



Mary Taylor, CPA
Auditor of State

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

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INDEPENDENT ACCOUNTANTS' REPORT

City Day Community School
Montgomery County
320 South Main Street
Dayton, Ohio 45402

To the Governing Board:

We have audited the accompanying basic financial statements of City Day Community School, Montgomery County, (the School), as of and for the year ended June 30, 2008 as listed in the table of contents. These financial statements are the responsibility of the School's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of City Day Community School, Montgomery County, as of June 30, 2008, and the changes in its financial position and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The accompanying financial statements have been prepared assuming that the School will continue as a going concern. The School has suffered losses from operations and has a net asset deficiency that raise substantial doubt about its ability to continue as a going concern. Note 12 describes Management's plans regarding these matters. The financial statements do not include any adjustments that might result from the outcome of this uncertainty.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 5, 2009, on our consideration of the School's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

Mary Taylor, CPA
Auditor of State

January 5, 2009

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2008
(UNAUDITED)**

The discussion and analysis of City Day Community School's (the School) financial performance provides an overall review of the financial activities for the fiscal year ended June 30, 2008. The intent of this discussion and analysis is to look at the School's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the School's financial performance.

The Management's Discussion and Analysis (MD&A) is an element of the reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34. *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, issued in June 1999. Certain comparative information between the current year and the prior year is required to be presented, and is presented in the MD&A.

Financial Highlights

Key financial highlights for fiscal year 2008 are as follows:

- Total net assets decreased (\$148,698) in fiscal year 2008, which represents a (113%) decrease from the prior year.
- Total assets decreased (\$118,555), which represents a (47.8%) decrease from the prior year. The decrease is primarily due to decreases in cash holdings at the end of the fiscal year.
- The operating loss reported for fiscal year 2008 (\$473,085) was \$158,996 more than the operating loss reported for fiscal year 2007 (\$314,089) or a 50.6% increase.

Using this Financial Report

This financial report contains the basic financial statements of the School, as well as the Management's Discussion and Analysis and notes to the basic financial statements. The basic financial statements include a statement of net assets, statement of revenues, expenses and changes in net assets, and a statement of cash flows. As the School reports its operations using enterprise fund accounting, all financial transactions and accounts are reported as one activity. Therefore, the entity-wide and the fund presentation information is the same.

Statement of Net Assets

The statement of net assets answers the question, "How did we do financially during the fiscal year?" This statement includes all assets and liabilities, both financial and capital, and short-term and long-term, using the accrual basis of accounting and the economic resources focus, which is similar to the accounting used by most private-sector companies. This basis of accounting takes into account all revenues and expenses during the year, regardless of when the cash is received or paid.

This statement reports the School's net assets, however, in evaluating the overall position and financial viability of the School, non-financial information such as the condition of the School building and potential changes in the laws governing charter schools in the State of Ohio will also need to be evaluated.

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2008
(UNAUDITED)
(Continued)**

Table 1 provides a summary of the School's net assets for fiscal year 2008 compared with fiscal year 2007.

Table 1 Net Assets		
	2008	2007
Assets:		
Current and Other Assets	\$96,079	\$217,213
Capital Assets, Net	33,543	30,964
Total Assets	129,622	248,177
Liabilities:		
Current Liabilities	139,007	116,864
Non-current Liabilities	8,000	
Total Liabilities	147,007	116,864
Net Assets:		
Investment in Capital Assets, Net of Related Debt	23,143	30,964
Unrestricted	(40,528)	100,349
Total Net Assets	(\$17,385)	\$131,313

Total net assets of the School decreased by (\$148,698) or (113%). The decrease is applicable to the use of available cash resources in funding current operations. Also, management continues efforts to maintain operating costs at a reasonable level to ensure the financial stability of the School.

As noted in Table 1 above, reported unrestricted net assets at June 30, 2008 decreased by (\$140,877) from those reported at June 30, 2007. The decrease is, in part, due to fiscal year 2008 operating loss of (\$473,085).

