

**Jefferson Community College**

**Audit Report**

**For the year ended June 30, 2006**





Mary Taylor, CPA  
Auditor of State

Board of Trustees  
Jefferson Community College  
4000 Sunset Boulevard  
Steubenville, Ohio 43952

We have reviewed the *Independent Accountants' Report* of the Jefferson Community College, Jefferson County, prepared by S.R. Snodgrass, A.C. for the audit period July 1, 2005 through June 30, 2006. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Jefferson Community College is responsible for compliance with these laws and regulations.

*Mary Taylor*

Mary Taylor, CPA  
Auditor of State

January 17, 2007

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**Jefferson Community College  
Audit Report  
For the year ended June 30, 2006**

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## **Report of Independent Accountants**

Board of Trustees  
Jefferson Community College  
Steubenville, Ohio

We have audited the accompanying basic financial statements of Jefferson Community College, (a nonprofit organization), as of June 30, 2006, as listed in the table of contents. These basic financial statements are the responsibility of the College's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respect, the financial position of Jefferson Community College and the discretely present component unit as of June 30, 2006, and the changes in net assets and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 15, 2006 on our consideration of the College's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.



The Management's Discussion and Analysis on pages 3-6 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was made for the purpose of forming an opinion on the basic financial statements of Jefferson Community College taken as a whole. The accompanying schedule of federal awards expenditures is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

*S. R. Smolgrass, A.C.*

Steubenville, Ohio  
November 15, 2006



## MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)

This section of Jefferson Community College's Annual Financial Report presents management's discussion and analysis of the college's financial activity during the fiscal year ended June 30, 2006, as well as comparative data to the previous year ended June 30, 2005.

### USING THIS ANNUAL REPORT

The College is reporting its financial position in accordance with the Governmental Accounting Standards Board (GASB) Statement 34 *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, and GASB Statement 35 – *For Public Colleges and Universities*, as amended by GASB Statements 37 and 38. Comparative condensed financial information has been presented for the current year and the prior year.

This report consists of three basic financial statements: The Statement of Net Assets, the Statement of Revenues, Expenses and Changes in Net Assets, and the Statement of Cash Flows. These statements provide information on the College as a whole, and present a snapshot of the College's finances. The following functions are included in the college's basic financial statements:

- Instruction
- Academic Support
- Student Services
- Institutional Support
- Operation and Maintenance of Plant
- Student Aid
- Public Service
- Bookstore Operations

The Statement of Net Assets acts much as a consolidated balance sheet does for a business. It shows the book value of all asset categories, and compares them to the amount of liabilities, with the residual difference, called Net Assets, being detailed by the type of commitment, which gave rise to the underlying assets.

The Statement of Revenues, Expenses and Changes in Net Assets acts as a statement of the College's operations. Revenues and expenses on the accrual basis of accounting are detailed by operating type, and the reconciliation between the beginning and ending Net Assets is presented.

The Statement of Cash Flows presents the sources and uses of all cash transactions conducted by the College, broken down by type of functional activity. This statement assists the reader in determining the College's ability to generate future cash flows, meet its obligations as they become due and assess the need for additional funding or financing.

These statements can help the reader understand what the financial health of the College is at the end of the fiscal year, as well as indicating the changes in financial position since the end of the prior year. Over time, increases in net assets, which are the result of the College's keeping expenses lower than revenues, indicate a strengthening of the College's financial health.

## FINANCIAL HIGHLIGHTS

The college's unrestricted net assets have decreased from \$3,501,507 at June 30, 2005 to \$3,095,161 at June 30, 2006. The Board of Trustees of the college had approved three projects to be paid from unrestricted net assets that accounted for the majority of the decrease. The balance of the decrease was the result of various unanticipated expenses. State support for Jefferson Community College was decreased in FY06 to the General Fund by \$30,082 (.8%). The college increased tuition rates by 4.94% to offset higher operational costs.

## REVENUES

The college receives support from the citizens of Jefferson County through a 1-mill tax levy which generated \$1,153,837 in FY06. This support is independent of the state and does not fluctuate with changes in enrollment.

