March 31 of each year for the period January 1 to December 31. The appropriation measure may be amended or supplemented during the year as new information becomes available. Appropriations may not exceed estimated resources.

3. Encumbrances

The Village is required to use the encumbrance method of accounting by virtue of Ohio law. Under this system, purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. The sum of expenditures and encumbrances may not exceed appropriated totals at any level of budgetary control. The legal level of control is the object level.

Unencumbered appropriations lapse at year-end. Encumbered appropriations are carried forward to the succeeding fiscal year without being re-appropriated.

F. FUND BALANCE

Fund balance is divided into five classifications based primarily on the extent to which the Village must observe constraints imposed upon the use of its governmental-fund resources.

1. Nonspendable- The Village classifies assets as nonspendable when legally or contractually required to maintain the amounts intact.

2. Restricted- Fund balance is restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.



**VILLAGE OF LAFAYETTE**  
**ALLEN COUNTY, OHIO**  
**Notes to the Financial Statements**  
**For the Years Ended December 31, 2011 and 2010**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

F. FUND BALANCE - (Continued)

3. Committed- The Village Council can commit amounts via formal action (resolution). The Village must adhere to these commitments unless the Council amends the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

4. Assigned- Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as restrict or committed. Governmental funds other than the general fund report all fund balances as assigned unless they are restricted or committed. In the general fund, assigned amounts represent intended uses established by the Village Council.

5. Unassigned- Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Village applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

G. PROPERTY, PLANT AND EQUIPMENT

Acquisitions of property, plant and equipment are recorded as capital outlay disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

H. ACCUMULATED LEAVE

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Village's basis of accounting.

**VILLAGE OF LAFAYETTE  
ALLEN COUNTY, OHIO  
Notes to the Financial Statements  
For the Years Ended December 31, 2011 and 2010**

2. EQUITY IN POOLED CASH AND CASH EQUIVALENTS

The Village maintains a cash and investment pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash at December 31 was as follows:

	<u>2011</u>	<u>2010</u>
Demand Deposits	<u>\$119,657</u>	<u>\$101,237</u>

Deposits: Deposits are either (1) insured by the Federal Deposit Insurance Corporation, (2) collateralized by securities specifically pledged by the financial institution to the Village, or (3) collateralized by the financial institution's public entity deposit pool.

3. PROPERTY TAXES

Real property taxes are levied on assessed values, which equal 35% of appraised value. The county auditor reappraises all real property every six years with a triennial update.

Real property taxes become a lien on all non-exempt real property located in the county on January 1. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20 of the following year. Under certain circumstances, state statute permits later payment dates to be established.

The State Board of Tax Equalization adjusts the tax rates for inflation. Real property owners' tax bills are further reduced by homestead and rollback deductions when applicable. The amount of these homestead and rollback reductions is reimbursed to the Village by the State of Ohio. The amounts reimbursed by the State of Ohio are reflected in the accompanying financial statements as intergovernmental receipts.

Public utilities are also taxed on personal and real property located within the Village.

The County Treasurer collects property tax on behalf of all taxing authorities within the county. The County Auditor periodically remits to the taxing authorities their portions of the taxes collected.

4. BUDGETARY ACTIVITY

Budgetary activity for the years ending December 31, 2011 and 2010 follows:

**VILLAGE OF LAFAYETTE**  
**ALLEN COUNTY, OHIO**  
**Notes to the Financial Statements**  
**For the Years Ended December 31, 2011 and 2010**

4. BUDGETARY ACTIVITY- (Continued)

<u>2011 Budgeted vs. Actual Receipts</u>			
<u>Fund:</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Actual</u> <u>Receipts</u>	<u>Variance</u>
General Fund	\$ 62,518	\$ 50,742	\$ (11,776)
Special Revenue Funds	20,350	22,976	2,626
Capital Projects	-	-	-
Enterprise Funds	107,000	126,596	19,596

<u>2011 Budgeted vs Actual Budgetary Basis Disbursements</u>			
<u>Fund:</u>	<u>Appropriation</u> <u>Authority</u>	<u>Budgetary</u> <u>Disbursements</u>	<u>Variance</u>
General Fund	\$ 71,629	\$ 55,515	\$ 16,114
Special Revenue Funds	30,648	24,530	6,118
Capital Projects	257	-	257
Enterprise Funds	179,937	101,849	78,088

