



VINTON TOWNSHIP, VINTON COUNTY

Regular Audit

For the Years Ended December 31, 2010 and 2009

J.L. UHRIG
AND ASSOCIATES INC.

CERTIFIED PUBLIC ACCOUNTANT AND MANAGEMENT CONSULTANTS





Dave Yost • Auditor of State

Board of Trustees
Vinton Township
35020 Union Ridge Road
Albany, Ohio 45710

We have reviewed the *Independent Auditor's Report* of Vinton Township, Vinton County, prepared by J.L. Uhrig and Associates, Inc., for the audit period January 1, 2009 through December 31, 2010. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

The financial statements in the attached report are presented in accordance with a regulatory basis of accounting prescribed or permitted by the Auditor of State. Due to a February 2, 2005 interpretation from the American Institute of Certified Public Accountants (AICPA), modifications were required to the *Independent Auditor's Report* on your financial statements. While the Auditor of State does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. The attached report includes an opinion relating to GAAP presentation and measurement requirements, but does not imply the statements are misstated under the non-GAAP regulatory basis. The *Independent Auditor's Report* also includes an opinion on the financial statements using the regulatory format the Auditor of State permits.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Vinton Township is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

November 23, 2011

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Independent Auditor's Report

Board of Trustees
Vinton Township, Vinton County
35020 Union Ridge Road
Albany, OH 45710

We have audited the accompanying financial statements of Vinton Township (the Township), Vinton County as of and for the years ended December 31, 2010 and 2009. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statements presentation. We believe that our audit provides a reasonable basis for our opinion.

As described more fully in Note 2, the Township prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Revisions to GAAP would require the Township to reformat its financial statement presentation and make other changes effective for the years ended December 31, 2010 and 2009. Instead of the combined funds the accompanying financial statements presents for 2010 and 2009, the revisions require presenting entity wide statements and also to present its larger (i.e. major) funds separately for 2010 and 2009. While the Township does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statement does not substantially conform to the new GAAP presentation requirements. The Auditor of State permits, but does not require governments to reformat their statements. The Township has elected not to reformat its statements. Since this Township does not use GAAP to measure financial statement amounts, the following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2010 and 2009 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2010 and 2009, or its changes in financial position for the years then ended.

Board of Trustees
Vinton Township, Vinton County
Independent Auditor's Report

Also, in our opinion, the financial statements referred to in the first paragraph above presents fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the Township, as of December 31, 2010 and 2009, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 2 describes.

The aforementioned revision to generally accepted accounting principles also requires the Township to include Management's Discussion and Analysis for the years ended December 31, 2010 and 2009. The Township has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued a report dated September 26, 2011 on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. While we do not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report when considering the results of our audit.

J. L. Uhrig and Associates, Inc.

J. L. UHRIG AND ASSOCIATES, INC.

September 26, 2011

VINTON TOWNSHIP, VINTON COUNTY
Combined Statement of Cash Receipts, Cash Disbursements, and
Changes in Fund Cash Balances
All Governmental Fund Types
For the Year Ended December 31, 2010

	<u>Governmental Fund Types</u>		Totals (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	
<u>Cash Receipts:</u>			
Local Taxes	\$16,223	\$18,893	\$35,116
Intergovernmental	10,700	108,622	119,322
Earnings on Investments	35	55	90
Other Revenue	3,073	0	3,073
Total Cash Receipts	<u>30,031</u>	<u>127,570</u>	<u>157,601</u>
<u>Cash Disbursements:</u>			
<i>Current:</i>			
General Government	33,693	0	33,693
Public Safety	0	3,600	3,600
Public Works	0	108,999	108,999
Health	1,500	0	1,500
<i>Debt Service:</i>			
Principal	3,603	0	3,603
Interest and Fiscal Charges	777	0	777
Total Cash Disbursements	<u>39,573</u>	<u>112,599</u>	<u>152,172</u>
Total Cash Receipts Over/(Under) Cash Disbursements	(9,542)	14,971	5,429
Fund Cash Balances, January 1	<u>14,120</u>	<u>47,385</u>	<u>61,505</u>
Fund Cash Balances, December 31	<u><u>\$4,578</u></u>	<u><u>\$62,356</u></u>	<u><u>\$66,934</u></u>
Reserve for Encumbrances, December 31	<u><u>\$151</u></u>	<u><u>\$701</u></u>	<u><u>\$852</u></u>

See accompanying notes to the financial statements.

