



Mary Taylor, CPA
Auditor of State

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT

Ada Exempted Village School District
Hardin County
725 West North Avenue
Ada, Ohio 45810

To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Ada Exempted Village School District, Hardin County (the District), as of and for the fiscal year ended June 30, 2009, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

Ohio Administrative Code § 117-2-03 (B) requires the District to prepare its annual financial report in accordance with accounting principles generally accepted in the United States of America. However, as discussed in Note 2, the accompanying financial statements and notes follow the cash accounting basis. This is a comprehensive accounting basis other than generally accepted accounting principles. The accompanying financial statements and notes omit assets, liabilities, fund equities, and disclosures that, while material, we cannot determine at this time.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Ada Exempted Village School District, Hardin County, as of June 30, 2009, and the respective changes in cash financial position and the budgetary comparison for the General Fund thereof for the fiscal year then ended in conformity with the basis of accounting Note 2 describes.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 3, 2009, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's discussion and analysis is not a required part of the basic financial statements but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

September 3, 2009

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
UNAUDITED**

The discussion and analysis of the Ada Exempted Village School District's (the District) financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2009. The intent of this discussion and analysis is to look at the District's performance as a whole; readers should also review the notes to the basic financial statements to enhance their understanding of the District's financial performance.

Financial Highlights

Key financial highlights for 2009 are as follows:

- General Receipts accounted for \$7,270,564, or 82.9% of all revenues.
- Total program expenses were \$11,698,448.
- In total, the District's net assets decreased \$2,928,808 for fiscal year 2009. This decrease was primarily the result of a reduction in capital grants related to the building and a slight increase in overall expenditures for other funds.

Using this Annual Report

This annual report consists of a series of financial statements and notes to those statements. The statements are organized so the reader can understand the District as a whole operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The *Statement of Net Assets* and the *Statement of Activities* provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other non-major funds presented in total in one column. For fiscal year 2009, the General Fund, the Auditorium and K-12 Building Fund, the Classroom Facilities Assistance Program (CFAP) New K-12 Building Fund and the Permanent Improvement Fund are the most significant funds.

Basis of Accounting

The District has elected to present its financial statements on a cash basis of accounting. This cash basis of accounting is a comprehensive basis of accounting other than generally accepted accounting principles. The cash basis of accounting involves the measurement of cash and cash equivalents and changes in cash and cash equivalents resulting from cash receipt and disbursement transactions.

Essentially, the assets reported on this cash receipt and disbursement basis presentation in a statement of net assets will be cash and cash equivalents. The statement of activities reports cash receipts and disbursements, or in other words, the sources and uses of cash and cash equivalents. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
UNAUDITED
(Continued)**

Reporting the District as a Whole

Statement of Net Assets and the Statement of Activities

While this document contains the large number of funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question, "How did we do financially during fiscal year 2009?" The Statement of Net Assets and the Statement of Activities answer this question.

These two statements report the District's *net assets* and *changes in those assets*. This change in net assets is important because it tells the reader that, for the District as a whole, the *financial position* of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the District's property tax base, current property tax laws in Ohio which restrict revenue growth, facility conditions, required educational programs, and other factors.

In the Statement of Net Assets and the Statement of Activities, all of the District activities are presented as governmental activities. All of the District's programs and services are reported here including instruction, support services, food services, extracurricular activities, capital outlay and debt disbursements.

Reporting the District's Most Significant Funds

Fund Financial Statements

The analysis of the District's major funds begins on page 13. Fund financial reports provide detailed information about the District's major funds. The District uses many funds to account for financial transactions. However, these fund financial statements focus on the District's most significant funds. The District's major governmental funds include the General Fund, the Auditorium and K-12 Building Fund, the CFAP New K-12 Building Fund and the Permanent Improvement Fund.

Governmental Funds - The District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using a cash basis of accounting. Receipts are recognized when received in cash and disbursements are recognized when paid. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs.

Reporting the District's Fiduciary Responsibilities

The District is the trustee, or fiduciary, for some of its scholarship and trust programs. This activity is presented as private purpose trust funds. The District also acts in a trustee capacity as an agent for other funds. These activities are reported in agency funds. The District's fiduciary activities are reported in separate Statements of Fiduciary Net Assets and Changes in Fiduciary Net Assets on pages 16 and 17, respectively. These activities are excluded from the District's other financial statements because the assets cannot be utilized by the District to finance its operations.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
UNAUDITED
(Continued)**

The District as a Whole

The financial statements were prepared on the cash basis utilizing the GASB Statement No. 34 format.

Table 1 provides a summary of the District's net assets for fiscal year 2009, as compared to fiscal year 2008:

(Table 1)
Net Assets – Cash Basis

	Governmental Activities 2009	Governmental Activities 2008
Assets		
Cash & Cash Equivalents	\$3,949,833	\$6,064,091
Cash & Cash Equivalents with Escrow Agent	29,000	333,838
Investments		509,712
Total Assets	3,978,833	6,907,641
Net Assets		
Restricted:		
Capital Projects	1,561,349	4,826,158
Debt Service	299,995	277,517
Permanent Fund		
Nonexpendable	3,433	3,433
Expendable	3,465	3,864
Other Purposes	463,834	406,167
Unrestricted	1,646,757	1,390,502
Total Net Assets	\$3,978,833	\$6,907,641

Table 2 shows the changes in net assets for fiscal year 2009, as compared to fiscal year 2008.

(Table 2)
Change in Net Assets – Cash Basis

	Governmental Activities 2009	Governmental Activities 2008
Receipts		
Program Receipts		
Charges for Services	\$695,062	\$657,574
Operating Grants, Contributions and Interest	755,582	826,208
Capital Grants, Contributions and Interest	48,432	6,404,921
General Receipts		
Property Taxes	2,209,421	2,195,735
Income Taxes	825,209	713,454
Grants and Entitlements not Restricted to Specific Programs	4,119,843	3,751,213
Gain on Sale of Capital Asset	70,957	-
Interest	22,615	56,719
Miscellaneous	22,519	22,157
Total Receipts	8,769,640	14,627,981

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
UNAUDITED
(Continued)**

(Table 2)
**Change in Net Assets – Cash Basis
(Continued)**

	Governmental Activities 2009	Governmental Activities 2008
Disbursements		
Program Disbursements		
Instruction:		
Regular	3,746,389	3,631,495
Special	644,183	592,125
Vocational Education	87,528	84,325
Other	16,924	21,644
Support Services:		
Pupil	382,673	348,270
Instructional Staff	333,591	298,996
Board of Education	25,578	20,324
Administration	514,663	488,667
Fiscal	277,341	267,928
Operation and Maintenance of Plant	719,023	511,930
Pupil Transportation	282,343	338,984
Central	3,827	1,033
Food Services	306,449	284,527
Extracurricular Activities	351,381	319,773
Capital Outlay	3,467,486	9,686,313
Repayment of Debt	539,069	526,092
Total Disbursements	<u>11,698,448</u>	<u>17,422,426</u>
 Decrease in Net Assets	 <u>(\$2,928,808)</u>	 <u>(\$2,794,445)</u>

The school foundation program is the largest source of funding for the District, providing approximately \$4.1 million in 2009. Property tax levies generated approximately \$2.2 million, while the income tax levy generated over \$825,000.