<u>2010 Budgeted vs. Actual Receipts</u>			
<u>Fund:</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Actual</u> <u>Receipts</u>	<u>Variance</u>
General Fund	\$ 61,087	\$ 53,458	\$ (7,629)
Special Revenue Funds	18,000	18,983	983
Capital Projects	-	-	-
Enterprise Funds	98,000	111,392	13,392

<u>2010 Budgeted vs Actual Budgetary Basis Disbursements</u>			
<u>Fund:</u>	<u>Appropriation</u> <u>Authority</u>	<u>Budgetary</u> <u>Disbursements</u>	<u>Variance</u>
General Fund	\$ 70,314	\$ 51,074	\$ 19,240
Special Revenue Funds	21,445	18,118	3,327
Capital Projects	257	-	257
Enterprise Funds	152,158	93,029	59,129

5. RETIREMENT SYSTEM

The Village's employees belong to the Ohio Public Employees Retirement System (OPERS), a state operated, cost sharing, multiple employer plans. The plan provides retirement benefits, including postretirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are prescribed by the Ohio Revised Code. OPERS members contributed 10.0% of their gross pay while the Village contributed an amount equal to 14.00% of covered payroll for both years. The Village paid all required contributions through 2011.

**VILLAGE OF LAFAYETTE  
ALLEN COUNTY, OHIO  
Notes to the Financial Statements  
For the Years Ended December 31, 2011 and 2010**

6. RISK MANAGEMENT

Risk Pool Membership

The Village is exposed to various risks of property and casualty losses, and injuries to employees.

The Village insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Village belongs to the Public Entities Pool of Ohio (PEP), a risk-sharing pool available to Ohio local governments. PEP provides property and casualty coverage for its members. American Risk Pooling Consultants, Inc. (ARPCO), a division of York Insurance Services Group, Inc. (York), functions as the administrator of PEP and provides underwriting, claims, loss control, risk management, and reinsurance services for PEP. PEP is a member of the American Public Entity Excess Pool (APEEP), which is also administered by ARPCO. Member governments pay annual contributions to fund PEP. PEP pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty and Property Coverage

APEEP provides PEP with an excess risk-sharing program. Under this arrangement, PEP retains insured risks up to an amount specified in the contracts. At December 31, 2010, PEP retained \$350,000 for casualty claims and \$150,000 for property claims.

The aforementioned casualty and property reinsurance agreement does not discharge PEP's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

Financial Position

PEP's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2010 and 2009 (the latest information available):

	<u>2010</u>	<u>2009</u>
Assets	\$34,952,010	\$36,374,898
Liabilities	(14,320,812)	(15,256,862)
Net Assets	<u>\$20,631,198</u>	<u>\$21,118,036</u>

At December 31, 2010 and 2009, respectively, the liabilities above include approximately \$12.9 million and \$14.1 million of estimated incurred claims payable. The assets above also include approximately \$12.4 million and \$13.7 million of unpaid claims to be billed to approximately 454 member governments in the future, as of December 31, 2010 and 2009, respectively. These amounts will be included in future contributions from members when

**VILLAGE OF LAFAYETTE  
ALLEN COUNTY, OHIO  
Notes to the Financial Statements  
For the Years Ended December 31, 2011 and 2010**

6. RISK MANAGEMENT - (Continued)

Risk Pool Membership - (Continued)

the related claims are due for payment. As of December 31, 2010, the Village's share of these unpaid claims collectible in future years is approximately \$4,223.

Based on discussions with PEP, the expected rates PEP charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to PEP for each year of membership.

<u>Contributions to PEP</u>	
<u>2011</u>	<u>2010</u>
\$4,541	\$4,463

After one year of membership, a member may withdraw on the anniversary of the date of joining PEP, if the member notifies PEP in writing 60 days prior to the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's contribution. Withdrawing members have no other future obligation to PEP. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

7. DEBT

Debt outstanding at December 31, 2011 is as follows:

<u>Description:</u>	<u>Principal</u>	<u>Interest Rate</u>
OWDA #4143	\$ 73,975	5.06%
Sewer Mortgage Revenue Bonds	143,500	5.00%
Total	<u>\$217,475</u>	

During 2004, OWDA approved loan #4143 in the amount of \$135,500 for the wastewater treatment plan of which \$100,626 was finally disbursed. The loan is being repaid in semiannual installments of \$8,058 through 2024 at 5.06%.