VINTON TOWNSHIP, VINTON COUNTY
Combined Statement of Cash Receipts, Cash Disbursements, and
Changes in Fund Cash Balances
All Governmental Fund Types
For the Year Ended December 31, 2009

	<u>Governmental Fund Types</u>		Totals (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	
<u>Cash Receipts:</u>			
Local Taxes	\$31,892	\$10,948	\$42,840
Intergovernmental	28,572	100,517	129,089
Earnings on Investments	50	81	131
Other Revenue	301	0	301
Total Cash Receipts	60,815	111,546	172,361
<u>Cash Disbursements:</u>			
<i>Current:</i>			
General Government	23,789	13,717	37,506
Public Safety	0	5,239	5,239
Public Works	0	84,450	84,450
Capital Outlay	19,915	0	19,915
<i>Debt Service:</i>			
Principal	3,665	0	3,665
Interest and Fiscal Charges	715	0	715
Total Cash Disbursements	48,084	103,406	151,490
Total Cash Receipts Over/(Under) Cash Disbursements	12,731	8,140	20,871
<u>Other Financing Sources (Uses):</u>			
Proceeds of Loans	19,915	0	19,915
Advances-In	2,000	19,000	21,000
Advances-Out	(17,800)	(3,200)	(21,000)
Total Other Financing Sources (Uses)	4,115	15,800	19,915
Excess of Revenues and Other Financing Sources (Uses) Over (Under) Expenditures and Other Uses	16,846	23,940	40,786
Fund Cash Balances, January 1	(2,726)	23,445	20,719
Fund Cash Balances, December 31	\$14,120	\$47,385	\$61,505
Reserve for Encumbrances, December 31	\$151	\$700	\$851

See accompanying notes to the financial statements.

VINTON TOWNSHIP, VINTON COUNTY
Notes to the Financial Statements
For the Years Ended December 31, 2010 and 2009

Note 1 – Reporting Entity

Vinton Township, Vinton County, Ohio (the Township), is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly elected three-member Board of Trustees. The Township also has an elected Township Fiscal Officer.

The Township provides general government services, maintenance of Township roads and bridges, and maintenance of cemeteries. The Township contracts with Hamden fire department to provide fire services.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

Note 2 – Summary of Significant Accounting Policies

Basis of Accounting

The Township's financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. This method differs from generally accepted accounting principles because receipts are recognized when received in cash rather than when earned, and disbursements are recognized when a payment is made rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved). The Township's financial statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

General Fund: The General Fund is the general operating fund. It is used to account for all financial resources, except those required by law or contracted to be restricted.

Special Revenue Funds: These funds are used to account for proceeds from specific sources (other than trusts or for capital projects) that are restricted to expenditure for specific purposes. The Township had the following significant Special Revenue Funds:

Gasoline Tax Fund – This fund is comprised of taxes on the sale of gasoline which is distributed to the Township based upon road mileage determined by the state, and used for the repair and maintenance of Township roads.

Motor Vehicle License Tax Fund – This fund receives motor vehicle license tax money for maintaining and repairing Township roads and bridges.

Budgetary Process

The Ohio Revised Code requires that each Township fund be budgeted annually.

Appropriations: Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The Vinton County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year-end.

VINTON TOWNSHIP, VINTON COUNTY
Notes to the Financial Statements
For the Years Ended December 31, 2010 and 2009

Note 2 – Summary of Significant Accounting Policies - (continued)

Estimated Resources: Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1. The Vinton County Budget Commission must also certify estimated resources.

