



Mary Taylor, CPA
Auditor of State

**POLLY FOX ACADEMY
LUCAS COUNTY**

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Mary Taylor, CPA

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INDEPENDENT ACCOUNTANTS' REPORT

Polly Fox Academy
Lucas County
2238 Jefferson Avenue
Toledo, Ohio 43604-7120

To the Governing Board:

We have audited the accompanying basic financial statements of Polly Fox Academy, Lucas County, Ohio (the Academy), as of and for the year ended June 30, 2006, as listed in the table of contents. These financial statements are the responsibility of the Academy's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Academy, as of June 30, 2006, and the changes in its financial position and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 6, 2007, on our consideration of the Academy's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

June 6, 2007

**POLLY FOX ACADEMY
LUCAS COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006
UNAUDITED**

The discussion and analysis of the Polly Fox Academy's (the Academy) financial performance provides an overall view of the Academy's financial activities for the fiscal year ended June 30, 2006. The intent of this discussion and analysis is to look at the Academy's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the Academy's financial performance.

Financial Highlights

- Total Assets were \$224,430.
- Total Liabilities were \$140,454.
- Total Change in Net Assets was \$171,423.

Using this Annual Financial Report

This report consists of three parts, the Management's Discussion and Analysis (MD&A), the basic financial statements, and notes to those statements. The basic financial statements include a statement of net assets, a statement of revenues, expenses and changes in net assets, and statement of cash flows.

Reporting the Academy as a Whole

One of the most important questions asked about the Academy is, "As a whole, what is the Academy's financial condition as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities, which appear first in the Academy's financial statements, report information on the Academy as a whole and its activities in a way that helps you answer this question. We prepare these statements to include all assets and liabilities, using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when the cash is received or paid.

These two statements report the Academy's net assets – the difference between assets and liabilities, as reported in the statement of net assets – as one way to measure the Academy's financial health or financial position. Over time, increases or decreases in the Academy's net assets – as reported in the Statement of Net Assets – are indicators of whether its financial health is improving or deteriorating. The relationship between revenues and expenses is the Academy's operating results. However, the Academy's goal is to provide services to our students, not to generate profits as commercial entities do. One must consider many other non-financial factors, such as the quality of the education provided and the safety of the school, to assess the overall health of the Academy.

The Statement of Net Assets and the Statement of Activities report the activities for the Academy, which encompass all of the Academy's services, including instruction, support services, and community services. Unrestricted state aid and state and federal grants finance most of these activities.

**POLLY FOX ACADEMY
LUCAS COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006
UNAUDITED**

Table 1 provides a summary of the Academy's net assets for fiscal year 2006 compared to fiscal year 2005:

| Table 1 Net Assets | | |
|-----------------------|------------|-------------|
| | 2006 | 2005 |
| Assets | | |
| Current Assets | \$ 224,430 | \$ 125,753 |
| Total Assets | 224,430 | 125,753 |
| Liabilities | | |
| Current Liabilities | 140,454 | 213,200 |
| Total Liabilities | 140,454 | 213,200 |
| Net Assets | | |
| Restricted for Grants | 16,743 | |
| Unrestricted | 67,233 | (87,447) |
| Total Net Assets | \$ 83,976 | \$ (87,447) |

Total assets increased by \$98,677, which represents a 78.5 percent increase from fiscal year 2005. While cash and cash equivalents increased by \$205,679, total receivables decreased by \$107,002 due to overpayment to Toledo Public Schools for purchased services in FY 05. Total liabilities decreased by \$72,746, which represents a 34.1 percent decrease from 2005 due to a decrease in the final foundation adjustment. The Academy's net assets increased by \$171,423, mainly, from Federal and State Grants.

**POLLY FOX ACADEMY
LUCAS COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006
UNAUDITED**

Table 2 shows the changes in net assets for fiscal year 2006 as compared to fiscal year 2005.

