



**EDUCATIONAL SERVICE CENTER
KNOX COUNTY**

SINGLE AUDIT

FOR THE YEAR ENDED JUNE 30, 2008



Mary Taylor, CPA
Auditor of State

EDUCATIONAL SERVICE CENTER
KNOX COUNTY

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT

Educational Service Center
Knox County
308 Martinsburg Road
Mount Vernon, Ohio 43050

To the Service Center Board:

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Educational Service Center, Knox County, Ohio (the Center), as of and for the year ended June 30, 2008, which collectively comprise the Center's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Center's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Educational Service Center, Knox County, Ohio, as of June 30, 2008, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 11, 2008, on our consideration of the Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

We conducted our audit to opine on the financial statements that collectively comprise the Center's basic financial statements. The Budgetary Comparison for the General Fund provides additional information and is not a required part of the basic financial statements. The Federal Awards Receipts and Expenditures Schedule is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and is also not a required part of the basic financial statements. We subjected the Budgetary Comparison for the General Fund and the Federal Awards Receipts and Expenditures Schedule to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

Mary Taylor, CPA
Auditor of State

November 11, 2008

Knox County Educational Service Center

*Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2008
Unaudited*

The discussion and analysis of Knox County Educational Service Center's financial performance provides an overall review of the Educational Service Center's financial activities for the fiscal year ended June 30, 2008. The intent of this discussion and analysis is to look at the Educational Service Center's financial performance as a whole. Readers should also review the financial statements and notes to those respective statements to enhance their understanding of the Educational Service Center's financial performance.

Financial Highlights

Key Financial Highlights for 2008 are as follows:

- In total, net assets increased by \$23,102. Total assets increased by \$63,210 and total liabilities increased by \$40,108.
- Revenues for governmental activities totaled \$5,785,143 in 2008. Of this total, \$341,089 or 5.9 percent consisted of general revenues while program specific revenues from charges for services and grants and contributions accounted \$5,444,054 or 94.1 percent.
- Total revenues increased by \$607,884 or 11.7 percent over fiscal year 2007. This included a \$708,850 increase in program revenues and a \$100,966 decrease in general revenues.
- Program expenses totaled \$5,762,041. Instructional expenses made up 66.0 percent of this total while support services accounted for 34.0 percent.
- Total program expenses increased \$407,582, or 7.6 percent, over fiscal year 2007.

Using these Basic Financial Statements

This annual report consists of a series of financial statements and notes pertaining to those statements. The statements are organized so the reader can understand the Knox County Educational Service Center as a financial whole, or complete operating entity.

The Statement of Net Assets and Statement of Activities provide information about the activities of the whole Educational Service Center, presenting both an aggregate and longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements explain how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the Educational Service Center's most significant funds with all other non-major funds presented in total in one column. In the case of Knox County Educational Service Center, the general fund is the most significant fund.

Knox County Educational Service Center

*Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2008
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Reporting the Educational Service Center as a Whole

Statement of Net Assets and Statement of Activities

While this document contains all the funds used by the Educational Service Center to provide programs and activities, the view of the Educational Service Center as a whole considers all financial transactions and asks the question, "How did we do financially during 2008?" The *Statement of Net Assets* and *Statement of Activities* answer this question. These statements include all assets and liabilities using the accrual basis of accounting, similar to the accounting used by most private-sector companies. Accrual accounting takes into account all of the current year's revenues and expenses, regardless of when cash is received or paid.

These two statements report the Educational Service Center's net assets and changes in those assets. This change in net assets is important because it tells the reader that, for the Educational Service Center as a whole, the financial position of the Educational Service Center has improved or diminished. The causes of this change may be the result of many factors, some financial, some not.

In the Statement of Net Assets and the Statement of Activities, all of the Educational Service Center's activities are classified as governmental. All of the Educational Service Center's programs and services are reported here including instruction, support services, operation and maintenance and extracurricular activities.

Reporting the Educational Service Center's Most Significant Funds

Fund Financial Statements

The analysis of the Educational Service Center's major funds begins on page 13. Fund financial reports provide detailed information about the Educational Service Center's major fund. The Educational Service Center uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the Educational Service Center's most significant funds. The Educational Service Center's only major governmental fund is the general fund.

Governmental Funds

All of the Educational Service Center's activities are reported as governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending in future periods. These funds are reported using an accounting method called *modified accrual accounting*, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Educational Service Center's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is reconciled in the financial statements.

Knox County Educational Service Center

Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2008
Unaudited

The Educational Service Center as a Whole

You may recall that the *Statement of Net Assets* provides the perspective of the Educational Service Center as a whole. Table 1 provides a summary of the Educational Service Center's net assets for 2008 compared to 2007:

Table 1
Net Assets
Governmental Activities

	<u>2008</u>	<u>2007</u>	<u>Change</u>
Assets			
Current and Other Assets	\$1,524,216	\$1,479,814	\$44,402
Capital Assets, Net	<u>98,895</u>	<u>80,087</u>	<u>18,808</u>
<i>Total Assets</i>	<u>1,623,111</u>	<u>1,559,901</u>	<u>63,210</u>
Liabilities			
Current Liabilities	457,848	407,981	49,867
Long-Term Liabilities:			
Due Within One Year	16,609	18,560	(1,951)
Due in More Than One Year	<u>66,438</u>	<u>74,246</u>	<u>(7,808)</u>
<i>Total Liabilities</i>	<u>540,895</u>	<u>500,787</u>	<u>40,108</u>
Net Assets			
Invested in Capital Assets	98,895	80,087	18,808
Restricted for:			
Safe and Drug Free Schools	24,059	0	24,059
Student Activities	3,603	3,111	492
Staff Development	22,993	28,165	(5,172)
Entry Year Programs	535	0	535
SchoolNet	75	96	(21)
Preschool for the Handicapped	913	3,309	(2,396)
Alternative Schools	1,405	607	798
Other Purposes	1,453	5,957	(4,504)
Unrestricted	<u>928,285</u>	<u>937,782</u>	<u>(9,497)</u>
<i>Total Net Assets</i>	<u>\$1,082,216</u>	<u>\$1,059,114</u>	<u>\$23,102</u>

Total assets increased by \$63,210. This increase was primarily due to increases in intergovernmental receivables and capital assets. Total liabilities increased by \$40,108. Long-term liabilities decreased by \$9,759 while current liabilities increased by \$49,867 due to increases in accounts payable, accrued wages and intergovernmental payables.