Encumbrances: The Ohio Revised Code requires the Township to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year end are carried forward and need not be re-appropriated.

A summary of 2010 and 2009 budgetary activity appears in Note 4.

Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's basis of accounting.

Note 3 – Cash and Investments

The Township maintains a cash pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The Township had no investments at year end. The carrying amount of cash at year end was as follows:

	December 31, 2010	December 31, 2009
Demand Deposits	<u>\$66,934</u>	<u>\$61,505</u>

Deposits: Deposits are insured by the Federal Depository Insurance Corporation and collateralized by the financial institution's public entity deposit pool.

VINTON TOWNSHIP, VINTON COUNTY
Notes to the Financial Statements
For the Years Ended December 31, 2010 and 2009

Note 4 – Budgetary Basis of Accounting

The Township’s budgetary activity for the years ending December 31, 2010 and December 31, 2009 was as follows:

2010 Budgeted vs. Actual Receipts

Fund Type	Receipts		Variance
	Budgeted	Actual	
General	\$26,921	\$30,031	\$3,110
Special Revenue	124,486	127,570	3,084
<i>Total</i>	<u>\$151,407</u>	<u>\$157,601</u>	<u>\$6,194</u>

During 2010, actual receipts were less than budgetary estimates in the Gasoline Tax, Garbage and Waste Disposal and Fire Funds and a reduced amended certificate of estimated resources was not obtained, contrary to ORC Section 5705.36(A)(4).

2010 Budgeted vs. Actual Budgetary Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$57,796	\$39,573	\$18,223
Special Revenue	144,923	112,599	32,324
<i>Total</i>	<u>\$202,719</u>	<u>\$152,172</u>	<u>\$50,547</u>

2009 Budgeted vs. Actual Receipts

Fund Type	Receipts		Variance
	Budgeted	Actual	
General	\$27,600	\$80,730	\$53,130
Special Revenue	124,100	111,546	(12,554)
<i>Total</i>	<u>\$151,700</u>	<u>\$192,276</u>	<u>\$40,576</u>

During 2009, actual receipts were less than budgetary estimates in the Gasoline Tax, Garbage and Waste Disposal and Fire Funds and a reduced amended certificate of estimated resources was not obtained, contrary to ORC Section 5705.36(A)(4).

VINTON TOWNSHIP, VINTON COUNTY
Notes to the Financial Statements
For the Years Ended December 31, 2010 and 2009

Note 4 – Budgetary Basis of Accounting - (continued)

2009 Budgeted vs. Actual Budgetary Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$51,185	\$48,084	\$3,101
Special Revenue	131,654	103,406	28,248
<i>Total</i>	\$182,839	\$151,490	\$31,349

Note 5- Debt

Debt outstanding at December 31, 2010 was as follows:

Description of Issue	Issue Date	Interest Rate	Principal Balance 12-31-09	Issued in 2010	Retired in 2010	Principal Balance 12-31-10	Due in One Year
Side Arm Mower	2008	5.00%	\$15,530	\$0	\$3,603	\$11,927	\$3,784
			\$15,530	\$0	\$3,603	\$11,927	\$3,784

Debt outstanding at December 31, 2009 was as follows:

Description of Issue	Issue Date	Interest Rate	Principal Balance 12-31-08	Issued in 2009	Retired In 2009	Principal Balance 12-31-09
Side Arm Mower	2008	5.00%	\$0	\$19,195	\$3,665	\$15,530
			\$0	\$19,195	\$3,665	\$15,530

The Township obtained a note in the amount of \$19,195 to purchase a Side Arm Mower. The note will be repaid in annual installments of \$4,380 for principal and any interest accrued on the outstanding balance at 5.00%.

