

Mary Taylor, CPA
Auditor of State

**CUYAHOGA COUNTY PUBLIC LIBRARY
CUYAHOGA COUNTY**

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Cuyahoga County Public Library
Cuyahoga County
2111 Snow Road
Parma, Ohio 44134

To the Members of the Board of Trustees:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Cuyahoga County Public Library, Cuyahoga County, Ohio, (the Library) as of and for the year ended December 31, 2008, which collectively comprise the Library's basic financial statements and have issued our report thereon dated July 13, 2009, wherein we noted during the year ended December 31, 2008 the Library changed its basis of accounting from a cash basis to the modified accrual basis of accounting for its governmental fund financial statements and to the accrual basis for its government-wide financial statements. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Library's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinions on the financial statements, but not to opine on the effectiveness of the Library's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Library's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Library's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Library's internal control will not prevent or detect a more than inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Library's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

We noted certain matters that we reported to the Library's management in a separate letter dated July 13, 2009.

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www.auditor.state.oh.us

Compliance and Other Matters

As part of reasonably assuring whether the Library's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of the audit committee, management, and Board of Trustees. We intend it for no one other than these specified parties.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

July 13, 2009

**CUYAHOGA COUNTY PUBLIC LIBRARY
CUYAHOGA COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS
DECEMBER 31, 2008**

<u>Finding Number</u>	<u>Finding Summary</u>	<u>Fully Corrected?</u>	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <u>Explain:</u>
2007-001	Ohio Administrative Code Section 117-8-02, Expenditures Plus Encumbrances exceeded Appropriations for 3 Funds.	Yes	

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engage explore think
et discover research
e communicate hear
meet connect enjoy
relax read play learn
sorb think learn play
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engage explore think
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relate just discover
be connect the surf
et discover research
e **beginning** laugh
e communicate hear
meet connect enjoy
relax read play learn
sorb think learn play
connect grow enjoy
engage explore think

COMPREHENSIVE
Annual

FINANCIAL REPORT

for the Year Ended December 31, 2008

08



Cuyahoga County Public Library
cuyahogalibrary.org

Administrative Offices, Parma, Ohio

CUYAHOGA COUNTY PUBLIC LIBRARY

ADMINISTRATIVE OFFICES, PARMA, OHIO

COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED DECEMBER 31, 2008

**Issued by:
Scott Morgan
Finance Director**

INTRODUCTORY SECTION

Cuyahoga County Public Library
Comprehensive Annual Financial Report
For the Year Ended December 31, 2008
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July 13, 2009

To the Board of Library Trustees and the Citizens of the Cuyahoga County Public Library District:

It is with great pleasure that we submit to you the Cuyahoga County Public Library's (the Library) first Comprehensive Annual Financial Report (CAFR). It is prepared by the Library's Finance Division for the year ended December 31, 2008. Responsibility for the accuracy of the data presented and the completeness and fairness of the presentation, including all disclosures, rests with the Library. We believe the data as presented is accurate in all material respects, that it is presented in a manner designed to set forth fairly the financial position and results of operations of the Library, and that all disclosures necessary to enable the reader to gain the maximum understanding of the Library's financial activity have been included. This report will provide the taxpayers of the Cuyahoga County Public Library District with comprehensive financial data in a format that enables them to gain a true understanding of the Library's financial status.

Management assumes full responsibility for the completeness and reliability of the information contained in this report. It has adopted a comprehensive framework for internal control that it has established for this purpose. Because the cost of the internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

The Ohio Auditor of State has issued an unqualified ("clean") opinion on the Library's financial statements for the year ended December 31, 2008. The independent auditor's report is located at the front of the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. MD&A complement this letter of transmittal and should be read in conjunction with it.

REPORTING ENTITY

The Cuyahoga County Public Library is organized under the Ohio Revised Code as a county district public library. A seven-member board governs the Library. Members are appointed for seven-year terms and serve without compensation. One member is appointed every other year by the Board of Cuyahoga County Commissioners and one member is appointed every other year by the judges of the Cuyahoga County Court of Common Pleas. The taxing authority for the Library is the Board of County Commissioners, but the Library is not a part of County government. Instead, it operates as a separate political subdivision with its own budget through funds derived from two primary sources: a local 2.5 mill property tax approved by the voters in the 47 communities served by the Library and the State's Public Library Fund which comes from 2.22 percent of the State's total general tax revenue.

Administrative Offices

2111 Snow Road / Parma, Ohio 44134-2728 / p 216.398.1800 / f 216.398.6104 / cuyahogalibrary.org

*Executive Director / Sari Feldman Board of Trustees / Darlene Evans McCoy, President Leonard M. Calabrese, Vice President
Robert W. Varley, Secretary Susan M. Adams, Trustee Gloria Freire, PhD, Trustee Sanjiv K. Kapur, Trustee Dale D. Powers, Trustee*

The Executive Director is responsible for the administration of the Library and the Finance Director oversees the Library's financial affairs. The Board of Library Trustees has appointed Sari Feldman to the position of Executive Director and Scott Morgan to the position of Finance Director.

PROFILE OF GOVERNMENT

In 1921, the State Legislature of Ohio passed a law which enabled the establishment of a county district library for any area not served by a free public library, subject to a vote of the people. As residents began moving into outlying areas of Cuyahoga County and the need for library services to these residents became more evident, a referendum was placed on the November 7, 1922, general election ballot authorizing a county library district. The issue passed by more than two to one, making Cuyahoga County Public Library the first county library in Ohio to be organized under the new law. The original petition called for the inclusion of all of Cuyahoga County not then served by an existing public library. In 1922, only eight communities had tax-supported library service and only a few other communities had libraries supported by private funds.

The newly-appointed Library Board met on March 4, 1923. Because its members wanted to provide immediate service, the new County Library System began operations as a department of the Cleveland Public Library and reimbursed it for all services rendered. From the beginning, however, County Library hired its own personnel, purchased and processed its own books.

Making library service available through the schools in the new district proved to be the best way to serve residents eager for a library. Many schools had ample space and were willing to make quarters available rent-free. According to the first County Library Report covering the period from April 1924 through December 1925, eight branches and 49 stations and classroom libraries were opened. The book stock figure was 45,468 and the circulation for the first 21 months of operation was 285,569.

In May of 1925, the County Library moved from its rented quarters in the Kinney & Levan Building at East 14th Street and Euclid Avenue, in Cleveland to the Crown Annex Building on West Third Street, in Cleveland. Book cars, followed by bookmobiles, gave way to branch libraries as local communities saw the value of having a library which served as a community center rather than just a warehouse for books.

From 1955 to 1965, 20 new branches were added to the Library System and four existing branches were expanded. Annual circulation grew to six million items. In 1968, the Library's administrative offices and support services were relocated to a building purchased by the Board of Trustees at 4510 Memphis Avenue, in Cleveland.

By the mid 1980s, circulation had grown to more than 10 million items annually and technology presented needs that required a move to a new building. In 1990, administrative offices were moved to a nine-acre campus at 2111 Snow Road, in Parma. Centrally located in the largest suburban community served by Cuyahoga County Public Library, its proximity to all of the interstate highways made this site an ideal location for delivery of materials to branches six days a week.

Cuyahoga County Public Library currently has 28 branches that serve 47 communities. Circulation has grown 35 percent in the last five years. The Library consistently ranks as one of the nation's ten busiest and best library systems.

ECONOMIC CONDITIONS AND OUTLOOK

In 2006, a Capital Facilities Plan Committee, composed of a cross section of the disciplines and communities served by the Library, met for five months to review current facilities, study best practices, funding methods, and capital funding options for the Library System. The 45 members included mayors

and other government officials, library customers, teachers, financial professionals, and members of the clergy. At the end of the five months, the Committee recommended to the Board of Library Trustees that the Library shift to a system-wide funding mechanism for capital needs to enable better planning, ensure equitable and efficient maintenance, and establish centers of excellence throughout the Library System.

In April 2007, the Cuyahoga County Public Library Board of Trustees passed a resolution of intent to place a levy on the November 2008 election ballot. Later, in June 2008, the Library Board passed a resolution declaring the need to replace an existing two mill tax levy and add a half mill. The resolution was forwarded to the Board of Cuyahoga County Commissioners for submission of a 2.5 mill continuing issue before the public on November 4, 2008 in the 47 communities served by the Cuyahoga County Public Library. The Library's existing two mill operating issue expires at the end of 2009. It was approved by the voters in the Cuyahoga County Public Library District's 47 communities on March 4, 2004. The additional half mill was to allow the Library to provide the same level of high quality services at each of its 28 locations. The additional half mill would cost the owner of a home valued at \$100,000 an additional \$ 1.76 per month. Even with the increase from 2 to 2.5 mills, this is the lowest millage of any of the nine library systems in Cuyahoga County. An increase in local property tax would make us less dependent on State funding. Passage of the 2.5 mill property tax was to generate \$47,283,536 during the first year of collection, based on the current assessed valuation of the Cuyahoga County Public Library. The issue passed by a 57.86 percent margin of victory at the polls on November 4, 2008.

Fast forwarding to 2009, the Nation, the State, and the County are currently experiencing the deepest economic recession since the Great Depression. The stock market has plummeted, major industries are in disarray, banks are closing and/or merging, storefronts are empty, and individuals' homes are being foreclosed in record numbers. As a result, tax collections are down, at both the local and State level as unemployment is increasing and property values are declining. In this economic downturn, as is typical, library business is booming. Circulation is at an all-time high, customer visits to library branches is up, and attendance at free programs is full. Current registrations for the 2009 Summer Reading Program totaled more than 45,100 in the first three weeks of the eight-week program, up from a total of 31,220 the previous year. At the very time when libraries are busier than ever, tax collections are down and State officials want to reduce funding to public libraries by 30 percent. This has created a very stressful situation among library staff and the general public that relies on library services such as career counseling, computer training, financial literacy, internet access, and more.

LONG-TERM FINANCIAL PLANNING

The Library has developed a long range for the operating budget as well as a long range 25 year plan for capital purposes. The plan includes the sale of bonds to generate sufficient capital funds to complete a master plan for facilities. The Library is currently engaged in that master plan and the plan should be complete by the Fall of 2009.

RELEVANT FINANCIAL POLICIES

The Library's Finance Division does have a Policy and Procedures Manual that was created some time ago. It has been updated several times. The complete manual needs to be rewritten and updated. This is part of the goals for the Finance Division for 2009-2010.

MAJOR INITIATIVES

In 2008, a decision was made to gain more visibility for our various green initiatives. For more than a decade, the Library has had a recycling program. We have systematically converted all light fixtures to energy efficient lamps. We installed daylight harvesting lights in our renovated Brecksville Branch. And, we have low flow bathroom fixtures in all facilities. We began using green products for both cleaning and

lawn care, and our newest buildings in Solon, Strongsville and North Olmsted use underground geothermal heating-cooling-ventilating systems. We are currently working toward LEED certification of the Strongsville Branch. To better inform the public about our many green initiatives, we decided to publish front-page articles in our four quarterly *Inside Page* newsletters beginning in January 2009. And, we persuaded Time Warner Cable to purchase 5,000 reusable bags for the Library as part of our ongoing community partnership so that we could give them to library customers during National Library Weeks in 2009. After National Library Week in April, we began selling the bags on an ongoing basis for \$1 each, which includes State sales tax. We will no longer be using plastic bags at the check-out desks. This change will result in cost savings for the Library and it will support our environmental efforts. Our Summer Reading Program theme for 2009 will be *Eco Quest* – again, in support of our green efforts.

In November 2007, the National Endowment for the Arts (NEA) released *To Read or Not to Read*, a follow-up of their 2004 report *Reading at Risk* which examined American reading patterns. The new conclusions continued to suggest a strong correlation between reading and cultural, economic, social and even physical well-being. Those who read frequently, the NEA contends, are more likely to perform well academically, succeed professionally, volunteer in their community, exercise and eat more healthy than those who read infrequently or not at all. This is great news for book lovers. Unfortunately, the report also revealed that Americans are reading less frequently and less proficiently now than they were fifteen years ago – an alarming trend.

In January 2008, the Cuyahoga County Public Library conducted a telephone survey to gather information about the reading habits of adults throughout the County. We found that reading levels in Cuyahoga County are much higher than the national average. 88 percent of survey respondents reported that they had either read a book or listened to an audio book during 2007, and 20 percent reported reading at least one book each month. 24 percent of respondents indicated that they visit the library weekly. These are encouraging figures.

At Cuyahoga County Public Library we believe that reading is vital to the development, health and happiness of individuals and communities. Maintaining a strong constituency of readers is important to the Library and our community. That's why we devoted 2008 to "Reconnect with Reading," our campaign to get Cuyahoga County "back to the book." Nancy Pearl, the nation's leading authority on reading, has lent her passion and expertise to help us in this effort.

As the public face of our "Reconnect with Reading" initiative to *bring Cuyahoga County back to the book*, Pearl spent much of 2008 sharing her unparalleled passion for books with our customers and staff. She gave "Pearl's Picks" presentations in our branches and promoted the "Reconnect with Reading" campaign on WKNR, WCLV and WCPN radio stations. Behind-the-scenes, Pearl worked with our librarians to improve their readers' advisory skills and helped our book discussion leaders strengthen their skills and increase their book club memberships.

Our Staff's efforts were based on the Library's Mission, Vision, and Six Initiatives:

The Library's Mission

Cuyahoga County Public Library will be at the center of community life by providing an environment where reading, lifelong learning and civic engagement thrive.

The Library's Vision

The Library will support initiatives and efforts that impact the quality of life for all in Cuyahoga County. We will be the most convenient public library in the nation and be known for the quality of our customer service. Our branches and website will be centers of excellence and serve as gathering places. Through

innovative services and collaborations we will satisfy our community's needs and exceed expectations. Our staff will reflect the diversity of our communities and promote and create an accessible, friendly environment.

The Library's Six Initiatives

Reconnect with reading
Ensure every child enters school ready to learn
Help youth to reach maximum potential
Put Cuyahoga County back to work
Keep seniors healthy, happy and independent
Connect with new Americans

2008 HIGHLIGHTS

The Library expanded its outreach services to include Cornerstone of Hope, a non-profit bereavement center dedicated to supporting and educating those who are grieving. As part of the partnership, the Library purchased books and other materials to enhance the Cornerstone of Hope bereavement resource center. It also furnished the center with a self check-out unit that provides its clients access to the Library's vast resources.

The Library received the 2008 Community Award from the Cleveland Metropolitan School District Office of Adult Continuing Education for its series of free English for Speakers of Other Languages courses which were hosted at the Solon and South Euclid-Lyndhurst branches. The Community Award is given to community partners who provide area adults with educational opportunities and support services that enable them to establish a better quality of life for themselves and their families.

In June, Library Executive Director Sari Feldman was elected Vice President/President Elect of the Public Library Association, the fastest growing division of the American Library Association.

Cuyahoga County Public Library was named the No. 2 library system in the nation among libraries that serve populations over 500,000 by the Hennen's American Public Library Ratings.

In partnership with Time Warner Cable, the Library produced and distributed the 2008 edition of *Great Books for Kids*, an award-winning annotated gift-giving guide to the newest and best children's books. Free copies of *Great Books for Kids* were distributed in all 28 branches and at area Time Warner Cable payment centers.

The Library's nine after school Homework Centers conducted over 12,500 homework sessions during 2008. The Library operated these Homework Centers with support from The Cleveland Foundation. In February, First Lady of Ohio Frances Strickland visited the Brooklyn Branch to tour its Homework Center and speak with students and their parents about the importance and benefits of the program.

In March 2008, the Cuyahoga County Public Library Foundation's William N. Skirball Writers Center Stage 2007-2008 Program continued with an appearance by prolific novelist Joyce Carol Oates. The Program concluded in April with Azar Nafisi, author of the bestselling memoir *Reading Lolita in Tehran*. The 2008-2009 Writers Center Stage Program opened in October with a memorable appearance by historical writer David McCullough. Food and travel writers Jane and Michael Stern ended 2008 on a high note with an entertaining visit in December.

Beyond traditional library services, the Library offers the following:

- Through a partnership with the Cuyahoga County Board of Commissioners, the Library has produced a New Baby Kit and a Kindergarten Kit, which are given free-of-charge to every new family and every child entering kindergarten respectively.
- The Library operates ten Homework Centers in nine locations for area students. In 2008, these were funded by a generous grant from The Cleveland Foundation.
- The Toy Library Lending Service which makes a collection of more than 300 toys in age-appropriate categories available to cardholders for three weeks and renewed like any other library item.