Table 2
Change in Net Assets

| | 2006 | 2005 |
|-----------------------------------|------------|------------|
| Revenues | | |
| Operating Revenues: | | |
| Foundation Payments | \$ 705,794 | \$ 733,088 |
| Disadvantaged Pupil Impact Aid | | 7,127 |
| Poverty Based Assistance | 8,259 | |
| Special Education | 23,745 | 3,062 |
| Extracurricular Activities | | 702 |
| Other Operating Revenues | 3,321 | 250 |
| Non-Operating Revenues: | | |
| Federal and State Grants | 299,192 | 8,925 |
| Contributions and Donations | | 4,690 |
| Interest | 11,761 | 3,993 |
| Total Revenues | 1,052,072 | 761,837 |
| Expenses | | |
| Operating Expenses | | |
| Salaries | 12,525 | 10,020 |
| Fringe Benefits | 5,207 | 1,953 |
| Purchased Services | 637,362 | 703,488 |
| Materials and Supplies | 83,360 | 33,818 |
| Capital Outlay | 91,026 | |
| Other Expenses | 51,169 | 13,135 |
| Total Expenses | 880,649 | 762,414 |
| Increase/(Decrease) in Net Assets | \$ 171,423 | \$ (577) |

The Academy's business-type activities consist of enterprise activity. Community Schools receive no support from tax levies.

There was an increase in revenues of \$290,235 and an increase in expenses of \$118,235 from fiscal year 2005. Of the increase in revenues, federal and state grant revenue increased by \$290,267. The expense for purchased services decreased by \$66,126 from fiscal year 2005, resulting from timing differences from Toledo Public Schools invoicing and payments. Material and supplies expense increased by \$49,542 due to budgeting, and capital outlay increased by \$91,026 attributable to computer purchases.

Capital Assets

The Academy's asset capitalization minimum is \$5,000. The Academy had no assets above the capitalization threshold.

**POLLY FOX ACADEMY
LUCAS COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006
UNAUDITED
(Continued)**

Current Financial Issues

The Academy was formed in 2003 sponsored by Toledo Public Schools. During the 2005-2006 school year, there were approximately 139 students enrolled in the Academy. The per pupil base formula amount for fiscal year 2006 amounted to \$5,218 per student. The Academy receives its finances mostly from state aid.

Contacting the Academy's Financial Management

This financial report is designed to provide our citizen's with a general overview of the Academy's finances and to show the Academy's accountability for the money it receives. If you have questions about this report or need additional information contact Ms. Rose Butler, Treasurer of Polly Fox Academy, 2238 Jefferson Avenue, Toledo, Ohio 43604.

**POLLY FOX ACADEMY
LUCAS COUNTY**

**STATEMENT OF NET ASSETS
AS OF JUNE 30, 2006**

Assets:

Current Assets:

| | |
|---------------------------|----------------|
| Cash and Cash Equivalents | \$ 222,816 |
| Prepaid Items | 1,614 |
| Total Current Assets | <u>224,430</u> |

Liabilities:

Current Liabilities:

| | |
|--|----------------|
| Accounts Payable | 8,507 |
| Amounts Payable to Toledo Public Schools | 123,205 |
| Intergovernmental Payable | 8,742 |
| Total Current Liabilities | <u>140,454</u> |

Net Assets:

| | |
|------------------|------------------|
| Restricted | 16,743 |
| Unrestricted | 67,233 |
| Total Net Assets | <u>\$ 83,976</u> |

See Accompanying Notes to the Basic Financial Statements

**POLLY FOX ACADEMY
LUCAS COUNTY**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006**

Operating Revenues:

| | |
|--------------------------|----------------|
| Foundation Payments | \$ 705,794 |
| Poverty Based Assistance | 8,259 |
| Special Education | 23,745 |
| Other Operating Revenues | 3,321 |
| Total Operating Revenues | <u>741,119</u> |

Operating Expenses:

| | |
|--------------------------|------------------|
| Salaries | 12,525 |
| Fringe Benefits | 5,207 |
| Purchased Services | 637,362 |
| Materials and Supplies | 83,360 |
| Capital Outlay | 91,026 |
| Other Operating Expenses | 51,169 |
| Total Operating Expenses | <u>880,649</u> |
| Operating Loss | <u>(139,530)</u> |

Non-Operating Revenues:

| | |
|---------------------------------|------------------|
| Operating Grants - Federal | 247,049 |
| Operating Grants - State | 52,143 |
| Interest | 11,761 |
| Total Non-Operating Revenues | <u>310,953</u> |
| Change in Net Assets | 171,423 |
| Net Assets at Beginning of Year | <u>(87,447)</u> |
| Net Assets at End of Year | <u>\$ 83,976</u> |