Amortization of the above debt is as follows:

Year ending December 31:	Principal	Interest	Total
2011	\$3,784	\$596	\$4,380
2012	3,973	407	4,380
2013	4,170	210	4,380
<i>Total</i>	\$11,927	\$1,213	\$13,140

VINTON TOWNSHIP, VINTON COUNTY
Notes to the Financial Statements
For the Years Ended December 31, 2010 and 2009

Note 6 – Property Taxes

Real property taxes become a lien on January 1 proceeding the October 1 date for which rates are adopted by Board of Trustees. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State, and are reflected in the accompanying financial statements as intergovernmental receipts. Payments are due to the County by December 31. If the property owner elects to make semi-annual payments, the first half is due December 31, and the second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Township.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

The full tax rate for all Township operations for the years ended December 31, 2010 and 2009 was 4.00 per \$1,000 of assessed value. The assessed values of real property, public utility property, and tangible personal property upon which 2010 and 2009 property tax receipts were based are as follows:

	<u>2010</u>	<u>2009</u>
Real Property		
Residential & Agricultural	\$8,329,110	\$7,453,220
Commercial/Industrial/Mineral	560,750	559,260
Tangible Personal Property	47,870	150,230
Public Utility	<u>2,657,840</u>	<u>2,718,680</u>
Total Assessed Value	<u><u>\$11,595,570</u></u>	<u><u>\$10,341,390</u></u>

VINTON TOWNSHIP, VINTON COUNTY
Notes to the Financial Statements
For the Years Ended December 31, 2010 and 2009

Note 7 – Risk Management

Risk Pool Membership

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio Townships. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member townships pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements, and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty Coverage

For an occurrence prior to January 1, 2006, OTARMA retains casualty risks up to \$250,000 per occurrence, including claim adjustment expenses. OTARMA pays a percentage of its contributions to APEEP. APEEP reinsures claims exceeding \$250,000, up to \$1,750,000 per claim and \$10,000,000 in the aggregate per year. For an occurrence on or subsequent to January 1, 2006, the Pool retains casualty risk up to \$350,000 per occurrence, including loss adjustment expenses. Claims exceeding \$350,000 are reinsured with APEEP in an amount not to exceed \$2,650,000 for each claim and \$10,000,000 in additional coverage with the General Reinsurance Corporation, through contracts with OTARMA. Governments can elect up to \$13,000,000 in additional coverage with the General Reinsurance Corporation, through contracts with OTARMA.

If losses exhaust OTARMA's retained earnings, APEEP provides *excess of funds available* coverage up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000 or \$3,000,000 as noted above.

Property Coverage

The Travelers Indemnity Company reinsures specific losses exceeding \$500,000 up to \$600 million per occurrence. APEEP reinsures members for specific losses exceeding \$150,000 up to \$500,000 per occurrence, subject to an annual aggregate loss payment. Travelers provide property aggregate stop loss coverage to APEEP based upon the combined Members' Total Insurable Value (TIV). If the stop loss is reached by payment of the Pools retained losses, Travelers will then reinsure property specific losses in excess of the retention up to their \$600,000,000 per occurrence limit. Additionally, effective January 1, 2009, APEEP provides an additional aggregate for the \$50,000 excess \$100,000 layer, with the aggregate limit tied to TIV, for the insurance coverage's to the Pools.

The aforementioned casualty and property reinsurance agreements do not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective Township.

Property and casualty settlements did not exceed insurance coverage for the past three fiscal years.

Financial Position

OTARMA's financial statements (audited by other accountants) conform with the generally accepted accounting principles, and reported the following assets, liabilities and retained earning at December 31, 2010 and 2009 (latest information available):

<u>Combined Coverage</u>	<u>2010</u>	<u>2009</u>
Assets	\$35,855,252	\$38,982,088
Liabilities	(10,664,724)	(12,880,766)
Retained Earnings	<u>\$25,190,528</u>	<u>\$26,101,322</u>

VINTON TOWNSHIP, VINTON COUNTY
Notes to the Financial Statements
For the Years Ended December 31, 2010 and 2009

Note 7 – Risk Management - (continued)

At December 31, 2010 and 2009, respectively, liabilities noted above include approximately \$9.9 million and \$12.0 million of estimated incurred claims payable. The assets and retained earnings above also include approximately \$9.5 million and \$11.5 million of unpaid claims to be billed to approximately 940 member governments in the future, as of December 31, 2010 and 2009, respectively. These amounts will be included in future contributions from members when the related claims are due for payment.