Cuyahoga County Public Library is considered a leader in American public libraries and is nationally recognized for its innovative programs and services to the community. It consistently surveys customer satisfaction which has grown from 88 percent to 93 percent in five years. It also regularly conducts community surveys and has recently conducted a market study of its cardholders to ensure a high level of customer service and satisfaction.

For further information, visit cuyahogalibrary.org.

STATISTICS

In 2008, there were 7.4 million visits to the Library's 28 branches. The Library's approximately 570,000 cardholders borrowed 17.8 million items during the year, averaging 35 items for every person in the Library's service district. Customers logged 1.1 million hours on the Library's 635 public access computers during the year. Cuyahoga County Public Library recently upgraded its fiber network to 10M Opteman. And, it offers free Wi-Fi access in all Library buildings. The Library's website was visited more than 6.5 million times in 2008 and visitors viewed 13.2 million pages.

In 2008, the Library sponsored 14,075 programs for all ages with an attendance of 379,228 people. Community meeting rooms in branches were used 11,741 times with an attendance of over 214,000 people. A total of 31,220 children, teens and adults participated in the Library's *Imagine and Explore* Summer Reading Program.

OTHER INFORMATION

Independent Audit

Included in this report is an unqualified audit opinion rendered on the Library's financial statements as of and for the year ended December 31, 2008, by our independent auditor, Auditor of State Mary Taylor.

Library management plans to continue to subject financial statements to an annual independent audit as part of the preparation of a Comprehensive Annual Financial Report. An annual audit also serves to maintain and strengthen the Library's accounting and budgetary controls.

Awards

In 2008, Cuyahoga County Public Library ranked as the Number Two Library System in the nation among those serving populations of more than 500,000. The annual American Public Library Ratings has been conducted for the past nine years by Thomas Hennen, Jr. The ratings are determined based on 15 factors of service quality and operational efficiency related to staffing, materials and circulation. The Library received 871 points out of a possible 1,000. According to Thomas Hennen, most libraries score

between 230 and 730 points. For more information on the Hennen's American Public Library Ratings, visit www.haplr-index.com.

The Library's 2008 edition of *Great Books for Kids*, co-sponsored by Time Warner Cable, is an annotated gift-giving guide to the newest and best literature for children preschool through 14 years. This publication was awarded a bronze ADDY by the American Advertising Federation – Cleveland Chapter.

The Government Finance Officers Association of the United States and Canada (GFOA) awards a Certificate of Achievement for Excellence in Financial Reporting for a Comprehensive Annual Financial Report. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government reports.

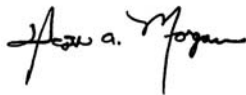
In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized Comprehensive Annual Financial Report, whose contents conform to program standards. The CAFR must satisfy both generally accepted accounting principles and applicable legal requirements.

We believe our current report conforms to the Certificate of Achievement requirements and we are submitting it to GFOA for consideration.

Acknowledgements

We wish to express our appreciation to the members of the Board of Library Trustees for their continued support in planning and conducting the financial operations of the Library and for the fiscal responsibility that they demonstrated throughout the year.


Respectfully submitted,



Scott A. Morgan, Finance Director



Sari Feldman, Executive Director



Robert W. Dolan, Assistant Finance Director

CUYAHOGA COUNTY PUBLIC LIBRARY

LIST OF PRINCIPAL OFFICIALS as of December 31, 2008

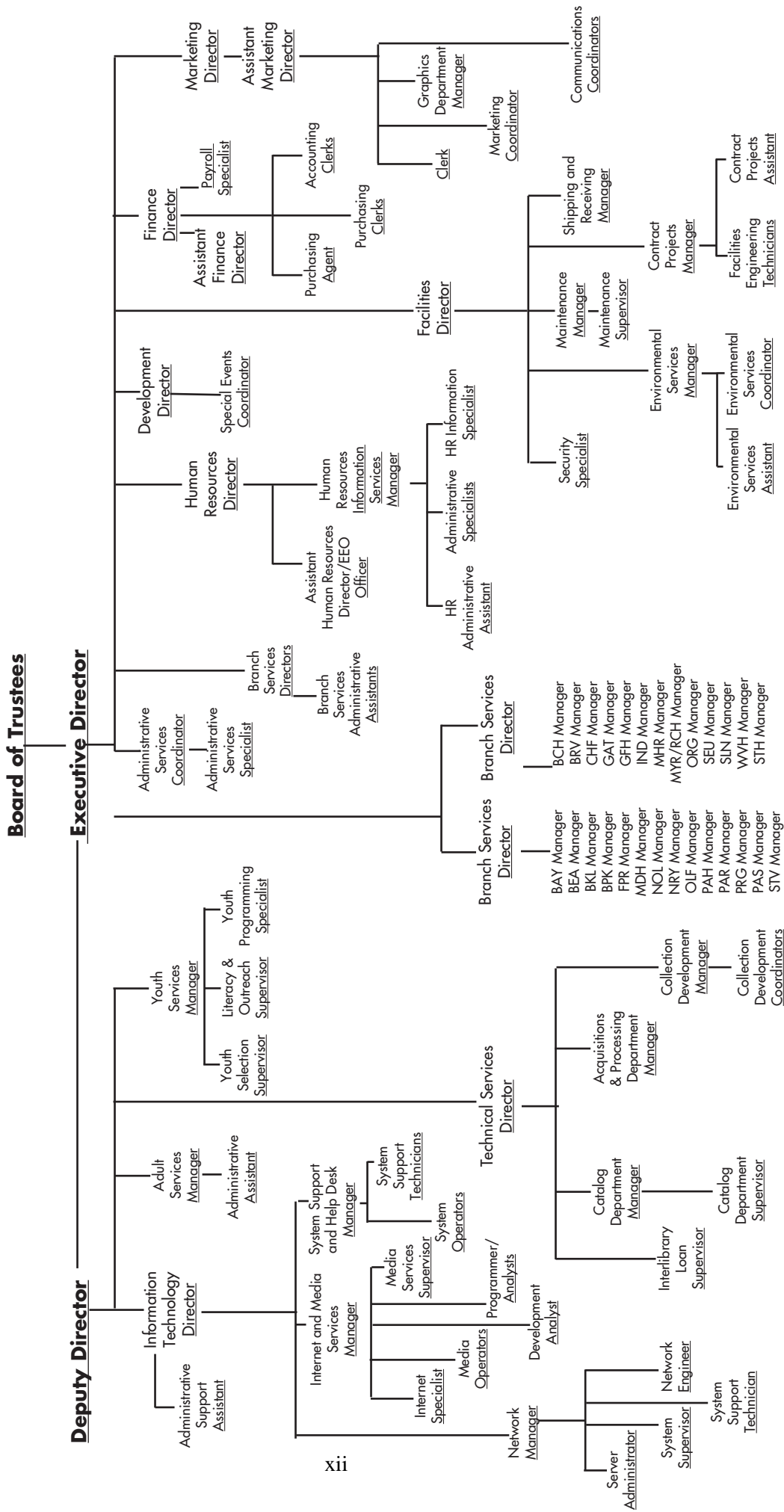
BOARD OF LIBRARY TRUSTEES

President	Darlene Evans McCoy
Vice President.....	Leonard M. Calabrese
Secretary	Robert W. Varley
Member	Susan M. Adams
Member	Gloria Freire, PhD
Member	Sanjiv K. Kapur
Member	Dale D. Powers

ADMINISTRATION

Sari Feldman.....	Executive Director
Tracy Strobel	Deputy Director
Scott Morgan	Finance Director
Debra K. Wells	Human Resources Director
Madeline Brookshire	Marketing Director
Daniel Chinrock	Facilities Director
Judith W. Cramer.....	Branch Services Director
Catherine M. Monnin	Branch Services Director
Mark Dober	Information Technology Director
Deborah P. Ensor.....	Technical Services Director
Judith Carey.....	Development Director

CUYAHOGA COUNTY PUBLIC LIBRARY ORGANIZATION CHART



FINANCIAL SECTION



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT

Cuyahoga County Public Library
Cuyahoga County
2111 Snow Road
Parma, Ohio 44134

To the Members of the Board of Trustees:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Cuyahoga County Public Library, Cuyahoga County, Ohio, (the Library) as of and for the year ended December 31, 2008, which collectively comprise the Library's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Library's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Cuyahoga County Public Library, Cuyahoga County, Ohio, as of December 31, 2008, and the respective changes in financial position thereof and the budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 3, during the year ended December 31, 2008 the Library changed its basis of accounting from a cash basis to the modified accrual basis of accounting for its governmental fund financial statements and to the accrual basis for its government-wide financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 13, 2009, on our consideration of the Library's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

We conducted our audit to opine on the financial statements that collectively comprise the Library's basic financial statements. The introductory section, combining and individual nonmajor fund statements and schedules and statistical tables provides additional information and are not a required part of the basic financial statements. We subjected the combining and individual nonmajor fund statements and schedules to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole. We did not subject the introductory section and statistical tables to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

July 13, 2009

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2008
Unaudited

The management's discussion and analysis of the Cuyahoga County Public Library's (the Library) financial performance provides an overall review of the Library's financial activities for the year ended December 31, 2008. The intent of this management's discussion and analysis is to look at the Library's financial performance as a whole. Readers should also review the transmittal letter, the basic financial statements and the notes to the basic financial statements to enhance their understanding of the Library's financial performance.

Financial Highlights

Key financial highlights for 2008 are as follows:

- Total net assets decreased \$3,773,207 or a 4.38 percent decrease over 2007.
- Total assets of governmental activities increased \$6,663,778 which represents a 5.33 percent increase from 2007. This change was due in-large part to an increase in property taxes receivables, which was the result of the passage of a property tax levy replacement and a property tax increase in November of 2008.
- Total current liabilities increased by \$10,438,334 or 30.18 percent from 2007. This change was due in-large part to the increase in deferred revenue, which was the result of the passage of a property tax levy replacement and property tax increase in November of 2008.
- Total capital assets decreased by \$2,126,981 or 4.41 percent from 2007.
- Total outstanding long-term liabilities at 2008 were \$88,651 more than in year 2007 or a 1.86 percent increase.

Using This Annual Financial Report

This annual report consists of a series of financial statements and notes to those statements. These statements are prepared and organized so the reader can understand the Cuyahoga County Public Library as a financial whole or as an entire operating entity. The statements provide a detailed look at the Library's specific financial activities.

The Statement of Net Assets and Statement of Activities provide information about the activities of the whole Library, presenting both an aggregate view of the Library's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short term as well as what dollars remain for future spending. The fund financial statements also look at the Library's most significant funds with all other nonmajor funds presented in total in one column.

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2008
Unaudited

Reporting the Cuyahoga County Public Library as a Whole

Statement of Net Assets and the Statement of Activities

While this document contains information about the funds used by the Library to provide services to our citizens, the view of the Library as a whole considers all financial transactions and asks the question, "How did we do financially during 2008?" The Statement of Net Assets and the Statement of Activities answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting method used by the private sector. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when the cash is received or paid.

These two statements report the Library's net assets and the changes in those net assets. The change in net assets is important because it tells the reader whether, for the Library as a whole, the financial position of the Library has improved or diminished. However, in evaluating the overall position of the Library, non-financial information such as changes in the Library's tax base and the condition of the Library's capital assets also need to be evaluated.

The Statement of Net Assets and the Statement of Activities are divided into the following categories:

- Assets
- Liabilities
- Net Assets (Assets minus Liabilities)
- Program Expenses and Revenues
- General Revenues
- Net Assets Beginning of Year and Year's End

Reporting the Cuyahoga County Public Library's Most Significant Funds

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Cuyahoga County Public Library uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the Library's funds can be classified as governmental funds. Fund financial reports provide detailed information about the Library's major funds. The Library has established funds that account for the multitude of services and facilities provided to our residents. However, these fund financial statements focus on the Library's most significant funds. In the case of the Cuyahoga County Library, our major funds are the general fund and capital improvement capital projects fund.

Governmental Funds Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. All Library activities are reported in the governmental funds focusing on how money flows into and out of those funds and the balances left at year end available for spending in future periods. Our funds are reported using an accounting method called modified accrual accounting which measures cash and all other financial assets that are expected to be readily converted to cash. The governmental fund statements provide a detailed short-term view of the Library's general operations and the basic services it provides. Governmental fund

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2008
Unaudited

information helps one determine whether there are more or fewer financial resources that can be spent in the near future on services provided to our residents. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. The governmental fund financial statements can be found on pages 14 – 17 of this report.

The Cuyahoga County Public Library as a Whole

Recall that the Statement of Net Assets pictures the Library as a whole. Table 1 provides a summary of the Library's net assets for 2008 compared to 2007.

Table 1
Net Assets

	Governmental Activities		
	2008	2007	Change
Assets			
Current and Other Assets	\$85,691,557	\$76,900,798	\$8,790,759
Capital Assets, Net	46,077,014	48,203,995	(2,126,981)
Total Assets	131,768,571	125,104,793	6,663,778
Liabilities			
Current Liabilities	44,632,686	34,284,352	10,348,334
Long-Term Liabilities			
Due Within One Year	1,765,062	1,752,118	12,944
Due in More Than One Year	3,091,937	3,016,230	75,707
Total Liabilities	49,489,685	39,052,700	10,436,985
Net Assets			
Invested in Capital Assets	46,077,014	48,203,995	(2,126,981)
Restricted for:			
Other Purposes	1,656,363	1,484,256	172,107
South Euclid Books and Periodicals			
Expendable	10,866	9,319	1,547
Nonexpendable	50,000	50,000	0
Gates Mills Children's Activities			
Expendable	1,367	1,208	159
Nonexpendable	4,919	4,919	0
Unrestricted	34,478,357	36,298,396	(1,820,039)
Total Net Assets	\$82,278,886	\$86,052,093	(\$3,773,207)

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2008
Unaudited

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the Cuyahoga County Public Library, assets exceeded liabilities by \$82,278,886 at year-end 2008. Total governmental assets increased by \$6,663,778 while total governmental liabilities increased by \$10,436,985 resulting in a decrease in net assets of \$3,773,207. By comparing assets and liabilities, one can see the overall position of the Library is good.

Table 2 shows the changes in net assets for the year ended December 31, 2008. Since this is the first year the Library has prepared financial statements following GASB 34, revenue and expense comparisons to fiscal year 2007 are not available. In future years, when prior year information is available, a comparative analysis of government-wide data will be presented.

Table 2
Change in Net Assets

	2008
Revenues	
<i>Program Revenues</i>	
Charges for Services	\$1,077,192
Operating Grants and Contributions	661,813
<i>Total Program Revenues</i>	1,739,005
<i>General Revenues</i>	
Property Taxes	30,739,274
Grants and Entitlements not Restricted	28,825,143
Investment Earnings	948,649
Gain on Sale of Capital Assets	14,421
Miscellaneous	39,785
<i>Total General Revenues</i>	60,567,272
<i>Total Revenues</i>	62,306,277
Program Expenses	
Library Services:	
Public Service and Programs	43,018,918
Collection Development and Processing	3,030,063
Support Services:	
Facilities Operations and Maintenance	5,571,671
Business Administration	14,458,832
<i>Total Program Expenses</i>	66,079,484
<i>Increase (Decrease) in Net Assets</i>	(3,773,207)
Net Assets Beginning of Year	86,052,093
Net Assets End of Year	\$82,278,886

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2008
Unaudited

The vast majority of revenue supporting all governmental activities is general revenue. General revenue totaled \$60,567,272 or 97.21 percent of total revenue. The most significant portions of the general revenues are local property taxes and intergovernmental revenues. The remaining amount of revenue received was in the form of program revenues, which equaled \$1,739,005 or 2.79 percent of total revenue.

The Library also carefully invests its funds in a variety of investment types with the primary focus being safety of principal, but with an attention to investment opportunities to increase yield. The Finance Director pays close attention to daily interest rates and has made the Library's money "work for us", in the current period of decreasing interest rates. The Library realized \$948,649 in interest revenue. This additional revenue is utilized as part of the Library's plan to pay for future projects or improvements.

Analysis of Overall Financial Positions and Results of Operations

In Table 3 below, the total cost of services column contains all costs related to the programs and the net cost of services column shows how much of the total amount is not covered by program revenues. The net costs are program costs that must be covered by unrestricted State aid (Library and Local Government Support Fund) or local taxes.