See Accompanying Notes to the Basic Financial Statements

POLLY FOX ACADEMY
LUCAS COUNTY

STATEMENT OF CASH FLOWS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006

Increase (Decrease) in Cash and Cash Equivalents

Cash Flows from Operating Activities:

| | |
|---|------------|
| Cash Received from State of Ohio | \$ 737,798 |
| Cash Received from Other Operating Sources | 3,321 |
| Cash Payments to Suppliers for Goods and Services | (831,806) |
| Cash Payments to Employees for Services | (13,243) |
| Cash Payments for Employee Benefits | (1,344) |

Net Cash Used for Operating Activities (105,274)

Cash Flows from Noncapital Financing Activities:

| | |
|---|---------|
| Cash Received from Operating Grants - Federal | 247,049 |
| Cash Received from Operating Grants - State | 52,143 |

Net Cash Provided by Noncapital Financing Activities 299,192

Cash Flows from Investing Activities:

| | |
|--|---------------|
| Cash Received from Interest on Investments | <u>11,761</u> |
|--|---------------|

Net Cash Provided by Investing Activities 11,761

Net Increase in Cash and Cash Equivalents 205,679

Cash and Cash Equivalents at Beginning of Year 17,137

Cash and Cash Equivalents at End of Year \$ 222,816

(Continued)

POLLY FOX ACADEMY
LUCAS COUNTY

STATEMENT OF CASH FLOWS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006

(Continued)

**Reconciliation of Operating Loss
to Net Cash Used for Operating Activities:**

Operating Loss \$ (139,530)

**Adjustments to Reconcile Operating Loss
to Net Cash Used for Operating Activities:**

Changes in Assets and Liabilities:

| | |
|---|----------|
| Decrease in Accounts Receivable | 3,805 |
| Decrease in Intergovernmental Receivable | 102,883 |
| Decrease in Prepaid Items | 314 |
| Decrease in Accounts Payable | (18,300) |
| Increase in Accounts Payable to Toledo Public Schools | 15,412 |
| Decrease in Accrued Wages Payable | (718) |
| Decrease in Intergovernmental Payable | (69,140) |

Total Adjustments 34,256

Net Cash Used for Operating Activities \$ (105,274)

See Accompanying Notes to the Basic Financial Statements

**POLLY FOX ACADEMY
LUCAS COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006**

NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY

Polly Fox Academy (the Academy) is a nonprofit corporation established pursuant to Ohio Revised Code Chapters 3314 and 1702 to address the needs of students in grades nine through twelve. The Academy is part of the State's education program, is independent of any school district and is nonsectarian in its programs, admission policies, employment practices, and all other operations. The Academy may sue and be sued, acquire facilities as needed, and contract for any services necessary for the operation of the Academy. The Academy qualifies as an exempt organization under Section 501c(3) of the Internal Revenue Code. Management is not aware of any course of action or series of events that have occurred that might adversely affect the Academy's tax-exempt status.

The Academy was approved for operation under a contract with the Toledo Public Schools (the Sponsor) for a period of five years commencing September 1, 2003. The Sponsor is responsible for evaluating the performance of the Academy and has the authority to deny renewal of the contract at its expiration or terminate the contract prior to its expiration. The Assistant Treasurer of Toledo Public Schools served as fiscal officer of the Academy through December 31, 2005. On January 3, 2006, the Academy approved an amendment to the sponsorship agreement that allowed the Academy to hire a fiscal officer. On January 3, 2006 the Academy hired a fiscal officer.

The Academy operates under the direction of a five member Governing Board. The Governing Board is responsible for carrying out the provisions of the contract, which include but are not limited to, state-mandated provisions regarding student population, curriculum, academic goals, performance standards, admission standards, and qualifications of teachers. The Governing Board controls the Academy's one instructional/support facility staffed by 3 non-certified and 8 certificated full time teaching personnel who provide services to 139 students.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Academy have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental nonprofit organizations. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Academy also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its proprietary activities, provided they do not conflict with or contradict GASB pronouncements. The more significant of the Academy's accounting policies are described below.