Knox County Educational Service Center

*Management's Discussion and Analysis
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Table 2 shows revenues, expenses and changes in net assets for fiscal years 2008 and 2007.

**Table 2
Changes in Net Assets
Governmental Activities**

	2008	2007	Change
Revenues			
Program Revenues:			
Charges for Services and Sales	\$4,378,832	\$3,896,039	\$482,793
Operating Grants and Contributions	1,065,222	839,165	226,057
Total Program Revenues	<u>5,444,054</u>	<u>4,735,204</u>	<u>708,850</u>
General Revenues:			
Grants and Entitlements	284,869	350,404	(65,535)
Investment Earnings	56,029	80,520	(24,491)
Miscellaneous	191	11,131	(10,940)
Total General Revenues	<u>341,089</u>	<u>442,055</u>	<u>(100,966)</u>
Total Revenues	<u>5,785,143</u>	<u>5,177,259</u>	<u>607,884</u>
Program Expenses			
Instruction:			
Regular	80,818	73,895	6,923
Special	3,719,665	3,477,929	241,736
Support Services:			
Pupils	537,993	595,311	(57,318)
Instructional Staff	916,610	705,785	210,825
Board of Education	25,893	27,224	(1,331)
Administration	322,742	314,261	8,481
Fiscal	100,440	97,339	3,101
Operation and Maintenance of Plant	51,447	52,602	(1,155)
Central	2,445	1,965	480
Extracurricular Activities	3,988	8,148	(4,160)
Total Program Expenses	<u>5,762,041</u>	<u>5,354,459</u>	<u>407,582</u>
Increase (Decrease) in Net Assets	23,102	(177,200)	200,302
<i>Net Assets Beginning of Year</i>	<u>1,059,114</u>	<u>1,236,314</u>	<u>(177,200)</u>
<i>Net Assets End of Year</i>	<u>\$1,082,216</u>	<u>\$1,059,114</u>	<u>\$23,102</u>

The vast majority of revenue supporting all governmental activities is program revenue received as grants for special education and charges for services from contracts with local districts. Program revenue totaled \$5,444,054 or 94.1 percent of the total revenue. The remaining amount of revenue received was in the form of general revenues, which equates to \$341,089, or 5.9 percent of total revenue. Program revenues for fiscal year 2008 increased by \$708,850.

Knox County Educational Service Center

Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2008
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Governmental Activities

A review of Table 2 shows the Educational Service Center net assets increased \$23,102 or less than one percent of total revenue for fiscal year 2008. For fiscal year 2007 net assets decreased \$177,200, or approximately 3.4 percent of total revenues. While the categories of revenues and expenses are subject to interpretation and reclassification, the bottom line is the same.

The Statement of Activities shows the total net cost of program services. Table 3 shows the total cost of services for governmental activities and the net cost of those services. That is, it identifies the cost of these services supported by general revenue.

Table 3
Governmental Activities

	Total Cost of Services 2008	Net Cost of Services 2008	Total Cost of Services 2007	Net Cost of Services 2007
Governmental Activities:				
Instruction:				
Regular	\$80,818	(\$20,614)	\$73,895	(\$3,604)
Special	3,719,665	1,107,905	3,477,929	(235,285)
Support Services:				
Pupils	537,993	(537,993)	595,311	(138,758)
Instructional Staff	916,610	(367,810)	705,785	(136,304)
Board of Education	25,893	(25,893)	27,224	(6,357)
Administration	322,742	(319,742)	314,261	(54,778)
Fiscal	100,440	(100,440)	97,339	(23,280)
Operation and Maintenance of Plant	51,447	(51,447)	52,602	(12,282)
Central	2,445	(2,445)	1,965	(459)
Extracurricular Activities	3,988	492	8,148	(8,148)
Total	<u>\$5,762,041</u>	<u>(\$317,987)</u>	<u>\$5,354,459</u>	<u>(\$619,255)</u>

The Educational Service Center's Funds

Information regarding the School District's governmental funds can be found on pages 13 - 16. These funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues of \$5,785,700 and expenditures of \$5,790,608.

General Fund Budgeting Highlights

There are no requirements for the Educational Service Center identified in the Ohio Revised Code nor does the State Department of Education specify any budgetary guidelines to be followed.

The Educational Service Center's budget is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The budgetary process that is followed is for control purposes. The most significant fund to be budgeted is the main operating fund of the Educational Service Center, the general fund.

Knox County Educational Service Center

*Management's Discussion and Analysis
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For the General fund, final budget basis appropriations totaled \$7,019,485, which was the same as the original estimate.

The general fund's unencumbered ending cash balance totaled \$1,349,460 which was less than the beginning unencumbered cash balance of \$1,374,518. The Educational Service Center's actual expenditures were well below the amount that was appropriated.

Capital Assets

At the end of fiscal year 2008, the Educational Service Center had \$98,895 invested in furniture, fixtures and equipment. Table 4 shows fiscal 2008 values compared to 2007. More detailed information is presented in Note 8 to the basic financial statements.

**Table 4
Capital Assets at June 30
Governmental Activities**

	<u>2008</u>	<u>2007</u>	<u>Change</u>
Furniture, Fixtures and Equipment	<u>\$98,895</u>	<u>\$80,087</u>	<u>\$18,808</u>

All capital assets are reported net of depreciation. As one can see, there was an increase in capital assets during the fiscal year. The Educational Service Center purchased equipment totaling \$31,637 during the year which was offset by current depreciation expense of \$11,176 and net deletions of \$1,653.

Debt

At June 30, 2008 the Center had no outstanding bonded long-term debt. The long-term liabilities listed in Table 1 are those accumulated for compensated absences. For additional information on long-term liabilities, see Note 9 to the basic financial statements.

Current Related Financial Activities

The Knox County Educational Service Center is financially stable at the present time. The Governing Board and administration closely monitor revenues and expenditures in accordance with board policy.