Table 3
Governmental Activities

Programs	Total Cost of Services 2008	Net Cost of Services 2008
Library Services:		
Public Service and Programs	\$43,018,918	\$41,544,869
Collection Development and Processing	3,030,063	3,030,063
Support Services:		
Facilities Operations and Maintenance	5,571,671	5,571,671
Business Administration	14,458,832	14,193,876
Total Expenses	\$66,079,484	\$64,340,479

The difference in these two columns of \$1,739,005 represents restricted grants, fees and donations. The dependence upon general tax revenues for governmental activities is apparent. 91.66 percent of total expenses are supported through taxes and other general revenue.

Governmental Activities

Several revenue sources fund our governmental activities with the Library property tax being the largest contributor. Property tax revenues account for \$30,739,274 or 49.34 percent of total revenues. General revenues from grants and entitlements, such as local government funds, are also sources of revenue.

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2008
Unaudited

Library property tax collections in 2008 were 2.46 percent less than in 2007 and that decrease can be attributed to an increase in outstanding delinquent real property taxes and the phase-out of the tangible personal property tax. The Library System's geographic boundaries encompass 47 communities throughout Cuyahoga County. These communities are primarily residential in nature. The current foreclosure crisis and overall increase in delinquencies, in addition to a generally declining State economy, is cause for concern today and into the future.

Although the Library relies heavily upon local property taxes to support its operations, we continue to actively solicit and receive additional grant and entitlement funds to help offset operating and program costs. Grants and entitlements account for \$28,825,143 or 46.26 percent of total revenue.

69.69 percent of the Library's expenses are used for library services such as public service and programs and collection development. Facilities operations and maintenance and business administration support services accounts for the remaining 30.31 percent of program expenses.

The Library's Funds

Information about the Library's governmental funds begins on page 14. These funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenue of \$64,063,087 and expenditures of \$63,863,852. The most significant fund is our general fund with an unreserved fund balance at year-end of \$4,104,628 compared to annual expenditures of \$63,279,623. \$5,155,000 was transferred to other funds. These transfers will enable the Library to fund capital improvements and other special projects. The Library's other major fund is its capital improvement fund which had a net increase in fund balance of \$5,141,088.

General Fund Budgetary Highlights

The Library's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the general fund. During the course of 2008, the Library amended its general fund budget, but no amendment was significant. For the general fund, original and final budgeted revenues were \$62,557,988 and \$61,972,330, respectively. Actual revenues were \$1,808,262 higher than final budgeted resources due to increases in intergovernmental revenues. Original and final budgeted expenditures in the general fund were \$70,293,895 and \$66,846,237 respectively. Actual expenditures were \$9,039 lower than final budgeted expenditures.

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2008
Unaudited

Capital Assets and Debt

Capital Assets

Table 4
Capital Assets at December 31
(Net of Accumulated Depreciation)

	Governmental Activities	
	2008	2007
Land	\$1,182,347	\$1,182,347
Land Improvements	1,613,173	1,814,969
Buildings and Building Improvements	39,858,791	41,644,640
Furniture, Fixtures and Equipment	3,086,622	3,336,962
Vehicles	336,081	225,077
Total Capital Assets	\$46,077,014	\$48,203,995

Total capital assets for the Cuyahoga County Public Library as of December 31, 2008 were \$46,077,014, \$2,126,981 lower than 2007. The most significant changes in our capital assets came from taking another year's worth of depreciation at \$3,006,376 offset by \$879,395 in additions. The Library is committed to a long-term goal of rebuilding and renovating facilities. See Note 12 for additional information on capital assets.

Debt

The Library has no outstanding general obligation debt at December 31, 2008. See Note 16 for additional information on the Library's long-term obligations.

Current Financial Related Activities

The Cuyahoga County Public Library has continued to maintain the highest standard of service to the customers of our communities. The Cuyahoga County Public Library is financially strong. Over the past several years we have enjoyed positive growth in revenues and at the same time adopted a strong, fiscally responsible financial plan to live within our means. The Board of Library Trustees and administration closely monitor its revenues and expenditures in accordance with its financial forecast.

The Cuyahoga County Public Library relies on its property tax payers to support its operations, and the fiscal capacity and community support for the Library is quite strong. The Cuyahoga County Public Library voters have passed additional operating levies in the years 2004 and 2008, which help the general operations and permanent improvements of the Library. The Cuyahoga County Public Library continues to communicate to the community that they rely upon their support for the majority of its operations and will continue to work diligently to plan expenses, staying carefully within the Library's budget and financial forecast. The community realizes the income generated by local levies remains constant, thereby forcing the Library to come back to the voters from time to time for additional support.

Cuyahoga County Public Library
Management's Discussion and Analysis
For the Year Ended December 31, 2008
Unaudited

Contacting the Library's Finance Department

This financial report is designed to provide our citizens, taxpayers, creditors and investors with a general overview of the Library's finances and demonstrates the Library's accountability for all money it receives, spends, and invests. Please direct any questions about this report or financial information inquiries to Finance Director, Scott A. Morgan, Cuyahoga County Public Library, 2111 Snow Road, Parma, Ohio 44134, or email smorgan@cuyahogalibrary.org.

Basic Financial Statements

Cuyahoga County Public Library

Statement of Net Assets

December 31, 2008

	<u>Governmental Activities</u>
Assets	
Equity in Pooled Cash and Cash Equivalents	\$27,385,882
Accounts Receivable	10,825
Accrued Interest Receivable	55,908
Intergovernmental Receivable	13,385,253
Prepaid Items	368,097
Property Taxes Receivable	44,485,592
Nondepreciable Capital Assets, Net	1,182,347
Depreciable Capital Assets, Net	<u>44,894,667</u>
<i>Total Assets</i>	<u>131,768,571</u>
Liabilities	
Accounts Payable	935,884
Accrued Wages	1,597,643
Intergovernmental Payable	784,763
Matured Compensated Absences Payable	16,766
Deferred Revenue	41,297,630
Long-Term Liabilities:	
Due Within One Year	1,765,062
Due In More Than One Year	<u>3,091,937</u>
<i>Total Liabilities</i>	<u>49,489,685</u>
Net Assets	
Invested in Capital Assets	46,077,014
Restricted for:	
Other Purposes	1,656,363
South Euclid Books and Periodicals	
Expendable	10,866
Nonexpendable	50,000
Gates Mills Children's Activities	
Expendable	1,367
Nonexpendable	4,919
Unrestricted	<u>34,478,357</u>
<i>Total Net Assets</i>	<u><u>\$82,278,886</u></u>

See accompanying notes to the basic financial statements

Cuyahoga County Public Library
Statement of Activities
For the Year Ended December 31, 2008

	Program Revenues			Net (Expense) Revenue and Changes in Net Assets
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities
Governmental Activities				
Library Services:				
Public Service and Programs	\$43,018,918	\$814,215	\$659,834	(\$41,544,869)
Collection Development and Processing	3,030,063	0	0	(3,030,063)
Support Services:				
Facilities Operations and Maintenance	5,571,671	0	0	(5,571,671)
Business Administration	14,458,832	262,977	1,979	(14,193,876)
<i>Total Governmental Activities</i>	<u>\$66,079,484</u>	<u>\$1,077,192</u>	<u>\$661,813</u>	<u>(64,340,479)</u>
 General Revenues				
				30,739,274
Property Taxes Levied for General Purposes				28,825,143
Grants and Entitlements not Restricted to Specific Programs				948,649
Investment Earnings				14,421
Gain on Sale of Capital Assets				39,785
Miscellaneous				<u>60,567,272</u>
<i>Total General Revenues</i>				<u>60,567,272</u>
				(3,773,207)
				86,052,093
<i>Change in Net Assets</i>				<u>(3,773,207)</u>
<i>Net Assets Beginning of Year - Restated (See Note 3)</i>				<u>86,052,093</u>
<i>Net Assets End of Year</i>				<u>\$82,278,886</u>

See accompanying notes to the basic financial statements

Cuyahoga County Public Library

Balance Sheet

Governmental Funds

December 31, 2008

	General	Capital Improvement	Other Governmental Funds	Total Governmental Funds
Assets				
Equity in Pooled Cash and Cash Equivalents	\$4,646,024	\$21,006,236	\$1,733,622	\$27,385,882
Receivables:				
Property Taxes	44,485,592	0	0	44,485,592
Accounts	10,825	0	0	10,825
Intergovernmental	13,278,253	0	107,000	13,385,253
Accrued Interest	55,908	0	0	55,908
Interfund Receivable	107,000	0	0	107,000
Prepaid Items	368,097	0	0	368,097
<i>Total Assets</i>	<u>\$62,951,699</u>	<u>\$21,006,236</u>	<u>\$1,840,622</u>	<u>\$85,798,557</u>
Liabilities				
Accounts Payable	\$925,777	\$0	\$10,107	\$935,884
Accrued Wages	1,597,643	0	0	1,597,643
Intergovernmental Payable	784,763	0	0	784,763
Interfund Payable	0	0	107,000	107,000
Deferred Revenue	53,521,109	0	107,000	53,628,109
Matured Compensated Absences Payable	16,766	0	0	16,766
<i>Total Liabilities</i>	<u>56,846,058</u>	<u>0</u>	<u>224,107</u>	<u>57,070,165</u>
Fund Balances				
Reserved for Encumbrances	2,001,013	0	4,535	2,005,548
Reserved for South Euclid Books and Periodicals	0	0	50,000	50,000
Reserved for Gates Mills Children's Activities	0	0	4,919	4,919
Unreserved, Undesignated, Reported in:				
General Fund	4,104,628	0	0	4,104,628
Special Revenue Funds	0	0	1,544,828	1,544,828
Capital Projects Funds	0	21,006,236	0	21,006,236
Permanent Funds	0	0	12,233	12,233
<i>Total Fund Balances</i>	<u>6,105,641</u>	<u>21,006,236</u>	<u>1,616,515</u>	<u>28,728,392</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$62,951,699</u>	<u>\$21,006,236</u>	<u>\$1,840,622</u>	<u>\$85,798,557</u>

See accompanying notes to the basic financial statements

Cuyahoga County Public Library
*Reconciliation of Total Governmental Fund Balances to
Net Assets of Governmental Activities
December 31, 2008*

Total Governmental Fund Balances	\$28,728,392
 <i>Amounts reported for governmental activities in the statement of net assets are different because</i>	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	46,077,014
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds:	
Property Taxes	3,187,962
Intergovernmental	<u>9,142,517</u>
Total	12,330,479
Long-term liabilities, such as compensated absences, are not due and payable in the current period and therefore are not reported in the funds.	<u>(4,856,999)</u>
<i>Net Assets of Governmental Activities</i>	<u><u>\$82,278,886</u></u>

See accompanying notes to the basic financial statements

Cuyahoga County Public Library
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2008

	General	Capital Improvement	Other Governmental Funds	Total Governmental Funds
Revenues				
Property Taxes	\$31,238,936	\$0	\$0	\$31,238,936
Patron Fines and Fees	673,815	0	0	673,815
Intergovernmental	30,203,712	0	20,000	30,223,712
Interest	862,123	60,678	25,848	948,649
Contributions, Gifts and Donations	8,108	0	526,705	534,813
Rentals	36,966	0	0	36,966
Refunds and Reimbursements	366,411	0	0	366,411
Miscellaneous	35,886	0	3,899	39,785
<i>Total Revenues</i>	<u>63,425,957</u>	<u>60,678</u>	<u>576,452</u>	<u>64,063,087</u>
Expenditures				
Current:				
Library Services:				
Public Service and Programs	40,498,448	0	551,059	41,049,507
Collection Development and Processing	3,070,048	0	0	3,070,048
Support Services:				
Facilities Operations and Maintenance	5,416,361	0	0	5,416,361
Business Administration	13,089,209	0	0	13,089,209
Capital Outlay	1,205,557	0	33,170	1,238,727
<i>Total Expenditures</i>	<u>63,279,623</u>	<u>0</u>	<u>584,229</u>	<u>63,863,852</u>
<i>Excess of Revenues Over (Under) Expenditures</i>	<u>146,334</u>	<u>60,678</u>	<u>(7,777)</u>	<u>199,235</u>
Other Financing Sources (Uses)				
Sale of Capital Assets	14,421	0	0	14,421
Transfers In	0	5,080,410	74,590	5,155,000
Transfers Out	(5,155,000)	0	0	(5,155,000)
<i>Total Other Financing Sources (Uses)</i>	<u>(5,140,579)</u>	<u>5,080,410</u>	<u>74,590</u>	<u>14,421</u>
<i>Net Change in Fund Balances</i>	<u>(4,994,245)</u>	<u>5,141,088</u>	<u>66,813</u>	<u>213,656</u>
<i>Fund Balances Beginning of Year - Restated (See Note 3)</i>	<u>11,099,886</u>	<u>15,865,148</u>	<u>1,549,702</u>	<u>28,514,736</u>
<i>Fund Balances End of Year</i>	<u><u>\$6,105,641</u></u>	<u><u>\$21,006,236</u></u>	<u><u>\$1,616,515</u></u>	<u><u>\$28,728,392</u></u>

See accompanying notes to the basic financial statements

Cuyahoga County Public Library
*Reconciliation of the Statement of Revenues, Expenditures and Changes
in Fund Balances of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2008*

Net Change in Fund Balances - Total Governmental Funds \$213,656

*Amounts reported for governmental activities in the statement of activities are
different because*

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.

Capital Outlay	879,395	
Depreciation	<u>(3,006,376)</u>	
 Total		 (2,126,981)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Property Taxes	(499,662)	
Intergovernmental	<u>(1,271,569)</u>	
 Total		 (1,771,231)

Some expenses, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.

(88,651)

Change in Net Assets of Governmental Activities (\$3,773,207)

See accompanying notes to the basic financial statements

Cuyahoga County Public Library
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
General Fund
For the Year Ended December 31, 2008

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
Revenues				
Property Taxes	\$31,043,488	\$32,122,995	\$31,238,936	(\$884,059)
Patron Fines and Fees	650,000	650,000	673,815	23,815
Intergovernmental	29,750,000	28,144,835	30,630,363	2,485,528
Interest	1,000,500	800,500	800,932	432
Contributions, Gifts and Donations	10,000	10,000	8,108	(1,892)
Rentals	35,000	35,000	36,141	1,141
Refunds and Reimbursements	63,900	201,500	366,411	164,911
Miscellaneous	5,100	7,500	25,886	18,386
<i>Total Revenues</i>	<u>62,557,988</u>	<u>61,972,330</u>	<u>63,780,592</u>	<u>1,808,262</u>
Expenditures				
Current:				
Library Services:				
Public Service and Programs	45,084,004	43,634,479	43,629,693	4,786
Collection Development and Processing	3,167,618	3,065,769	3,065,620	149
Support Services:				
Facilities Operation and Maintenance	5,746,689	5,561,914	5,560,471	1,443
Business Administration	13,597,148	13,171,527	13,169,586	1,941
Capital Outlay	2,698,436	1,412,548	1,411,828	720
<i>Total Expenditures</i>	<u>70,293,895</u>	<u>66,846,237</u>	<u>66,837,198</u>	<u>9,039</u>
<i>Excess of Revenues Under Expenditures</i>	<u>(7,735,907)</u>	<u>(4,873,907)</u>	<u>(3,056,606)</u>	<u>1,817,301</u>
Other Financing Sources (Uses)				
Sale of Capital Assets	0	0	14,421	14,421
Advances Out	0	(107,000)	(107,000)	0
Transfers Out	(2,400,000)	(5,155,000)	(5,155,000)	0
<i>Total Other Financing Sources (Uses)</i>	<u>(2,400,000)</u>	<u>(5,262,000)</u>	<u>(5,247,579)</u>	<u>14,421</u>
<i>Net Change in Fund Balance</i>	(10,135,907)	(10,135,907)	(8,304,185)	1,831,722
<i>Fund Balance Beginning of Year</i>	5,349,901	5,349,901	5,349,901	0
Prior Year Encumbrances Appropriated	4,795,577	4,795,577	4,795,577	0
<i>Fund Balance End of Year</i>	<u>\$9,571</u>	<u>\$9,571</u>	<u>\$1,841,293</u>	<u>\$1,831,722</u>

See accompanying notes to the basic financial statements

Cuyahoga County Public Library
Statement of Fiduciary Assets and Liabilities
Agency Fund
December 31, 2008

Assets	
Equity in Pooled Cash and Cash Equivalents	<u><u>\$39,891</u></u>
Liabilities	
Deposits Held and Due to Others	<u><u>\$39,891</u></u>

See accompanying notes to the basic financial statements

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

Note 1 – Description of the Library and Reporting Entity

The Cuyahoga County Public Library (the Library) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Library has its own Board of Trustees of seven members who are appointed by the Cuyahoga County Commissioners and the Common Pleas Judges. Appointments are for seven-year terms and members serve without compensation. Under Ohio statutes, the Library is a body politic and corporate capable of suing and being sued, contracting, acquiring, holding, possessing, and disposing of real property, and of exercising such other powers and privileges conferred upon it by law. The Library also determines and operates under its own budget. Control and management of the Library is governed by sections 3375.33 to 3375.39 of the Ohio Revised Code with the administration of the day-to-day operations of the Library being the responsibility of the Director and financial accountability being solely that of the Finance Director. The Library provides the community with various educational and literary resources.