Governmental Activities

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State entitlements.

(Table 3)
Governmental Activities

	2009		2008	
	Total Cost Of Service	Net Cost Of Service	Total Cost Of Service	Net Cost Of Service
Instruction:				
Regular	\$ 3,746,389	\$3,344,979	\$ 3,631,495	\$3,245,383
Special	644,183	261,726	592,125	250,760
Vocational Education	87,528	56,647	84,325	60,069
Other	16,924	16,924	21,644	21,644

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
UNAUDITED
(Continued)**

**(Table 3)
Governmental Activities
(Continued)**

	2009		2008	
	Total Cost Of Service	Net Cost Of Service	Total Cost Of Service	Net Cost Of Service
Support Services:				
Pupil	382,673	380,429	348,270	344,838
Instructional Staff	333,591	199,832	298,996	135,838
Board of Education	25,578	25,578	20,324	20,324
Administration	514,663	509,663	488,667	483,667
Fiscal	277,341	258,957	267,928	249,544
Operation and Maintenance of Plant	719,023	713,144	511,930	505,660
Pupil Transportation	282,343	267,861	338,984	331,866
Central	3,827	1,397	1,033	(1,397)
Food Services	306,449	(35,740)	284,527	(60,275)
Extracurricular Activities	351,381	232,427	319,773	197,870
Capital Outlay	3,467,486	3,426,479	9,686,313	3,284,890
Repayment of Debt	539,069	539,069	526,092	463,042
	<u>\$11,698,448</u>	<u>\$10,199,372</u>	<u>\$17,422,426</u>	<u>\$9,533,723</u>
Total Disbursements				

Instruction comprised 38.4% of total governmental program expenses. Interest expense was approximately 2.5% of the total governmental expenses and was attributable to the outstanding bonds. Fiscal and administration charges were 6.8% of total governmental program expenses. Fiscal and administrative expenses include fees withheld from property tax receipts by the County Auditor(s) for administrative costs, other administrative services provided to the District, and other operational expenses of the Treasurer's office. Pupil transportation and the operation/maintenance of facilities accounts for 8.6% of governmental program expenses.

The dependence upon tax revenues, property and income, for governmental activities is apparent.

Governmental Funds

The District's governmental funds are accounted for using the cash basis of accounting. The District's governmental funds reported a combined fund cash balance of \$3,978,833, which is \$2,928,808 below last year's total of \$6,907,641. This decrease was primarily the result of a reduction in capital grants related to the building project and slight increase in overall expenditures for other funds.

General Fund

The General Fund, the District's largest major fund, had cash receipts of \$7,037,910 in 2009. The cash disbursements and other financing uses of the general fund, totaled \$6,807,201 in 2009. The General Fund's cash balance increased \$230,709 from 2008 to 2009, which was due to an increase in revenue.

Auditorium & K-12 Building Fund

The Auditorium & K-12 Building Fund, a District major fund, had cash receipts of \$4,181 in 2009. The Auditorium & K-12 Building Fund had cash disbursements of \$399,626 in 2009. The Auditorium & K-12 Building Fund cash balance decreased \$395,445 from 2008 to 2009 due an increase in overall expenditures related to the building project.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
UNAUDITED
(Continued)**

CFAP New K-12 Building Fund

The CFAP New K-12 Building Fund, a District major fund, had cash receipts of \$33,490 in 2009. The CFAP New K-12 Building Fund had cash disbursements of \$2,383,980 in 2009. The CFAP New K-12 Building Fund cash balance decreased \$2,350,490 due to a reduction in capital grants related to the building project and an increase in expenditures related to the building project.

Permanent Improvement Fund

The Permanent Improvement Fund, a District major fund, had cash receipts and other financing sources of \$332,818 in 2009. The Permanent Improvement Fund had cash disbursements of \$826,148 in 2009. The Permanent Improvement Fund cash balance decreased \$493,330 from 2008 to 2009 primarily due to the renovation of the central offices.

General Fund Budgeting Highlights

The District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund. During the course of fiscal year 2009, the District did not significantly modify its General Fund appropriations. The District uses budgeting systems that are designed to control budgets but provide flexibility for management.

For the General Fund, budget basis revenue was \$82,459 over the final budget estimates of \$6,955,451. This \$82,459 increase is primarily attributable to increases in property taxes, income taxes and intergovernmental revenues. The intergovernmental revenue increase was due to higher than expected student count and state foundation revenue. Budget basis actual disbursements, net of transfers, were \$370,198 under the final budget estimates of \$7,128,182. This decrease is mostly attributable to lower than anticipated instruction costs. In addition, operation and maintenance costs and pupil transportation were lower than expected.

Capital Assets and Debt Administration

Capital Assets

Ohio law requires school districts to set aside 3% of certain revenues for capital improvements and an additional 3% for textbooks and other instructional materials (see note 15). For fiscal year 2009, this amounted to \$138,407 for each set aside. The District has a fiscal year end carry-over amount of \$99,737 of excess capital set-aside expenditures. The excess is scheduled to be carried forward into future fiscal years.

Debt

In 2002, the District passed a bond issue providing \$7.85 million for the purpose of an Ohio School Facilities Commission (OSFC) project for a new K-12 building with an auditorium. The District will be funded by the OSFC at 73% for their portion of the project. At June 30, 2009, the District's outstanding bond debt totals \$6,656,437. See Note 11 for additional details.

Current Operating Issues

The District continues to receive strong support from the residents of the District. As the preceding information shows, the District relies heavily on its local property taxpayers. The last operating levy was passed by the residents of the district in November 2006, as a five year renewal of a .75% income tax.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
UNAUDITED
(Continued)**

Real estate and personal property tax collections have shown small increases. The unique nature of property taxes in Ohio creates the need to routinely seek voter approval for operating funds. The overall revenue generated by a levy will not increase solely as a result of inflation due to Ohio House Bill 920 (passed in 1976). As an example, a homeowner with a home valued at \$100,000 and taxed at 1.0 mill would pay \$35.00 annually in taxes. If three years later, the home was reappraised and increased to \$200,000 (and this inflationary increase in value is comparable to other property owners) the effective tax rate would become .5 mills and the owner would still pay \$35.00.

Thus, school districts dependent upon property taxes are hampered by a lack of revenue growth and must regularly return to the voters to maintain a constant level of service. Property taxes made up 25.2% of revenues for governmental activities for the District in fiscal year 2009.

The District has also been affected by income instability and changes in the personal property tax structure (utility deregulation) and commercial business/property uncertainties. Management has diligently planned expenses so that every attempt is made not to seek additional operating levies from the voters in the near future. This has been made increasingly difficult with mandates in gifted education, rising utility costs, increased special education services required for our students, and significant increases in health insurance and property/liability/fleet insurance.

From a State funding perspective, the State of Ohio was found by the Ohio Supreme Court in March 1997 to be operating an unconstitutional education system, one that was neither "adequate" nor "equitable." Since 1997, the State has directed its tax revenue growth toward school districts with little property tax wealth. It is still undetermined whether the State has met the standards of the Ohio Supreme Court. The District has not anticipated any meaningful growth in State revenue. The impact of the declining economy (i.e. the state budget) coupled with stable enrollment will have a negative impact on intergovernmental revenue over the next few years.