The Knox County Educational Service Center Governing Board continues to rely on generating different sources of revenue in addition to the financial resources provided from the State foundation program. With the implementation of the HB 115, the Knox County ESC, as of July 1, 2007, no longer serves as the fiscal agent for the North Central Ohio Special Education Regional Resource Center (NCO-SERRC) and the NCO-SERRC is no longer in existence. The services provided by the NCO-SERRC became part of the services provided by the State Support Team Region 7 (SST) as of July 1, 2007. The Knox County Educational Service Center still holds some money in an agency fund for NCO-SERRC which will be spent by SST as expenses are incurred.

The Knox County Educational Service Center relies heavily on not only contracts with local districts, State foundation revenue, but grants and other revenue it is able to generate. The fact that Educational Service Centers are not fully funded by the State, makes it imperative that the Knox County Education Service Center look for other sources of revenue to sustain the level of quality services it now provides to its

Knox County Educational Service Center

*Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2008
Unaudited*

stakeholders. The Service Center is also committed to assisting local districts to improve their instructional programs and to develop school improvement strategies. The ESC has been able to secure grant funding in several areas that provide services and opportunities for students in the districts served by the ESC.

Irrespective of the instability of funding in the State of Ohio, and the uncertainty of how educational service centers deliver services on a regional basis, the Knox County Educational Service Center is committed to providing the best service possible and to be fiscally responsible in its operation. The challenge that faces the Knox County Educational Service Center operation is not in providing quality services, but the uncertainty of how the Service Center will deliver mandated services and what those services should be.

The Service Center has an efficient system of budgetary processes and controls. Internal departmental budgets provide additional administrative accountability in administering the budget.

Contacting the School District's Financial Management

This financial report is designed to provide our citizens, taxpayers and investors and creditors with a general overview of the Educational Service Center's finances and to show the Educational Service Center's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Heather Darnold, Treasurer, at Knox County Educational Service Center, 308 Martinsburg Road, Mount Vernon, Ohio 43050, or email at Darnold_h@treca.org.

Basic Financial Statements

Knox County Educational Service Center

Statement of Net Assets

June 30, 2008

	<u>Governmental Activities</u>
Assets	
Equity in Pooled Cash and Cash Equivalents	\$1,426,164
Accounts Receivable	2,269
Intergovernmental Receivable	95,783
Depreciable Capital Assets, Net	<u>98,895</u>
<i>Total Assets</i>	<u>1,623,111</u>
Liabilities	
Accounts Payable	18,926
Accrued Wages Payable	330,874
Intergovernmental Payable	108,048
Long-Term Liabilities:	
Due Within One Year	16,609
Due In More Than One Year	<u>66,438</u>
<i>Total Liabilities</i>	<u>540,895</u>
Net Assets	
Invested in Capital Assets	98,895
Restricted for:	
Safe and Drug Free Schools	24,059
Student Activities	3,603
Staff Development	22,993
Entry Year Programs	535
SchoolNet	75
Preschool for the Handicapped	913
Alternative Schools	1,405
Other Purposes	1,453
Unrestricted	<u>928,285</u>
<i>Total Net Assets</i>	<u><u>\$1,082,216</u></u>

See accompanying notes to the basic financial statements

Knox County Educational Service Center
Statement of Activities
For the Fiscal Year Ended June 30, 2008

	Program Revenues			Net (Expense) Revenue and Changes in Net Assets
	Expenses	Charges for Services and Sales	Operating Grants and Contributions	Governmental Activities
Governmental Activities				
Instruction:				
Regular	\$80,818	\$0	\$60,204	(\$20,614)
Special	3,719,665	4,117,098	710,472	1,107,905
Support Services:				
Pupils	537,993	0	0	(537,993)
Instructional Staff	916,610	257,254	291,546	(367,810)
Board of Education	25,893	0	0	(25,893)
Administration	322,742	0	3,000	(319,742)
Fiscal	100,440	0	0	(100,440)
Operation and Maintenance of Plant	51,447	0	0	(51,447)
Central	2,445	0	0	(2,445)
Extracurricular Activities	3,988	4,480	0	492
<i>Totals</i>	<u>\$5,762,041</u>	<u>\$4,378,832</u>	<u>\$1,065,222</u>	<u>(317,987)</u>
General Revenues				
				284,869
				56,029
				<u>191</u>
				<u>341,089</u>
				23,102
				<u>1,059,114</u>
				<u>\$1,082,216</u>

See accompanying notes to the basic financial statements

Knox County Educational Service Center

Balance Sheet

Governmental Funds

June 30, 2008

	<u>General</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Assets			
Equity in Pooled Cash and Cash Equivalents	\$1,358,667	\$67,497	\$1,426,164
Accounts Receivable	2,269	0	2,269
Interfund Receivable	4,489	0	4,489
Intergovernmental Receivable	67,473	28,310	95,783
<i>Total Assets</i>	<u>\$1,432,898</u>	<u>\$95,807</u>	<u>\$1,528,705</u>
 Liabilities and Fund Balances			
Liabilities			
Accounts Payable	\$4,750	\$14,176	\$18,926
Accrued Wages Payable	312,560	18,314	330,874
Interfund Payable	0	4,489	4,489
Intergovernmental Payable	104,462	3,586	108,048
<i>Total Liabilities</i>	<u>421,772</u>	<u>40,565</u>	<u>462,337</u>
 Fund Balances			
Reserved for Encumbrances	9,949	39,420	49,369
Unreserved, Undesignated Reported in:			
General Fund	1,001,177	0	1,001,177
Special Revenue Funds	0	15,822	15,822
<i>Total Fund Balances</i>	<u>1,011,126</u>	<u>55,242</u>	<u>1,066,368</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$1,432,898</u>	<u>\$95,807</u>	<u>\$1,528,705</u>

See accompanying notes to the basic financial statements

Knox County Educational Service Center
Reconciliation of Total Governmental Fund Balances to
Net Assets of Governmental Activities
June 30, 2008

Total Governmental Funds Balances	\$1,066,368
 <i>Amounts reported for governmental activities in the statement of net assets are different because</i>	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds	98,895
Long-term compensated absences are not due and payable in the current period and therefore are not reported in the funds.	<u>(83,047)</u>
<i>Net Assets of Governmental Activities</i>	<u><u>\$1,082,216</u></u>

See accompanying notes to the basic financial statements

Knox County Educational Service Center
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2008