Based on discussions with OTARMA the expected rates charged by OTARMA to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the liability of each member is limited to the amount of financial contributions required to be made to OTARMA for each year of membership. The Township's contributions to OTARMA for the years ending December 31, 2010 and 2009 were \$3,938 and \$3,211, respectively.

After completing one year of membership, members may withdraw on each anniversary of the date they joined OTARMA provided they give written notice to OTARMA 60 days in advance of the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's budgetary contribution. Withdrawing members have no other future obligation to the pool. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

Note 8 – Retirement Systems

A. Ohio Public Employees Retirement System

The Township participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20 percent per year). Under the member directed plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings.

The combined plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the combined plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to the traditional plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the member directed plan.

OPERS maintains a cost-sharing multiple employer defined benefit post-employment healthcare plan, which includes a medical plan, prescription drug program and Medicare Part B premium reimbursement, to qualifying members of both the Traditional Pension and the Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the traditional and combined plans. Members of the member directed plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that may be obtained by writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (614) 222-6705 or (800) 222-7377.

VINTON TOWNSHIP, VINTON COUNTY
Notes to the Financial Statements
For the Years Ended December 31, 2010 and 2009

Note 8 – Retirement Systems - (continued)

For the year ended December 31, 2010, the members of all three plans, except those in law enforcement or public safety participating in the traditional plan, were required to contribute 10.0 percent of their annual covered salaries. Members participating in the traditional plan who were in law enforcement contributed 11.1 percent of their annual covered salary; members in public safety contributed 10.5 percent. The Township's contribution rate for pension benefits for 2010 was 8.91 percent, except for those plan members in law enforcement or public safety. For those classifications, the Township's pension contributions were 14.0 percent of covered payroll. The Ohio Revised Code provides statutory authority for member and employer contributions.

For the year ended December 31, 2009, the members of all three plans, except those in law enforcement or public safety participating in the traditional plan, were required to contribute 10.0 percent of their annual covered salaries. Members participating in the traditional plan who were in law enforcement contributed 10.1 percent of their annual covered salary; members in public safety contributed 10.1 percent. The Township's contribution rate for pension benefits for 2009 was 8.82 percent, except for those plan members in law enforcement or public safety. For those classifications, the Township's pension contributions were 13.85 percent of covered payroll. The Ohio Revised Code provides statutory authority for member and employer contributions.

The Township's required contributions for pension obligations to the traditional and combined plans for the years ended December 31, 2010, 2009, and 2008 were \$8,998, \$4,536, \$4,392 respectively. The full amount has been contributed for 2010, 2009, and 2008.

Note 9 - Postemployment Benefits

A. Ohio Public Employees Retirement System

The Ohio Public Employees Retirement System (OPERS) provides postretirement health care coverage to age and service retirees with ten or more years of qualifying Ohio service credit with either the traditional or combined plans. Health care coverage for disability recipients and primary survivor recipients is available. Members of the member-directed plan do not qualify for postretirement health care coverage. The health care coverage provided by the retirement system is considered an Other Postemployment Benefit as described in *GASB Statement No. 12*. A portion of each employer's contribution to the traditional or combined plans is set aside for the funding of postretirement health care based on authority granted by State statute. The 2010 local government employer contribution rate was 14.0 percent of covered payroll (17.87 percent for public safety and law enforcement); 5.09 percent of covered payroll was the portion that was used to fund health care. The 2009 local government employer contribution rate was 14.0 percent of covered payroll (17.63 percent for public safety and law enforcement); 5.88 percent of covered payroll was the portion that was used to fund health care.