Component units are legally separate organizations for which the Library is financially accountable. The Library is financially accountable for an organization if the Library appoints a voting majority of the organization's governing board and (1) the Library is able to significantly influence the programs or services performed or provided by the organization; or (2) the Library is legally entitled to or can otherwise access the organization's resources; the Library is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Library is obligated for the debt of the organization. The Library is also financially accountable for any organizations for which the Library approves the budget, the issuance of debt or the levying of taxes. Component units also include legally separate, tax-exempt entities whose resources are for the direct benefit of the Library, are accessible to the Library and are significant in amount to the Library. The Library has no component units.

The Friends of the Cuyahoga County Public Library consist of twenty-six separate not-for-profit organizations each with a self-appointing board. The Library is not financially accountable for any of the organizations, nor does the Library approve the budgets or the issuance of debt of the organizations. Therefore, these organizations have been excluded from the reporting entity of the Library.

Note 2 - Summary of Significant Accounting Policies

The financial statements of the Cuyahoga County Public Library have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to local governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles. The Library also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its governmental activities provided they do not conflict with or contradict GASB pronouncements. The most significant of the Library's accounting policies are described below.

A. Basis of Presentation

The Library's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

Government-wide Financial Statements The statement of net assets and the statement of activities display information about the Library as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statements usually distinguish between those activities of the

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

Library that are governmental and those that are considered business-type. However, the Library has only governmental activities; therefore no business-type activities are presented.

The statement of net assets presents the financial condition of the governmental activities of the Library at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Library's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Library, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental program is self-financing or draws from the general revenues of the Library.

Fund Financial Statements During the year, the Library segregates transactions related to certain Library functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Library at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

B. Fund Accounting

The Library uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. The Library's funds are all classified as governmental.

Governmental Funds Governmental funds are those through which most governmental functions are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Library's major governmental funds:

General Fund The general fund accounts for all financial resources except those required to be accounted for in another fund. The general fund balance is available to the Library for any purpose provided it is expended or transferred according to the general laws of Ohio.

Capital Improvement Fund The capital improvement fund accounts for financial resources to be used for the acquisition or construction of major capital facilities.

The other governmental funds of the Library account for grants and other resources whose use is restricted to a particular purpose.

Fiduciary Funds Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the Library under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Library's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Library only utilizes the agency fund type. The

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

agency fund accounts for monies held for employee contributions to a flexible spending account used for healthcare and dependent care as well as checks for payroll liabilities.

C. Measurement Focus

Government-wide Financial Statements The government-wide financial statements are prepared using a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of the Library are included on the Statement of Net Assets. The Statement of Activities presents increases (e.g. revenues) and decreases (e.g. expenses) in total net assets.

Fund Financial Statements All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements and the statement presented for fiduciary funds are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue and in the presentation of expenses versus expenditures.

Revenues - Exchange and Nonexchange Transactions Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the Library, available means expected to be received within sixty days of year-end.

Nonexchange transactions, in which the Library receives value without directly giving equal value in return, include property taxes, Library and Local Government Support Fund payments, grants, entitlements and donations. Revenue from property taxes is recognized in the year for which the taxes are levied (See Note 8). Revenue from Library and Local Government Support Fund payments, grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Library must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Library on a reimbursement basis. On the modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: interest, federal and state grants and subsidies, state-levied locally shared taxes, fees and rentals.

Deferred Revenue Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

Property taxes for which there is an enforceable legal claim as of December 31, 2008, but which were levied to finance year 2009 operations, have been recorded as deferred revenue. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

Expenses/Expenditures On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

E. Cash and Cash Equivalents

To improve cash management, cash received by the Library is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the Library's records. Interest in the pool is presented as "equity in pooled cash and cash equivalents."

During 2008, investments were limited to STAROhio, Federal National Mortgage Association Notes, Federal Home Loan Bank Notes, Federal Farm Credit Bank Notes, Victory Federal Money Market Mutual Fund, Fifth Third Money Market Mutual Fund and nonnegotiable certificates of deposit.

Except for nonparticipating investment contracts, investments are reported at fair value, which is based on quoted market prices. Nonparticipating investment contracts such as money market fund and nonnegotiable certificates of deposit are reported at cost.

STAROhio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price, which is the price the investment could be sold for on December 31, 2008.

Investment procedures are restricted by the provisions of the Ohio Revised Code. Interest revenue credited to the general fund during 2008 amounted to \$862,123 which includes \$701,184 assigned from other Library funds.

Investments with original maturities of three months or less at the time they are purchased and investments of the cash management pool are presented on the financial statements as cash equivalents.

F. Prepaid Items

Payments made to vendors for services that will benefit periods beyond December 31, 2008, are recorded as prepaid items using the consumption method by recording a current asset for the prepaid amount at the time of the purchase and reflecting the expenditure/expense in the year in which the services are consumed.

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

G. Capital Assets

All capital assets of the Library are general capital assets. General capital assets are capital assets which are associated with and generally arise from governmental activities. They generally result from expenditures in the governmental funds. General capital assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. The Library was able to estimate the historical cost for the initial reporting of assets by backtrending (i.e., estimating the current replacement cost of the asset to be capitalized and using an appropriate price-level index to deflate the cost to the acquisition year or estimated acquisition year). Donated capital assets are recorded at their fair market values as of the date received. The Library maintains a capitalization threshold of five hundred dollars with the exception of land as land was listed regardless of cost. The Library does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All capital assets are depreciated except for land. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Description	Governmental Activities Estimated Lives
Land Improvements	20 Years
Buildings and Improvements	20-40 Years
Equipment	15 Years
Furniture	5-15 Years
Vehicles	8 years

H. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the Library will compensate the employees for the benefits through paid time off or some other means. The Library records a liability for all accumulated unused vacation time when earned for all employees.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes amounts accumulated by those employees who are currently eligible to receive termination benefits and those the Library has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at year end, taking into consideration any limits specified in the Library's termination policy. The Library records a liability for accumulated unused sick leave for employees after ten years of service with the Library.

The entire compensated absences liability is reported on the government-wide financial statements.

On the governmental fund financial statements, compensated absences are recognized as liabilities and expenditures to the extent payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account "matured compensated absences payable" in the fund(s) from which the employees who have resigned or retired will be paid.

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

I. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year.

J. Fund Balance Reserves

The Library reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances, South Euclid books and periodicals and Gates Mills Children's Activities.

K. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through constitutional provisions or enabling legislation adopted by the Library or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The Library applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

L. Internal Activity

Internal events that are allocations of overhead expenses from one function to another or within the same function are eliminated on the Statement of Activities. Interfund payments for services provided and used are not eliminated.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

M. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Library Administration and that are either unusual in nature or infrequent in occurrence.

N. Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

O. Budgetary Process

The budgetary process is prescribed by provisions of the Ohio Administrative Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates.

The certificate of estimated resources establishes a limit on the amount the Board of Trustees may appropriate. The appropriations resolution is the Board of Trustees' authorization to spend resources and sets annual limits on expenditures plus encumbrances at the level of control selected by the Board of Trustees. The legal level of control has been established by the Board of Trustees at the fund level. Any budgetary modifications at this level may only be made by resolution of the Board of Trustees. The Finance Director has been given authority to allocate Board appropriations to the function and object levels within each fund.

The certificate of estimated resources may be amended during the year if projected increases or decreases in revenue are identified by the Finance Director. The amounts reported as the original and final budgeted amounts on the budgetary statements reflect the amounts in the original and final amended certificate in effect at the time original and final appropriations were passed.

The appropriation resolution is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation resolution for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board of Trustees during the year.

Note 3 - Change in Financial Statement Presentation and Basis of Accounting

For 2008, the Library has presented financial statements by fund type in accordance with generally accepted accounting principles. In conjunction with this presentation, the Library has changed its basis of accounting from a cash basis to the modified accrual basis of accounting for its governmental fund financial statements and to the accrual basis for its government-wide financial statements. This change required that certain adjustments be recorded to the December 31, 2007 fund balances and net assets as previously reported to reflect the prior year's effect of adopting these new accounting principles. These adjustments had the following effect on fund balance and net assets as they were previously reported.

	General	Capital Improvement	Other Governmental Funds	Total Governmental Funds
Fund Balance, December 31, 2007	\$10,134,157	\$15,865,148	\$1,461,867	\$27,461,172
Adjustments	965,729	0	87,835	1,053,564
Adjusted Fund Balance, December 31, 2007	<u>\$11,099,886</u>	<u>\$15,865,148</u>	<u>\$1,549,702</u>	<u>\$28,514,736</u>

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

	<u>Governmental Activities</u>
Net Assets, December 31, 2007	\$27,461,172
Adjustments	<u>58,590,921</u>
Adjusted Net Assets, December 31, 2007	<u>\$86,052,093</u>

Note 4 - Change in Accounting Principles

For 2008, the Library has implemented Governmental Accounting Standards Board (GASB) Statement No. 49, "Accounting and Financial Reporting for Pollution Remediation Obligations". GASB Statement No. 49 addresses accounting and financial reporting standards for pollution (including contamination) remediation obligations, which are obligations to address the current or potential detrimental effect of existing pollution by participating in pollution remediation activities such as site assessments and cleanups. The implementation of this Statement did not result in any change to the Library's financial statements.

Note 5 - Budgetary Basis of Accounting

While the Library is reporting financial position, results of operations and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual presented for the General Fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis (generally accepted accounting principles) are:

- a) Revenues are recorded when received in cash (budget) as opposed to when susceptible to accrual (GAAP).
- b) Expenditures are recorded when paid in cash (budget) as opposed to when the liability is incurred (GAAP).
- c) Encumbrances are treated as expenditures for all funds (budget) rather than as a reservation of fund balance (GAAP).
- d) Investments are reported at cost (budget) rather than at fair value (GAAP).
- e) Unrecorded cash represents amounts received but not reported by the Library on the operating statements (budget), but which is reported on the GAAP basis operating statements.
- f) Advances-In and Advances-Out are operating transactions (budget) as opposed to balance sheet transactions (GAAP).

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

The following table summarizes the adjustments necessary to reconcile the GAAP basis statements to the budgetary basis statements for the general fund.

Net Change in Fund Balance	
GAAP Basis	(\$4,994,245)
Net Adjustment for Revenue Accruals	389,328
Net Adjustment for Expenditure Accruals	(956,437)
Beginning Fair Value Adjustment for Investments	(53,378)
Ending Fair Value Adjustment for Investments	18,685
Beginning Unrecorded Cash	222,278
Ending Unrecorded Cash	(123,412)
Advance Out	(107,000)
Encumbrances	<u>(2,700,004)</u>
Budget Basis	<u><u>(\$8,304,185)</u></u>

Note 6 – Accountability

A fund deficit in the Kindergarten Kits special revenue fund of \$109,200 is due to adjustments for accrued liabilities. The General fund is liable for any deficit in this fund and provides transfers when cash is required, rather than when accruals occur.

Note 7 - Deposits and Investments

State statutes classify monies held by the Library into three categories.

Active monies are public monies necessary to meet current demands on the Library treasury. Such monies must be maintained either as cash in the Library treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Library has identified as not required for use within the current five-year period of designation of depositories. Inactive deposits must either be evidenced by depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Protection of the Library's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

1. United States treasury bills, bonds, notes or any other obligation and security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the federal national mortgage association, federal home loan bank, federal farm credit bank, federal home loan mortgage corporation, government national mortgage association, and student loan marketing association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions; and
6. The State Treasurer's investment pool (STAROhio).

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Library, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

Deposits

Custodial Credit Risk Custodial credit risk for deposits is the risk that in the event of bank failure, the Library will not be able to recover deposits or collateral securities that are in the possession of an outside party. At year end, \$5,330,108 of the Library's bank balance of \$5,706,666 was uninsured and uncollateralized. Although the securities were held by the pledging financial institutions' trust department and all statutory requirements for the deposit of money had been followed, noncompliance with Federal requirements could potentially subject the Library to a successful claim by the FDIC.

The Library has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Library or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

Investments

As of December 31, 2008, the Library had the following investments:

	Maturity			Total
	Less Than Six Months	More Than Six Months But Less Than One Year	More Than One Year But Less Than Three Years	
STAROhio	\$8,220,440	\$0	\$0	\$8,220,440
Federal National Mortgage Association Notes	0	1,007,500	2,044,690	3,052,190
Federal Home Loan Bank Notes	1,040,375	0	0	1,040,375
Federal Farm Credit Bank Notes	2,000,000	0	0	2,000,000
Victory Federal Money Market Mutual Fund	7,739,958	0	0	7,739,958
Fifth Third Money Market Mutual Fund	54,366	0	0	54,366
Total	\$19,055,139	\$1,007,500	\$2,044,690	\$22,107,329

Interest Rate Risk Interest rate risk arises because potential purchasers of debt securities will not agree to pay face value for those securities if interest rates subsequently increase. The Library does not have an investment policy beyond the requirements of State statute. Ohio Law addresses interest rate risk by requiring that the Library's investment portfolio be structured so that securities mature to meet cash requirements for ongoing operations and/or long-term debt payments, thereby avoiding the need to sell securities on the open market prior to maturity.

Custodial Credit Risk For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Library will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Federal National Mortgage Association Notes, Federal Home Loan Bank Notes and the Federal Farm Credit Bank Notes are exposed to custodial credit risk in that they are uninsured, unregistered and held by the counterparty. The Library has no investment policy dealing with investment custodial risk beyond the requirement in State statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the finance director or qualified trustee.

Credit Risk STAROhio, the Victory Federal Money Market Mutual Fund, and the Fifth Third Money Market Mutual Funds carry a rating of AAAM by Standard & Poor's. Ohio law requires that STAROhio maintain the highest rating provided by at least one nationally recognized standard rating service. The Federal National Mortgage Association Notes, the Federal Home Loan Bank Notes and the Federal Farm Credit Bank Notes carry a rating of AAA by Standard and Poor's. The Library has no investment policy that addresses credit risk.

Concentration of Credit Risk is defined by the Governmental Accounting Standards Board as five percent or more in the securities of a single issuer. The Library places no limit on the amount it may invest in any one issuer. The following is the Library's allocation as of December 31, 2008:

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

Investment	Percentage of Investments
STAROhio	37.18 %
Victory Federal Money Market Mutual Fund	35.01
Federal National Mortgage Association Notes	13.81
Federal Farm Credit Bank Notes	9.05
Federal Home Loan Bank Notes	4.71

Note 8 - Property Taxes

Property taxes include amounts levied against all real, public utility, and tangible personal property located in the 47 communities serviced within Cuyahoga County. Property tax revenue received during 2008 for real and public utility property taxes represents collections of the 2007 taxes. Property tax payments received during 2008 for tangible personal property (other than public utility property) is for 2008 taxes.

2008 real property taxes are levied after October 1, 2008, on the assessed value as of January 1, 2008, the lien date. Assessed values are established by State law at 35 percent of appraised market value. 2008 real property taxes are collected in and intended to finance 2009.

Real property taxes are payable annually or semi-annually. If paid annually, the payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2008 public utility property taxes became a lien December 31, 2007, are levied after October 1, 2008, and are collected in 2009 with real property taxes.