All scenarios require management to plan carefully and prudently to provide the resources to meet student needs over the next several years. In addition, the District's systems of budgeting and internal controls are well regarded. All of the District's financial abilities will be needed to meet the challenges of the future.

Current Building Issues

On March 16, 2005, Governor Taft announced the next 15 school districts identified for funding under the Classroom Facilities Assistance Program (CFAP). The District was on this list for fiscal year 2006 state appropriations. With the passage of a ½ mill maintenance levy in November 2005, the district proceeded with the new K-12 building and a locally funded auditorium. The District was funded by the state at 73% for their portion of the project. The date of completion was July 2008 and the 2008-2009 school year found the children of Ada being educated in a new K-12 building.

Contacting the District's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the District's finances and to show the District's fiscal accountability. If you have any questions about this report or need additional financial information, contact Christy Beaschler, Treasurer of Ada Exempted Village School District, 725 W. North Avenue, Ada, OH 45810 or beaschl@ada.k12.oh.us.

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**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**STATEMENT OF NET ASSETS - CASH BASIS
JUNE 30, 2009**

	<u>Governmental Activities</u>
Assets	
Cash and Cash Equivalents	\$3,949,833
Cash and Cash Equivalents with Escrow Agents	29,000
Total Assets	<u><u>3,978,833</u></u>
Net Assets	
Restricted for:	
Capital Projects	1,561,349
Debt Service	299,995
Permanent Fund	
Nonexpendable	3,433
Expendable	3,465
Other Purposes	463,834
Unrestricted	1,646,757
Total Net Assets	<u><u>\$3,978,833</u></u>

See accompanying notes to the basic financial statements.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**STATEMENT OF ACTIVITIES - CASH BASIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

	<u>Program Cash Receipts</u>			<u>Net (Disbursements) Receipts and Changes in Net Assets</u>	
	<u>Cash Disbursements</u>	<u>Charges for Services and Sales</u>	<u>Operating Grants, Contributions and Interest</u>	<u>Capital Grants, Contributions and Interest</u>	<u>Total</u>
Governmental Activities:					
Instruction:					
Regular	\$3,746,389	\$354,230	\$47,180		(\$3,344,979)
Special	644,183	15,300	367,157		(261,726)
Vocational Education	87,528	6,587	24,294		(56,647)
Other	16,924				(16,924)
Support Services:					
Pupil	382,673		2,244		(380,429)
Instructional Staff	333,591		133,759		(199,832)
Board of Education	25,578				(25,578)
Administration	514,663		5,000		(509,663)
Fiscal	277,341		18,384		(258,957)
Operation and Maintenance of Plant	719,023	1,300	4,579		(713,144)
Pupil Transportation	282,343		7,057	\$7,425	(267,861)
Central	3,827		2,430		(1,397)
Food Services	306,449	228,070	114,119		35,740
Extracurricular Activities	351,381	89,575	29,379		(232,427)
Capital Outlay	3,467,486			41,007	(3,426,479)
Debt Service					
Principal	245,000				(245,000)
Interest	294,069				(294,069)
Total Governmental Activities	<u>\$11,698,448</u>	<u>\$695,062</u>	<u>\$755,582</u>	<u>\$48,432</u>	<u>(10,199,372)</u>

General Receipts

Property Taxes Levied for:

General Purposes	1,532,623
Permanent Improvement	140,481
Debt Service	504,658
Building Maintenance	31,659
Income Taxes Levied for General Purposes	825,209
Grants and Entitlements not Restricted to Specific Programs	4,119,843
Proceeds from Sale of Capital Assets	70,957
Interest	22,615
Miscellaneous	22,519
Total General Receipts	<u>7,270,564</u>

Change in Net Assets (2,928,808)

Net Assets - Beginning of Year 6,907,641

Net Assets - End of Year \$3,978,833

See accompanying notes to the basic financial statements.

ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY

STATEMENT OF ASSETS AND FUND BALANCES - CASH BASIS
GOVERNMENTAL FUNDS
JUNE 30, 2009

	General Fund	Auditorium & K-12 Building Fund	CFAP New K-12 Building Fund	Permanent Improvement Fund	Other Governmental Funds	Total Governmental Funds
Assets						
Cash and Cash Equivalents	\$1,621,211	\$119,171	\$825,550	\$613,174	\$770,727	\$3,949,833
Cash and Cash Equivalent with Escrow Agent		2,880	26,120			\$29,000
Total Assets	<u>1,621,211</u>	<u>122,051</u>	<u>851,670</u>	<u>613,174</u>	<u>770,727</u>	<u>3,978,833</u>
Fund Balances						
Reserved for Encumbrances	32,965	63,130	528,714	205,483	5,150	835,442
Unreserved:						
Designated for Textbooks				25,546		25,546
Undesignated, Reported in:						
General Fund	1,588,246					1,588,246
Special Revenue Funds					458,684	458,684
Debt Service Funds					299,995	299,995
Capital Projects Funds		58,921	322,956	382,145		764,022
Permanent Funds					6,898	6,898
Total Fund Balances	<u>\$1,621,211</u>	<u>\$122,051</u>	<u>\$851,670</u>	<u>\$613,174</u>	<u>\$770,727</u>	<u>\$3,978,833</u>

See accompanying notes to the basic financial statements.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH BASIS
GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

	General Fund	Auditorium & K-12 Building Fund	CFAP New K-12 Building Fund	Permanent Improvement Fund	Other Governmental Funds	Total Governmental Funds
Cash Receipts						
Property Taxes	\$1,532,623			\$140,481	\$536,317	\$2,209,421
Income Taxes	825,209					825,209
Intergovernmental	4,303,929			27,781	518,719	4,850,429
Interest	22,217	\$4,181	\$33,490	3,337	4,151	67,376
Tuition and Fees	339,491				37,926	377,417
Extracurricular Activities					89,575	89,575
Gifts and Donations	1,820			8,080	27,581	37,481
Food Services					222,723	222,723
Miscellaneous	12,621				6,431	19,052
Total Receipts	<u>7,037,910</u>	<u>4,181</u>	<u>33,490</u>	<u>179,679</u>	<u>1,443,423</u>	<u>8,698,683</u>
Cash Disbursements						
Current:						
Instruction						
Regular	3,615,218			49,454	81,717	3,746,389
Special	414,604				229,579	644,183
Vocational Education	87,528					87,528
Other	16,924					16,924
Support Services						
Pupil	380,253				2,420	382,673
Instructional Staff	271,841				61,750	333,591
Board of Education	25,578					25,578
Administration	509,663				5,000	514,663
Fiscal	254,160			4,773	18,408	277,341
Operation and Maintenance of Plant	618,920			100,103		719,023
Pupil Transportation	268,600				13,743	282,343
Central					3,827	3,827
Operation of Non-Instructional Services					306,449	306,449
Extracurricular Activities	249,668				101,713	351,381
Capital Outlay	12,062	399,626	2,383,980	671,818		3,467,486
Debt Service:						
Principal					245,000	245,000
Interest					294,069	294,069
Total Disbursements	<u>6,725,019</u>	<u>399,626</u>	<u>2,383,980</u>	<u>826,148</u>	<u>1,363,675</u>	<u>11,698,448</u>
Excess of Receipts Over (Under) Disbursements	<u>312,891</u>	<u>(395,445)</u>	<u>(2,350,490)</u>	<u>(646,469)</u>	<u>79,748</u>	<u>(2,999,765)</u>
Other Financing Sources (Uses)						
Proceeds from Sale of Capital Assets				70,957		70,957
Transfers-In				82,182		82,182
Transfers-Out	(82,182)					(82,182)
Total Other Financing Sources (Uses)	<u>(82,182)</u>			<u>153,139</u>		<u>70,957</u>
Net Change in Fund Balances	230,709	(395,445)	(2,350,490)	(493,330)	79,748	(2,928,808)
Fund Balances - Beginning of Year	<u>1,390,502</u>	<u>517,496</u>	<u>3,202,160</u>	<u>1,106,504</u>	<u>690,979</u>	<u>6,907,641</u>
Fund Balances - End of Year	<u>\$1,621,211</u>	<u>\$122,051</u>	<u>\$851,670</u>	<u>\$613,174</u>	<u>\$770,727</u>	<u>\$3,978,833</u>