Table 2 shows the changes in net assets for the fiscal year ended June 30, 2008, as well as revenue and expense comparisons to fiscal year 2007.

Table 2 Changes in Net Assets		
	2008	2007
Operating Revenues:		
Foundation Payments	\$ 940,288	\$1,031,985
Poverty Based Assistance	160,212	188,909
Non Operating Revenues:		
State and Federal Grants	278,066	154,983
Miscellaneous Revenues	45,834	36,000
Interest Earnings	487	762
Total Revenues	1,424,887	1,412,639

(Continued)

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2008
(UNAUDITED)
(Continued)**

**Table 2
Changes in Net Assets
(Continued)**

	2008	2007
Operating Expenses:		
Salaries	766,023	730,194
Fringe Benefits	174,882	193,033
Building Rental	99,600	99,600
Other Purchased Services	427,396	451,385
Materials and Supplies	60,988	19,558
Depreciation	14,859	22,411
Other Expenses	29,837	18,802
Total Expenses	<u>1,573,585</u>	<u>1,534,983</u>
Increase (Decrease) in Net Assets	(148,698)	(122,344)
Net Assets at Beginning of Year	<u>131,313</u>	<u>253,657</u>
Net Assets at End of Year	<u><u>(\$ 17,385)</u></u>	<u><u>\$ 131,313</u></u>

Operating revenue decreased (\$120,394) during fiscal year 2008. The decrease was the result of a decrease in state foundation funding. Additionally, funding provided through Federal and State grants increased \$123,083 and miscellaneous revenues increased \$9,834 compared to the prior year amount received.

Total expenses of the School reported for fiscal year 2008 increased by \$38,602 compared to those reported for the previous fiscal year. The increases in expenses were due to an increase in salaries.

Capital Assets

At June 30, 2008, capital assets of the School were \$249,470, which were offset by \$215,927 in accumulated depreciation resulting in net capital assets of \$33,543. Table 3 shows the categories of capital assets maintained by the School, net of accumulated depreciation, at June 30, 2008 and 2007.

**Table 3
Capital Assets, Net of Depreciation**

	2008	2007
Furniture & Equipment	\$194,156	\$188,718
Food Service Equipment	8,225	8,225
Vehicles	35,089	35,089
Capital Lease	12,000	
Total Capital Assets	<u>249,470</u>	<u>232,032</u>
Less: Accumulated Depreciation	<u>(215,927)</u>	<u>(201,068)</u>
Total Net Capital Assets	<u><u>\$ 33,543</u></u>	<u><u>\$ 30,964</u></u>

The net increase of \$2,579 in total net capital assets is due to current year depreciation expense being less.

See Note 2(F) and Note 5 of the notes to the basic financial statements for more detailed information on the School's capital assets.

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2008
(UNAUDITED)
(Continued)**

Contacting the School

This financial report is designed to provide a general overview of the finances of the City Day Community School and to show the School's accountability for the monies it receives to all vested and interested parties, as well as meeting the annual reporting requirements of the State of Ohio. Any questions about the information contained within this report or requests for additional financial information should be directed to City Day Community School, 320 South Main Street, Dayton, Ohio 45402.

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**STATEMENT OF NET ASSETS/ACCUMULATED DEFICIT
AS OF JUNE 30, 2008**

Assets

Current Assets:

Cash	\$68,359
Receivables	
Intergovernmental	27,720
Total Current Assets	<u>96,079</u>

Non-Current Assets:

Capital Assets (Net of Accumulated Depreciation)	33,543
Total Assets	<u>129,622</u>

Liabilities

Current Liabilities:

Accounts Payable	28,542
Accrued Wages Payable	68,851
Intergovernmental Payable	39,214
Current Portion of Long-Term Obligations	2,400
Total Current Liabilities	<u>139,007</u>

Noncurrent Liabilities:

Noncurrent Portion of Long-Term Obligations	8,000
Total Liabilities	<u>147,007</u>

Net Assets/Accumulated Deficit:

Investment in Capital Assets, Net of Related Debt	23,143
Unrestricted	(40,528)
Total Net Assets/Accumulated Deficit	<u><u>(\$17,385)</u></u>

The accompanying notes to the basic financial statements are an integral part of this statement.