	General	Other Governmental Funds	Total Governmental Funds
Revenues			
Intergovernmental	\$873,858	\$450,061	\$1,323,919
Interest	56,029	0	56,029
Tuition and Fees	323,694	0	323,694
Extracurricular Activities	0	4,480	4,480
Contributions and Donations	731	25,998	26,729
Customer Services	4,050,658	0	4,050,658
Miscellaneous	191	0	191
<i>Total Revenues</i>	<u>5,305,161</u>	<u>480,539</u>	<u>5,785,700</u>
Expenditures			
Current:			
Instruction:			
Regular	19,874	59,941	79,815
Special	3,647,212	71,130	3,718,342
Support Services:			
Pupils	540,615	186	540,801
Instructional Staff	609,188	324,864	934,052
Board of Education	25,893	0	25,893
Administration	320,792	2,981	323,773
Fiscal	110,052	0	110,052
Operation and Maintenance of Plant	51,447	0	51,447
Central	2,445	0	2,445
Extracurricular Activities	0	3,988	3,988
<i>Total Expenditures</i>	<u>5,327,518</u>	<u>463,090</u>	<u>5,790,608</u>
<i>Net Change in Fund Balances</i>	(22,357)	17,449	(4,908)
<i>Fund Balances Beginning of Year</i>	<u>1,033,483</u>	<u>37,793</u>	<u>1,071,276</u>
<i>Fund Balances End of Year</i>	<u><u>\$1,011,126</u></u>	<u><u>\$55,242</u></u>	<u><u>\$1,066,368</u></u>

See accompanying notes to the basic financial statements

Knox County Educational Service Center
*Reconciliation of the Statement of Revenues, Expenditures and Changes
in Fund Balances of Governmental Funds to the Statement of Activities
For the Fiscal Year Ended June 30, 2008*

Net Change in Fund Balances - Total Governmental Funds (\$4,908)

*Amounts reported for governmental activities in the
statement of activities are different because*

Governmental funds report capital outlays as expenditures.
However, in the statement of activities, the cost of those
assets is allocated over their estimated useful lives as
depreciation expense. This is the amount by which capital
outlays exceeded depreciation in the current period.

Capital Asset Additions	31,637
Depreciation	<u>(11,176)</u>

Total	20,461
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Governmental funds only report the disposal of capital assets to the extent
proceeds are received from the sale. In the statement of activities
a gain or loss is reported for each disposal. Thus, the change in
net assets differs from the change in fund balance by the net book value
of the deleted capital assets. (1,653)

Revenues in the statement of activities that do not provide
current financial resources are not reported as revenues
in the funds. These revenues are attributed to grants. (557)

Some expenses reported in the statement of activities do not
require the use of current financial resources and therefore
are not reported as expenditures in governmental funds.

Compensated Absences	<u>9,759</u>
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<i>Change in Net Assets of Governmental Activities</i>	<u><u>\$23,102</u></u>
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See accompanying notes to the basic financial statements

Knox County Educational Service Center

Statement of Fiduciary Net Assets

Fiduciary Funds

June 30, 2008

	Private Purpose Trust	
	Wolfe Estate	Agency
Assets		
Equity in Pooled Cash and Cash Equivalents	\$12,741	<u>\$137,557</u>
Liabilities		
Undistributed Monies	<u>0</u>	<u>\$137,557</u>
Net Assets		
Held in Trust for Scholarships	<u>\$12,741</u>	

See accompanying notes to the basic financial statements

Knox County Educational Service Center
Statement of Changes in Fiduciary Net Assets
Private Purpose Trust Fund
For the Fiscal Year Ended June 30, 2008

	<u>Wolfe Estate</u>
Additions	
Interest	\$499
Deductions	
	<u>0</u>
<i>Change in Net Assets</i>	499
<i>Net Assets Beginning of Year</i>	<u>12,242</u>
<i>Net Assets End of Year</i>	<u><u>\$12,741</u></u>

See accompanying notes to the basic financial statements

Knox County Educational Service Center

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2008*

Note 1 - Description of the Educational Service Center and Reporting Entity

On July 18, 1914, the Knox County Educational Service Center ("Educational Service Center") was formed. The Educational Service Center supplies supervisory, administrative, and other needed services to area school districts.

The Educational Service Center operates under a locally-elected five member Board form of government and provides educational services as mandated by State and federal agencies. The Board controls the Educational Service Center's support facilities staffed by 42 non-certificated and 44 certificated teaching personnel, and 10 administrators who provide services to 8,666 students and other community members.

Reporting Entity

A reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements are not misleading. The primary government of the Educational Service Center consists of all funds that are not legally separate from the Educational Service Center. For the Educational Service Center, this includes general operations and related activities of the Educational Service Center.

Component units are legally separate organizations for which the Educational Service Center is financially accountable. The Educational Service Center is financially accountable for an organization if the Educational Service Center appoints a voting majority of the organization's governing board and (1) the Educational Service Center is able to significantly influence the programs or services performed or provided by the organization; or (2) the Educational Service Center is legally entitled to or can otherwise access the organization's resources; the Educational Service Center is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Educational Service Center is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Educational Service Center in that the Educational Service Center approves the budget, the issuance of debt or the levying of taxes. The Educational Service Center has no component units.

The Educational Service Center participates in two jointly governed organizations and one insurance purchasing pool. These organizations are presented in Notes 10 and 11 to the basic financial statements. These organizations are the Knox County Career Center, Tri-Rivers Educational Computer Association and the Ohio School Boards Association Workers' Compensation Group Rating Program.

Note 2 - Summary of Significant Accounting Policies

The financial statements of the Educational Service Center have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Educational Service Center also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its governmental activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the Educational Service Center's accounting policies are described below.

Knox County Educational Service Center

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2008*

A. Basis of Presentation

The Educational Service Center's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Government-wide Financial Statements The statement of net assets and the statement of activities display information about the Educational Service Center as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The statement of net assets presents the financial condition of the governmental activities of the Educational Service Center at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Educational Service Center's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Educational Service Center, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Educational Service Center.

Fund Financial Statements During the year, the Educational Service Center segregates transactions related to certain Educational Service Center functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Educational Service Center at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

B. Fund Accounting

The Educational Service Center uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. The funds of the Educational Service Center are divided into two categories: governmental and fiduciary.

Governmental Funds Governmental funds are those through which most governmental functions of the Educational Service Center typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following is the Educational Service Center's major governmental fund:

General Fund The general fund is the operating fund of the Educational Service Center and is used to account for all financial resources except those required to be accounted for in another fund.