OPERS' Post Employment Health Care plan was established under, and is administrated in accordance with, Internal Revenue Code 401(h). Each year, the OPERS Retirement Board determines the portion of the employer contribution rate that will be set aside for funding of post employment health care benefits. The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care benefits provided, by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

VINTON TOWNSHIP, VINTON COUNTY
Notes to the Financial Statements
For the Years Ended December 31, 2010 and 2009

Note 9 - Postemployment Benefits - (continued)

Benefits are advance-funded using the entry age normal actuarial cost method. Significant actuarial assumptions, based on OPERS's latest actuarial review performed as of December 31, 2008, include a rate of return on investments of 6.5 percent, an annual increase in active employee total payroll of 4 percent compounded annually (assuming no change in the number of active employees) and an additional increase in total payroll of between 0.5 percent and 6.3 percent based on additional annual pay increases. Health care premiums were assumed to increase between 0.5 and 4 percent annually for the next seven years and 4 percent annually after eight years.

All investments are carried at market. For actuarial valuation purposes, a smoothed market approach is used. Assets are adjusted to reflect 25 percent of unrealized market appreciation or depreciation on investment assets annually.

The number of active contributing participants in the traditional and combined plans for 2010 and 2009 were 363,503 and 357,584 respectively. The actual employer contributions for 2010 and 2009 which were used to fund postemployment benefits were \$5,140 and \$3,285, respectively. The actual value of OPERS's net assets available for payment of benefits at December 31, 2008, (the latest information available) was \$10.7 billion. The actuarially accrued liability and the unfunded actuarial accrued liability were \$29.6 billion and \$18.9 billion, respectively.

On September 9, 2004, the OPERS Retirement Board adopted a Health Care Preservation Plan (HCPP) with an effective date of January 1, 2007. The HCPP restructures OPERS' health care coverage to improve the financial solvency of the fund in response to increasing health care costs.

Independent Accountant's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required by Government Auditing Standards

Board of Trustees
Vinton Township, Vinton County
35020 Union Ridge Rd.
Albany, Ohio 45710

We have audited the accompanying financial statements of Vinton Township, Vinton County, Ohio (the Township), as of and for the years ended December 31, 2010 and 2009 and have issued our report thereon dated September 26, 2011, wherein we noted that the Township followed accounting practices the Auditor of State prescribes or permits, rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the Township's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Township's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Township's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. Therefore, we cannot assure that we have identified all deficiencies, significant deficiencies or material weaknesses. However, as described in the accompanying schedule of findings we identified certain deficiencies in internal control over financial reporting, that we consider material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of deficiencies, in internal such that there is a reasonable possibility that a material misstatement of the Village's financial statements will not be prevented, or detected and timely corrected. We consider finding 2010-001 described in the accompanying Schedule of Findings to be a material weakness.

Board of Trustees
Vinton Township, Vinton County
Independent Accountant's Report on Internal Control over Financial
Reporting and on Compliance and Other Matters Required by
Government Auditing Standards

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under Government Auditing Standards, which are described in the accompanying Schedule of Findings as items 2010-001 through 2010-007.

We also noted certain matters that we have reported to the Township's management in a separate letter dated September 26, 2011.

The Township's responses to the findings identified in our audit are described in the accompanying Schedule of Findings. We did not audit the Township's responses and, accordingly, we express no opinion on them.

This report is intended for the information and use of the Board of Trustees and management, and is not intended to be and should not be used by anyone other than these specified parties.

J. L. Uhrig and Associates, Inc.

J. L. UHRIG AND ASSOCIATES, INC.

September 26, 2011

VINTON TOWNSHIP, VINTON COUNTY
Schedule of Findings
For the Years Ended December 31, 2010 and 2009