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN
NET ASSETS/ACCUMULATED DEFICIT - FOR THE YEAR ENDED JUNE 30, 2008**

Operating Revenues:	
State Foundation Payments	\$940,288
Poverty-Based Assistance	160,212
Total Operating Revenues	<u>1,100,500</u>
Operating Expenses:	
Salaries	766,023
Fringe Benefits	174,882
Building Rental	99,600
Other Purchased Services	427,396
Materials and Supplies	60,988
Depreciation	14,859
Other	29,837
Total Operating Expenses	<u>1,573,585</u>
Operating Loss	(473,085)
Non-Operating Revenues:	
Federal & State Grants	278,066
Other Sources	45,834
Interest Income	487
Total Non-Operating Revenues	<u>324,387</u>
Change in Net Assets	(148,698)
Total Net Assets - Beginning	<u>131,313</u>
Net Assets/Accumulated Deficit - Ending	<u><u>(\$17,385)</u></u>

The accompanying notes to the basic financial statements are an integral part of this statement.

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

STATEMENT OF CASH FLOWS - FOR THE YEAR ENDED JUNE 30, 2008

Increase (Decrease) in Cash

Cash Flows from Operating Activities

Cash from State of Ohio	\$1,100,500
Fiscal Year 2007 Adjustment from State of Ohio	6,463
Cash Payments to Suppliers for Goods and Services	(615,331)
Cash Payments to Employees for Services and Benefits	<u>(923,652)</u>
Net Cash Used in Operating Activities	(432,020)

Cash Flows from Noncapital Financing Activities

Cash Received from Federal and State Grants	274,076
Cash Received from Local Contributions	<u>45,834</u>
Net Cash Provided by Non-capital Financing Activities	319,910

Cash Flows from Capital Financing Activities

Equipment Purchases	(5,438)
Payment on Capital Lease	<u>(1,600)</u>
Net Cash Used in Capital Financing Activities	(7,038)

Cash Flows From Investing Activities

Cash Received From Interest Earnings	<u>487</u>
Net Cash Provided by Investing Activities	<u>487</u>

Net Decrease in Cash (118,661)

Cash at Beginning of Year 187,020

Cash at End of Year 68,359

Reconciliation of Operating Loss to Net Cash Used in Operating Activities

Operating (Loss)	(473,085)
Depreciation	14,859

Change in Assets and Liabilities

Decrease in Intergovernmental Receivables	6,463
Increase in Intergovernmental Payable	35,984
Increase in Accounts Payable	2,490
Decrease in Accrued Wages	(18,731)

Net Cash Used in Operating Activities (\$432,020)

Non-Cash Capital Financing Activities

The School obtained a copier by entering into a capital lease for \$12,000

The accompanying notes to the basic financial statements are an integral part of this statement.

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**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2008**

1. DESCRIPTION OF THE ENTITY

City Day Community School, Inc. (the School) is a nonprofit corporation established pursuant to Ohio Rev. Code Chapters 3314 and 1702 to maintain and provide a school exclusively for any educational, literary, scientific and related teaching service that qualifies as an exempt organization under Section 501(c)(3) of the Internal Revenue Code. Specifically, the School's purpose is to be a model charter school serving children from kindergarten through grade eight. The School, which is part of the state's education program, is independent of any school district. The School may sue and be sued, acquire facilities as needed, and contract for any services necessary for the operation of the school. Management is not aware of any course of action or series of events that have occurred that might adversely affect the school's tax-exempt status. The creation of the School was initially proposed to the Ohio Department of Education, the sponsor, by the developers of the School during May 1998. The Ohio Department of Education approved the proposal and entered into a contract with the developers, which provided for the commencement of School operations on August 27, 1998. The School operates under a five-member Board of Governors. The Board is responsible for carrying out the provisions of the contract, which include, but are not limited to, state-mandated provisions regarding student population, curriculum, academic goals, performance standards, admission standards, and qualifications of teachers. The Board controls the School's one instructional facility staffed by three non-certified personnel and seventeen certificated teaching personnel who provide services to approximately one hundred and eighty-five (155) students.