The other governmental funds of the Educational Service Center account for grants and other resources whose use is restricted to a particular purpose.

Knox County Educational Service Center

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2008*

Fiduciary Fund Type Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the Educational Service Center under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Educational Service Center's own programs. The Educational Service Center's only trust fund is a private-purpose trust fund established to account for funds from an estate with the interest specifically designated to be used for college scholarships. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Educational Service Center's agency fund accounts for resources for the North Central Ohio Special Education Regional Resource Center (NCO-SERRC). In fiscal year 2008, the services formerly provided by the NCO-SERRC were provided by the State Support Team Region 7 (SST). The remainder of the money in the agency fund will be spent by SST as expenses are incurred.

C. Measurement Focus

Government-wide Financial Statements The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the Educational Service Center are included on the statement of net assets. The statement of activities presents increases (i.e. revenues) and decreases (i.e. expenses) in total net assets.

Fund Financial Statements All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (e.g., revenues and other financing sources) and uses (e.g., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The private-purpose trust fund is reported using the economic resources measurement focus.

D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

Revenues - Exchange and Non-Exchange Transactions Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Educational Service Center, available means expected to be received within sixty days of year-end.

Knox County Educational Service Center

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2008*

Non-exchange transactions, in which the Educational Service Center receives value without directly giving equal value in return, include grants, entitlements, and donations. On an accrual basis, revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Educational Service Center must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Educational Service Center on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: grants, interest, tuition, fees and customer services.

Deferred Revenue Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

Expenses/Expenditures On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

E. Cash and Cash Equivalents

To improve cash management, cash received by the Educational Service Center is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the Educational Service Center's records. Interest in the pool is presented as "equity in pooled cash and cash equivalents."

Investments are reported at fair value, which is based on quoted market prices.

During fiscal year 2008, the Educational Service Center invested in STAROhio, an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price which is the price the investment could be sold for on June 30, 2008.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during fiscal year 2008 amounted to \$56,029, which includes \$2,652 assigned from other Educational Service Center funds.

Investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the Educational Service Center are presented on the financial statements as cash equivalents.

Knox County Educational Service Center

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2008

F. Capital Assets

All capital assets of the Educational Service Center are classified as general capital assets. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The Educational Service Center maintains a capitalization threshold of \$500. The Educational Service Center does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Furniture, Fixtures and Equipment	6 - 10 years

G. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means. The Educational Service Center records a liability for all accumulated unused vacation time when earned for all employees with more than one year of service.

Sick leave benefits are accrued as a liability using the termination method. An accrual for earned sick leave is made to the extent that it is probable that benefits will result in termination payments. The liability is an estimate based on the Educational Service Center's past experience of making termination payments.

H. Accrued Liabilities and Long-term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current fiscal year.

I. Interfund Activity

Internal events that are allocations of overhead expenses from one function to another or within the same function are eliminated on the Statement of Activities.

Knox County Educational Service Center

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2008*

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

J. Fund Balance Reserves

The Educational Service Center reserves those portions of fund equity which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances.

K. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Educational Service Center or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. The government-wide statement of net assets reports \$55,036 of restricted net assets, of which none is restricted by enabling legislation.

The Educational Service Center applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

L. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence.

M. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Knox County Educational Service Center

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2008*

Note 3 – Change in Accounting Principles

For fiscal year 2008, the Educational Service Center has implemented Governmental Accounting Standards Board (GASB) Statement No. 45, “Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions”, GASB Statement No. 48, “Sales and Pledges of Receivables and Future Revenues and Intra-Entity Transfers of Assets and Future Revenues”, and GASB Statement No. 50, “Pension Disclosures”.

GASB Statement No. 45 improves the relevance and usefulness of financial reporting by requiring systematic, accrual-basis measurement and recognition of OPEB costs over a period that approximates employees’ years of service and providing information about actuarial accrued liabilities associated with OPEB and whether and to what extent progress is being made in funding the plan. An OPEB liability at transition was determined in accordance with the statement for both the STRS and the SERS post-employment healthcare plan in the amount of \$2,267 and \$5,631, respectively, which are the same as the previously reported liabilities.

GASB Statement No. 48 addresses how to account for the exchange of an interest in expected cash flows from collecting specific receivables or specific future revenues for immediate cash payments. The statement established criteria used to determine whether the transaction should be recorded as revenue or as a liability (a sale or a collateralized borrowing). The implementation of this statement did not result in any change to the financial statements.

GASB Statement No. 50 requires employers contributing to defined benefit pension plans to include the legal or contractual maximum contribution rates in the notes to the financial statements. The implementation of this statement did not result in any change to the financial statements.

Note 4 – Accountability and Legal Compliance

A. Fund Deficits

Fund Balances at June 30, 2008, included the following individual fund deficit:

Special Revenue Funds:	
Preschool	\$742

The special revenue fund deficit balance resulted from adjustments for accrued liabilities. The general fund is liable for any deficit in this fund and provides operating transfers when cash is required, not when accruals occur.

Note 5 - Deposits and Investments

Monies held by the Educational Service Center are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Educational Service Center treasury. Active monies must be maintained either as cash in the Educational Service Center Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Knox County Educational Service Center

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2008*

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Educational Service Center can be deposited or invested in the following securities:

1. United States Treasury notes, bills, bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above;
4. Bonds and other obligations of the State of Ohio or Ohio;
5. Time certificates of deposit or savings or deposit accounts including;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2);
7. The State Treasurer's investment pool (STAROhio); and,
8. Commercial paper and bankers' acceptances if training requirements have been met.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. Investments may only be made through specified dealers and institutions.

Deposits

Custodial credit risk for deposits is the risk that in the event of bank failure, the Educational Service Center will not be able to recover deposits or collateral securities that are in the possession of an outside party. At fiscal year-end, \$367,687 of the Educational Service Center's bank balance of \$467,687 was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the Educational Service Center's name. Although the securities serving as collateral were held by the pledging institution in the pledging institution's name, and all State statutory requirements for the deposit of money had been followed, noncompliance with federal

Knox County Educational Service Center

Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2008

requirements could potentially subject the Educational Service Center to a successful claim by the FDIC. The Educational Service Center has no deposit policy for custodial credit risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Educational Service Center or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

Investments

As of June 30, 2008, the Educational Service Center only had an investment in STAROhio, the State Treasurer's Investment Pool. This investment had a carrying and fair value of \$1,438,597 and an average maturity of 54 days. The investment is in an internal investment pool.