See accompanying notes to the basic financial statements.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGE
IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS
GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Property Taxes	\$1,507,037	\$1,507,037	\$1,532,623	\$25,586
Income Taxes	798,254	798,254	825,209	26,955
Intergovernmental	4,264,287	4,264,287	4,303,929	39,642
Interest	41,000	41,000	22,217	(18,783)
Tuition and Fees	327,873	327,873	339,491	11,618
Gifts and Donations			1,820	1,820
Miscellaneous	17,000	17,000	12,621	(4,379)
Total Receipts	<u>6,955,451</u>	<u>6,955,451</u>	<u>7,037,910</u>	<u>82,459</u>
Disbursements				
Current:				
Instruction				
Regular	3,704,032	3,709,532	3,621,196	88,336
Special	426,116	429,716	417,146	12,570
Vocational Education	89,114	89,176	87,528	1,648
Other	20,845	21,345	16,924	4,421
Support Services:				
Pupil	398,475	398,475	380,298	18,177
Instructional Staff	281,394	286,094	272,475	13,619
Board of Education	26,862	26,962	25,578	1,384
Administration	545,760	549,460	524,763	24,697
Fiscal	257,302	267,377	256,660	10,717
Operation and Maintenance of Plant	766,878	778,798	623,019	155,779
Pupil Transportation	301,310	302,310	270,667	31,643
Extracurricular Activities	253,737	253,937	249,668	4,269
Facilities Acquisition and Construction	15,000	15,000	12,062	2,938
Total Disbursements	<u>7,086,825</u>	<u>7,128,182</u>	<u>6,757,984</u>	<u>370,198</u>
Excess of Receipts Over Disbursements	(131,374)	(172,731)	279,926	452,657
Other Financing Sources (Uses)				
Transfers-Out	(55,300)	(85,682)	(82,182)	3,500
Total Other Financing Sources (Uses)	<u>(55,300)</u>	<u>(85,682)</u>	<u>(82,182)</u>	<u>3,500</u>
Net Change in Fund Balances	(186,674)	(258,413)	197,744	456,157
Fund Balance - Beginning of Year	1,367,183	1,367,183	1,367,183	
Prior Year Encumbrances Appropriated	<u>23,319</u>	<u>23,319</u>	<u>23,319</u>	
Fund Balance - End of Year	<u>\$1,203,828</u>	<u>\$1,132,089</u>	<u>\$1,588,246</u>	<u>\$456,157</u>

See accompanying notes to the basic financial statements.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**STATEMENT OF FIDUCIARY NET ASSETS - CASH BASIS
FIDUCIARY FUNDS
JUNE 30, 2009**

	<u>Private Purpose Trust</u>	<u>Agency</u>
Assets		
Equity Pooled in Cash and Cash Equivalents	\$58,795	\$39,383
Total Assets	<u>58,795</u>	<u>39,383</u>
Liabilities		
Due to Students		<u>\$39,383</u>
Net Assets		
Endowments	47,337	
Held in Trust for Scholarships	<u>11,458</u>	
Total Net Assets	<u>\$58,795</u>	

See accompanying notes to the basic financial statements.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS
CASH BASIS
FIDUCIARY FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

	<u>Private Purpose Trust</u>
Additions	
Investment Income	\$772
Gifts and Contributions	1,716
Total Additions	<u>2,488</u>
Deductions	
Payments in Accordance with Trust Agreements	<u>6,630</u>
Total Deductions	<u>6,630</u>
Change in Net Assets	(4,142)
Net Assets - Beginning of Year	<u>62,937</u>
Net Assets - End of Year	<u><u>\$58,795</u></u>

See accompanying notes to the basic financial statements.

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**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

1. DESCRIPTION OF THE DISTRICT

Ada Exempted Village School District (the District) is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio, and is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The District operates under a locally-elected Board form of government and provides educational services as authorized by State and/or federal agencies. The Board consists of five members elected at large for staggered four year terms.

The District was established in 1862 through the consolidation of existing land areas and districts. The District serves an area of approximately 42 square miles. It is located in Hardin and Hancock Counties, including all of the Village of Ada, Ohio, and portions of Liberty Township in Hardin County and Orange Township in Hancock County. The District is the 515th largest in the State of Ohio (among 612 school districts) in terms of enrollment. It is staffed by 32 non-certified employees, 63 certificated teaching personnel and 4 administrative employees to provide services to 877 students and other community members. The District currently operates two instructional buildings, one administrative wing connected to two gymnasiums, one storage building and one garage.

A. Reporting Entity

The reporting entity is composed of the primary government, component units and other organizations that are included to insure that the financial statements of the District are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the District. For the District, this includes general operations, food service, and student related activities.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support, to the organization; or the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt or the levying of taxes. There are no component units of the District.

The District is associated with five organizations of which two are defined as jointly governed organizations, one a related organization, and two insurance purchasing pools. These organizations include the Northwest Ohio Area Computer Services Cooperative, Apollo Joint Vocational School, Ada Public Library, Hardin County School Employees' Health and Welfare Benefit Plan and Trust, and the Ohio School Boards Association (OSBA) Workers' Compensation Group Rating Plan. These organizations are presented in Notes 12, 13, and 14 to the general purpose financial statements.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Basis of Accounting

Although required by Ohio Administrative Code Sections 117-2-03(B) to prepare its annual financial report in accordance with generally accepted accounting principles (GAAP), the District chooses to prepare its financial statements and notes in accordance with the cash accounting basis. This basis of accounting is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred.

These statements include adequate disclosure of material matters, in accordance with the basis of accounting described in the preceding paragraph.

B. Basis of Presentation

1. Government-wide Financial Statements

The Statement of Net Assets and Statement of Activities display information about the District as a whole. The statements include all funds of the District except for fiduciary funds.

The statement of net assets presents the financial condition of the governmental activities of the District at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department, and therefore, clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Receipts which are not classified as program receipts are presented as general receipts of the District with certain limited exceptions. The comparison of direct expenses with program receipts identifies the extent to which each governmental function is self-financing or draws from the general resources of the District. Governmental activities generally are financed through taxes, intergovernmental receipts, and other non-exchange receipts.