### Revenues and Operating Expenses for the Year Ended June 30, 2005 and 2006

	<u>6-30-05</u>	<u>6-30-06</u>
<b>Operating Revenues</b>		
Tuition and Student Fees	\$ 1,667,066	\$ 2,087,196
Auxiliary Enterprises	973,781	1,079,881
Federal Grants and Contracts	2,537,318	2,702,145
State Grants and Contracts	159,977	215,196
Local Grants and Contracts	4,395	10,620
Other Operating Revenues	<u>53,323</u>	<u>105,704</u>
Total Operating Revenues	<u>\$ 5,395,860</u>	<u>\$ 6,200,742</u>
<b>Non-Operating Revenues</b>		
Principle and Prior Year Interest Paid from Capital Funds	\$ 239,644	\$ 270,270
State Grants and Contracts	4,325,610	4,438,658
Local Grants and Contracts	70,099	360,846
Capital Grants and Contracts	254,364	1,720,157
Investment Income	96,339	115,095
Property Taxes	<u>901,138</u>	<u>827,352</u>
Total Non-Operating Revenues	<u>\$ 5,887,194</u>	<u>\$ 7,732,378</u>
Total Revenues	<u>\$11,283,054</u>	<u>\$13,933,120</u>

## Revenues and Operating Expenses for the Year Ended June 30, 2005 and 2006 (continued)

	6-30-05	6-30-06
<b>Operating Expenses</b>		
Education and General		
Instructional	\$ 4,390,179	\$ 4,520,948
Public Service	743,422	997,988
Academic Support	1,098,104	1,187,235
Student Services	822,822	985,730
Institutional Support	1,587,171	2,020,329
Operational and Maintenance of Plant	876,726	1,146,987
Scholarships and Fellowships	360,364	432,137
Depreciation	<u>447,462</u>	<u>555,822</u>
Total Education and General	10,326,250	11,847,176
Auxiliary Enterprises	<u>983,742</u>	<u>1,032,725</u>
Total Operating Expenses	<u>\$11,309,992</u>	<u>\$12,879,901</u>
<b>ASSETS</b>		
Current Assets		
Cash and cash equivalents	\$ 61,169	\$ 917,593
Short-term investments (certificates of deposits)	2,300,000	2,200,000
Property tax receivable	894,590	852,124
Other receivables	1,046,953	718,028
Inventory	410,139	343,790
Other assets	<u>197,784</u>	<u>203,557</u>
Total Current Assets	<u>\$ 4,910,635</u>	<u>\$ 5,235,092</u>
Non-current Assets		
Restricted Cash and Cash Equivalents	\$ 245,172	\$ 3,793
Endowment Investments	41,169	41,709
Capital assets, gross	16,786,565	18,286,964
Accumulated depreciation	<u>(7,221,312)</u>	<u>(7,770,934)</u>
Total Assets	<u>\$14,762,229</u>	<u>\$15,796,624</u>
<b>LIABILITIES</b>		
Current Liabilities		
Accounts payable and accrued liabilities	\$ 103,250	\$ 108,009
Accrued wages	139,208	157,710
Bond interest payable	93,132	84,865
Deferred revenue	194,105	325,257
Deposit	26,691	29,531
Long term liabilities and current portion	<u>171,288</u>	<u>183,409</u>
Total Current Liabilities	<u>\$ 727,674</u>	<u>\$ 888,781</u>
Non-Current Liabilities		
Bond payable	1,759,558	1,570,299
Compensated absences	<u>532,330</u>	<u>541,658</u>
Total Non-Current Liabilities	<u>2,291,888</u>	<u>2,111,957</u>
Total Liabilities	<u>\$ 3,019,562</u>	<u>\$ 3,000,738</u>

**NET ASSETS**

Invested in capital assets, net of related debt	\$ 9,565,253	\$10,516,030
Bond fund	(2,023,978)	(1,838,573)
Restricted for expendable		
Scholarships	257,050	269,422
Capital	285,036	312,076
Educational and general	157,799	441,770
Unrestricted (general auxiliary)	<u>3,501,507</u>	<u>3,095,161</u>
Total Net Assets	<u>11,742,667</u>	<u>12,795,886</u>
Total Liabilities and Net Assets	<u>\$14,762,229</u>	<u>\$15,796,624</u>

**ECONOMIC FACTORS THAT WILL AFFECT THE FUTURE**

The economic position of Jefferson Community College is closely tied to that of the state. Due to limited economic growth and increased demand for state resources, the college is expecting limited increases in state support the future.