2008 tangible personal property taxes are levied after October 1, 2007, on the value as of December 31, 2007. Collections are made in 2008. Tangible personal property assessments are being phased out – the assessment percentage for all property including inventory for 2008 is 6.25 percent. This will be reduced to zero for 2009. Payments by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable at September 20.

The full tax rate for all Library operations for the year ended December 31, 2008 was \$2.00 per \$1,000 of assessed value. The assessed values of real and tangible personal property upon which 2008 property tax receipts were based are as follows:

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

Category	Assessed Values
Real Estate	
Residential/Agricultural	\$13,734,447,790
Other Real Estate	4,878,209,650
Tangible Personal Property	
Public Utility	300,757,120
General	439,174,500
Total	\$19,352,589,060

The County Treasurer collects property tax on behalf of all taxing districts within the county, including the Library district. The County Auditor periodically remits to the Library its portion of the taxes collected. Property taxes receivable represents real and tangible personal property taxes and public utility taxes which are measurable as of December 31, 2008 and for which there is an enforceable legal claim. In the General fund, the entire receivable has been offset by deferred revenue since the current taxes were not levied to finance 2008 operations and the collection of delinquent taxes during the available period is not subject to reasonable estimation. On a full accrual basis, collectible delinquent property taxes have been recorded as revenue while on a modified accrual basis it is deferred.

Note 9 - Receivables

Receivables at December 31, 2008, consisted of property taxes, accounts, accrued interest and intergovernmental. The intergovernmental receivables at December 31, 2008 were \$11,381,733 of Library and Local Government Support Fund revenues received through the State of Ohio, \$1,896,520 for homestead and rollback and \$107,000 for a kindergarten kit grant received through the Cuyahoga County. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current fiscal year guarantee of federal funds. All receivables except property taxes are expected to be received within one year. Property taxes, although ultimately collectible, include some portion of delinquencies that will not be collected within one year.

Note 10 - Risk Management

The Library is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During 2008, the Library contracted with several companies for various types of insurance coverage as follows:

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

Company	Type of Coverage	Deductible	Coverage
Cincinnati Insurance Company	General Liability	N/A	\$2,000,000
	Automobile Liability	N/A	1,000,000
	Uninsured/Underinsured Motorist	N/A	1,000,000
	Electronic Data Processing	2,500	7,334,700
	Crime	1,000	500,000
	Inland Marine	2,500	500,000
	Flood and Earthquake	50,000	10,000,000
	Commercial Property	5,000	205,589,903
	Umbrella Liability	N/A	20,000,000
	Professional Liability	2,500	1,000,000
National Union Fire Insurance	Public Official Liability	N/A	5,000,000

In addition to the above, the Finance Director and the Assistant Finance Director are bonded for \$1,500,000. Settled claims have not exceeded coverage in any of the last three years and there was no significant reduction in coverage from the prior year.

The Library pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs. The System administers and pays all claims.

The Library provides health insurance to employees through a private carrier. Dental coverage is also provided. The Library's liability for health care is limited to the premiums paid.

Note 11 – Interfund Transactions

A. Interfund Balances

Interfund balances at December 31, 2008, consist of an interfund receivable in the general fund and an interfund payable in the kindergarten kits special revenue fund for \$107,000. The balance resulted from advances made from the general fund during 2008. These advances were made to cover qualifying expenditures in the fund which will be reimbursed when grant monies are received by the Library.

B. Interfund Transfers

Interfund transfers for the year ended December 31, 2008, consisted of the following:

Transfers To	Transfer From
	General
Capital Improvements - Major Fund	\$5,080,410
Other Governmental Funds	74,590
Total All Funds	<u>\$5,155,000</u>

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

The transfer to the Capital Improvement fund was for the purpose of reserving funds to cover major capital improvements. The remaining transfers were made to move unrestricted balances to support programs and projects accounted for in other funds.

Note 12 - Capital Assets

Capital asset activity for the year ended December 31, 2008, was as follows:

	Balance 12/31/07	Additions	Reductions	Balance 12/31/08
Governmental activities:				
Capital assets, not being depreciated				
Land	\$1,182,347	\$0	\$0	\$1,182,347
Capital assets, being depreciated				
Land Improvements	3,986,941	0	0	3,986,941
Buildings and Building Improvements	71,222,199	0	0	71,222,199
Furniture, Fixtures and Equipment	5,729,954	719,385	(48,350)	6,400,989
Vehicles	1,013,746	160,010	(213,969)	959,787
Total capital assets being depreciated	81,952,840	879,395	(262,319)	82,569,916
Accumulated depreciation				
Land Improvements	(2,171,972)	(201,796)	0	(2,373,768)
Buildings and Building Improvements	(29,577,559)	(1,785,849)	0	(31,363,408)
Furniture, Fixtures and Equipment	(2,392,992)	(969,725)	48,350	(3,314,367)
Vehicles	(788,669)	(49,006)	213,969	(623,706)
Total accumulated depreciation	(34,931,192)	(3,006,376) *	262,319	(37,675,249)
Total Capital assets being depreciated, net	47,021,648	(2,126,981)	0	44,894,667
Governmental activities capital assets, net	\$48,203,995	(\$2,126,981)	\$0	\$46,077,014

* Depreciation expense was charged to governmental activities as follows:

Library Services:	
Public Service and Programs	\$1,771,552
Collection Development and Processing	4,889
Support Services:	
Facilities Operation and Maintenance	59,332
Business Administration	1,170,603
Total	<u>\$3,006,376</u>

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

Note 13 - Defined Benefit Pension Plan

A. Ohio Public Employees Retirement System

Plan Description – The Library participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional pension plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20 percent per year). Under the member-directed plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings. The combined plan is a cost-sharing, multiple-employer defined benefit pension plan. Under the combined plan, OPERS invests employer contributions to provide a formula retirement benefit similar in nature to the traditional pension plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the member-directed plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost-of-living adjustments to members of the traditional pension and combined plans. Members of the member-directed plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report. Interested parties may obtain a copy by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 614-222-5601 or 800-222-7377.

Funding Policy – The Ohio Revised Code provides statutory authority for member and employer contributions. For the year ended December 31, 2008, members in state and local classifications contributed 10.0 percent of covered payroll.

The Library's contribution rate for 2008 was 14.0 percent of covered payroll. The Ohio Revised Code provides statutory authority for member and employer contributions.

The Library's required contributions for pension obligations to the traditional and combined plans for the years ended December 31, 2008, 2007, and 2006 were \$2,164,313, \$2,505,054 and \$2,613,443 respectively; 87 percent has been contributed for 2008 and 100 percent for 2007 and 2006. Contributions to the member-directed plan for 2008 were \$59,798 made by the Library and \$42,714 made by the plan members.

Note 14 - Postemployment Benefits

A. Ohio Public Employees Retirement System

Plan Description – OPERS maintains a cost-sharing multiple-employer defined benefit post-employment health care plan for qualifying members of both the traditional and combined pension plans. Members of the member-directed plan do not qualify for ancillary benefits, including post-employment health care. The plan includes a medical plan, a prescription drug program and Medicare Part B premium reimbursement.

To qualify for post-employment health care coverage, age-and-service retirees under the traditional and combined plans must have ten or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The Ohio Revised Code permits, but does not require, OPERS to provide health care benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

Disclosures for the health care plan are presented separately in OPERS financial report which may be obtained by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 614-222-5601 or 800-222-7377.

Funding Policy – The post-employment health care plan was established under, and is administered in accordance with, Internal Revenue Code 401(h). State Statute requires that public employers fund post-employment health care through their contributions to OPERS. A portion of each employer's contribution to the traditional and combined plans is set aside for the funding of post-retirement health care.

Employer contribution rates are expressed as a percentage of the covered payroll of active members. In 2008, state and local employers contributed at a rate of 14.0 percent of covered payroll. Each year, the OPERS Retirement Board determines the portion of the employer contribution rate that will be set aside for funding post-employment health care benefits. For 2008, the amount of the employer contributions which was allocated to fund post-employment health care was 7.0 percent of covered payroll.

The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care benefits by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The Library's contribution allocated to fund post-employment health care benefits for the years ended December 31, 2008, 2007, and 2006 were \$2,164,313, \$1,650,035 and \$1,278,314 respectively; 87 percent has been contributed for 2008 and 100 percent for 2007 and 2006.

The Health Care Preservation Plan (HCPP) adopted by the OPERS Retirement Board on September 9, 2004, was effective January 1, 2007. Member and employer contribution rates increased as of January 1, 2006, January 1, 2007, and January 1, 2008, which allowed additional funds to be allocated to the health care plan.

Note 15 – Other Employee Benefits

A. Compensated Absences

All full time and part time benefit eligible employees earn vacation based on years of service and job grade. An employee can accrue between 80 hours and 200 hours annually. Annual vacation may be carried forward from one year to the next up to a limit of one and a half of their annual accrual. Accrued vacation leave is paid upon retirement, termination, or death of the employee.

Benefit eligible employees can float the Presidents Day, Veterans Day, and Columbus Day holidays up to a maximum of 365 days. Part time employees may float the New Years Day, Martin Luther King, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, Christmas Eve, and New Years Eve holidays up to a maximum of 92 days. Unused holidays that have not expired are paid out upon retirement, termination or death of the employee.

Sick leave is accrued for all full time and part time benefit eligible employees at a rate of .05775 per hour up to 120 hours for a full year's employment and a total accumulation not to exceed 800 hours, plus current year. Upon retirement, a management or confidential employee can be paid a percentage of accumulated, unused sick leave depending on years of service. Retiring bargaining unit employees are paid unused sick leave as outlined in the bargaining unit contract.

Cuyahoga County Public Library
Notes to the Basic Financial Statements
For the Year Ended December 31, 2008

Note 16 - Long-Term Obligations

A schedule of changes in long-term obligations of the Library during 2008 follows:

<i>Governmental Activities</i>	Principal Outstanding 12/31/2007	Additions	Deletions	Principal Outstanding 12/31/2008	Amounts Due In One Year
Compensated Absences	\$4,768,348	\$5,278,643	\$5,189,992	\$4,856,999	\$1,765,062

Compensated absences will be paid from the general fund.

**Combining and Individual
Fund Statements and Schedules**

Combining Statements – Non-major Governmental Funds

Non-major Special Revenue Funds

The Special Revenue funds are used to account for the proceeds of specific revenue sources (other than amounts relating to major capital projects) that are legally restricted to expenditures for specified purposes. A description of the Library's nonmajor special revenue funds follows:

Storytime/Telephone Fund – This fund accounts for donations to support the children's storytelling service. Children can hear a story over the telephone. This service is provided by the Orange Branch Library staff.

Cleveland Browns Fund – This fund accounts for donations to support the Read with the Cleveland Browns reading program.

Virtual Reference 24/7 Fund – This fund accounts for grant monies to support the statewide reference service that is available to residents of the State of Ohio for reference work and homework tutoring.

After School Success Fund – This fund accounts for donations to support the after school and summer programs for youth.

Homework Centers Fund – This fund accounts for contributions from the Cleveland Foundation to support the centers to assist youth with their homework through tutoring.

Summer Camps Fund – This fund accounts for grant monies received to support the summer day camps for youth.

Kindergarten Kits – This fund accounts for grant monies received to support the creation and assembly of kits for children entering kindergarten in all of Cuyahoga County.

Library Support Fund – This fund accounts for donations and gifts that are given to the individual branches and several divisions within administration. The monies can be spent at the discretion of the branch or division which receives the monies.

Branch Support Fund – This fund accounts for larger donations or gifts from estates that have no restrictions placed on the revenue. The monies can be spent at the discretion of the branches.

Non-major Permanent Funds

The Permanent funds are used to account for resources received that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the Library's programs, that is, for the benefit of the Library. A description of the Library's nonmajor permanent funds follows:

Levenson Memorial Fund – This fund accounts for contributions from an estate. The monies can be spent only for children's library activities at the discretion of the Gates Mills branch supervisors.

South Euclid Memorial Fund – This fund accounts for contributions from an estate. This principal amount must remain intact, with the interest earned to be used to establish a memorial shelf, and to purchase books and periodicals for the South Euclid Library. The agreement expires when 25 years have elapsed from the creation of the fund (February 25, 1993); at this time the Library is free to use the principal for the benefit of the South Euclid Library.

Cuyahoga County Public Library

Combining Balance Sheet

Nonmajor Governmental Funds

December 31, 2008

	Nonmajor Special Revenue Fund	Nonmajor Permanent Funds	Total Nonmajor Governmental Funds
Assets			
Equity in Pooled Cash and Cash Equivalents	\$1,666,470	\$67,152	\$1,733,622
Receivables:			
Intergovernmental	107,000	0	107,000
<i>Total Assets</i>	<u>\$1,773,470</u>	<u>\$67,152</u>	<u>\$1,840,622</u>
Liabilities and Fund Balances			
Liabilities			
Accounts Payable	\$10,107	\$0	\$10,107
Interfund Payable	107,000	0	107,000
Deferred Revenue	107,000	0	107,000
<i>Total Liabilities</i>	<u>224,107</u>	<u>0</u>	<u>224,107</u>
Fund Balances			
Reserved for Encumbrances	4,535	0	4,535
Reserved for South Euclid Books and Periodicals	0	50,000	50,000
Reserved for Gates Mills Children's Activities	0	4,919	4,919
Unreserved, Undesignated, Reported in:			
Special Revenue Funds	1,544,828	0	1,544,828
Permanent Funds	0	12,233	12,233
<i>Total Fund Balances</i>	<u>1,549,363</u>	<u>67,152</u>	<u>1,616,515</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$1,773,470</u>	<u>\$67,152</u>	<u>\$1,840,622</u>

Cuyahoga County Public Library
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended December 31, 2008

	Nonmajor Special Revenue Funds	Nonmajor Permanent Funds	Total Nonmajor Governmental Funds
Revenues			
Intergovernmental	\$20,000	\$0	\$20,000
Interest	24,142	1,706	25,848
Contributions, Gifts and Donations	526,705	0	526,705
Miscellaneous	3,899	0	3,899
<i>Total Revenues</i>	<u>574,746</u>	<u>1,706</u>	<u>576,452</u>
Expenditures			
Current:			
Library Services:			
Public Service and Programs	551,059	0	551,059
Capital Outlay	33,170	0	33,170
<i>Total Expenditures</i>	<u>584,229</u>	<u>0</u>	<u>584,229</u>
<i>Excess of Revenues Over (Under) Expenditures</i>	(9,483)	1,706	(7,777)
Other Financing Sources			
Transfers In	74,590	0	74,590
<i>Net Change in Fund Balances</i>	65,107	1,706	66,813
<i>Fund Balances Beginning of Year</i>	<u>1,484,256</u>	<u>65,446</u>	<u>1,549,702</u>
<i>Fund Balances End of Year</i>	<u><u>\$1,549,363</u></u>	<u><u>\$67,152</u></u>	<u><u>\$1,616,515</u></u>

Cuyahoga County Public Library

Combining Balance Sheet

Nonmajor Special Revenue Funds

December 31, 2008

	<u>Storytime/ Telephone</u>	<u>Cleveland Browns</u>	<u>Homework Centers</u>	<u>Kindergarten Kits</u>
Assets				
Equity in Pooled Cash and Cash Equivalents	\$1,198	\$921	\$67,989	\$1,103
Receivables:				
Intergovernmental	<u>0</u>	<u>0</u>	<u>0</u>	<u>107,000</u>
<i>Total Assets</i>	<u><u>\$1,198</u></u>	<u><u>\$921</u></u>	<u><u>\$67,989</u></u>	<u><u>\$108,103</u></u>
Liabilities and Fund Balances				
Liabilities				
Accounts Payable	\$0	\$0	\$79	\$3,303
Interfund Payable	0	0	0	107,000
Deferred Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>107,000</u>
<i>Total Liabilities</i>	<u>0</u>	<u>0</u>	<u>79</u>	<u>217,303</u>
Fund Balances				
Reserved for Encumbrances	0	0	0	0
Unreserved, Undesignated, Reported in:				
Special Revenue Funds (Deficit)	1,198	921	67,910	(109,200)
Permanent Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total Fund Balances</i>	<u>1,198</u>	<u>921</u>	<u>67,910</u>	<u>(109,200)</u>
<i>Total Liabilities and Fund Balances</i>	<u><u>\$1,198</u></u>	<u><u>\$921</u></u>	<u><u>\$67,989</u></u>	<u><u>\$108,103</u></u>