2. Fund Financial Statements

During the year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the District at this more detailed level. The focus of governmental financial statements is on major funds. Each major fund is presented in a single column. Non-major funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

C. Fund Accounting

The District uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the District are divided into two categories, governmental and fiduciary.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

1. Governmental Funds

An emphasis is placed on major funds within the governmental category. Governmental funds are those through which the governmental functions of the District are financed. A fund is considered major if it is the primary operating fund of the District or total assets, revenues, or expenditures of that individual governmental fund are both at least ten and five percent of the corresponding total for all governmental funds

The following are the District's major governmental funds:

General Fund - The General Fund is the primary operating fund of the District and always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

Auditorium and K-12 Building Fund - This Fund accounted for the bond proceeds for the new auditorium and K-12 building projects. During fiscal year 2006, the local portion of the K-12 building project was required to be placed in the Classroom Facilities Assistance Program (CFAP) New K-12 Building Fund. It continues to account for interest earned on the K-12 Building Fund which was not required to be transferred by the Ohio School Facilities Commission.

(CFAP) New K-12 Building Fund - This Fund was required to be established in fiscal year 2006 and accounts for the local portion (bond proceeds) of the K-12 Building project.

Permanent Improvement Fund - This fund accounts for the permanent improvement levy, which was passed in November 2004, a five year renewal of 2.90 mills for the tax years 2005 – 2009. This fund is used to account for financial resources to be used for the acquisition of equipment or asset, whose useful life is expected to last five years or greater.

2. Fiduciary Funds

Fiduciary funds are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. The District's Fiduciary Funds include private purpose trust funds and agency funds. The District's private purpose trust funds accounts for scholarships for students. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The District's agency funds include various student-managed activities.

D. Budgetary Process

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified.

All funds, other than agency funds, are legally required to be budgeted and appropriated. The primary level of budgetary control is at the fund level, function, and object level of expenditures.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Any budgetary modifications at this level may only be made by resolution of the Board of Education.

Advances in and Advances out are not required to be budgeted since they represent a temporary cash flow resource and are intended to be repaid.

1. Tax Budget

With the passage of House Bill #129 (spring 2001), a county budget commission may waive the submission of a subdivision's annual tax budget. On August 6, 2002, the Hardin County Budget Commission adopted a resolution waiving the requirement for the adoption of a tax budget for fiscal year 2004 and all future fiscal years for all school districts within Hardin County. In lieu of a full tax budget, the Commission will require the school districts to submit a copy of the five-year forecast annually by October 31st. This waiver of the tax budget does not change any other financial reporting requirements.

2. Estimated Resources

Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the County Budget Commission and receives the commission's certificate of estimated resources which states the projected revenue of each fund. Prior to June 30, the District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding year. The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the District Treasurer.

3. Appropriations

Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution must be legally enacted by the Board of Education at the fund, function, and object level of expenditures, which is the legal level of budgetary control. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the District. The appropriation resolution, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at any level of control. Any revisions that alter the total of any fund appropriation, or alter total function appropriations within a fund, or alter object appropriations within functions, must be approved by the Board of Education.

The Board may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. During the year, several supplemental appropriations were legally enacted; however, none of these amendments were significant.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

4. Encumbrances

As part of formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. Expenditures plus encumbrances may not legally exceed appropriations. Encumbrances outstanding at fiscal year end are reported as a reservation of fund balance for subsequent-year expenditures for governmental.

5. Lapsing of Appropriations

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

E. Cash and Cash Equivalents

To improve cash management, cash for daily operations for all District funds is pooled in a central bank account or temporarily used to purchase short term investments. Individual fund integrity is maintained through District records.

The District has invested funds in the State Treasury Asset Reserve of Ohio (STAR Ohio). STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price which is the price the investment could be sold for on June 30, 2009. The District also invests in U.S. securities which are valued at cost.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the General Fund during fiscal year 2009 amounted to \$22,217, which includes \$6,432 assigned from the other funds.

For purposes of financial reporting, investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the District are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

F. Property, Plant and Equipment

Acquisitions of property, plant, and equipment are recorded as disbursements when paid. The financial statements do not report these assets.

G. Compensated Absences

Employees are entitled to cash payments for unused vacation and sick leave in certain circumstances, such as upon leaving employment. Unpaid vacation and sick leave are not reflected as liabilities under the cash basis of accounting used by the District.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

H. Long-Term Debt

Under Ohio law, a bond retirement fund or sinking fund must be established to retire bonds, notes, and certificates of indebtedness. Long-term debt arising from cash basis transactions of governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures.

I. Intergovernmental Revenues

Unrestricted intergovernmental entitlements are recorded as revenue when the entitlement is received. Federal and State reimbursement type grants are recorded as revenue when the grant is received.

J. Interfund Transactions

During the course of normal operations, the District has transactions between funds. The most significant include:

1. Transfers of resources from one fund to another fund through which resources are to be expended are recorded as operating transfers.
2. Reimbursements from one fund to another are treated as expenditures/expenses in the reimbursing fund and a reduction in expenditures/expense in the reimbursed fund.

K. Equity Classifications

1. Government-wide Statements

Equity is classified as net assets, and displayed in separate components:

- a. **Restricted net assets** – Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments, or (2) law through constitutional provisions or enabling legislation adopted by the school district. Net assets restricted for other purposes include resources restricted for food service operations, music and athletic programs, and federal and state grants restricted to expenditure for specified purposes.
- b. **Unrestricted net assets** – All other net assets that do not meet the definition of “restricted.”

2. Fund Financial Statements

Governmental fund equity is classified as fund balance. The District records reservations for portions of fund equity which are legally segregated for specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Designated fund balances are reported for money segregated by the District. Unreserved and undesignated fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves are established for encumbrances. Designated balances represented money transferred to the Permanent Improvement Fund for the purchase of textbooks.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

L. Receipts and Disbursements

Program Receipts

In the Statement of Activities, receipts that are derived directly from each activity or from parties outside the District's taxpayers are reported as program receipts. The District has the following program receipts: charges for services and sales; operating grants, contributions, and interest; and capital grants, contributions, and interest.

All other governmental revenues are reported as general. All taxes are classified as general receipts even if restricted for a specific purpose.

3. COMPLIANCE

Ohio Administrative Code, Section 117-2-03 (B), requires the District to prepare its annual financial report in accordance with generally accepted accounting principles. However, the School District prepared its financial statements on a cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The accompanying financial statements omit assets, liabilities, net assets/fund balances, and disclosures that, while material, cannot be determined at this time. The District can be fined and various other administrative remedies may be taken against the School District.

4. DEPOSITS AND INVESTMENTS

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District Treasury, in commercial accounts payable or withdrawal on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit, or by savings or deposit accounts including passbook accounts. Protection of District's deposits is provided by the Federal Deposit Insurance Corporation, by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies to be deposited or invested in the following securities:

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

4. DEPOSITS AND INVESTMENTS (Continued)

1. United States Treasury Notes, Bills, Bonds, or other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal or interest by the United States;
2. Bonds, notes, debentures, or other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of the federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio or Ohio local governments;
5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions; and
7. The State Treasurer's investment pool (STAR Ohio).