Interest Rate Risk The Educational Service Center has no investment policy that addresses interest rate risk. State statute requires that an investment mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Educational Service Center, and that investment must be purchased with the expectation that it will be held to maturity.

Credit Risk STAROhio carries a rating of AAAM by Standard and Poor's. Ohio law requires that STAROhio maintain the highest rating provided by at least one nationally recognized standard rating service. The Educational Service Center has no investment policy that would further limit its investment choices.

Concentration of Credit Risk The Educational Service Center places no limit on the amount it may invest in any one issuer. The Educational Service Center's investment in STAROhio represents 100 percent of the Educational Service Center's total investments.

Note 6 - Receivables

Receivables at June 30, 2008, consisted of tuition and intergovernmental grants. All receivables are considered collectible in full and will be received within one year.

A summary of the principal items of intergovernmental receivables follows:

	Amount
Governmental Activities	
Customer Services	\$67,473
Other	12,804
Alternative Center	7,743
Preschool	7,763
	<hr/>
<i>Total Governmental Activities</i>	<u>\$95,783</u>

Knox County Educational Service Center

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2008

Note 7 - State Funding

The Educational Service Center, under state law, provides supervisory services to the local school districts within its territory. Each city and exempted village school district that entered into an agreement with the Educational Service Center is considered to be provided supervisory services. The cost of the supervisory services is determined by formula under State law. The State Department of Education apportions the costs for all supervisory services among the Educational Service Center's local and client school districts based on each school's total student count. The Department of Education deducts each school district's amount from their State Foundation Program settlements and remits the amount to the Educational Service Center. The Educational Service Center may provide additional supervisory services if the majority of local and client school districts agree to the services and the apportionment of the costs to all of the local and client school districts.

The Educational Service Center also receives funding from the State Department of Education in the amount of \$37 times the average daily membership of the Educational Service Center. Average daily membership includes the total student counts of all local school districts within the Educational Service Center's territory and all of the Educational Service Center's client schools districts. This amount is paid from State resources. The State Department of Education also deducts from the State Foundation Program settlement of each of the Educational Service Center's local and client school district an amount equal to \$19 times the school district's total student count and remits this amount to the Educational Service Center.

The Educational Service Center may contract with city, exempted village, local, joint vocational, or cooperative education school districts to provide special education and related services or career-technical education services. The individual boards of education pay the costs for these services directly to the Educational Service Center.

Note 8 – Capital Assets

Capital asset activity for the fiscal year ended June 30, 2008, was as follows:

	Balance 7/1/07	Additions	Deductions	Balance 6/30/08
Governmental Activities				
Capital Assets, being Depreciated Furniture, Fixtures and Equipment	\$166,421	\$31,637	(\$5,428)	\$192,630
Less Accumulated Depreciation:				
Furniture, Fixtures and Equipment	(86,334)	(11,176) *	3,775	(93,735)
Governmental Activities Capital Assets, Net	<u>\$80,087</u>	<u>\$20,461</u>	<u>(\$1,653)</u>	<u>\$98,895</u>

Knox County Educational Service Center

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2008*

* Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$444
Special	1,683
Support Services:	
Instructional Staff	5,615
Administration	3,078
Fiscal	356
 Total Depreciation Expense	 <u><u>\$11,176</u></u>

Note 9 – Long-Term Obligations

Changes in long-term obligations of the Educational Service Center during fiscal year 2008 were as follows:

	Amount Outstanding 7/1/07	Additions	Deletions	Amount Outstanding 6/30/08	Amounts Due in One Year
Governmental Activities					
Compensated Absences	\$92,806	\$0	\$9,759	\$83,047	\$16,609

Compensated absences will be paid from the general fund and public school preschool, alternative center and preschool special revenue funds.

Note 10 - Jointly Governed Organizations

Knox County Career Center The Knox County Career Center is a joint vocational school. The Knox County Career Center includes six member school districts spread throughout Coshocton, Delaware, Holmes, Knox, Licking, Morrow and Richland counties. It is operated under the direction of a Board consisting of three representatives from Knox County Educational Service Center elected board, three from Mount Vernon City elected board and one from Mid Ohio Educational Service Center elected board, which possesses its own budgeting and taxing authority. Each participant's control is limited to its representation on the board. The Knox County Educational Service Center did not make any payments for services during fiscal year 2008. To obtain financial information write to the Knox County Career Center, 302 Martinsburg Road, Mt. Vernon, Ohio 43050.

Tri-Rivers Educational Computer Association The Tri-Rivers Educational Computer Association (TRECA) is jointly governed organization among 38 member districts. TRECA was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to the administrative and instructional functions among member districts. Each of the governments of these schools supports TRECA based upon a per pupil charge dependent upon the software package utilized. TRECA is governed by a board of directors consisting of superintendents of the members' districts. The degree of control exercised by any participating school district is limited to its representation on the board. The Knox County Educational Service Center paid \$14,200 for services during fiscal year 2008. Audited yearly financial statements are available at TRECA, 2222 Marion-Mt. Gilead Road, Marion, Ohio, 43302.

Knox County Educational Service Center

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2008*

Note 11 - Insurance Purchasing Pool

The Educational Service Center participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participants pay an enrollment fee to the GRP to cover the costs of administering the program.

Note 12 - Risk Management

The Educational Service Center is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year 2008, the Educational Service Center contracted with the Ohio School Plan for property and general liability insurance.

Professional liability is protected by the Ohio School Plan with a \$3,000,000 annual aggregate/\$1,000,000 single occurrence limit and no deductible. Settled claims have not exceeded this commercial coverage in any of the past three years. There have been no significant reductions in insurance coverage from last year.

For fiscal year 2008, the Educational Service Center participated in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (Note 11). The intent of the GRP is to achieve the benefit of a reduced premium for the Educational Service Center by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participants is calculated as one experience and a common premium rate is applied to all participants in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts and educational service centers that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

Note 13 - Pension Plans

A. School Employees Retirement System

Plan Description - The Educational Service Center contributes to the School Employees Retirement System (SERS), a cost-sharing multiple employer pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746.