Library Support	Branch Support	Total Nonmajor Special Revenue Funds
\$686,068	\$909,191	\$1,666,470
<u>0</u>	<u>0</u>	<u>107,000</u>
<u>\$686,068</u>	<u>\$909,191</u>	<u>\$1,773,470</u>
\$1,764	\$4,961	\$10,107
0	0	107,000
<u>0</u>	<u>0</u>	<u>107,000</u>
<u>1,764</u>	<u>4,961</u>	<u>224,107</u>
2,002	2,533	4,535
682,302	901,697	1,544,828
<u>0</u>	<u>0</u>	<u>0</u>
<u>684,304</u>	<u>904,230</u>	<u>1,549,363</u>
<u>\$686,068</u>	<u>\$909,191</u>	<u>\$1,773,470</u>

Cuyahoga County Public Library
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Special Revenue Funds
For the Year Ended December 31, 2008

	Storytime/ Telephone	Cleveland Browns	Virtual Reference 24/7	After School Success
Revenues				
Intergovernmental	\$0	\$0	\$0	\$0
Interest	0	0	0	0
Contributions, Gifts and Donations	2,000	5,000	0	0
Miscellaneous	0	0	0	0
<i>Total Revenues</i>	<u>2,000</u>	<u>5,000</u>	<u>0</u>	<u>0</u>
Expenditures				
Current:				
Library Services:				
Public Service and Programs	961	6,189	59,153	36,134
Capital Outlay	0	0	0	0
<i>Total Expenditures</i>	<u>961</u>	<u>6,189</u>	<u>59,153</u>	<u>36,134</u>
<i>Excess of Revenues Over (Under) Expenditures</i>	1,039	(1,189)	(59,153)	(36,134)
Other Financing Sources				
Transfers In	0	0	0	0
<i>Net Change in Fund Balances</i>	1,039	(1,189)	(59,153)	(36,134)
<i>Fund Balances Beginning of Year</i>	<u>159</u>	<u>2,110</u>	<u>59,153</u>	<u>36,134</u>
<i>Fund Balances (Deficit) End of Year</i>	<u>\$1,198</u>	<u>\$921</u>	<u>\$0</u>	<u>\$0</u>

Homework Centers	Summer Camps	Kindergarten Kits	Library Support	Branch Support	Total Nonmajor Special Revenue Funds
\$0	\$20,000	\$0	\$0	\$0	\$20,000
0	0	0	1,174	22,968	24,142
102,000	5,000	0	387,989	24,716	526,705
0	0	0	3,899	0	3,899
102,000	25,000	0	393,062	47,684	574,746
182,462	92,070	116,720	52,299	5,071	551,059
17,817	0	0	12,000	3,353	33,170
200,279	92,070	116,720	64,299	8,424	584,229
(98,279)	(67,070)	(116,720)	328,763	39,260	(9,483)
0	67,070	7,520	0	0	74,590
(98,279)	0	(109,200)	328,763	39,260	65,107
166,189	0	0	355,541	864,970	1,484,256
\$67,910	\$0	(\$109,200)	\$684,304	\$904,230	\$1,549,363

Cuyahoga County Public Library
Combining Balance Sheet
Nonmajor Permanent Funds
December 31, 2008

	<u>Levenson Memorial</u>	<u>South Euclid Memorial</u>	<u>Total Nonmajor Permanent Funds</u>
Assets			
Equity in Pooled Cash and Cash Equivalents	<u>\$6,286</u>	<u>\$60,866</u>	<u>\$67,152</u>
Liabilities and Fund Balances			
Liabilities	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Fund Balances			
Reserved for South Euclid Books and Periodicals	0	50,000	50,000
Reserved for Gates Mills Children's Activities	4,919	0	4,919
Unreserved, Undesignated, Reported in:			
Permanent Funds	<u>1,367</u>	<u>10,866</u>	<u>12,233</u>
<i>Total Fund Balances</i>	<u>6,286</u>	<u>60,866</u>	<u>67,152</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$6,286</u>	<u>\$60,866</u>	<u>\$67,152</u>

Cuyahoga County Public Library
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Permanent Funds
For the Year Ended December 31, 2008

	Levenson Memorial	South Euclid Memorial	Total Nonmajor Permanent Funds
Revenues			
Interest	\$159	\$1,547	\$1,706
Expenditures	0	0	0
<i>Net Change in Fund Balances</i>	159	1,547	1,706
<i>Fund Balances Beginning of Year</i>	6,127	59,319	65,446
<i>Fund Balances End of Year</i>	\$6,286	\$60,866	\$67,152

Fiduciary Fund

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the Library under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Library's own programs. Agency funds are purely custodial (assets equal liabilities) and thus do not involve measurement of results of operations.

Agency Fund

Section 125 Healthcare and Dependent Care Fund - This fund reflects resources that belong to the Library employees to be used for healthcare and dependent care expenses.

Cuyahoga County Public Library
Statement of Changes in Assets and Liabilities
Agency Fund
For the Year Ended December 31, 2008

	Beginning Balance <u>12/31/07</u>	<u>Additions</u>	<u>Deductions</u>	Ending Balance <u>12/31/08</u>
<i>Deposits and Fees</i>				
Assets				
Equity in Pooled Cash and Cash Equivalents	<u>\$30,235</u>	<u>\$175,431</u>	<u>\$165,775</u>	<u>\$39,891</u>
Liabilities				
Deposits Held and Due to Others	<u>\$30,235</u>	<u>\$175,431</u>	<u>\$165,775</u>	<u>\$39,891</u>

**Individual Fund Schedules of Revenues, Expenditures/Expenses
and Changes in Fund Balances –
Budget (Non-GAAP Basis) and Actual**

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
General Fund
For the Year Ended December 31, 2008

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Revenues				
Property Taxes	\$31,043,488	\$32,122,995	\$31,238,936	(\$884,059)
Patron Fines and Fees	650,000	650,000	673,815	23,815
Intergovernmental	29,750,000	28,144,835	30,630,363	2,485,528
Interest	1,000,500	800,500	800,932	432
Contributions, Gifts and Donations	10,000	10,000	8,108	(1,892)
Rentals	35,000	35,000	36,141	1,141
Refunds and Reimbursements	63,900	201,500	366,411	164,911
Miscellaneous	5,100	7,500	25,886	18,386
<i>Total Revenues</i>	<u>62,557,988</u>	<u>61,972,330</u>	<u>63,780,592</u>	<u>1,808,262</u>
Expenditures				
Current:				
Library Services:				
Public Service and Programs				
Salaries and Wages	23,748,818	22,985,216	22,984,663	553
Fringe Benefits	3,695,347	3,576,530	3,576,332	198
Purchased Services	1,992,330	1,930,628	1,930,628	0
Materials and Supplies	15,625,326	15,120,635	15,116,609	4,026
Other	22,183	21,470	21,461	9
Total Public Service and Programs	<u>45,084,004</u>	<u>43,634,479</u>	<u>43,629,693</u>	<u>4,786</u>
Collection Development and Processing				
Salaries and Wages	2,498,464	2,418,130	2,418,083	47
Fringe Benefits	384,854	372,480	372,454	26
Purchased Services	30,006	29,041	29,001	40
Materials and Supplies	254,294	246,118	246,082	36
Total Collection Development and Processing	<u>3,167,618</u>	<u>3,065,769</u>	<u>3,065,620</u>	<u>149</u>
Total Library Services	<u>48,251,622</u>	<u>46,700,248</u>	<u>46,695,313</u>	<u>4,935</u>
Support Services:				
Facilities Operations and Maintenance				
Salaries and Wages	2,103,768	2,036,125	2,036,084	41
Fringe Benefits	330,197	319,580	319,557	23
Purchased Services	2,863,583	2,771,509	2,770,994	515
Materials and Supplies	449,141	434,700	433,836	864
Total Facilities Operations and Maintenance	<u>\$5,746,689</u>	<u>\$5,561,914</u>	<u>\$5,560,471</u>	<u>\$1,443</u>

(continued)

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
General Fund (continued)
For the Year Ended December 31, 2008

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
Business Administration				
Salaries and Wages	\$4,060,219	\$3,929,670	\$3,929,595	\$75
Fringe Benefits	5,279,560	5,109,805	5,109,734	71
Purchased Services	4,022,597	3,904,829	3,903,547	1,282
Materials and Supplies	192,280	186,098	185,597	501
Other	42,492	41,125	41,113	12
Total Business Administration	13,597,148	13,171,527	13,169,586	1,941
Total Support Services	19,343,837	18,733,441	18,730,057	3,384
Capital Outlay				
Building Improvements	589,154	165,864	165,860	4
Furniture and Equipment	1,915,624	1,057,681	1,056,967	714
Motor Vehicles	193,658	189,003	189,001	2
Total Capital Outlay	2,698,436	1,412,548	1,411,828	720
Total Expenditures	70,293,895	66,846,237	66,837,198	9,039
<i>Excess of Revenues Under Expenditures</i>	<i>(7,735,907)</i>	<i>(4,873,907)</i>	<i>(3,056,606)</i>	<i>1,817,301</i>
Other Financing Sources (Uses)				
Sale of Capital Assets	0	0	14,421	14,421
Advances Out	0	(107,000)	(107,000)	0
Transfers Out	(2,400,000)	(5,155,000)	(5,155,000)	0
Total Other Financing Sources (Uses)	(2,400,000)	(5,262,000)	(5,247,579)	14,421
Net Change in Fund Balance	(10,135,907)	(10,135,907)	(8,304,185)	1,831,722
Fund Balance Beginning of Year	5,349,901	5,349,901	5,349,901	0
Prior Year Encumbrances Appropriated	4,795,577	4,795,577	4,795,577	0
Fund Balance End of Year	\$9,571	\$9,571	\$1,841,293	\$1,831,722

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Capital Improvement Fund
For the Year Ended December 31, 2008

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Interest	\$200,000	\$200,000	\$60,678	(\$139,322)
Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Excess of Revenues Over Expenditures</i>	200,000	200,000	60,678	(139,322)
Other Financing Sources				
Transfers In	<u>4,000,000</u>	<u>4,000,000</u>	<u>5,080,410</u>	<u>1,080,410</u>
<i>Net Change in Fund Balance</i>	4,200,000	4,200,000	5,141,088	941,088
<i>Fund Balance Beginning of Year</i>	<u>15,865,148</u>	<u>15,865,148</u>	<u>15,865,148</u>	<u>0</u>
<i>Fund Balance End of Year</i>	<u><u>\$20,065,148</u></u>	<u><u>\$20,065,148</u></u>	<u><u>\$21,006,236</u></u>	<u><u>\$941,088</u></u>

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Storytime/Telephone Fund
For the Year Ended December 31, 2008

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues				
Contributions, Gifts and Donations	\$2,000	\$2,000	\$2,000	\$0
Expenditures				
Current:				
Library Services:				
Public Service and Programs				
Purchased Services	2,000	2,159	961	1,198
<i>Net Change in Fund Balance</i>	0	(159)	1,039	1,198
<i>Fund Balance Beginning of Year</i>	159	159	159	0
<i>Fund Balance End of Year</i>	\$159	\$0	\$1,198	\$1,198

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Cleveland Browns Fund
For the Year Ended December 31, 2008

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with
	<u>Original</u>	<u>Final</u>		Final Budget Positive (Negative)
Revenues				
Contributions, Gifts and Donations	\$0	\$5,000	\$5,000	\$0
Expenditures				
Current:				
Library Services:				
Public Service and Programs				
Purchased Services	<u>2,000</u>	<u>7,110</u>	<u>6,189</u>	<u>921</u>
<i>Net Change in Fund Balance</i>	(2,000)	(2,110)	(1,189)	921
<i>Fund Balance Beginning of Year</i>	<u>2,110</u>	<u>2,110</u>	<u>2,110</u>	<u>0</u>
<i>Fund Balance End of Year</i>	<u>\$110</u>	<u>\$0</u>	<u>\$921</u>	<u>\$921</u>

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Virtual Reference 24/7 Fund
For the Year Ended December 31, 2008

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
Revenues	\$0	\$0	\$0	\$0
Expenditures				
Current:				
Library Services:				
Public Service and Programs				
Other	59,153	59,153	59,153	0
<i>Net Change in Fund Balance</i>	(59,153)	(59,153)	(59,153)	0
<i>Fund Balance Beginning of Year</i>	59,153	59,153	59,153	0
<i>Fund Balance End of Year</i>	\$0	\$0	\$0	\$0

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
After School Success Fund
For the Year Ended December 31, 2008

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
Revenues	\$0	\$0	\$0	\$0
Expenditures				
Current:				
Library Services:				
Public Service and Programs				
Other	36,134	36,134	36,134	0
<i>Net Change in Fund Balance</i>	(36,134)	(36,134)	(36,134)	0
<i>Fund Balance Beginning of Year</i>	36,134	36,134	36,134	0
<i>Fund Balance End of Year</i>	\$0	\$0	\$0	\$0

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Homework Centers Fund
For the Year Ended December 31, 2008

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues				
Contributions, Gifts and Donations	\$127,140	\$203,070	\$202,000	(\$1,070)
Expenditures				
Current:				
Library Services:				
Public Service and Programs				
Salaries and Wages	47,198	66,206	66,201	5
Fringe Benefits	7,424	10,415	10,225	190
Purchased Services	96,989	135,620	86,589	49,031
Materials and Supplies	16,162	22,671	19,368	3,303
Total Library Services	167,773	234,912	182,383	52,529
Capital Outlay				
Furniture and Equipment	24,486	34,347	17,817	16,530
<i>Total Expenditures</i>	192,259	269,259	200,200	69,059
<i>Net Change in Fund Balance</i>	(65,119)	(66,189)	1,800	67,989
<i>Fund Balance Beginning of Year</i>	65,119	65,119	65,119	0
Prior Year Encumbrances Appropriated	1,070	1,070	1,070	0
<i>Fund Balance End of Year</i>	\$1,070	\$0	\$67,989	\$67,989

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Summer Camps Fund
For the Year Ended December 31, 2008

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
Revenues				
Intergovernmental	\$20,000	\$20,000	\$20,000	\$0
Contributions, Gifts and Donations	5,000	5,000	5,000	0
<i>Total Revenues</i>	25,000	25,000	25,000	0
Expenditures				
Current:				
Library Services:				
Public Service and Programs				
Purchased Services	101,765	92,070	92,070	0
<i>Excess of Revenues Under Expenditures</i>	(76,765)	(67,070)	(67,070)	0
Other Financing Sources				
Transfers In	76,765	67,070	67,070	0
<i>Net Change in Fund Balance</i>	0	0	0	0
<i>Fund Balance Beginning of Year</i>	0	0	0	0
<i>Fund Balance End of Year</i>	\$0	\$0	\$0	\$0

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Kindergarten Kits Fund
For the Year Ended December 31, 2008

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues	\$0	\$0	\$0	\$0
Expenditures				
Current:				
Library Services:				
Public Service and Programs				
Purchased Services	10,053	10,760	10,203	557
Materials and Supplies	96,947	103,760	103,214	546
<i>Total Expenditures</i>	107,000	114,520	113,417	1,103
<i>Excess of Revenues Under Expenditures</i>	(107,000)	(114,520)	(113,417)	1,103
Other Financing Sources				
Advances In	107,000	107,000	107,000	0
Transfers In	0	7,520	7,520	0
<i>Total Other Financing Sources</i>	107,000	114,520	114,520	0
<i>Net Change in Fund Balance</i>	0	0	1,103	1,103
<i>Fund Balance Beginning of Year</i>	0	0	0	0
<i>Fund Balance End of Year</i>	\$0	\$0	\$1,103	\$1,103

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Library Support Fund
For the Year Ended December 31, 2008

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
Revenues				
Interest	\$2,000	\$2,000	\$1,174	(\$826)
Contributions, Gifts and Donations	72,650	72,650	387,989	\$315,339
Miscellaneous	7,025	7,025	3,899	(3,126)
<i>Total Revenues</i>	<u>81,675</u>	<u>81,675</u>	<u>393,062</u>	<u>311,387</u>
Expenditures				
Current:				
Library Services:				
Public Service and Programs				
Purchased Services	80,370	80,370	31,685	48,685
Materials and Supplies	27,976	27,976	12,431	15,545
Other	9,705	9,705	9,375	330
Total Library Services	118,051	118,051	53,491	64,560
Capital Outlay				
Furniture and Equipment	20,387	20,387	13,098	7,289
<i>Total Expenditures</i>	<u>138,438</u>	<u>138,438</u>	<u>66,589</u>	<u>71,849</u>
<i>Net Change in Fund Balance</i>	(56,763)	(56,763)	326,473	383,236
<i>Fund Balance Beginning of Year</i>	353,947	353,947	353,947	0
Prior Year Encumbrances Appropriated	2,438	2,438	2,438	0
<i>Fund Balance End of Year</i>	<u>\$299,622</u>	<u>\$299,622</u>	<u>\$682,858</u>	<u>\$383,236</u>