On April 26, 2005, the School entered into a two-year (fiscal years 2006 and 2007) sponsorship contract with The Educational Resource Consultants of Ohio. On February 26, 2007, the School signed an agreement with this same sponsor effective until June 30, 2010.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the School have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental nonprofit organizations. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, provided they do not conflict with or contradict GASB pronouncements. The more significant of the School's accounting policies are described below:

A. Basis of Presentation – Enterprise Accounting

Enterprise accounting is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

B. Measurement Focus/Basis of Accounting

The accounting and financial reporting treatment is determined by its measurement focus. Enterprise accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities are included on the statement of net assets. Net assets are segregated into investments in capital assets and unrestricted components.

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2008
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets. Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made. The accrual basis of accounting is used for reporting purposes. Revenues are recognized when they are earned, and expenses are recognized when they are incurred.

C. Budgetary Process

Community schools must adopt a spending plan under Ohio Revised Code, Section 5705.391 that requires annual appropriations and annual revenues estimates. The contract between the School and its sponsor, The Educational Resource Consultants of Ohio, requires the school to comply with a financial plan that details an estimated budget for each year of the contract.

D. Cash and Cash Equivalents

All monies received by the School are maintained in a demand deposit account. For internal accounting control purposes, the School segregates its cash. Individual fund integrity is maintained through School records and the USAS accounting system. Total cash for all funds is presented as "cash" on the accompanying statement of net assets.

E. Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles (GAAP) requires management to make certain estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from these estimates.

F. Capital Assets and Depreciation

Capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the dates received. The School maintains a capitalization threshold of five hundred dollars. The School did not capitalize any interest during the fiscal year. Improvements are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Depreciation of furniture and equipment and vehicles is computed using the straight-line method over the estimated useful life of three to seven years. Improvements to capital assets are depreciated over the remaining useful lives of the related capital assets. The school does not have any infrastructure.

G. Intergovernmental Revenues

The School currently participates in the State Foundation Program and the Poverty Based Assistance (PBA) Program. Revenues received from these programs are recognized as operating revenues in the accounting period in which all eligibility requirements have been met. Grants and entitlements are recognized as non-operating revenues in the accounting period in which all eligibility requirements have been met. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is permitted, matching requirements, in which the School must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School on a reimbursement basis.

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2008
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

H. Compensated Absences

The School does not record a liability for compensated absences because although no formal policy is in place, historically, the school has not paid out accumulated leave balances upon termination of employment.

I. Accrued Liabilities

Obligations incurred but unbilled prior to June 30, 2008 are reported as accrued liabilities in the accompanying financial statements.

3. DEPOSITS AND INVESTMENTS

The following information classifies deposits by category of risk as defined in GASB Statement No. 3 "Deposits with Financial Institutions, Investments (including Repurchase Agreements) and Reverse Repurchase Agreements," as amended by GASB Statement No. 40, "Deposit and Investment Risk Disclosures".

The School maintains its cash balances at one financial institution located in Dayton, Ohio. The balances are insured by the Federal Deposit Insurance Corporation up to \$100,000 for non-interest bearing accounts and up to \$100,000 for interest-bearing accounts at each bank. At June 30, 2008, the School had a book cash balance of \$68,359. The bank balance of the School's deposits was \$77,610, which resulted in all cash balances being fully insured,

The School had no deposit policy for custodial risk beyond the requirement of state statute. Ohio law requires that deposits either be insured or be protected by eligible securities pledged to and deposited either with the school or a qualified trustee by the financial institution as security for repayment or by a collateral pool of eligible securities deposited with a qualified trustee to secure repayment of all public monies deposited in the financial institution whose market value shall be at least one hundred five percent of deposits being secured.