Due to a continuing decline of state support, the Board of Trustees approved a tuition increase of 5.88% for the fall and spring semesters in FY07. The college continues to have one of the lowest tuition rates in the state.

In October 2004, the college acquired a 26,000 square foot, two-story, building including approximately five (5) acres of land (former AEP building) across the street from the main campus of Jefferson Community College. Financing for the acquisition, renovation and related equipment purchases came from a combination of a state grant of \$725,000, Jefferson Community College capital funds, and the issuance of a bond. The college will retire the bond by utilizing its State of Ohio provided capital component allocation over a ten (10) year period. The college renovated the first floor of the building in FY05 using primarily state capital funds, to allow the college to expand the customized training offered to local business and industry. The second floor of the facility will be rented in the short term. Currently the college has a rental agreement with Xentel Corporation for one year, with a one year renewal option. The rental income will be used to offset the operating cost of the facility. In the long term, the college intends to renovate and occupy the second floor and has already received a \$500,000 contribution to assist with this project.

The college has acquired new administrative software to run the operations of the college since the current software, which was purchased over twenty years ago, has become obsolete and unable to handle many current college needs. The cost of acquiring this new software, along with training, installation and new hardware, cost in excess of \$600,000. Funding for this purchase came from capital funds provided by the state as well as college fund balance. In FY06 the college spent a total of \$333,000 from fund balance for the administrative software, a new voice mail system, and funds to help pay for library and lecture hall improvements. In addition, actual operations of the college exceeded operational revenues by \$73,000, thus reducing the college’s fund balance by \$406,000.

The college began labor negotiations with the two collective bargaining units that represent college employees in the summer of 2006.

**Jefferson Community College**  
**STATEMENT OF NET ASSETS**  
**June 30, 2006**

	Primary Institution	Component Unit
	Jefferson Community College	Jefferson Community College Foundation
<b>ASSETS</b>		
Current Assets		
Cash and cash equivalents	\$ 3,117,593	\$ 41,103
Property tax receivable	852,124	-
Other receivables	718,028	-
Inventory	343,790	-
Other assets	<u>209,757</u>	<u>-</u>
Total current assets	<u>\$ 5,241,292</u>	<u>\$ 41,103</u>
Non-current Assets		
Restricted cash and cash equivalents	\$ 3,793	\$105,000
Endowment investments	41,709	-
Capital assets, gross	18,280,764	-
Accumulated depreciation	<u>(7,770,934)</u>	<u>-</u>
Total assets	<u>\$15,796,624</u>	<u>\$146,103</u>
<b>LIABILITIES</b>		
Current Liabilities		
Accounts payable and accrued liabilities	\$ 108,009	\$ -
Accrued wages	157,710	-
Deferred revenue	325,257	-
Deposits	29,531	-
Bond interest payable	84,865	-
Bond payable - current portion	<u>183,409</u>	<u>-</u>
Total current liabilities	<u>\$ 888,781</u>	<u>\$ -</u>
Non current Liabilities		
Compensated absences	\$ 541,658	\$ -
Bond payable	<u>1,570,299</u>	<u>-</u>
Total Liabilities	<u>\$ 3,000,738</u>	<u>\$ -</u>
<b>NET ASSETS</b>		
Invested in capital assets, net of related debt	\$ 8,762,322	\$ -
Restricted For: Expendable		
Scholarships	269,422	-
Capital	312,076	-
Educational and general	441,770	105,000
Unrestricted	<u>3,010,296</u>	<u>41,103</u>
Total Net Assets	<u>12,795,886</u>	<u>-</u>
 Total liabilities and net assets	 <u>\$15,796,624</u>	 <u>\$146,103</u>