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Branch Support Fund
For the Year Ended December 31, 2008

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
Revenues				
Interest	\$41,500	\$41,500	\$22,968	(\$18,532)
Contributions, Gifts and Donations	500	500	24,716	\$24,216
<i>Total Revenues</i>	<u>42,000</u>	<u>42,000</u>	<u>47,684</u>	<u>5,684</u>
Expenditures				
Current:				
Library Services:				
Public Service and Programs				
Purchased Services	8,500	8,500	0	8,500
Materials and Supplies	16,735	16,735	6,845	9,890
Total Library Services	25,235	25,235	6,845	18,390
Capital Outlay				
Furniture and Equipment	27,278	27,278	3,353	23,925
<i>Total Expenditures</i>	<u>52,513</u>	<u>52,513</u>	<u>10,198</u>	<u>42,315</u>
<i>Net Change in Fund Balance</i>	(10,513)	(10,513)	37,486	47,999
<i>Fund Balance Beginning of Year</i>	862,457	862,457	862,457	0
Prior Year Encumbrances Appropriated	2,513	2,513	2,513	0
<i>Fund Balance End of Year</i>	<u>\$854,457</u>	<u>\$854,457</u>	<u>\$902,456</u>	<u>\$47,999</u>

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
Levenson Memorial Fund
For the Year Ended December 31, 2008

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues				
Interest	\$300	\$300	\$159	(\$141)
Expenditures	0	0	0	0
<i>Net Change in Fund Balance</i>	300	300	159	(141)
<i>Fund Balance Beginning of Year</i>	6,127	6,127	6,127	0
<i>Fund Balance End of Year</i>	\$6,427	\$6,427	\$6,286	(\$141)

Cuyahoga County Public Library
Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual
South Euclid Memorial Fund
For the Year Ended December 31, 2008

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues				
Interest	\$2,500	\$2,500	\$1,547	(\$953)
Expenditures				
Current:				
Library Services:				
Public Service and Programs				
Materials and Supplies	250	250	0	250
<i>Net Change in Fund Balance</i>	2,250	2,250	1,547	(703)
<i>Fund Balance Beginning of Year</i>	59,319	59,319	59,319	0
<i>Fund Balance End of Year</i>	<u>\$61,569</u>	<u>\$61,569</u>	<u>\$60,866</u>	<u>(\$703)</u>

STATISTICAL SECTION

Statistical Section

This part of the Cuyahoga County Public Library, Ohio's Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures and required supplementary information says about the Library's overall financial health.

Contents	Pages(s)
<i>Financial Trends</i>	<i>S2 – S5</i>
These schedules contain trend information to help the reader understand how the Library's financial performance and well-being have changed over time.	
<i>Revenue Capacity</i>	<i>S6 – S16</i>
These schedules contain information to help the reader assess the Library's most significant local revenue, the property tax.	
<i>Economic and Demographic Information</i>	<i>S17 – S18</i>
These schedules offer economic and demographic indicators to help the reader understand the environment within which the Library's financial activities take place.	
<i>Operating Information</i>	<i>S19 – S24</i>
These schedules contain service and infrastructure data to help the reader understand how the information in the Library's financial report relates to the services the Library provides and the activities it performs.	

Sources: Unless otherwise noted, the information in these schedules is derived from the Comprehensive Annual Financial Reports for the relevant year. The Library implemented GASB Statement No. 34 in 2008; schedules presenting government-wide information include information beginning in that year.

Cuyahoga County Public Library

Net Assets By Component

Last Two Years

(Accrual Basis of Accounting)

	<u>2008</u>	<u>2007</u>
Governmental Activities		
Invested in Capital Assets	\$46,077,014	\$48,203,995
Restricted:		
Other Purposes	1,656,363	1,484,256
South Euclid Books and Periodicals		
Expendable	10,866	9,319
Nonexpendable	50,000	50,000
Gates Mills Children's Activities		
Expendable	1,367	1,208
Nonexpendable	4,919	4,919
Unrestricted	<u>34,478,357</u>	<u>36,298,396</u>
<i>Total Governmental Activities</i>		
<i>Net Assets</i>	<u><u>\$82,278,886</u></u>	<u><u>\$86,052,093</u></u>

Cuyahoga County Public Library

Changes in Net Assets

Current Year

(Accrual Basis of Accounting)

	<u>2008</u>
Program Revenues	
Governmental Activities:	
Charges for Services:	
Library Services:	
Public Service and Programs	\$814,215
Support Services:	
Business Administration	<u>262,977</u>
Subtotal - Charges for Services	<u>1,077,192</u>
Operating Grants and Contributions:	
Library Services:	
Public Service and Programs	659,834
Support Services:	
Business Administration	<u>1,979</u>
Subtotal - Operating Grants and Contributions	<u>661,813</u>
 <i>Total Primary Government Program Revenues</i>	 <u>1,739,005</u>
 Expenses	
Governmental Activities:	
Library Services:	
Public Service and Programs	43,018,918
Collection Development and Processing	3,030,063
Support Services:	
Facilities Operations and Maintenance	5,571,671
Business Administration	<u>14,458,832</u>
 <i>Total Governmental Activities Expenses</i>	 <u>66,079,484</u>
 Net Expense	
Governmental Activities	<u>(64,340,479)</u>
 General Revenues and Other Changes in Net Assets	
Governmental Activities	
Taxes:	
Property Taxes Levied For:	
General Purposes	30,739,274
Grants and Entitlements not Restricted to Specific Programs	28,825,143
Investment Earnings	948,649
Gain on Sale of Capital Assets	14,421
Miscellaneous	<u>39,785</u>
 <i>Total Governmental Activities</i>	 <u>60,567,272</u>
 Change in Net Assets	
Governmental Activities	<u><u>(\$3,773,207)</u></u>

Cuyahoga County Public Library
Fund Balances, Governmental Funds
Last Two Years
(Modified Accrual Basis of Accounting)

	2008	2007
General Fund		
Reserved	\$2,001,013	\$4,795,577
Unreserved	4,104,628	6,304,309
Total General Fund	6,105,641	11,099,886
All Other Governmental Funds		
Reserved	59,454	60,940
Unreserved, Undesignated, Reported in:		
Special Revenue funds	1,544,828	1,478,235
Capital Projects funds	21,006,236	15,865,148
Permanent funds	12,233	10,527
Total All Other Governmental Funds	22,622,751	17,414,850
Total Governmental Funds	\$28,728,392	\$28,514,736

Cuyahoga County Public Library
Changes in Fund Balances, Governmental Funds
Current Year
(Modified Accrual Basis of Accounting)

	2008
Revenues	
Property Taxes	\$31,238,936
Patron Fines and Fees	673,815
Intergovernmental	30,223,712
Interest	948,649
Contributions, Gifts and Donations	534,813
Rentals	36,966
Refunds and Reimbursements	366,411
Miscellaneous	39,785
<i>Total Revenues</i>	<i>64,063,087</i>
Expenditures	
Current:	
Library Services:	
Public Service and Programs	41,049,507
Collection Development and Processing	3,070,048
Support Services:	
Facilities Operations and Maintenance	5,416,361
Business Administration	13,089,209
Capital Outlay	1,238,727
<i>Total Expenditures</i>	<i>63,863,852</i>
<i>Excess of Revenues Under Expenditures</i>	<i>199,235</i>
Other Financing Sources (Uses)	
Sale of Capital Assets	14,421
Transfers In	5,155,000
Transfers Out	(5,155,000)
<i>Total Other Financing Sources (Uses)</i>	<i>14,421</i>
<i>Net Change in Fund Balances</i>	<i>\$213,656</i>
Debt Service as a Percentage of Noncapital Expenditures	0.0%

Cuyahoga County Public Library
Assessed Valuation and Estimated Actual Values of Taxable Property
Last Nine Years (1)

Collection Year	Real Property			Tangible Personal Property	
	Assessed Value			Public Utility	
	Residential/ Agricultural	Commercial Industrial/PU	Estimated Actual Value	Assessed Value	Estimated Actual Value
2008	\$13,734,447,790	\$4,878,209,650	\$53,179,021,257	\$300,757,120	\$341,769,455
2007	13,624,790,390	4,875,455,920	52,857,846,600	414,795,870	471,358,943
2006	12,258,806,840	4,530,826,770	47,970,381,743	417,851,570	474,831,330
2005	12,099,756,860	4,504,902,010	47,441,882,486	456,367,210	518,599,102
2004	11,923,128,470	4,400,085,920	46,637,755,400	459,535,620	522,199,568
2003	10,907,431,190	4,220,122,480	43,221,581,914	449,330,070	510,602,352
2002	10,751,057,530	4,206,278,430	42,735,245,600	476,776,080	541,791,000
2001	10,604,032,100	4,105,490,820	42,027,208,343	595,173,300	676,333,295
2000	9,449,202,040	3,514,015,320	37,037,763,886	609,960,600	693,137,045

Source: Cuyahoga County, Ohio; County Auditor

(1) Information prior to 2000 is not available.

Real property is reappraised every six years with a State mandated update of the current market value in the third year following each reappraisal.

The assessed value of real property (including public utility real property) is 35 percent of estimated true value. The assessed value of public utility personal property ranges from 25 percent of true value for railroad property to 88 percent for electric transmission and distribution property. General business tangible personal property was assessed in previous years at 25 percent for machinery and equipment and 23 percent for inventories. General business tangible personal property tax is being phased out beginning in 2006. For collection year 2006 both types of general business tangible personal property were assessed at 18.75 percent. The percentage will be 12.5 percent for 2007, 6.25 percent for 2008 and zero for 2009.

The tangible personal property values associated with each year are the values that, when multiplied by the applicable rates, generated the property tax revenue billed in that year. For real property, the amounts generated by multiplying the assessed values by the applicable rates would be reduced by the 10%, 2 1/2% and homestead exemptions before being billed. Beginning in the 2006 collection year, the 10% rollback for commercial/industrial property has been eliminated.

Tangible Personal Property					Weighted Average Tax Rate (per \$1,000 of Assessed Value)
General Business		Total			
Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Ratio	
\$439,174,500	\$7,026,792,000	\$19,352,589,060	\$60,547,582,712	31.96 %	\$1.8319
1,160,917,702	9,287,341,616	20,075,959,882	62,616,547,159	32.06	1.8406
1,480,738,249	7,897,270,661	18,688,223,429	56,342,483,733	33.17	1.9957
1,479,326,353	5,917,305,412	18,540,352,433	53,877,787,001	34.41	1.9929
1,529,334,035	6,117,336,140	18,312,084,045	53,277,291,108	34.37	1.1884
1,676,807,706	6,707,230,824	17,253,691,446	50,439,415,091	34.21	1.2616
1,765,211,561	7,060,846,244	17,199,323,601	50,337,882,843	34.17	1.2622
1,730,915,987	6,923,663,948	17,035,612,207	49,627,205,586	34.33	1.2654
1,691,674,176	6,766,696,704	15,264,852,136	44,497,597,635	34.30	1.3958

Cuyahoga County Public Library
Property Tax Rates - Direct and Overlapping Governments
(Per \$1,000 of Assessed Valuation)
Last Two Years (1)

	2008	2007
Voted Millage - by levy		
2008 Current Expense		
Residential/Agricultural Real	\$0.0000	\$0.0000
Commercial/Industrial and Public Utility Real	0.0000	0.0000
General Business and Public Utility Personal	0.0000	0.0000
2004 Current Expense		
Residential/Agricultural Real	1.8086	1.8093
Commercial/Industrial and Public Utility Real	1.8719	1.8764
General Business and Public Utility Personal	2.0000	2.0000
Total Millage		
Residential/Agricultural Real	\$1.8086	\$1.8093
Commercial/Industrial and Public Utility Real	1.8719	1.8764
General Business and Public Utility Personal	2.0000	2.0000
Overlapping Rates by Taxing District		
Cuyahoga County	11.8688 - 13.4200	11.8655 - 13.4200
Cities		
Bay Village	14.9000	14.9000
Beachwood	4.0000	4.0000
Bedford	12.8000	12.8000
Bedford Heights	13.0000	13.0000
Bentleyville	7.4530 - 8.9000	7.4528 - 8.9000
Berea	12.0540 - 16.2000	12.0669 - 16.2000
Brecksville	8.6000	8.6000
Broadview Heights	6.2731 - 9.4000	6.2725 - 9.4000
Brook Park	4.6469 - 4.7500	4.6753 - 4.8000
Brooklyn	6.9000	6.9000
Brooklyn Heights	4.4000	4.4000
Chagrin Falls	8.8379 - 11.2000	8.8416 - 11.2000
Cleveland	12.7000	12.7000
Cuyahoga Heights	4.4000	4.4000
Fairview Park	11.5044 - 11.8000	11.5041 - 11.8000
Garfield Heights	21.9000	21.9000
Gates Mills	12.0951 - 14.4000	12.0862 - 14.4000
Glenwillow	3.3000	3.3000
Highland Hills	12.8036 - 20.7000	12.9625 - 20.7000
Highland Heights	4.0000	4.0000
Hunting Valley	5.1000	5.1000
Independence	2.8000	2.8000
Lyndhurst	11.5000	11.5000
Maple Heights	14.7784 - 15.5000	14.7776 - 15.5000

Cuyahoga County Public Library
Property Tax Rates - Direct and Overlapping Governments (continued)
(Per \$1,000 of Assessed Valuation)
Last Two Years (1)

	2008	2007
Cities (continued)		
Mayfield	\$4.1546 - 7.3000	\$4.1541 - 7.3000
Mayfield Heights	10.0000	10.0000
Middleburg Heights	4.6686 - 5.4500	4.6685 - 5.4500
Moreland Hills	7.3000	7.3000
North Olmsted	13.2000	13.2000
North Randall	4.1714 - 4.8000	4.1692 - 4.8000
North Royalton	5.7708 - 8.2000	5.7741 - 8.2000
Oakwood	3.8000	3.8000
Olmsted Falls	9.5842 - 16.5000	9.5844 - 16.5000
Parma	6.5160 - 7.1000	4.5157 - 5.1000
Parma Heights	10.2000	10.2000
Pepper Pike	9.0548 - 9.5000	9.0533 - 9.5000
Richmond Heights	14.3033 - 17.0000	11.3082 - 14.0000
Seven Hills	8.6075 - 9.2000	8.7096 - 9.3000
Solon	3.9411 - 4.1000	3.9405 - 4.1000
South Euclid	12.9048 - 14.7000	12.9037 - 14.7000
Strongsville	6.1886 - 10.1000	6.1981 - 10.1000
Valleyview	5.3333 - 7.1000	5.3333 - 7.1000
Walton Hills	0.3000	0.3000
Warresville Heights	6.5852 - 13.2000	6.5906 - 13.2000
Woodmere	4.3000	4.3000
Townships		
Chagrin Falls	0.4000	0.4000
Olmsted	11.0986 - 21.5000	11.0963 - 21.5000
Special Districts		
Chagrin Falls Township Fire District	0.8000	0.8000
Cleveland Metro Parks	1.6720 - 1.8500	1.6715 - 1.85000
Cleveland Cuyahoga Port Authority	0.0946 - 0.1300	0.0946 - 0.1300
Cuyahoga Community College	2.3924 - 2.8000	2.3915 - 2.8000
Joint Vocational Schools		
Cuyahoga Valley JVS	2.0000	2.0000
Polaris JVS	2.0000 - 2.4000	2.0000 - 2.4000
Schools		
Bay Village City	45.7500 - 108.8500	46.5149 - 109.6500
Beachwood City	34.7835 - 82.3000	34.8002 - 82.3000
Bedford City	31.0146 - 67.6000	31.0134 - 67.6000
Berea City	35.9966 - 74.9000	36.0527 - 74.9000
Brecksville-Broadview Heights City	37.1756 - 77.1000	37.2513 - 77.2000
Brooklyn City	26.0149 - 39.5000	26.0062 - 39.5000
Chagrin Falls Exempted Village	47.4618 - 108.3000	39.6005 - 100.4000

(continued)

Cuyahoga County Public Library
Property Tax Rates - Direct and Overlapping Governments (continued)
(Per \$1,000 of Assessed Valuation)
Last Two Years (1)

	2008	2007
Schools (continued)		
Cuyahoga Heights Local	22.4422 - 28.9000	22.3479 - 28.8000
Cuyahoga Heights Local	22.4422 - 28.9000	22.3479 - 28.8000
Fairview Park City	51.7746 - 96.0000	51.3583 - 95.6000
Garfield Heights City	40.0213 - 54.5000	40.0080 - 54.5000
Independence Local	29.3471 - 31.5000	28.5896 - 31.5000
Maple Heights City	36.1949 - 62.9000	36.9111 - 62.9000
Mayfield City	31.2351 - 71.4200	31.5673 - 71.7000
North Olmsted City	41.1462 - 83.5000	34.6098 - 77.0000
North Royalton City	34.5000 - 59.6000	34.6999 - 59.8000
Olmsted Falls City	41.6553 - 91.8000	39.6874 - 89.8000
Orange City	40.0270 - 86.0000	40.0179 - 86.0000
Parma City	35.1460 - 61.4000	38.4394 - 64.7000
Richmond Heights Local	33.5915 - 78.6000	33.7406 - 78.6000
Solon City	39.8732 - 75.3000	39.8195 - 75.3000
South Euclid-Lyndhurst City	45.2685 - 96.2000	45.3339 - 96.3000
Strongsville City	38.3385 - 81.3000	31.9410 - 74.8000
Warrensville Heights City	49.6674 - 90.1000	49.8122 - 90.2000

Source: Cuyahoga County Auditor

(1) Information prior to 2007 is not available.