Knox County Educational Service Center

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2008

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the Educational Service Center is required to contribute at an actuarially determined rate. The current Educational Service Center rate is 14 percent of annual covered payroll. A portion of the Educational Service Center's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2008, 9.16 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The Educational Service Center's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2008, 2007 and 2006 were \$147,038, \$164,513 and \$146,562 respectively; 94.35 percent has been contributed for fiscal year 2008 and 100 percent for fiscal years 2007 and 2006.

B. State Teachers Retirement System

Plan Description - The Educational Service Center participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at www.strsoh.org.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For the fiscal year ended June 30, 2008, plan members were required to contribute 10 percent of their annual covered salaries. The Educational Service Center was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2007, the portion used to fund pension obligations was also 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

Knox County Educational Service Center

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2008*

The Educational Service Center's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2008, 2007, and 2006 were \$294,358, \$346,282, and \$329,602 respectively; 89.39 percent has been contributed for fiscal year 2008 and 100 percent for fiscal years 2007 and 2006. Contributions to the DC and Combined Plans for fiscal year 2008 were \$5,612 made by the Educational Service Center and \$14,240 made by the plan members.

Note 14 - Postemployment Benefits

A. School Employee Retirement System

Plan Description – The Educational Service Center participates in two cost-sharing multiple employer defined benefit OPEB plans administered by the School Employees Retirement System for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's and traditional indemnity plans as well as a prescription drug program. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries up to a statutory limit. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746.

Funding Policy – State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 401h. For 2008, 4.18 percent of covered payroll was allocated to health care. In addition, employers pay a surcharge for employees earning less than an actuarially determined amount; for 2008, this amount was \$32,104.

Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

The Educational Service Center's contributions for health care for the fiscal years ended June 30, 2008, 2007, and 2006 were \$67,098, \$54,618, and \$51,147 respectively; 94.35 percent has been contributed for fiscal year 2008 and 100 percent for fiscal years 2007 and 2006.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For 2008, this actuarially required allocation was 0.66 percent of covered payroll. The Educational Service Center's contributions for Medicare Part B for the fiscal years ended June 30, 2008, 2007, and 2006 were \$10,594, \$11,187, and \$11,665 respectively; 94.35 percent has been contributed for fiscal year 2008 and 100 percent for fiscal years 2007 and 2006.

B. State Teachers Retirement System

Plan Description – The Educational Service Center contributes to the cost sharing multiple employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Knox County Educational Service Center

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2008*

Funding Policy – Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2008, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The Educational Service Center's contributions for health care for the fiscal years ended June 30, 2008, 2007, and 2006 were \$22,643, \$26,637, and \$25,354 respectively; 89.39 percent has been contributed for fiscal year 2008 and 100 percent for fiscal years 2007 and 2006.

Note 15 - Other Employee Benefits

The criteria for determining vacation and sick leave benefits are derived from State laws. Classified employees, administrators and supervisors earn twenty days of vacation per year. Accumulated unused vacation time is paid upon termination of employment. Teachers do not earn vacation time. All employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to 180 days for 180-day employees and 200 days for 260-day employees. Upon retirement, payment is made for one-fourth of the total sick leave accumulation, up to a maximum accumulation of 50 days. Any employee receiving such payment must meet the retirement provisions set by STRS or SERS.

Life Insurance is provided through Fort Dearborn Life Insurance Company. The Governing Board pays 100 percent of the premium. Coverage is \$40,000 life and an additional \$40,000 Accidental Death, Dismemberment, and Loss of Sight.

Health insurance is provided through Medical Mutual. Employees pay \$50 and \$110 monthly for single and family coverage, respectively. Yearly deductible for individuals is \$100 and yearly family deductible is \$300.

Note 16 - Contingencies

A. Grants

The Educational Service Center received financial assistance from federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Educational Service Center at June 30, 2008.

B. Litigation

The Educational Service Center is not a party to legal proceedings.

Knox County Educational Service Center

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2008*

Note 17 – Interfund Balances

The balances for advances to/from other funds at June 30, 2008, consisted of the following individual fund receivables and payables.

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General	\$4,489	\$0
Preschool	0	742
Miscellaneous Federal Grants	<u>0</u>	<u>3,747</u>
Totals	<u><u>\$4,489</u></u>	<u><u>\$4,489</u></u>

Interfund payables in the preschool and miscellaneous federal grants special revenue funds are due to the timing of the receipt of grant monies received by the various funds. The money is expected to be paid within one year.

Supplemental Information

Knox County Educational Service Center
Schedule of Revenues, Expenditures and Changes
In Fund Balance - Budget (Non-GAAP Basis) and Actual
General Fund
For the Fiscal Year Ended June 30, 2008

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues				
Intergovernmental			\$873,858	
Interest			61,826	
Tuition and Fees			327,188	
Contributions and Donations			731	
Customer Services			3,997,606	
Miscellaneous			9,626	
<i>Total Revenues</i>			<u>5,270,835</u>	
Expenditures				
Current:				
Instruction:				
Regular	46,130	46,130	19,874	26,256
Special	4,115,681	4,115,681	3,613,107	502,574
Support Services:				
Pupils	1,514,788	1,514,788	547,830	966,958
Instructional Staff	665,500	665,500	603,317	62,183
Board of Education	45,203	45,203	25,893	19,310
Administration	375,266	375,266	321,193	54,073
Fiscal	158,772	158,772	110,060	48,712
Operation and Maintenance of Plant	94,145	94,145	51,438	42,707
Pupil Transportation	1,000	1,000	0	1,000
Central	3,000	3,000	3,195	(195)
<i>Total Expenditures</i>	<u>7,019,485</u>	<u>7,019,485</u>	<u>5,295,907</u>	<u>1,723,578</u>
<i>Net Change in Fund Balance</i>	(7,019,485)	(7,019,485)	(25,072)	
<i>Fund Balance Beginning of Year</i>			1,374,518	
Prior Year Encumbrances Appropriated			<u>14</u>	
<i>Fund Balance End of Year</i>			<u>\$1,349,460</u>	

See accompanying notes to the basic financial statements

Knox County Educational Service Center

*Notes to the Supplemental Information
For the Fiscal Year Ended June 30, 2008*

Note 1 – Budgetary Basis of Accounting

A. Budgetary Process

The budgetary process that is followed by the Educational Service Center is for control purposes.