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

Finding Number 2010-001

Financial Record Keeping - Material Weakness/Material Noncompliance

Ohio Administrative Code (OAC) Section 117-2-02(A) directs all public offices to maintain an accounting system and accounting records sufficient to enable the public office to identify, assemble, and analyze, classify, record, and report its transactions, maintain accountability for the related assets, and prepare financial statements required by Rule 117-2-03 of the OAC. OAC Section 117-2-02(D) allows the records to be maintained manually or in a computerized format and requires the following: (1) Cash journal with the amount, date, receipt number, check number, account code, and any other information necessary to properly classify the transaction; (2) Receipts ledger to assemble and classify receipts into separate accounts for each type of receipt of each fund consisting of the amount, date, name of the payer, purpose, receipt number, and other information necessary to record the transaction on this ledger, and; (3) Appropriation ledger to assemble and classify disbursements into separate accounts for, at a minimum, each account listed in the appropriation resolution. The amount, date, fund, check number, purchase order number, encumbrance amount, unencumbered balance, amount of disbursement, uncommitted balance of appropriations, and any other information required may be entered in the appropriate columns.

In 2010 and 2009, County Auditor receipts were posted at net amounts instead of gross amounts and recording the fees. Additionally, there were several errors noted in the posting of tax receipts and intergovernmental receipts. This did not allow the Fiscal Officer to accurately reflect the receipt and disbursement transactions of the Township.

The fact that the posting errors resulting in audit adjustments and reclassification entries occurred, indicates a significant deficiency in the internal controls over financial record keeping and reporting and resulted in the inaccurate reflection of the of the financial transactions of the Township for 2010 and 2009.

We recommend the Fiscal Officer review the requirements of OAC Section 117-2-02 and maintain the accounting ledgers in the manner prescribed therein.

Official Response

The Township Officials are taking the necessary steps to ensure future compliance.

VINTON TOWNSHIP, VINTON COUNTY
Schedule of Findings
For the Years Ended December 31, 2010 and 2009

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

Finding Number 2010-002

Advances - Material Noncompliance

Auditor of State Bulletin 97-003 sets guidelines for the advance of monies between funds. Ohio Rev. Code Section 5705.10 restricts the purpose for which funds may be used. In 2009, monies were advanced from the Garbage and Waste Disposal District Fund to Gasoline Tax Fund. None of the advances were done by resolution of the Board of Township Trustees and they were made to funds that did not provide like services as the fund making the advance, contrary to the guidelines of AOS Bulletin 97-003.

Audit adjustments were made to return these advances to the Garbage and Waste Disposal District Fund.

We recommend the Fiscal Officer review the requirements of Auditor of State Bulletin 97-003 before ORC Section 5705.10 an advance of monies between funds, and only make advances following the Bulletin.

Official Response

Advances of monies between funds will follow the guidelines of AOS Bulletin 97-003 in the future. Also, the monies in question above, were returned to the Garbage and Waste Disposal District Fund in 2011.

Finding Number 2010-003

Federal and State Income Tax Withholdings - Noncompliance

When preparing payroll for the Township, the Fiscal Officer withheld monies for federal and state income taxes. Quarterly remittance checks were written to the Ohio Department of Taxation and monthly remittance checks were written to the Vinton County National Bank for federal taxes.

A review of the outstanding check list at December 31, 2010 revealed five quarterly checks written during 2010 and 2009 to the Ohio Department of Taxation that had not been remitted by the Fiscal Officer. This review also revealed fifteen checks written to the Vinton County National Bank for federal tax withholdings that had not been remitted by the Fiscal Officer.

We were unable to determine the amount of the interest accruals and penalty assessments to the Township as of December 31, 2010, as there has been no communication from these regulatory agencies for failure to remit withholdings according to the schedule.

VINTON TOWNSHIP, VINTON COUNTY
Schedule of Findings
For the Years Ended December 31, 2010 and 2009

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

Finding Number 2010-003 (Continued)

We recommend the Township make the required remittances of tax withholdings to the State and Federal Governments within the guidelines prescribed by those agencies.

Official Response

The Township Officials are taking the necessary steps to ensure future compliance.

Finding Number 2010-004

OPERS Withholdings - Noncompliance Citation

Ohio Rev. Code Section 145.01 states each employer shall pay to the public employees retirement system an amount that shall be a certain per cent of the earnable salary of all contributors to be known as the “employer contribution.” If an employer fails to make a payment on or before the date that is thirtieth days after the last day of the calendar month, a penalty determined under section 145.52 of the Revised Code shall be assessed against the employer. In addition, interest on past due account and penalties may be charged at a rate determined by the board from the date the installment is due to the date of payment.