A. Basis of Presentation

The Academy's basic financial statements consist of a statement of net assets, a statement of revenues, expenses, and changes in net assets, and a statement of cash flows. Enterprise fund reporting focuses on the determination of the change in net assets, financial position, and cash flows.

B. Measurement Focus

Enterprise accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities are included on the statements of net assets. The statement of revenues, expenses, and changes in net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the Academy finances and meets the cash flow needs of its enterprise activities.

**POLLY FOX ACADEMY
LUCAS COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006
(Continued)**

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued)

C. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. The Academy's financial statements are prepared using the accrual basis of accounting.

Revenues resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place.

Revenues resulting from non-exchange transactions, in which the Academy receives value without directly giving equal value in return, such as grants and entitlements, are recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Academy must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Academy on reimbursement basis.

Expenses are recognized at the time they are incurred.

D. Budgetary Process

Unlike other public schools located in the State of Ohio, community schools are not required to follow budgetary provisions set forth in Ohio Revised Code Chapter 5705, except under Ohio Revised Code Section 5705.391, the Academy must prepare a five year spending plan and submit it to the Ohio Superintendent of Public Instruction.

E. Cash and Cash Equivalents

For the purposes of the statement of cash flows and for presentation on the statement of net assets, investments with original maturities of three months or less at the time they are purchased by the Academy are considered to be cash equivalents. Investments with an initial maturity of more than three months that are not purchased from the pool are reported as investments.

During fiscal year 2006, investments were limited to STAR Ohio. STAR Ohio is an investment pool, managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on June 30, 2006.

F. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2006, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expense is reported in the fiscal year in which services are consumed.

**POLLY FOX ACADEMY
LUCAS COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006
(Continued)**

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued)

G. Net Assets

Net assets represent the difference between assets and liabilities. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Academy or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The Academy applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

H. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activities. For the Academy, these revenues are primarily foundation payments from the State. Operating expenses are necessary costs incurred to provide the good or service that is the primary activity of the Academy. Revenues and expenses not meeting this definition are reported as non-operating.

I. Intergovernmental Revenue

The Academy currently participates in the State Foundation Basic Aid Program, the Poverty Based Assistance Program, and the State Special Education Program. Revenues from these programs are recognized as operating revenues in the accounting period in which all eligibility requirements are met.

Grants and entitlements are recognized as non-operating revenues in the accounting period in which all eligibility requirements are met.

Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Academy must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Academy on a reimbursement basis.

J. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

NOTE 3 - DEPOSITS AND INVESTMENTS

At fiscal year end June 30, 2006, the carrying amount of the Academy's deposits was \$(9,300) and the bank balance was \$54,524. Based on the criteria described in GASB Statement No. 40, "Deposit and Investment Risk Disclosure," as of June 30, 2006, \$54,524 was covered by the Federal Depository Insurance Corporation and was not exposed to custodial credit risk.

**POLLY FOX ACADEMY
LUCAS COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006
(Continued)**

NOTE 3 - DEPOSITS AND INVESTMENTS – (Continued)

Custodial credit risk is the risk that in the event of bank failure, the Academy will not be able to recover the deposits. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at the Federal Reserve Banks or at member banks of the federal reserve system, in the name of the respective depository and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the Academy.

The Academy had no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with Academy or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secure.

The Academy's investments total \$232,116 (fair value) that is maintained in a STAR Ohio Account. At June 30, 2006, STAR Ohio received the Standard & Poor's highest credit rating of AAA.

NOTE 4 - RISK MANAGEMENT

A. Property and Liability

The Academy is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. For the fiscal year ended 2006, the Academy obtained insurance thru broker Hylant Insurance with the following insurance coverage:

| | |
|---|-------------|
| Commercial General Liability per Occurrence | \$1,000,000 |
| Commercial General Liability Aggregate | 3,000,000 |
| Educators Professional Liability | |
| Per Occurrence | 1,000,000 |
| Aggregate | 1,000,000 |
| Business Personal Property (\$1,000 deductible) | 200,000 |
| Excess Liability: | |
| Limits of Liability | 4,000,000 |

There have been no claims filed.

B. Workers' Compensation

The Academy does not pay directly into the State Worker's Compensation System. All employees are contracted through Toledo Public Schools, which pays the Workers' Compensation System based on their payroll. The premium is calculated by multiplying the monthly total gross payroll by a factor that is calculated by the State.