The Educational Service Center adopts its budget for all funds on or before the start of the new fiscal year. Upon review by the Educational Service Center's Board, the annual appropriation resolution is adopted. The annual appropriation resolution is enacted by the Board of Education. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the Educational Service Center. The total of expenditures and encumbrances may not exceed the appropriation totals at any level of control. Any revisions that alter the total of any fund appropriation or alter total function appropriations within a fund, or alter object appropriations within functions, must be approved by the Board of Education. During the year, several supplemental appropriations were enacted, which represented the appropriation of available resources. The budget figures, which appear in the schedule of budgetary comparisons, represent the original and final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device during the year for all funds.

B. Budgetary Basis of Accounting

While the Educational Service Center is reporting financial position, results of operations and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Statement of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP basis).

The following table summarizes the adjustments necessary to reconcile the GAAP basis statement to the budgetary basis statement for the general fund.

Knox County Educational Service Center

*Notes to the Supplemental Information
For the Fiscal Year Ended June 30, 2008*

Net Change in Fund Balance

GAAP Basis	(\$22,357)
Net Adjustment for Revenue Accruals	(34,326)
Net Adjustment for Expenditure Accruals	41,560
Encumbrances	<u>(9,949)</u>
Budget Basis	<u><u>(\$25,072)</u></u>

Knox County Educational Service Center

*Notes to the Supplemental Information
For the Fiscal Year Ended June 30, 2008*

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**EDUCATIONAL SERVICE CENTER
KNOX COUNTY**

**FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2008**

FEDERAL GRANTOR <i>Pass Through Grantor</i> Program Title	Federal CFDA Number	Receipts	Expenditures
<u>U.S. DEPARTMENT OF EDUCATION</u>			
<i>Passed Through Ohio Department of Education:</i>			
Special Education Cluster: Special Education: Grants to States Title VI-B	84.027	\$ 209,583	\$ 406,099
Special Education: Pre-School Grants	84.173	31,435	38,032
Total Special Education Cluster		<u>241,018</u>	<u>444,131</u>
Special Education State - Personnel Development	84.323	193,820	182,828
21st Century Community Learning Centers	84.287	192,271	161,336
Total U.S. Department of Education		627,109	788,295
<u>U.S. CORPORATION FOR NATIONAL AND COMMUNITY SERVICE</u>			
<i>Passed Through Ohio Department of Education:</i>			
Learn and Serve America- School & Community Based Programs	94.004	4,925	4,065
Total Federal Awards		<u>\$ 632,034</u>	<u>\$ 792,360</u>

The accompanying notes are an integral part of this schedule.

**EDUCATIONAL SERVICE CENTER
KNOX COUNTY**

**NOTES TO THE FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE
FISCAL YEAR ENDED JUNE 30, 2008**

NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying Federal Awards Receipts and Expenditures Schedule (the Schedule) summarizes activity of the Center's federal award programs. The Schedule has been prepared on the cash basis of accounting.

NOTE B - MATCHING REQUIREMENTS

Certain Federal programs require that the Center contribute non-Federal funds (matching funds) to support the Federally-funded programs. The Center has complied with the matching requirements. The expenditure of non-Federal matching funds is not included on the Schedule.

NOTE C – SPECIAL EDUCATION REGIONAL RESOURCE CENTER (SERRC)

The Schedule includes amounts received and spent by the SERRC. SERRC is a separate entity from the Center and has its own governing body. The Center's responsibility for funding is limited to depositing and disbursing federal monies as directed by the SERRC. SERRC is responsible for compliance with federal requirements, but the federal monies are included within the scope of the Center. The Center ended this contractual obligation in fiscal year 2008.



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Educational Service Center
Knox County
308 Martinsburg Road
Mount Vernon, Ohio 43050

To the Service Center Board:

We have audited the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Educational Service Center, Knox County, Ohio, (the Center) as of and for the year ended June 30, 2008, which collectively comprise the Center's basic financial statements and have issued our report thereon dated November 11, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Center's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinions on the financial statements, but not to opine on the effectiveness of the Center's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Center's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Center's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Center's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Center's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

Compliance and Other Matters

As part of reasonably assuring whether the Center's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of the audit committee, management, Board of Education, and federal awarding agencies and pass-through entities. We intend it for no one other than these specified parties.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

November 11, 2008



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Educational Service Center
Knox County
308 Martinsburg Road
Mount Vernon, Ohio 43050

To the Service Center Board:

Compliance

We have audited the compliance of the Educational Service Center, Knox County, Ohio, (the Center) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that apply to its major federal program for the year ended June 30, 2008. The summary of auditor's results section of the accompanying schedule of findings identifies the Center's major federal program. The Center's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the Center's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the types of compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the Center's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Center's compliance with those requirements.

In our opinion, the Educational Service Center complied, in all material respects, with the requirements referred to above that apply to its major federal program for the year ended June 30, 2008.

Internal Control Over Compliance

The Center's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Center's internal control over compliance with requirements that could directly and materially affect a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control over compliance.

88 E. Broad St. / Tenth Floor / Columbus, OH 43215-3506
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www.auditor.state.oh.us

A *control deficiency* in internal control over compliance exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent or detect noncompliance with a federal program compliance requirement on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the Center's ability to administer a federal program such that there is more than a remote likelihood that the Center's internal control will not prevent or detect more-than-inconsequential noncompliance with a federal program compliance requirement.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that the Center's internal control will not prevent or detect material noncompliance with a federal program's compliance requirements.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of the audit committee, management, the Board of Education, and federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.



Mary Taylor, CPA
Auditor of State

November 11, 2008

**EDUCATIONAL SERVICE CENTER
KNOX COUNTY**

**SCHEDULE OF FINDINGS
OMB CIRCULAR A -133 § .505
JUNE 30, 2008**

1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weaknesses reported for major federal programs?	No
(d)(1)(iv)	Were there any other significant deficiencies in internal control reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	CFDA #84.027 & 84.173 Cluster-Special Education Grants to States and Special Education Preschool
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None.

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None.



Mary Taylor, CPA
Auditor of State

KNOX COUNTY EDUCATIONAL SERVICE CENTER

KNOX COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JANUARY 29, 2009**