Note: The rates presented for a particular tax year are the rates that, when applied to the assessed values presented in the Assessed Value Table, generated the property tax revenue billed in that year.

The Library's basic property tax rate may be increased only by a majority vote of the Library's residents.

Overlapping rates are those of local and county governments that apply to property owners within the Cities.

Real property tax rates are reduced so that inflationary increases in value do not generate additional taxes.

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Cuyahoga County Public Library
Real Property and Public Utility Tax Levies And Collections
Last Six Years (1)

Collection Year	Total Tax Levy(2)	Current Tax Collections(2)	Percent of Current Tax Collections To Current Tax Levy	Delinquent Tax Collection	Total Tax Collections(3)
2008	\$34,540,307	\$32,909,648	95.28%	\$1,042,822	\$33,952,470
2007	34,541,633	32,624,457	94.45	975,849	33,600,306
2006	34,385,976	32,809,363	95.41	946,689	33,756,052
2005	34,068,394	32,449,911	95.25	1,012,298	33,462,209
2004	19,638,717	18,766,845	95.56	613,969	19,380,814
2003	19,476,935	18,658,135	95.80	526,492	19,184,627

Source: Cuyahoga County, Ohio; County Auditor

(1) Information prior to 2003 is not available.

(2) Information for Real and Public Utility Property Only.

(3) State Reimbursements of Rollback and Homestead Exemptions are included.

Note: The County does not identify delinquent collections by the year for which the tax was levied.

Percent of Total Tax Collections To Tax Levy	Accumulated Outstanding Delinquent Taxes	Percent of Delinquent Taxes to Total Tax Levy
98.30%	\$2,684,506	7.77 %
97.27	2,564,495	7.42
98.17	2,261,856	6.58
98.22	2,000,253	5.87
98.69	1,242,524	6.33
98.50	1,183,420	6.08

Cuyahoga County Public Library
Personal Property Tax Levies And Collections
Last Six Years (1)

Collection Year	Total Tax Levy	Current Tax Collections	Percent of Current Tax Collections To Tax Levy	Delinquent Tax Collections	Total Tax Collections
2008	\$900,650	\$886,142	98.39 %	\$201,709	\$1,087,851
2007	1,742,730	1,669,168	95.78	655,428	2,324,596
2006	2,306,719	2,195,443	95.18	216,043	2,411,486
2005	2,959,616	2,797,805	94.53	88,632	2,886,437
2004	2,099,764	1,964,444	93.56	115,498	2,079,942
2003	2,136,998	1,979,477	92.63	95,564	2,075,041

Source: Cuyahoga County, Ohio; County Auditor

(1) Information prior to 2003 is not available.

(2) Includes penalties and interest, since by Ohio Law, they become part of tax obligation as assessment occurs.

Note: The County does not identify delinquent collections by the year for which the tax was levied.

Percent of Total Tax Collections To Tax Levy	Accumulated Outstanding Delinquent Taxes (2)	Percentage of Delinquent Taxes to Total Tax Levy
120.79 %	\$503,456	55.90 %
133.39	1,123,129	64.45
104.54	1,250,530	54.21
97.53	715,407	24.17
99.06	705,733	33.61
97.10	583,184	27.29

Cuyahoga County Public Library
Principal Real Property Taxpayers
Current Year (1)

Taxpayer	2008	
	Real Property Assessed Valuation (1)	Percentage of Total Assessed Valuation
Cleveland Electric Illuminating Company	\$174,856,560	0.94 %
Southpark Mall, LLC	61,280,560	0.33
Beachwood PL LTD	47,970,900	0.26
Cleveland Clinic	47,724,580	0.25
Legacy Village	40,096,110	0.21
Duke Realty Ohio	34,775,880	0.19
Progressive Casualty Inc	32,248,130	0.17
City View Center	29,527,870	0.16
Parmatown One LLC	27,215,000	0.15
Great Northern Partnership	26,344,050	0.14
Total	\$522,039,640	2.80 %
Total Assessed Valuation	\$18,612,657,440	

Source: Cuyahoga County Auditor

(1) Information before 2008 was not available.

Cuyahoga County Public Library

Principal Employers

Current Year (1)

2008

Employer	Nature of Activity	Employees	Percentage of Total Employment
Progressive Corp.	Insurance	9,057	2.85 %
Giant Eagle Inc.	Food Reseller	8,800	2.77
Swagelok Co.	Industrial Manufacturer	3,600	1.13
Rockwell Automation Inc.	Distributor	1,982	0.62
J. C. Penney Co.	Retail Store	1,820	0.57
Parma City School District	Public Education	1,783	0.56
Nestle Prepared Foods Co.	Food Manufacturer	1,539	0.49
Parma Community General Hospital	Medical Facility	1,537	0.48
General Motors Corp.	Automotive Manufacturer	1,465	0.46
Philips Medical Systems	Medical Manufacturer	1,200	0.38
Total		<u>32,783</u>	<u>10.31 %</u>
Total Employment within the Library		<u>317,900</u>	

Source: Ohio Department of Job and Family Services

(1) Information prior to 2008 is not available.

Cuyahoga County Public Library
Demographic and Economic Statistics
Last Nine Years (1)

Year	Population (2)	Total Personal Income (2)	Per Capita Income (2) Cuyahoga County	Unemployment Rate (3)		Estimated Actual Property Value (4)
				Cuyahoga County	State of Ohio	
2008	598,364	\$15,205,625,968	\$25,412	6.8%	6.5%	\$60,547,582,712
2007	603,547	15,337,336,364	25,412	6.3	5.6	62,616,547,159
2006	610,721	15,519,642,052	25,412	6.1	5.6	56,342,483,733
2005	617,410	15,689,622,920	25,412	5.9	5.9	53,877,787,001
2004	621,943	13,851,914,496	22,272	6.6	5.9	53,277,291,108
2003	626,211	13,946,971,392	22,272	6.2	6.1	50,439,415,091
2002	629,941	14,030,045,952	22,272	6.6	5.7	50,337,882,843
2001	632,906	14,096,082,432	22,272	4.6	4.2	49,627,205,586
2000	633,213	14,102,919,936	22,272	4.5	4.1	44,497,597,635

Sources:

- (1) Information prior to 2000 is not available.
- (2) U.S. Census Bureau 2000 and 2005-2007 Census Estimates, Library Estimates based on Census.
- (3) Ohio Bureau of Employment Services; U.S. Department of Labor, Bureau of Labor Statistics.
- (4) Cuyahoga County, Ohio; County Auditor.

Cuyahoga County Public Library
Full-Time Equivalent Library Employees by Function/Program
Last Two Years (1)

Function/Program	2008	2007
Public Service and Adminsitration		
Branch Services	4.00	5.00
Youth Services	10.00	10.00
Adult Services	2.00	2.00
Interloan	5.80	5.80
Bay Village Branch	14.55	14.98
Beachwood Branch	15.03	14.80
Berea Branch	15.35	15.25
Brooklyn Branch	18.68	17.28
Brookpark Branch	12.98	12.98
Brecksville Branch	16.03	16.43
Chagrin Falls Branch	12.43	12.05
Fairview Park Branch	36.60	35.88
Gates Mills Branch	3.75	3.25
Garfield Heights Branch	13.20	12.95
Independence Branch	13.90	13.95
Middleburgh Heights Branch	14.60	14.60
Maple Heights Branch	36.40	34.48
Mayfield Village Branch	36.98	38.03
North Olmstead Branch	17.75	17.55
North Royalton Branch	15.60	14.65
Olmsted Falls Branch	10.85	9.60
Orange Branch	11.80	11.78
Parma Heights Branch	15.05	15.35
Parma South Branch	36.48	38.05
Parma Snow Branch	17.50	17.23
Parma Ridge Branch	12.85	11.95
South Euclid - Lyndhurst Branch	17.63	19.33
Solon Branch	17.18	14.75
South East Branch	14.28	13.65
Strongsville Branch	21.38	19.70
Warrensville Branch	13.53	12.65
Collection Development and Processing		
Technical Services Division	1.00	1.00
Catalog	17.60	17.60
Processing	15.00	15.00
Acquisitions	10.00	10.00
Collection Development Division	8.00	9.60

(continued)

Cuyahoga County Public Library
Full-Time Equivalent Library Employees by Function/Program (continued)
Last Two Years (1)

Function/Program	2008	2007
Facilities, Operation & Maintenance		
Facilities	1.00	0.00
Shipping & Receiving	14.50	14.50
Maintenance	19.00	19.00
Projects/Contracts	3.00	3.00
Environmental Services	3.00	3.00
Business Administration		
Executive Director	4.00	4.50
Marketing	6.00	6.00
Graphics	6.00	7.00
Security	5.93	4.50
Development Office	0.50	0.00
Finance Division	7.50	7.50
Information Technologies Division	2.00	2.00
Internet & Media Services	9.00	8.00
Network Services	5.00	5.00
System Support/Help Desk	9.00	9.00
Human Resource Division	13.00	13.00
Totals:	664.19	655.15

Method: Using total hours worked by all staff divided by a 40-hour work week at December 31.

(1) Information prior to 2007 is not available

Cuyahoga County Public Library
Capital Assets Statistics by Function/Program
Current Year (1)

Function/Program	2008
Public Service	
Number of Buildings	28
Public Meeting Rooms	55
Vehicles for Delivery	8
Square Footage	
Bay Village Branch	15,806
Beachwood Branch	18,626
Berea Branch	15,666
Brecksville Branch	15,251
Brookpark Branch	13,225
Brooklyn Branch	16,490
Chagrin Falls Branch	12,838
Fairview Park Branch	44,225
Garfield Heights Branch	11,164
Gates Mills Branch	3,600
Independence Branch	15,356
Maple Heights Branch	48,434
Mayfield Village Branch	23,897
Middleburg Heights Branch	12,370
North Olmsted Branch	37,897
North Royalton Branch	14,766
Olmsted Falls Branch	5,339
Orange Branch	12,276
Parma Heights Branch	15,515
Parma South Branch	33,523
Parma Ridge Branch	15,602
Parma Snow Branch	12,174
Richmond Branch	1,010
Solon Branch	20,440
South Euclid - Lyndhurst Branch	19,842
Southeast Branch	16,455
Strongsville Branch	36,002
Warrensville Branch	14,267
Public Use Copy Machines	48
Public Use PCs	635

(continued)

Cuyahoga County Public Library
Capital Assets Statistics by Function/Program (continued)
Current Year (1)

Function/Program	2008
Administration	
Square Footage	
Administration Building 2111 Snow Road	103,770
6128 Wilson Mills Road	3,368
6120 Wilson Mills Road	3,601
14506 State Road	2,416
14436 State Road	1,872
7271 Ridge Road	2,455
7259 Ridge Road	1,893
4629 Mayfield Road	2,486
Administrative Copy Machines	4
Administrative Mult Functional Copier,Printer, Fax Scanner	6
Administrative Fax Machines	6
Staff Use PCs	692

(1) Information prior to 2008 is not available

Cuyahoga County Public Library
Operating Indicators by Function/Program
Last Two Years (1)

Function/Program	2008	2007
Public Service and Administration		
Circulation By Building		
Administration Building	65,978	58,867
Bay Village Library	422,487	443,905
Beachwood Library	553,262	523,138
Berea Library	611,027	589,511
Brecksville Library	553,668	496,452
Brook Park Library	377,856	364,358
Brooklyn Library	730,732	619,936
Chagrin Falls Library	298,253	266,363
Fairview Park Library	879,059	840,236
Garfield Heights Library	467,032	385,550
Gates Mills Library	48,732	49,399
Independence Library	398,492	379,459
Maple Heights Library	545,781	530,413
Mayfield Library	837,829	810,311
Middleburg Heights Library	439,330	438,659
North Olmsted Library	675,310	623,717
North Royalton Library	597,868	567,267
Olmstead Falls Library	206,923	215,045
Orange Library	283,119	280,792
Parma Heights Library	529,920	494,475
Parma-Ridge Library	426,337	348,363
Parma-Snow Library	672,713	599,084
Parma-South Library	953,732	907,803
Richmond Library	97,026	83,565
Solon Library	657,965	605,832
Southeast Library	436,753	365,551
South Euclid-Lyndhurst	425,038	381,917
Strongsville	1,013,998	923,102
Warrensville Heights	153,017	151,688
Home Users	3,360,665	3,044,754
Institutional	17,285	22,932
E-Books	24,264	18,358
Total Circulation, All Buildings	17,761,451	16,430,802
Circulation By Age Level		
Total Adult Circulation	11,505,815	10,733,558
Total Youth Circulation	2,358,707	2,084,954
Total Other Circulation (senior, staff, institution, home school, etc.)	3,896,929	3,612,290
Circulation By Type of Materials		
Books and Magazines	9,474,754	8,866,350
E-Books	24,264	18,358
Videocassettes and DVDs	5,837,646	5,320,287
Recordings (Discs, Tapes, CDs)	2,271,024	2,113,877
Computer Software (DVD-ROM and CD-ROM)	54,610	58,401
Other Items	99,153	53,529

Cuyahoga County Public Library
Operating Indicators by Function/Program (continued)
Last Two Years (1)

Function/Program	2008	2007
Library Collections Systemwide		
Books	2,642,311	2,592,273
E-Books	2,335	672
Videocassettes and DVDs	521,832	449,572
Recordings (Discs, Tapes, CDs)	388,919	376,779
Computer Software (DVD-ROM and CD-ROM)	9,064	8,928
Other Items	3,293	5,085
Magazine Subscriptions	7,334	7,625
Databases Provided	113	103
Electronic Resources		
Number of PCs Available for Public	635	640
Number of Weekly Users of Electronic Resources	35,242	32,142
Annual Number of Users of Electronic Resources	1,832,569	1,671,384
Public Service Transactions Systemwide		
Average Weekly Building Attendance	143,048	138,578
Annual Building Attendance	7,438,481	7,206,059
Average Weekly Reference Transactions	34,655	36,118
Annual Reference Transactions	1,802,060	1,878,136
Total Annual Library Programs	14,075	11,208
Total Annual Library Programs Attendance	379,228	321,291
Business Administration		
Purchase orders Issued	3,254	3,865
Accounts Payable Checks/Vouchers Issued	6,047	6,922
Payroll Checks/Direct Deposits Processed/Issued	26,924	27,468
W-2s and 1099s Issued	1,643	1,376
Board Resolutions	52	50

(1) Information prior to 2007 is not available.



Mary Taylor, CPA
Auditor of State

CUYAHOGA COUNTY PUBLIC LIBRARY

CUYAHOGA COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
OCTOBER 8, 2009