**POLLY FOX ACADEMY
LUCAS COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006
(Continued)**

NOTE 5 - DEFINED BENEFIT PENSION PLANS

A. School Employees Retirement System

The Academy contributes to School Employees Retirement System of Ohio (SERS), a cost sharing multiple employer defined benefit pension plan administered by the State Employees Retirement Board. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3476.

For the fiscal year 2006, plan members were required to contribute 10 percent of their annual covered salary and the Academy was required to contribute an actuarially determined rate. The employer rate for period ending June 30, 2006 was 14 percent of annual covered payroll; 10.58 percent was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS Retirement Board. The Academy's required contribution for pension obligations to SERS for the fiscal year June 30, 2006, 2005 and 2004 was \$1,413, \$1,176 and \$898; 62.2 percent has been contributed for fiscal year June 30, 2006, and 100 percent has been contributed for fiscal years 2005 and 2004. \$530 represents the unpaid contribution for the period ended June 30, 2006. The balance is reflected as an intergovernmental payable.

NOTE 6 - POSTEMPLOYMENT BENEFITS

A. School Employees Retirement System

The Ohio Revised Code gives SERS the discretionary authority to provide postretirement health care to retirees and their dependents. Coverage is made available to service retirees with ten or more years of qualifying service credit, disability and survivor benefit recipients. Effective January 1, 2005, all retirees and beneficiaries are required to pay a portion of their health care premium. The portion is based on years of service, Medicare eligibility and retirement status. A safety net is in place for retirees whose household income falls below federal poverty levels. Premiums are reduced by 50% for those who apply.

After the allocation for basic benefits, the remainder of the employer's 14% contribution is allocated to providing health care benefits. At June 30, 2006, the healthcare allocation is 3.42 percent. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2006, the minimum pay was established at \$35,800. The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund.

**POLLY FOX ACADEMY
LUCAS COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006
(Continued)**

NOTE 6 - POSTEMPLOYMENT BENEFITS – (Continued)

Health care benefits are financed on a pay-as-you-go basis. The target level for the health care reserve is 150% of annual health care expenses, before premium deduction. Net health care costs for the year ending June 30, 2005 (the latest information available), were \$178,221,113. The target level for the health care fund is 150% of the projected claims less premium contributions for the next fiscal year. As of June 30, 2005, the value of the health care fund was \$267.5 million, which is about 168% of next year's projected net health care costs of \$158,776,151. On the basis of actuarial projections, the allocated contributions will be insufficient, in the long term, to provide for a health care reserve equal to at least 150% of estimated annual net claim costs. The number of recipients currently receiving health care benefits is approximately 58,123.

The Retirement Board allocates employer contributions to the Health Care Stabilization Fund from which health care benefits are paid. For fiscal year 2006, the Board allocated employer contributions equal to 3.42 percent of covered payroll and adding the surcharge due to the Health Care Reserve Fund. For the School, the amount to fund health care benefits, including surcharge, equaled \$454 for the fiscal year 2006.

NOTE 7 - OTHER EMPLOYEE BENEFITS

Most employees of the Academy are employed by Toledo Public Schools. Policies and procedures are approved by the Toledo Public Schools' Board of Education and are applied to Compensated Absences, Insurance Benefits, and Deferred Compensation of staff purchased from Toledo Public Schools by contract.

NOTE 8 - MANAGEMENT AGREEMENT

The Academy entered into a contract, effective July 1, 2003, through June 30, 2004, renewable each year up to five years, with Toledo Public Schools (TPS) for educational and financial management services. The Academy renewed the prior contract for the 2005-2006. Total expenses paid to TPS were \$536,897 for the fiscal year ended June 30, 2006. Of that amount, sponsorship fees, equal to 3 percent of foundation revenues were \$19,797, and management fees, equal to 10 percent of foundation revenues were \$65,992. The remaining were expenses for purchased services. In addition, the Academy pays TPS an annual fee in the subsequent year totaling the lesser of: (a) 100 percent of the amount in excess of \$500,000 of the unencumbered general operating fund balance, or (b) the amount of that balance that is in excess of the minimum financial amount required to be eligible to sponsor a community school in the State of Ohio (currently \$500,000). For the fiscal year ended June 30, 2006, the Academy's unencumbered general operating fund balance was less than \$500,000.