Investments in stripped principal or interest obligations, reverse purchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions.

Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

A. Deposits

Custodial credit risk is the risk that in the event of bank failure, the District will not be able to recover deposits or collateral securities that are in the possession of an outside party. Protection of District cash and deposits is provided by the Federal Deposit Insurance Corporation, as well as qualified securities pledged by the institution holding the assets. By law, financial institutions must collateralize all public deposits. The face value of the pooled collateral must equal at least 105 percent of public funds deposited. Collateral is held by trustees including the Federal Reserve Bank and designated third party trustees of the financial institutions.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

4. DEPOSITS AND INVESTMENTS (Continued)

At fiscal year end, the carrying amount of the District's deposits was \$2,702,023 and the bank balance was \$2,841,004. Of the bank balance, \$504,983 was covered by federal depository insurance and \$2,336,021 was uninsured and uncollateralized. Although the securities serving as collateral were held by the pledging financial institution's trust department in the District's name and all State statutory requirements for the deposit of money had been followed, non-compliance with federal requirements would potentially subject the District to a successful claim by the Federal Deposit Insurance Corporation.

B. Investments

Investments are reported at the cash purchase price (cost) value. As of June 30, 2009, the District has the following investments:

	Investment Maturities (in months)	
	Cost	0 – 6
STAR Ohio	559,622	559,622
STAR Ohio – CFAP, Building Project	815,366	815,366
Total Investments	\$1,374,988	\$1,374,988

Interest Rate Risk: The Ohio Revised Code generally limits security purchases to those that mature within five years of the settlement date. The District's policy indicates that the investments must mature within five years, unless matched to a specific obligation or debt of the District.

Credit Risk: The investment in STAR Ohio is rated AAA by Standard & Poor's.

Concentration of Credit Risk: The District places no limit on the amount the district may invest in any one issuer.

5. PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis, while the District operates on a fiscal year from July through June. First half tax collections are received by the District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following year.

Property taxes include amounts levied against all real, public utility and tangible personal (used in business) property located in the District. Real property taxes are levied April 1 on the assessed value listed as of the prior January 1, the lien date.

Public utility property taxes attached as a lien on December 31 of the prior fiscal year, were levied April 1 and are collected with real property taxes. Assessed values for real property taxes are established by State law at 35 percent of appraised market value. All property is required to be revalued every six years. Public utility property taxes are assessed on tangible personal property at 88 percent of true value (with certain exceptions) and on real property at 35 percent of true value.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

5. PROPERTY TAXES (Continued)

Tangible personal property taxes are levied after April 1 on the value listed as of December 31 of the current year. Tangible personal property assessments are 25 percent of true value. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits earlier or later payment dates to be established. Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually.

If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20. The District receives property taxes from Hardin and Hancock Counties.

The Counties' Auditors periodically advance to the District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2009 are available to finance fiscal year 2009 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

The assessed values upon which fiscal year 2009 taxes were collected are:

	2008 Second- Half Collections		2009 First- Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/Residential and Other Real Estate	\$75,040,940	95.11%	\$81,521,390	96.68%
Public Utility Personal Property	2,674,910	3.39	2,718,140	3.22
Tangible Personal Property	1,184,160	1.50	78,800	.10
Total Assessed Value	\$78,900,010	100.00%	\$84,318,330	100.00%
Tax rate per \$1,000 of assessed valuation	\$47.20		\$47.10	

6. INCOME TAX

The District levies a voted tax of .75% for general operations on the income of residents and of estates. The tax was effective on January 1, 2003, renewed to be effective January 1, 2008, and will continue for five years. Employers of residents are required to withhold income tax on compensation and remit the tax to the State. Taxpayers are required to file an annual return. The State makes quarterly distributions to the District after withholding amounts for administrative fees and estimated refunds. Income tax revenue is credited to the General Fund.

7. INTERFUND TRANSFERS

During fiscal year 2009, the General Fund transferred \$82,182 to the Permanent Improvement Fund for capital improvements, busses and textbooks. All transfers were made to subsidize general operations of the fund. All transfers were eliminated on the entity wide statements.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

8. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft or damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year 2009, the District contracted with Hylant Administrative Services, Inc. (Ohio School Plan) for fleet, liability insurance and property and inland marine coverage. Coverages provided are as follows:

Building and Contents	(\$1,000 deductible)	\$32,031,467
Inland Marine Coverage:	(\$1,000 deductible)	
Electronic Data Processing		- included above
Musical Instruments Coverage		- included above
Boiler and Machinery		32,031,467
Automobile Liability		1,000,000
General Liability		
Per occurrence		2,000,000
Total per year		4,000,000
Umbrella		1,000,000

Public officials' bond insurance is provided by the Travelers Casualty and Surety Company of America. Settled claims have not exceeded this commercial coverage in any of the past three years.

The District participates in the Ohio School Board Association (OSBA) Workers' Compensation Group Rating Plan (Plan), an insurance purchasing pool. The intent of the Plan is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the Plan. The third party administrator, Gates McDonald and Co., reviews each participant's claims experience and determines the rating tier for that participant. A common premium rate is applied to all participants in a given rating tier. Each participant pays its workers' compensation premium to the State based on the rate for their rating tier rather than its individual rate. Gates McDonald and Co. provides administrative, cost control, and actuarial services to the Plan.

The District participates in the Hardin County Schools Health Benefit Fund and Trust (the Plan), a public entity shared risk pool consisting of six local school districts and the Hardin County Educational Service Center. The District pays monthly premiums to the Plan for employee medical, dental, life insurance and vision benefits. The Plan is responsible for the management and operations of the program. Upon withdrawal from the Plan, a participant is responsible for the payment of all Plan liabilities to its employees, dependents, and designated beneficiaries accruing as a result of withdrawal.

9. DEFINED BENEFIT PENSION PLANS

A. School Employees Retirement System

Plan Description - The District contributes to the School Employees Retirement System (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

9. DEFINED BENEFIT PENSION PLANS (Continued)

SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling (800) 878-5853. It is also posted on SERS' website, www.ohsers.org, under Forms and Publications.

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current District rate is 14 percent of annual covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2009, 9.09 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended by the SERS Retirement Board, up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers.

The District's required contributions for pension obligation for the fiscal years ended June 30, 2009, 2008, and 2007, were \$80,911, \$75,137, and \$78,587 respectively; 49.81% has been contributed for fiscal year 2009 and 100% as been contributed for fiscal years 2008 and 2007.

B. State Teachers Retirement System

Plan Description - The District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3371 or by calling (888) 227-7877 or by visiting the STRS Ohio web site at www.strsoh.org.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be take as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

9. DEFINED BENEFIT PENSION PLANS (Continued)

Funding Policy - For the fiscal year ended June 30, 2009, plan members were required to contribute 10 percent of their annual covered salaries. The District was required to contribute 14 percent. For fiscal year 2008, the portion used to fund pension obligations was 13 percent (the latest information available). Contribution rates are established by the State Teachers Retirement Board, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2009, 2008, and 2007 were \$455,833, \$436,496 and \$420,449, respectively; 83.06% has been contributed for fiscal year 2009 and 100% for fiscal years 2008 and 2007.

