

**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

*Financial Statements*  
(Audited)

For The Years Ended  
December 31, 2007 and 2006

**SARAH HANKINS, CLERK**





# Mary Taylor, CPA

Auditor of State

Board of Trustees  
Bloomfield District Cemetery  
350 County Road 204  
Centerburg, Ohio 43011

We have reviewed the *Independent Auditor's Report* of the Bloomfield District Cemetery, Morrow County, prepared by Julian & Grube, Inc., for the audit period January 1, 2006 through December 31, 2007. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

The financial statements in the attached report are presented in accordance with a regulatory basis of accounting prescribed or permitted by the Auditor of State. Due to a February 2, 2005 interpretation from the American Institute of Certified Public Accountants (AICPA), modifications were required to the *Independent Auditor's Report* on your financial statements. While the Auditor of State does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. The attached report includes an opinion relating to GAAP presentation and measurement requirements, but does not imply the statements are misstated under the non-GAAP regulatory basis. The *Independent Auditor's Report* also includes an opinion on the financial statements using the regulatory format the Auditor of State permits.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Bloomfield District Cemetery is responsible for compliance with these laws and regulations.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA  
Auditor of State

May 9, 2008

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**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

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**Julian & Grube, Inc.**  
*Serving Ohio Local Governments*

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**Independent Auditor's Report**

Board of Trustees  
Bloomfield District Cemetery  
350 County Road 204  
Centerburg, OH 43011

We have audited the accompanying financial statements of Bloomfield District Cemetery, Morrow County, Ohio, as of and for the years ended December 31, 2007 and 2006. These financial statements are the responsibility of Bloomfield District Cemetery's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 2, Bloomfield District Cemetery has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP requires presenting entity wide statements and also presenting Bloomfield District Cemetery's larger (i.e. major) funds separately. While Bloomfield District Cemetery does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require Bloomfield District Cemetery to reformat their statements. Bloomfield District Cemetery has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

Independent Auditor's Report  
Bloomfield District Cemetery  
Page 2

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2007 and 2006 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Bloomfield District Cemetery as of December 31, 2007 and 2006, or its changes in financial position for the years then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances of Bloomfield District Cemetery, Morrow County, Ohio as of December 31, 2007 and 2006, and its combined cash receipts and disbursements and combined budgeted and actual receipts and budgeted and actual disbursements for the years then ended on the accounting basis Note 2 describes.

Bloomfield District Cemetery has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 24, 2008, on our consideration of Bloomfield District Cemetery's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.



Julian & Grube, Inc.  
March 24, 2008

**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

COMBINED STATEMENT OF CASH FUND BALANCES  
ALL FUND TYPES  
DECEMBER 31, 2007 AND 2006

<u>Cash and Cash Equivalents</u>	<u>2007</u>	<u>2006</u>
Cash and Cash Equivalents	\$ 98,329	\$ 88,228
Total Cash and Cash Equivalents	\$ 98,329	\$ 88,228
 <u>Cash Fund Balances</u>		
<u>Governmental Fund Type:</u>		
General Fund	\$ 96,859	\$ 86,799
Total Governmental Fund Type	96,859	86,799
<u>Fiduciary Fund Type:</u>		
Private Purpose Trust Funds	1,470	1,429
Total Fiduciary Fund Type	1,470	1,429
Total Fund Balances	\$ 98,329	\$ 88,228

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.



**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES - GOVERNMENTAL AND FIDUCIARY FUND TYPE  
FOR THE YEAR ENDED DECEMBER 31, 2007

	Governmental Fund Type	Fiduciary Fund Type	Total
	General	Private Purpose Trusts	(Memorandum Only)
Cash receipts:			
Local taxes	\$ 25,363	\$ -	\$ 25,363
Intergovernmental	3,485	-	3,485
Charges for services	8,200	-	8,200
Sale of Lots	1,050	-	1,050
Interest	2,752	41	2,793
Total cash receipts	40,850	41	40,891
Cash disbursements:			
Current:			
Salary contracts	22,003	-	22,003
Supplies	2,017	-	2,017
Tools and equipment	1,928	-	1,928
Workers' compensation	981	-	981
Auditor and treasurer fees	703	-	703
Audit	2,000	-	2,000
Miscellaneous	1,158	-	1,158
Total cash disbursements	30,790	-	30,790
Total cash receipts over/(under) cash disbursements	10,060	41	10,101
Cash fund balances, January 1, 2007	86,799	1,429	88,228
Cash fund balances, December 31, 2007	\$ 96,859	\$ 1,470	\$ 98,329