Terms of the contract require TPS to provide the following:

- All labor, materials, and supervision necessary for the provision of educational services to students, and the management, operation, and maintenance of the Academy.
- Implementation and administration of the Educational Program, including the selection of instructional materials, equipment and supplies, and the administration of any and all extracurricular and co-curricular activities and programs;

**POLLY FOX ACADEMY
LUCAS COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006
(Continued)**

NOTE 8 - MANAGEMENT AGREEMENT – (Continued)

- All personnel functions, including professional development for the Academy principal, all instructional personnel, and support staff;
- All aspects of the business administration of the Academy;
- Transportation and food service for the Academy;
- A projected annual budget prior to each year;
- Detailed statements of all revenues received, from whatever source, and detailed statements of all expenditures for services rendered to or on behalf of the Academy, whether incurred on-site or off-site, upon request;
- Annual audits in compliance with state law and regulations' performances, upon request;
- Reports on Academy operations, finances, and students' performances, upon request; and,
- Any Other function necessary or expedient for the administration of the Academy.

NOTE 9 - PURCHASED SERVICES

For the period July 1, 2005, through June 30, 2006, purchased service expenses were payments for services rendered by various vendors, as follows:

| | |
|-------------------------------------|-------------------|
| Professional and Technical Services | \$ 545,449 |
| Property Services | 38,528 |
| Travel Mileage/Meeting Expense | 21,269 |
| Communications | 22,339 |
| Contracted Craft or Trade Services | 8,511 |
| Transportation Services | 1,266 |
| Total Purchased Services | <u>\$ 637,362</u> |

NOTE 10 - OPERATING LEASES – LESSEE DISCLOSURE

The Academy entered into a lease for the period August 28, 2004, through August 28, 2005, with the Sponsor to lease space to house the Academy. In August 2005, the Academy renewed the lease for an additional one-year term. In fiscal year 2006, expense paid under the lease for the Academy totaled \$28,246 with May and June's rent of \$7,972 recognized as Payable to Toledo Public Schools at June 30, 2006. In August 2006, the Academy has renewed the lease for an additional one-year term.

**POLLY FOX ACADEMY
LUCAS COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2006
(Continued)**

NOTE 11 - CONTINGENCIES

A. Grants

The Academy receives financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the Academy. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Academy at June 30, 2006.

B. State Funding

The Ohio Department of Education conducts reviews of enrollment data and full-time equivalency (FTE) calculations made by the Schools. These reviews are conducted to ensure the Schools are reporting accurate student enrollment data to the State, upon which state foundation funding is calculated. For fiscal year 2006, the review resulted in a reduction in funding of \$1,281. This amount is reflected as an Intergovernmental Payable.

C. Litigation

A suit was filed in the US District Court, Southern District of Ohio, Western Division on October 6, 2004, which challenges the funding of charter schools under the Equal Protection, Due Process and claims violation of a right to vote on the bodies administering public schools. The case is still pending. The effect of this suit, if any, on Polly Fox Academy is not presently determinable.

NOTE 12 – RELATED PARTY TRANSACTIONS

The following board members were the same for Brigadoon, Phoenix, and Polly Fox Academies that are sponsored by Toledo Public Schools: Joan Durgin, Adrienne Noel, Joan Kuchcinski, and Joan Reasonover. Each of the following board members received pay from the Academy: Ms. Durgin \$1,250; Ms. Noel \$1,125; Ms. Kuchcinski \$1,375; and Ms. Reasonover \$1,125.

The Academy's previous Fiscal Officer, James Larson-Shidler, received pay from the Academy of \$2,500 through December 31, 2005, and was also the Assistant to the Treasurer of TPS, the Sponsor/Management Company of the Academy.

Joan Durgin, Adrienne Noel, Joan Reasonover, and Joan Kuchcinski are still employed by TPS.