C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 2009, three of the five members of the Board of Education have elected social security, while two of the board members have elected School Employees Retirement System. The Board's liability is 6.2 percent of wages paid for social security.

10. POSTEMPLOYMENT BENEFITS

A. School Employee Retirement System

Plan Description – The District participates in two cost-sharing multiple employer defined benefit OPEB plans administered by the School Employees Retirement System for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's and traditional indemnity plans as well as a prescription drug program. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries up to a statutory limit. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746.

Funding Policy – State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 401h. For 2009, 4.16 percent of covered payroll was allocated to health care. In addition, employers pay a surcharge for employees earning less than an actuarially determined amount; for 2009, this amount was \$18,857.

Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

10. POSTEMPLOYMENT BENEFITS (Continued)

The District's contributions for health care for the fiscal years ended June 30, 2009, 2008, and 2007 were \$37,029, \$34,287, and \$24,430 respectively; 49.81 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For 2008, the latest information available, this actuarially required allocation was 0.75 percent of covered payroll. The District's contributions for Medicare Part B for the fiscal years ended June 30, 2009, 2008, and 2007 were \$6,676, \$5,414, and \$5,004 respectively; 49.81 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

B. State Teachers Retirement System

Plan Description – The District contributes to the cost sharing multiple employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Funding Policy – Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2008, the latest information available, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. Using the same percentage, the District's contributions for health care for the fiscal years ended June 30, 2009, 2008, and 2007 were \$35,064, \$33,577, and \$33,342 respectively; 83.06 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

11. LONG-TERM OBLIGATIONS

The changes in the District's long-term obligations during fiscal year 2009 were as follows:

	Interest Rate	Principal Outstanding 6/30/2008	Additions	Deductions	Principal Outstanding 6/30/2009
Long-Term Obligations:					
2002 School Facilities and Improvement Bonds:	Various	\$6,380,000		\$245,000	\$6,135,000
Capital Appreciation Bonds	9.40%	521,437			521,437
Total Long-Term Debt		<u>\$6,901,437</u>	<u>\$0</u>	<u>\$225,000</u>	<u>\$6,656,437</u>

School Facilities and Improvement Bonds: During June 2002, the District issued \$7,846,437 in general obligation bonds for the purpose of constructing a K-12 school building and an auditorium facility. At that time, the District participated in the Expedited Local Partnership Program (ELPP) of the Ohio School Facility Commission (OSFC), under which the State will fund a percentage of the District's future facilities needs. On March 16, 2005, Governor Taft announced the next 15 school districts that have been identified for funding under the Classroom Facilities Assistance Program (CFAP). The District was on the list for fiscal year 2006 appropriations.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

11. LONG-TERM OBLIGATIONS (Continued)

The bond issue consists of \$6,125,000 in serial bonds, \$1,200,000 in term bonds and \$521,437 in capital appreciation bonds. The serial bonds have interest rates from 2% to 5% and yield rates from 2% to 5.02%, maturing each fiscal year beginning in 2003 through 2012 and in 2017 through 2023. The term bonds have a 5% interest rate with final maturity on December 1, 2023 (fiscal year 2024) and December 1, 2024 (fiscal year 2025). The capital appreciation bonds have a stated interest rate of 9.4% (or the rate that, when applied to the original principal amount, compounded semi-annually results in the maturity amount) for an approximate yield to maturity of 4.7% to 4.95%. The bonds were issued for a twenty year period with final maturity at December 1, 2024. The bonds will be retired from the debt service fund.

The current interest serial bonds will bear interest, payable on June 1 and December 1 of each year, beginning December 1, 2002 until maturity or earlier redemption.

The capital appreciation bonds will bear interest, compounded semi-annually on June 1 and December 1 (the "Interest Accretion Dates"), from the date of their issuance, but the interest will be payable only at maturity. The capital appreciation bonds will mature in fiscal years 2013 through 2016. The maturity amount of the bonds is \$1,565,000.

The term bonds maturity on December 1, 2023 and December 1, 2024 are subject to mandatory sinking fund redemption prior to stated maturity.

The District's total voted legal debt margin was \$7,588,650 with an unvoted debt margin of \$84,318 at June 30, 2009. The District was approved as a special needs District by the Ohio Department of Education pursuant to Ohio Revised Code Section 133.06(E) based upon a future projected tax valuation of 118,797,131 and a total indebtedness (based upon the projected valuation) of approximately 6.5%.

Pursuant to Ohio Revised Code 133.06, the Ohio Department of Education consented to allow the District to submit to the voters the question of issuing bonds in the amount of \$2,200,000 for constructing, furnishing, and equipping an auditorium facility. The popular vote approved the \$2,200,000 bond issue for the auditorium facility which resulted in the District exceeding the debt limitation.

Principal and interest requirements to retire general obligation debt, including the loan, outstanding at June 30, 2009 are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	280,000	284,453	564,453
2011	300,000	273,133	573,133
2012	325,000	260,470	585,470
2013	141,462	482,345	623,807
2014	132,536	501,271	633,807
2015-2019	1,687,439	1,741,178	3,428,617
2020-2024	3,375,000	548,971	3,923,971
2025	415,000	10,375	425,375
Total	<u>\$6,656,437</u>	<u>\$4,102,196</u>	<u>\$10,758,633</u>

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

12. JOINTLY GOVERNED ORGANIZATIONS

Northwest Ohio Area Computer Services Cooperative - The District is a participant in the Northwest Ohio Area Computer Services Cooperative (NOACSC). NOACSC is an association of public school districts in within the boundaries of Allen, Hancock, Mercer, Paulding, Putnam, and Van Wert Counties, and the City of Wapakoneta, and to any area established in future law, by the Ohio Department of Education. The cooperative was formed for the purpose of developing and implementing a computer system to improve administrative and instructional functions for the member school districts. The governing board of NOACSC consists of two representatives from each county elected by majority vote of all charter member school districts within each county plus one representative from the fiscal agent.

Financial information can be obtained from Mr. Ray Burden, who serves as director, at 645 South Main Street, Lima, Ohio 45804.

Apollo Joint Vocational School - The Apollo Joint Vocational School is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of one representative from each of the eleven participating school districts' elected boards, which possesses its own budgeting and taxing authority.

To obtain financial information write to the Apollo Joint Vocational School, Greg Bukowski, who serves as Treasurer, at 3325 Shawnee Road, Lima, Ohio 45806.

13. RELATED ORGANIZATION

Ada Public Library - The Ada Public Library (the Library) is a distinct political subdivision of the State of Ohio created under Chapter 3375 of the Ohio Revised Code. The Library is governed by a Board of Trustees appointed by the Ada Exempted Village School District Board of Education. The Board of Trustees possesses its own contracting and budgeting authority, hires and fires personnel and does not depend on the District for operational subsidies.

Although the District does serve as the taxing authority and may issue tax related debt on behalf of the Library, its role is limited to a ministerial function. The determination to request approval of a tax, the rate and the purpose are discretionary decisions made solely by the Board of Trustees.

Financial information can be obtained from the Ada Library, Janet E. Klingler, Clerk/Treasurer, at 320 North Main, Ada, Ohio 45810.