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS  
AND ENCUMBRANCES COMPARED WITH EXPENDITURE  
AUTHORITY - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2007

Fund Types	Receipts					Disbursements					Variance Favorable (Unfavorable)	
	County Certified Unencumbered Cash	Budget	Total Estimated Resources	Actual 2007 Receipts	Variance Favorable (Unfavorable)	Prior Year Carryover Appropriations	2007 Appropriations	Total	Actual 2007 Disbursements	Encumbrances Outstanding at 12/31/07		Total
Governmental:												
General	\$ 86,799	\$ 21,891	\$ 108,690	\$ 40,850	\$ 18,959	\$ -	\$ 52,900	\$ 52,900	\$ 30,790	\$ -	\$ 30,790	\$ 22,110
Fiduciary:												
Private Purpose Trust	1,429	-	1,429	41	41	-	-	-	-	-	-	-
<b>Total</b> (Memorandum Only)	\$ 88,228	\$ 21,891	\$ 110,119	\$ 40,891	\$ 19,000	\$ -	\$ 52,900	\$ 52,900	\$ 30,790	\$ -	\$ 30,790	\$ 22,110

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES - GOVERNMENTAL AND FIDUCIARY FUND TYPE  
FOR THE YEAR ENDED DECEMBER 31, 2006

	<u>Governmental Fund Type</u>	<u>Fiduciary Fund Type</u>	
	<u>General</u>	<u>Private Purpose Trusts</u>	<u>Total (Memorandum Only)</u>
Cash receipts:			
Local taxes	\$ 25,082	\$ -	\$ 25,082
Intergovernmental	3,133	-	3,133
Charges for services	8,033	-	8,033
Sale of Lots	4,050	-	4,050
Interest	1,299	34	1,333
Miscellaneous	243	-	243
Total cash receipts	41,840	34	41,874
Cash disbursements:			
Current:			
Salary contracts	23,908	-	23,908
Supplies	3,436	-	3,436
Tools and equipment	2,984	-	2,984
Workers' compensation	1,804	-	1,804
Insurance	714	-	714
Auditor and treasurer fees	615	-	615
Miscellaneous	202	-	202
Total cash disbursements	33,663	-	33,663
Total cash receipts over/(under) cash disbursements	8,177	34	8,211
Cash fund balances, January 1, 2006	78,622	1,395	80,017
Cash fund balances, December 31, 2006	\$ 86,799	\$ 1,429	\$ 88,228

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS  
AND ENCUMBRANCES COMPARED WITH EXPENDITURE  
AUTHORITY - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2006

Fund Types	Receipts				Disbursements					Variance Favorable (Unfavorable)	
	County Certified Unencumbered Cash	Budget	Total Estimated Resources	Actual 2006 Receipts	Variance Favorable (Unfavorable)	Prior Year Carryover Appropriations	2006 Appropriations	Total	Actual 2006 Disbursements		Encumbrances Outstanding at 12/31/06
Governmental:											
General	\$ 78,622	\$ 15,800	\$ 94,422	\$ 41,840	\$ 26,040	\$ -	\$ 50,100	\$ 50,100	\$ 33,663	\$ -	\$ 16,437
Fiduciary:											
Private Purpose Trust	1,395	-	1,395	34	34	-	-	-	-	-	-
<b>Total (Memorandum Only)</b>	<b>\$ 80,017</b>	<b>\$ 15,800</b>	<b>\$ 95,817</b>	<b>\$ 41,874</b>	<b>\$ 26,074</b>	<b>\$ -</b>	<b>\$ 50,100</b>	<b>\$ 50,100</b>	<b>\$ 33,663</b>	<b>\$ -</b>	<b>\$ 16,437</b>

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006**

**NOTE 1 - DESCRIPTION OF THE ENTITY**

Bloomfield District Cemetery, Morrow County, (the “Cemetery”) is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The Cemetery is directed by an appointed six-member Board of Trustees. Two members of the Board are appointed by Bennington Township, two are appointed by South Bloomfield Township, and two are appointed by the South Bloomfield District Cemetery Board. The Cemetery provides grounds maintenance, opening and closing of graves, and the sale of grave lots.

The Cemetery’s management believes these financial statements present all activities for which the Cemetery is financially accountable.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The most significant of the Cemetery’s accounting policies are described below.

**A. BASIS OF PRESENTATION - FUND ACCOUNTING**

The accounts of the Cemetery are maintained on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts. The following fund types are used by the Cemetery:

**GOVERNMENTAL FUND TYPE**

**General Fund**

The general fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

**FIDUCIARY FUND TYPE**

Fiduciary funds include private purpose trust funds. Trust funds account for assets held under a trust agreement for individuals, private organizations, or other governments which are not available to support the Cemetery’s own programs.