4. RECEIVABLES

Receivables at June 30, 2008 primarily consisted of intergovernmental (e.g. foundation and federal grants) receivables. All intergovernmental receivables are considered collectible in full, due to the stable condition of State programs, and the current year guarantee of federal funds.

	<u>Amount</u>
Part B – Special Education	\$18,689
National School Lunch	9,031
Total	<u>\$27,720</u>

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2008
(Continued)**

5. CAPITAL ASSETS

A summary of the School's capital assets at June 30, 2008 follows:

	Balance 07/01/2007	Additions	Deletions	Balance 06/30/2008
Capital Assets:				
Furniture & Equipment	\$188,718	\$5,438		\$194,156
Food Service Equipment	8,225			8,225
Vehicles	35,089			35,089
Capitalized Lease		12,000		12,000
Total Capital Assets	232,032	17,438		249,470
Less: Accumulated Depreciation	(201,068)	(14,859)		(215,927)
Capital Assets, Net	<u>\$ 30,964</u>	<u>(\$2,579)</u>	<u>\$0</u>	<u>\$ 33,543</u>

6. RISK MANAGEMENT

A. Property and Liability

The School is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School maintains insurance coverage for rental/theft; general liability and directors and officers' liability in amounts that the Board feels is adequate.

B. Workers' Compensation

The School pays the State Workers' Compensation System a premium for employee injury coverage during fiscal year 2008. The premium is calculated by multiplying the gross total payroll by a factor that is calculated by the State.

C. Employee, Medical, Dental, and Vision Benefits

The School has contracted with a private carrier to provide employee health insurance benefits. The School pays 70% of the monthly premium and the employee is responsible for the remaining 30%. Insurance premiums vary by employee depending upon such factors as age, gender, and number of covered dependents.

7. DEFINED BENEFIT PENSION PLANS

A. School Employees Retirement System

The School contributes to the School Employees Retirement System (SERS), a cost-sharing, multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by State Statute Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3476.

Plan members are required to contribute 10% of their annual covered salary and the School is required to contribute at an actuarially determined rate. The current School rate is 14% of annual covered payroll.

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2008
(Continued)**

7. DEFINED BENEFIT PENSION PLANS (Continued)

A portion of the School's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2008, 9.16% of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The School's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2008, 2007 and 2006 were \$18,106, \$8,398, and \$4,156; 45% has been contributed for fiscal year 2008, and 100% for 2007 and 2006.

B. State Teachers Retirement System

The School participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, Ohio 43215-3371 or by calling (614) 227-4090 or by visiting the STRS Ohio Web site at www.strs.org.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan, and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5% of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment.

The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan. Existing members with less than five years of service credit as of June 30, 2001, were given the option of making a one time irrevocable decision to transfer their account balances from the existing DB Plan into the DC Plan or the Combined Plan. This option expired on December 31, 2001. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For the fiscal year ended June 30, 2008, plan members were required to contribute 10% of their annual covered salaries. The School was required to contribute 14%; 13% was the portion used to fund pension obligations. For fiscal year 2007, the portion used to fund pension obligations was also 13%. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers.

Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2008
(Continued)**

7. DEFINED BENEFIT PENSION PLANS (Continued)

The School's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2008, 2007 and 2006 were \$74,228, \$99,227, and \$71,767; 100% has been contributed for fiscal years 2008, 2007, and 2006. No contributions were made to the DC and Combined Plans for fiscal year 2008.

C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System of Ohio have an option to choose Social Security or the School Retirement System. As of June 30, 2008 all members the Board have elected Social Security. The Board's liability is 6.2% of wages.

8. CONTINGENCIES

A. Grants

The School received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally require compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the School. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School at June 30, 2008.

B. State Funding

The Ohio Department of Education conducts reviews of enrollment data and full-time equivalency (FTE) calculations made by the schools. These reviews are conducted to ensure the schools are reporting accurate student enrollment data to the State, upon which state foundation funding is calculated. For fiscal year 2008, the review did not result in any material adjustment.