14. INSURANCE PURCHASING POOLS

Hardin County School Employees' Health and Welfare Benefit Plan and Trust - The Hardin County Schools Health Benefit Fund and Trust (the Trust) is a public entity shared risk pool consisting of six school districts and the Hardin County Educational Service Center.

The Trust is organized as a Voluntary Employee Benefit Association under Section 501(c)(9) of the Internal Revenue Code and provides sick, accident and other benefits to the employees of the participating school districts. Each participating school district's superintendent is appointed to an Administrative Committee which advises the Trustee, Sky Bank, concerning aspects of the administration of the Trust.

Each school district decides which plans offered by the Administrative Committee will be extended to its employees. Participation in the Trust is by written application subject to acceptance by the Administrative Committee and payment of the monthly premiums. Financial information can be obtained from Rick Combs, who serves as director, at P.O. Box 98, Dola, Ohio 45835.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

14. INSURANCE PURCHASING POOLS (Continued)

Ohio School Boards Association Workers' Compensation Group Rating Plan - The District participates in the Ohio School Boards Association (OSBA) Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member board of directors consisting of the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

15. SET ASIDE DISCLOSURE

As stated in House Bill 412, revised in Senate Bill 345, school districts are required to maintain two reserves; one for capital acquisition and maintenance, and one for textbooks and other instructional materials. A reserve represents resources whose use is limited because of contractual or statutory restrictions.

The following demonstrates the District's compliance with set-aside requirement in Senate Bill 345:

	Textbooks	Capital Acquisition
Set aside cash balance as of June 30, 2008		(\$99,737)
Current year set-aside requirement	\$138,407	138,407
Current year Offsets	(75,000)	(211,683)
Qualifying Disbursements	(68,392)	(25,599)
Set Aside Balance	(4,985)	(198,612)
Set Aside Balance Carried Forward to Future Fiscal Years	\$ 0	(\$99,737)

The District had qualifying expenditures during fiscal year, along with a negative carry-over from the prior year that decreased the capital improvements set-aside below zero at June 30, 2009. The beginning negative balance for the capital acquisition set-aside is due to building project expenditures incurred from bond proceeds prior to the start of the OSFC building project. These amounts may be used to reduce the set-aside requirements in future years. The remaining eligible expenditures from bond proceeds will be claimed in the year the project is completed.

The negative set-aside balance for the textbook set-aside cannot be carried forward to the next fiscal year because the excess is a result of excess current year offsets. The District must first apply qualified disbursements to their set-aside requirement and then their current year offsets. Excess balances arising from current year offsets cannot be carried forward to the next fiscal year.

16. CONTINGENCIES

Grants

The District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2009.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(Continued)**

17. SIGNIFICANT CONTRACTS

The District has the following significant contracts outstanding as of June 30, 2009:

<u>Contractor</u>	<u>Services</u>	<u>Contract Remaining</u>
Steed-Hammond-Paul	Architect Services	\$28,914
T.W. Ruff	Wood/Metal/Laminate Casegoods	136,690
Bluffton Paving	Paving	99,498
Ed Burdue & Co.	Demolition	227,333
Farnham Equipment	Replace bleachers in 1971 gym	127,000



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Ada Exempted Village School District
Hardin County
725 West North Avenue
Ada, Ohio 45810

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Ada Exempted Village School District, Hardin County (the District), as of and for the fiscal year ended June 30, 2009, which collectively comprise the District's basic financial statements and have issued our report thereon dated September 3, 2009, wherein, we noted the District uses a comprehensive accounting basis other than generally accepted accounting principles. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinions on the financial statements, but not to opine on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the District's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the District's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

Compliance and Other Matters

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed an instance of noncompliance or other matter that we must report under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2009-001.

We intend this report solely for the information and use of the audit committee, management, and the Board of Education. We intend it for no one other than these specified parties.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

Mary Taylor, CPA
Auditor of State

September 3, 2009

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**SCHEDULE OF FINDINGS
JUNE 30, 2009**

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS
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FINDING NUMBER 2009-001

Noncompliance Citation

Ohio Rev. Code Section 117.38 provides that each public office shall file a financial report for each fiscal year. The Auditor of State may prescribe forms by rule or may issue guidelines, or both, for such reports. If the Auditor of State has not prescribed a rule regarding the form for the report, the public office shall submit its report on the form utilized by the public office. Ohio Admin. Code Section 117-2-03 further clarifies the requirements of Ohio Rev. Code Section 117.38.

Ohio Adm. Code Section 117-2-03(B) requires the District to file annual financial reports which are prepared using generally accepted accounting principles. For fiscal year 2009, the District prepared financial statements that, although formatted similar to financial statements prescribed by Governmental Accounting Standards Board Statement No. 34, report on the basis of cash receipts and cash disbursements, rather than GAAP. The accompanying financial statements and notes omit assets, liabilities, fund equities, and disclosures that, while material, cannot be determined at this time. Pursuant to Ohio Rev. Code Section 117.38, the District may be fined and subject to various other administrative remedies for its failure to file the required financial report.

To help provide the users with more meaningful financial statements, the District should prepare their financial statements according to generally accepted accounting principles.

OFFICIALS RESPONSE:

We did not receive a response from officials to this finding.

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2009**

<u>Finding Number</u>	<u>Finding Summary</u>	<u>Fully Corrected?</u>	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No <u>Longer Valid</u> ; <i>Explain:</i>
2008-001	Maintaining Adequate Active Deposits for Each Fund	Yes	
2008-002	Ohio Rev. Code Sec. 117.28 & Ohio Admin. Code Sec. 117-02-03 (B) - The District did not prepare GAAP basis financial statements.	No	Repeated as Finding 2009-001



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Ada Exempted Village School District
Hardin County
725 West North Avenue
Ada, Ohio 45810

To the Board of Education:

Ohio Rev. Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedures enumerated below, which were agreed to by to by the Board, solely to assist the Board in evaluating whether Ada Exempted Village School District (the District) has adopted an anti-harassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board adopted an anti-harassment policy at its meeting on June 20, 2003.
2. We read the policy, noting it included the following requirements from Ohio Rev. Code Section 3313.666(B):
 - a) A statement prohibiting harassment, intimidation, or bullying of any student on school property or at school-sponsored events;
 - b) A definition of harassment, intimidation, or bullying that includes the definition in division (A) of Ohio Rev. Code Section 3313.666;
 - c) A procedure for reporting prohibited incidents;
 - d) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;
 - e) A requirement that parents or guardians of any student involved in a prohibited incident be notified and, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;

- f) A procedure for documenting any prohibited incident that is reported;
- g) A procedure for responding to and investigating any reported incident;
- h) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
- i) A disciplinary procedure for any student guilty of harassment, intimidation, or bullying, which shall not infringe on any student's rights under the first amendment to the Constitution of the United States;
- j) A requirement that the district administration semiannually provide the president of the district board a written summary of all reported incidents and post the summary on its web site, if the district has a web site, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and is not intended to be and should not be used by anyone other than these specified parties.



Mary Taylor, CPA
Auditor of State

September 3, 2009



Mary Taylor, CPA
Auditor of State

**ADA EXEMPTED VILLAGE SCHOOL DISTRICT
HARDIN COUNTY**

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
NOVEMBER 24, 2009**