The Township was delinquent in remitting retirement withholdings and employee contributions. We were unable to determine the amount of the interest accruals and penalty assessments to the Township as of December 31, 2010, as there has been no communication from these regulatory agencies for failure to remit withholdings according to the schedule.

We recommend the Township Fiscal Officer take the care necessary to ensure withholdings and employer contributions are being remitted on a timely basis to avoid penalties.

Official Response

The Township Officials are taking the necessary steps to ensure future compliance.

Finding Number 2010-005

Actual Receipts less than Estimate Receipts – Noncompliance Citation

Ohio Rev. Code Section 5705.36(A)(2) allows all subdivisions to request increased amended certificates of estimated resources and reduced amended certificates upon determination by the fiscal officer that revenue to be collected will be greater or less than the amount in the official certificate of estimated resources. ORC Section 5705.36(A)(4) requires obtaining a reduced amended certificate if the amount of the deficiency will reduce available resources below the current level of appropriations.

VINTON TOWNSHIP, VINTON COUNTY
Schedule of Findings
For the Years Ended December 31, 2010 and 2009

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

Finding Number 2010-005 (Continued)

Actual receipts were significantly less than estimated receipts, reducing available resources below the level of appropriations in the Gasoline Tax, Garbage and Waste Disposal and Fire Funds in 2010 and in 2009. Since the expenditure of Township funds is based on estimated resources, instances when actual receipts do not meet budgetary estimates could lead to overspending.

The Township Fiscal Officer should monitor estimated and actual receipts. When it is apparent that actual receipts will fall short of budgetary estimates, the Fiscal Officer should obtain a reduced amended certificate from the County Budget Commission. The Board of Trustees should then make corresponding reductions in appropriations.

Official Response

The Township Fiscal Officer will monitor estimated and actual receipts and request the appropriate amended certificates.

Finding Number 2010-006

Appropriations Exceed Estimated Resources – Noncompliance Citation

Ohio Rev. Code Section 5705.39 states that total appropriations from each fund should not exceed the total estimated resources. No appropriation measure is to become effective until the Fiscal Officer files a certificate that the total appropriations from each fund do not exceed the total official estimated or amended official certificate. Appropriations are driven by estimated resources and if the appropriations exceed the estimated resources, there is an opportunity for the Township to appropriate and spend more than is actually available.

Appropriations exceeded total estimated resources in the General Fund at 2010 and 2009.

The Township should monitor budgetary data to ensure that total appropriations from each fund do not exceed the total estimated revenue certified to the County Auditor.

Official Response

The Township Fiscal Officer will monitor appropriations and estimated resources and request appropriate amended certificates when changes are needed.

VINTON TOWNSHIP, VINTON COUNTY
Schedule of Findings
For the Years Ended December 31, 2010 and 2009

Finding Number 2010-007

Deposit of Monies – Noncompliance Citation

Ohio Rev. Code, Section 9.38, requires receipts to be paid to the Treasury within 24 hours of receipt unless the amount is less than \$1,000. If so, the money must be deposited within three business days. We found several checks written to the Township that should have been deposited months before they cleared the bank.

We recommend that the Township develop procedures that ensure that deposits are made timely and in compliance with the requirements.

Official Response

The Township Officials are taking the necessary steps to ensure future compliance.

VINTON TOWNSHIP, VINTON COUNTY
Schedule of Prior Audit Findings
For the Years Ended December 31, 2010 and 2009

Description	Status	Comments
1. Financial Record Keeping	Not Corrected	Re-issued as Finding 2010-001
2. Advances	Not Corrected	Re-issued as Finding 2010-002
3. Federal and State Income Tax Withholdings	Not Corrected	Re-issued as Finding 2010-003

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Dave Yost • Auditor of State

VINTON TOWNSHIP

VINTON COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
DECEMBER 8, 2011