The Sewer Mortgage Revenue Bonds were issued for the construction of the Sanitary Sewer system. Property and revenue of the utility have been pledged to repay this debt. As required by the mortgage revenue bond covenant, the Village has established and funded an enterprise reserve fund. At December 31, 2011, the balance of the reserve fund was \$4,718.

**VILLAGE OF LAFAYETTE  
ALLEN COUNTY, OHIO  
Notes to the Financial Statements  
For the Years Ended December 31, 2011 and 2010**

7. DEBT – (Continued)

Principal and interest requirements for debt outstanding at December 31, 2011 are as follows:

<u>Year Ended</u>	<u>OWDA</u>	<u>Sewer Bonds</u>
2012	\$8,058	\$22,200
2013	8,058	22,450
2014	8,058	22,650
2015	8,058	21,800
2016	8,058	21,950
2017-2021	40,290	67,250
2022-2024	24,174	-
Total	<u>\$104,754</u>	<u>\$178,300</u>

8. CHANGE IN ACCOUNTING PRINCIPLE

For 2010, the Village implemented Governmental Accounting Standards Board (GASB) Statement No. 54, “Fund Balance Reporting and Governmental Fund Type Definitions.” GASB Statement No. 54 enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. The implementation of GASB Statement No. 54 had no effect on the fund balances as previously reported.

9. CONTINGENT LIABILITES/SUBSEQUENT EVENTS

Management believes there are no pending claims or lawsuits.

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614 W Superior Ave, Suite1242  
Cleveland OH 44113-1306  
Phone - (216) 575-1630  
Fax - (216) 436-2411

***Charles E. Harris & Associates, Inc.***  
*Certified Public Accountants*

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INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY  
GOVERNMENT AUDITING STANDARDS

Village of Lafayette  
Allen County  
225 E. Sugar St.  
Lafayette, Ohio 45854

To the Village Council:

We have audited the financial statements of the Village of Lafayette, Allen County, Ohio (the Village), as of and for the years ended December 31, 2011 and 2010, and have issued our report thereon dated September 22, 2012, wherein we noted the Village followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America and implemented GASB Statement No. 54. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Controls Over Financial Reporting

In planning and performing our audit, we considered the Village's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of opining on the effectiveness of the Village's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Village's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Village's financial statements will not be prevented, or detected and timely corrected.

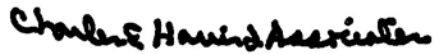
Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

### Compliance and Other Matter

As part of reasonably assuring whether the Village's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

However, we noted certain matters not requiring inclusion in this report that we reported to the Village's management in a separate letter dated September 22, 2012.

We intend this report solely for the information and use of management, the finance committee, members of the Village Council, and others within the Village. We intend it for no one other than these specified parties.



*Charles E. Harris and Associates, Inc.*

September 22, 2012



VILLAGE OF LAFAYETTE  
 ALLEN COUNTY, OHIO  
 For the Years Ended December 31, 2011 and 2010

**SCHEDULE OF PRIOR AUDIT FINDINGS**

<b>FINDING NUMBER</b>	<b>FUNDING SUMMARY</b>	<b>FULLY CORRECTED?</b>	<b>Not Corrected. Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; Explain</b>
2009-LAF-01	Bond ordinance compliance	Partially corrected	Moved to management letter
2009-LAF-02	Recording errors	Yes	Finding no longer valid
2009-LAF-03	Audit Adjustment Not Recorded	Yes	Finding no longer valid
2009-LAF-04	ORC 5705.39-Appropriations exceeded estimated resources	Partially corrected	Moved to management letter

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# Dave Yost • Auditor of State

VILLAGE OF LAFAYETTE

ALLEN COUNTY

## CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

CLERK OF THE BUREAU

CERTIFIED  
DECEMBER 20, 2012