9. PURCHASED SERVICES

For the fiscal period July 1, 2007 through June 30, 2008, purchased service expenses were payments for services rendered by various vendors as follows:

Consultants' Services	\$187,188
Property Services	32,096
Communication	46,632
Utilities	51,388
Food Services	69,727
Other Purchased Services	<u>40,365</u>
Subtotal Purchased Services	427,396
Building Rental Expense	<u>99,600</u>
Total Purchased services	<u><u>\$526,996</u></u>

The School has been renting its building on a month-to-month lease for \$8,300 per month since their lease expired in August 2003. The lease was with BJ Building Co., Inc., and is being renegotiated.

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2008
(Continued)**

10. POST-EMPLOYMENT BENEFITS

A. School Employee Retirement System

Plan Description – The School participates in two cost-sharing multiple employer defined benefit OPEB plans administered by the School Employees Retirement System for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's and traditional indemnity plans as well as a prescription drug program. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries up to a statutory limit. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746.

Funding Policy – State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 401h. For 2008, 4.18 percent of covered payroll was allocated to health care. In addition, employers pay a surcharge for employees earning less than an actuarially determined amount; for 2008, the amount was \$35,800.

Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

The School District's contributions for health care for the fiscal years ended June 30, 2008, 2007, and 2006 were \$8,262, \$3,170, and \$1,060 respectively.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For 2008, this actuarially required allocation was 0.66 percent of covered payroll. The School District's contributions for Medicare Part B for the fiscal years ended June 30, 2008, 2007, and 2006 were \$1,305, \$ 816 and \$ 283 respectively.

B. State Teachers Retirement System

Plan Description – The School District contributes to the cost sharing multiple employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Funding Policy – Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2008, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The School District's contributions for health care for the fiscal years ended June 30, 2008, 2007, and 2006 were \$5,710, \$7,633, and \$5,518 respectively.

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2008
(Continued)**

11. LONG-TERM DEBT

Detail of the changes in long-term debt for the year ended June 30, 2008 is as follows:

	Balance June 30, 2007	Additions	Deductions	Balance June 30, 2008	Amount Due Within One Year
2007 Capital Lease	\$0	\$12,000	\$1,600	\$10,400	\$2,400

A summary of future long-term debt funding requirements as of June 30, 2008 follows:

Years	Principal
2009	\$ 2,400
2010	2,400
2011	2,400
2012	2,400
2013	800
Total	\$10,400

The capital lease was for a copier.

12. MANagements Plans Regarding Accumulated Deficit

Management's long range plans in addressing this deficit are to increase revenues through increased enrollment while at the same time limiting expenditures to only those deemed essential to operations.



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

City Day Community School
Montgomery County
320 South Main Street
Dayton, Ohio 45402

To the Governing Board:

We have audited the accompanying basic financial statements of City Day Community School (the School) as of and for the year ended June 30, 2008, as listed in the table of contents and have issued our report thereon dated January 5, 2009, wherein we noted the School has suffered losses from operations and has a net asset deficiency that raise substantial doubt about its ability to continue as a going concern. Note 12 describes Management's plans regarding these matters. The financial statements do not include any adjustments that might result from the outcome of this uncertainty.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the School's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the basic financial statements, but not to opine on the School's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the School's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the School's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the School's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

We consider the following deficiencies described in the accompanying schedule of findings to be significant deficiencies in internal control over financial reporting: 2008-001 and 2008-002.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the School's internal control will not prevent or detect a material financial statement misstatement.

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**Internal Control Over Financial Reporting
(Continued)**

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. However, of the significant deficiencies described above we believe finding 2008-001 is also a material weakness.

We also noted a certain matter that we reported to the School's management in a separate letter dated January 5, 2009.

Compliance and Other Matters

As part of reasonably assuring whether the School's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed an instance of noncompliance or other matter that we must report under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2008-001.

We also noted certain noncompliance or other matters not requiring inclusion in this report that we reported to the School's management in a separate letter dated January 5, 2009.

The School's responses to the findings identified in our audit are described in the accompanying schedule of findings. We did not audit the School's responses and, accordingly, we express no opinion on them.