**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

Private Purpose Trust Fund

These funds are used to account for resources restricted by legally binding trust agreements for which the Cemetery is acting in an agency capacity. The Cemetery has the following private purpose trust funds:

Holland and Hicks Private Purpose Trust Funds - These funds receive interest from fund investments. Proceeds are used to maintain grave sites.

**B. BASIS OF ACCOUNTING**

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

**C. BUDGETARY PROCESS**

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified. All funds are legally required to be budgeted and appropriated. The primary level of budgetary control is at the item level within each fund. Any budgetary modifications at this level may only be made by resolution of the Cemetery's Trustees.

**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

*Tax Budget:*

A budget of estimated cash receipts and disbursements is submitted to the County Auditor, as secretary of the County Budget Commission, by July 20 of each year, for the period January 1 to December 31 of the following year. The expressed purpose of the tax budget is to reflect the need for existing (or increased) tax rates. The Morrow County Budget Commission waived the requirement for filing a tax budget for 2007 and 2006.

*Estimated Resources:*

The County Budget Commission determines if the budget substantiates a need to levy the full amount of authorized property tax rates and reviews receipt estimates. The County Budget Commission certifies its actions to the Cemetery by September 1. As part of this certification, the Cemetery receives the official certificate of estimated resources, which states the projected receipts of each fund. On or about January 1, the certificate is amended to include unencumbered fund balances at December 31 of the preceding year. Further amendments may be made during the year if the Cemetery determines that receipts collected will be greater than or less than the prior estimates and the Budget Commission find the revised estimates to be reasonable. Prior to December 31, the Cemetery must revise its budget so that the total contemplated expenditures from a fund during the ensuing fiscal year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the annual appropriation measure.

*Appropriations:*

A temporary appropriation measure to control cash disbursements may be passed on or about January 1 of each year for the period January to March 31. An annual appropriation measure must be passed by April 1 of each year for the period January 1 to December 31. The appropriations measure may be amended or supplemented during the year as new information becomes available. Appropriations may not exceed estimated resources. The Cemetery had no supplemental appropriations during 2007 and 2006.

**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

*Encumbrances:*

As part of the formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve the portion of the applicable appropriation. The Cemetery did not use the encumbrance method of accounting.

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriations. The encumbered appropriation balance is carried forward to the succeeding fiscal year and need not be reappropriated. There were no outstanding encumbrances at December 31, 2007 and 2006.

**D. CASH AND INVESTMENTS**

Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at time of sale are recorded as receipts or disbursements, respectively.

**E. PROPERTY, PLANT AND EQUIPMENT**

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

**NOTE 3 - COMPLIANCE**

The Cemetery did not certify disbursements for the years ended December 31, 2007 and 2006 in noncompliance with Ohio Revised Code Section 5705.41(D).



**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006

**NOTE 4 - EQUITY IN POOLED CASH AND CASH EQUIVALENTS**

The Cemetery maintains a cash pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and cash equivalents at December 31 was as follows:

	2007	2006
Demand deposits	\$ 32,736	\$ 44,813
Certificates of Deposit	65,593	43,415
 Total	 \$ 98,329	 \$ 88,228

Deposits: Deposits are insured by the Federal Deposit Insurance Corporation.

**NOTE 5 - PROPERTY TAX**

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by the County. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State and are reflected in the accompanying financial statements as Intergovernmental Receipts. Real property taxes are payable annually or semiannually to the County. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20 of the following year. Under certain circumstances, state statute permits later payment dates to be established.

Public utilities are also taxed on personal and real property located within the Cemetery.

Tangible personal property tax revenues received in 2007 and 2006 (other than public utility property) represent the collection of 2007 and 2006 taxes, respectively. Tangible personal property taxes received in 2007 and 2006 were levied after October 1, 2006 and 2005, respectively, on the true value as of December 31, 2006 and 2005, respectively. In prior years, tangible personal property assessments were twenty-five percent of true value for capital assets and twenty-three percent of true value for inventory. Tangible personal property tax is being phased out - the assessment percentage for property, including inventory, was 18.75% for 2006. This percentage was reduced to 12.5% for 2007, and will be 6.25% for 2008, and zero for 2009. Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, the first payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20.