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Polly Fox Academy
Lucas County
2238 Jefferson Avenue
Toledo, Ohio 43604-7120

To the Governing Board:

We have audited the financial statements of Polly Fox Academy, Lucas County, Ohio (the Academy) as of and for the year ended June 30, 2006, and have issued our report thereon dated June 6, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Academy's internal control over financial reporting to determine our auditing procedures to express our opinion on the financial statements and not to opine on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Academy's ability to record, process, summarize, and report financial data consistent with management's assertions in the financial statements. A Reportable condition is described in the accompanying schedule of findings as item 2006-001.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts material to the financial statements we audited may occur and not be timely detected by employees when performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered material weaknesses. However, we do not believe the reportable condition described above is a material weakness. In a separate letter to the Academy's management dated June 6, 2007, we reported other matters involving internal control over financial reporting which we did not deem reportable conditions.

One Government Center / Room 1420 / Toledo, OH 43604-2246
Telephone: (419) 245-2811 (800) 443-9276 Fax: (419) 245-2484
www.auditor.state.oh.us

Compliance and Other Matters

As part of reasonably assuring whether the Academy's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*. In a separate letter to the Academy's management dated June 6, 2007, we reported other matters related to noncompliance we deemed immaterial.

We intend this report solely for the information and use of the audit committee, management, the Governing Board, and Sponsor. It is not intended for and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

Mary Taylor, CPA
Auditor of State

June 6, 2007

**POLLY FOX ACADEMY
LUCAS COUNTY**

**SCHEDULE OF FINDINGS
JUNE 30, 2006**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

FINDING NUMBER 2006-001

Reportable Condition

Invoices and Expenses

The Academy's Contract for Community School, Attachment 7, requires the Academy to pay the sponsor, Toledo Public Schools for services and reimbursement of necessary costs incurred to operate the Academy, on a quarterly/monthly basis. We identified the following weaknesses in paying fees and reimbursements to Toledo Public Schools:

- Payments for services to Toledo Public Schools are made greater than thirty days from the invoice date.
- Voucher packets for payment to Toledo Public Schools lacked adequate, complete supporting documentation. Specifically, some voucher packets lacked initials indicating the accounting department recalculated invoices; none of the invoices provided to Polly Fox Academy by TPS were attached to the voucher packet, and none of the invoices agreed to the amounts paid. Also, there was no support for the allocation of payroll and fringe benefits; or support for various reconciling items; Although we were able to determine the differences between the amounts paid and the amounts invoiced, the documentation supporting the differences was incomplete and insufficient.
- Amounts billed by Toledo Public Schools for rent are not consistently based on a monthly amount for the number of months in a billing period based on the annual lease agreement.
- Amounts billed by Toledo Public Schools for internet services are not consistently based on a monthly amount for the number of months in a billing period. Although there is no specific contract in place, there is an understood agreement, by all parties, for the amount of \$1,500 per month to be allocated to Phoenix, Polly Fox, and Brigadoon Academies based on enrollment..

These conditions could result in billing allocation errors, vendor over/under payments, and/or misappropriation of Academy assets occurring and not being detected by Academy officials when performing their assigned functions.

We recommend the Academy attempt to implement sponsor/management company payment procedures wherein (1) invoices are received and paid timely (monthly/quarterly); (2) invoices contain all necessary supporting documentation to facilitate adequate, accurate review and approval by the Academy's Board prior to payment; (3) certain consistent monthly services (i.e. rent, internet) are paid based on a pre-determined monthly amount; and (4) consideration be given to entering written agreements for services that are consistent in nature and amounts.

Officials Response

The Treasurer has indicated that since she began in December 2005 she has met with administrators from Toledo Public Schools (Sponsor), and intends to make continued efforts to improve communications with Toledo Public Schools regarding invoicing and the terms of the Sponsorship Agreement.

**POLLY FOX ACADEMY
LUCAS COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2006**

| Finding Number | Finding Summary | Fully Corrected? | Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i> |
|----------------|--|------------------|--|
| 2005-001 | Finding for Recovery – Repaid during Audit | Yes | Finding No Longer Valid |
| 2005-002 | Developing and Implementing an Effective Monitoring Control System | Yes | Finding No Longer Valid |
| 2005-003 | Invoices and Expenses Contract with TPS and related expenses not being processed timely and supported completely | No | Not Corrected; Repeated and updated as Finding 2006-001 |



Mary Taylor, CPA
Auditor of State

POLLY FOX ACADEMY

LUCAS COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JULY 3, 2007**