We intend this report solely for the information and use of the governing board, audit committee, management, and the Community School's sponsor. We intend it for no one other than these specified parties.



Mary Taylor, CPA
Auditor of State

January 5, 2009

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**SCHEDULE OF FINDINGS
JUNE 30, 2008**

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS
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FINDING NUMBER 2008-001

Material Weakness and Material Noncompliance

Ohio Admin. Code Section 117-2-02(D)(4) states, in part, that all local public offices may maintain accounting records in a manual or computerized format. The records used should be based on the nature of operations and services the public office provides, and should consider the degree of automation and other factors. Such records should include the following:

- (c) Fixed asset records including such information as the original cost, acquisition date, voucher number, the asset type (land, building, vehicle, etc.), asset description, location, and tag number. Local governments preparing financial statements using generally accepted accounting principles will want to maintain additional data. Fixed assets are tangible assets that normally do not change form with use and should be distinguished from repair parts and supply items.

Further, **Ohio Admin. Code Section 117-2-02(E)** states that each local public office should establish a capitalization threshold for any individual item of \$5,000 or more, at a minimum, eighty per cent of the local public office's non-infrastructure assets are identified, classified, and recorded on the local public office's financial records.

The School's Board did not approve a capital asset policy, including a capitalization threshold, method of depreciation, useful lives, etc., to be used when recording assets on the financial statements. Lack of a policy resulted in the School capitalizing painting expenditures resulting in an audit adjustment in the amount of \$13,740. Also, this could result in an insufficient audit trail, and untimely recognition of the theft of assets. The School should maintain an asset list that details the required information. Additionally, these assets should be identified with tags so they may be verified to the capital asset listing.

***Officials' Response:** Although a capital policy exists, it has not been submitted to the School's governing board for approval. Plans are to correct this deficiency by placing this item on the agenda for approval at the Board's next scheduled meeting.*

FINDING NUMBER 2008-002

Significant Deficiency - Financial Statement Misclassifications

On the Statement of Net Assets, the line item Invested in Capital Assets Net of Related Debt was overstated by \$10,400, while Unrestricted Net Assets was understated by the same amount. Debt related to capital assets should be deducted from capital assets to arrive at the Capital Assets Net of Related Debt figure. An audit adjustment was posted to correct this error. In addition, on the Statement of Changes in Net Assets, the line item Other Sources was overstated by \$15,031 while Federal Grants were understated by the same amount. An audit adjustment was not posted for this error.

Other various errors were also noted on the cash flows statement and in the Management's Discussion and Analysis. The School should implement procedures to properly calculate line items on its financial statements, properly classify revenues, and provide its year-end financial report reflects accurate information.

***Officials' Response:** The deficiency associated with the overstatement of capital assets was due to a transaction involving the buy-out of a copier lease which did not come to the attention of the Treasurer until after the preparation of the GAAP financial statements. Management plans to eliminate the condition noted in this finding by closer communications with its Treasurer on reoccurring transactions of this nature.*

**CITY DAY COMMUNITY SCHOOL
MONTGOMERY COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2008**

<u>Finding Number</u>	<u>Finding Summary</u>	<u>Fully Corrected?</u>	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No <u>Longer Valid</u> ; <i>Explain:</i>
2007-001	Ohio Rev. Code Sections 121.22 (C) and 121.22(B)(1)(a) The minutes for the meetings held from February 2007 through June 2007 were omitted from the minute book.	Partially corrected	Repeat in management letter.
2007-002	Ohio Admin. Code Sections 117-2-02(D)(4) and 117-2-02(E) The School's Board did not approve a capital asset policy.	No	Repeat as Finding 2008-001
2007-003	Ohio Rev. Code Section 3309.23, 3309.47, 3309.49 and 3309.51 The School had overpaid SERS \$5,348 as of June 30, 2007.	Yes	



Mary Taylor, CPA
Auditor of State

CITY DAY COMMUNITY SCHOOL

MONTGOMERY COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
FEBRUARY 19, 2009**