**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006**

**NOTE 5 - PROPERTY TAX - (Continued)**

House Bill No. 66 was signed into law on June 30, 2005. House Bill No. 66 phases out the tax on tangible personal property of general businesses, telephone and telecommunications companies, and railroads. The tax on general business and railroad property will be eliminated by calendar year 2009, and the tax on telephone and telecommunications property will be eliminated by calendar year 2011. The tax is phased out by reducing the assessment rate on the property each year. The bill replaces the revenue lost by the Cemetery due to the phasing out of the tax. In calendar years 2006-2010, the Cemetery will be fully reimbursed for the lost revenue. In calendar years 2011-2017, the reimbursements will be phased out.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Cemetery.

**NOTE 6 - RISK MANAGEMENT**

**Commercial**

The Cemetery has obtained commercial insurance for the following risks:

- General Liability
- Comprehensive Property
- Fire

**NOTE 7 - CONTINGENT LIABILITY**

LITIGATION

The Cemetery is currently not involved in litigation.



**Julian & Grube, Inc.**  
*Serving Ohio Local Governments*

333 County Line Rd. West, Westerville, OH 43082 Phone: 614.846.1899 Fax: 614.846.2799

**Report on Internal Control Over Financial Reporting and on Compliance  
and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance With *Government Auditing Standards***

Board of Trustees  
Bloomfield District Cemetery  
350 County Road 204  
Centerburg, OH 43011

We have audited the financial statements of Bloomfield District Cemetery, Morrow County, Ohio, as of and for the years ended December 31, 2007 and 2006, and have issued our report thereon dated March 24, 2008, wherein we noted Bloomfield District Cemetery followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Bloomfield District Cemetery's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Bloomfield District Cemetery's internal control over financial reporting. Accordingly we do not express an opinion on the effectiveness of Bloomfield District Cemetery's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned function, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects Bloomfield District Cemetery's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that a misstatement of Bloomfield District Cemetery's financial statements that is more than inconsequential will not be prevented or detected by Bloomfield District Cemetery's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by Bloomfield District Cemetery's internal control.

Board of Trustees  
Bloomfield District Cemetery

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses as defined above.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Bloomfield District Cemetery's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and responses as item 2007-BDC-001.

We noted certain matters that we reported to the management of Bloomfield District Cemetery in a separate letter dated March 24, 2008.

Bloomfield District Cemetery's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. We did not audit Bloomfield District Cemetery's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the management and Trustees of Bloomfield District Cemetery, and is not intended to be and should not be used by anyone other than these specified parties.



Julian & Grube, Inc.  
March 24, 2008

**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

**SCHEDULE OF FINDINGS AND RESPONSES  
DECEMBER 31, 2007 AND 2006**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS</b>	
Finding Number	2007-BDC-001

Ohio Revised Code Section 5705.41 (D) requires that no orders or contracts involving the disbursement of monies are to be made unless there is a certificate of the fiscal officer that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

The Cemetery did not process clerk certificates for the years ended December 31, 2007 and 2006 prior to expending funds. While a listing of all disbursements are provided to the Trustees at each meeting (if applicable) prior to payment, it was noted that no clerk certificates were issued.

Without timely certification, the Cemetery may expend more funds than available in the treasury, in the process of collection or than funds appropriated. In addition, by purchasing items prior to trustee approval or absent the clerk’s certificate process, the potential for unnecessary purchases or items for improper public purpose cannot be prevented if approval is after the fact.

We recommend that the Cemetery implement a policy and procedure for the use of clerk certificates to help ensure that the disbursements are timely certified. This will help ensure that all monies expended are lawfully appropriated and available in the treasury or in the process of collection. The Cemetery should issue approved clerk certificates and consider using regular blanket and super blanket purchase orders, and/or “Then and Now” certificates where applicable.

*Client Response:* The Cemetery Clerk will attempt to utilize the clerk certificate system as required by the Ohio Revised Code.

**BLOOMFIELD DISTRICT CEMETERY  
MORROW COUNTY, OHIO**

**STATUS OF PRIOR AUDIT FINDINGS  
DECEMBER 31, 2007 AND 2006**

<u>Finding Number</u>	<u>Finding Summary</u>	<u>Fully Corrected?</u>	<b>Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding <u>No Longer Valid; Explain:</u></b>
2005-BDC-001	Ohio Revised Code Section 5705.41 (D) requires that no orders or contracts involving the disbursement of monies are to be made unless there is a certificate of the fiscal officer that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.	No	Repeated as finding 2007-BDC-001



**Mary Taylor, CPA**  
Auditor of State

**BLOOMFIELD DISTRICT CEMETERY**

**MORROW COUNTY**

**CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
MAY 22, 2008**