The accompanying notes are an integral part of this statement

**Jefferson Community College**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS**  
**JUNE 30, 2006**

	Primary Institution	Component Unit
	Jefferson Community College	Jefferson Community College Foundation
<b>REVENUES</b>		
Operating Revenues		
Tuition and student fees (Net of scholarship allowances of \$1,936,203)	\$ 2,087,196	\$ -
Auxiliary enterprises revenue	1,079,881	-
State grants and contracts	215,196	-
Federal grants and contracts	2,702,145	-
Local grants and contracts	10,620	-
Other operating revenue	105,704	-
Donations	-	47,485
Total operating revenues	<u>\$ 6,200,742</u>	<u>\$ 47,485</u>
<b>EXPENSES</b>		
Operating expenses:		
Education and General	\$ 4,520,948	\$ 21,265
Public Service	997,988	-
Academic Support	1,187,235	-
Student services	985,730	-
Institutional support	2,020,329	-
Operation and maintenance of plant	1,146,987	-
Scholarships and fellowships	432,137	2,670
Auxiliary enterprises	1,032,725	-
Depreciation	555,822	-
Total operating expenses	<u>12,879,901</u>	<u>23,935</u>
Operating (loss) income	<u>\$ (6,679,159)</u>	<u>\$ 23,550</u>
<b>NONOPERATING REVENUES</b>		
Capital Funds (bond retirement)	\$ 270,270	\$ -
State grants and contracts	4,112,173	-
Local grants and contracts	360,846	-
Capital grants and contracts	1,720,157	-
Investment income	115,095	2,539
Property taxes	827,352	-
State utility deregulation payment	326,485	-
Total nonoperating revenues	<u>\$ 7,732,378</u>	<u>\$ 2,539</u>
Increase in net assets	<u>1,053,219</u>	<u>26,089</u>
Net assets - beginning of year	<u>11,742,667</u>	<u>120,014</u>
Net assets - end of year	<u>\$12,795,886</u>	<u>\$146,103</u>

The accompanying notes are an integral part of this statement

**Jefferson Community College  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED JUNE 30, 2006**

Primary  
Institution  
  
Jefferson  
Community College

**CASH FLOW FROM OPERATING ACTIVITIES**

Tuition and fees	\$ 2,164,142
Grants and contracts	2,932,164
Payments to suppliers	(5,848,438)
Payroll and fringe benefits	(6,476,656)
Auxiliary enterprise charges	1,111,053
Other Income	<u>105,703</u>
Net cash used by operating activities	<u>\$(6,012,032)</u>

**CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES**

Local property taxes	\$ 869,819
State appropriations	4,384,971
Grants and contracts	<u>835,681</u>
Net cash provided by noncapital financing activities	<u>\$ 6,090,471</u>

**CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES**

Purchases of capital assets	\$(1,506,599)
Capital financing	<u>1,822,011</u>
Net cash provided by capital and related financing activities	<u>\$ 315,412</u>

**CASH FLOWS FROM INVESTING ACTIVITIES**

Interest on investments	\$ 121,194
Purchase of long term CD's and investments	<u>2,200,000</u>
Net cash provided by investing activities	<u>\$ 2,321,194</u>

Net decrease in cash 2,715,045

**Cash, Beginning of Year** 406,341

**Cash, End of Year** \$ 3,121,386

The accompanying notes are an integral part of this statement.

**Jefferson Community College**  
**STATEMENT OF CASH FLOWS – continued**  
**FOR THE YEAR ENDED JUNE 30, 2006**

	<u>Primary Institution</u>
	<u>Jefferson Community College</u>
Operating loss	\$(6,679,159)
Adjustments to reconcile net operating loss to net cash used by operating activities:	
Depreciation	555,822
Net changes in:	
Receivables	(119,851)
Inventories	66,349
Other assets	(5,773)
Accounts payable and other liabilities	4,759
Accrued wages	22,503
Deferred revenue	131,152
Deposits held	2,838
Compensated absences	<u>9,328</u>
Net cash used by operating activities	<u><u>\$(6,012,032)</u></u>

The accompanying notes are an integral part of this statement.



**Jefferson Community College**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2006**

**1. DESCRIPTION OF THE REPORTING ENTITY**

Jefferson Community College is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and the laws of the State of Ohio. The College operates under an appointed Board of Trustees. Management believes the financial statements included in this report represent all of the Funds of the College over which the college has the ability to exercise direct operating control.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING AND REPORTING POLICIES**

The financial statements of the College have been prepared in conformity with generally accepted accounting principles. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The College also applies Financial Accounting Standards Board (FASB) Statements and Interpretations issued on or before November 30, 1989 provided they do not conflict with or contradict GASB pronouncements.

**Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**Basis of Accounting**

For financial reporting purposes, the College is considered a special-purpose government engaged only in business-type activities. Accordingly, the College's financial statements have been presented using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis, revenues are recognized when earned, and expenses are recorded when an obligation has been incurred. All significant intra-agency transactions have been eliminated.

**Net Assets**

The College's net assets are classified as follows:

Invested in capital assets, net of related debt: This represents the College's total investment in capital assets, net of outstanding debt obligations related to those capital assets. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component of invested in capital assets, net of debt.

Restricted net assets – expendable: Restricted expendable net assets include resources in which the College is legally or contractually obligated to spend resources in accordance with restrictions imposed by external third parties.

Restricted net assets – nonexpendable: Nonexpendable restricted net assets consist of endowment and similar type funds in which donors or other outside sources have stipulated, as a condition of the gift instrument, that the principal is to be maintained inviolate and in perpetuity, and invested for the purpose of producing present and future income, which may either be expended or added to principal. At June 30, 2006, the College has no nonexpendable restricted assets.

**Jefferson Community College**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2006**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING AND REPORTING POLICIES** **(CONTINUED)**

**Basis of Accounting (Continued)**

Unrestricted net assets: Unrestricted net assets represent resources derived from student tuition and fees, state appropriations, and sales and services of educational departments and auxiliary enterprises. These resources are used for transactions relating to the educational and general operations of the College, and may be used at the discretion of the governing board to meet current expenses for any purpose. These resources also include auxiliary enterprises, which are substantially self-supporting activities that provide services for students, faculty and staff.

When an expense is incurred that can be paid using either restricted or unrestricted resources, the College's policy is to first apply the expense towards unrestricted resources, and then towards restricted resources.

**Cash Equivalents**

For the purposes of the statements of cash flows, the College considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

**Investments**

The College accounts for its investments at fair value in accordance with GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools. Changes in unrealized gain (loss) on the carrying value of investments are reported as a component of investment income in the statements of revenues, expenses, and changes in net assets.

**Accounts Receivable**

Accounts receivable consists of tuition and fee charges to students and auxiliary enterprise services provided to students, faculty and staff, the majority of each residing in the State of Ohio. Accounts receivable also include amounts due from the Federal government, state and local governments or private sources, in connection with reimbursement of allowable expenditures made pursuant to the College's grants and contracts. Accounts receivable are recorded net of estimated uncollectable amounts. Property taxes receivable include estimated amounts due at June 30, 2006.

**Jefferson Community College**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2006**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING AND REPORTING POLICIES** **(CONTINUED)**

**Inventories**

Inventories consist principally of books and supplies of the bookstore. Bookstore inventories at year-end are stated at the lower of cost or market value on the first-in, first-out basis.

**Capital Assets**

Capital assets are recorded at cost at the date of acquisition, or fair market value at the date of donation in the case of gifts. For equipment, the College's capitalization policy includes all items with a unit cost of \$5,000 or more, and an estimated life of greater than one year. Renovations to buildings, infrastructure, and land improvements that significantly increase the value or extend the useful life of the structure are capitalized. Routine repairs and maintenance are charged to operating expense in the year in which the expense was incurred.

Depreciation is computed using the straight-line method over the estimated useful lives of the assets, 40 years for buildings and building improvements, 10 years for equipment other than computer equipment, and 3 years for computer equipment.

**Deferred Revenues**

Deferred revenues include amounts received for tuition and fees and certain auxiliary activities prior to the end of the fiscal year but related to the subsequent accounting period. Deferred revenues also include amounts received from grant and contract sponsors that have not yet been earned.

**Compensated Absences**

The College follows the provisions of *Governmental Accounting Standards Board Statement No. 26, Accounting for Compensated Absences*.

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the College will compensate the employees for the benefits through paid time off or some other means. The College records a liability for accumulated unused vacation time when earned for all employees with more than one year of service.

The College calculates the accrued sick payable by using a 3 year moving average of the percentage of accumulated sick time paid to employees who have left employment of the College. The percentage used for FY06 is 19.383%.

The vacation payable is recorded at 100% of the accrued amount.

**Jefferson Community College**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2006**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING AND REPORTING POLICIES** **(CONTINUED)**

**Noncurrent Liabilities**

Noncurrent liabilities include estimated amounts for accrued compensated absences and other liabilities that will not be paid within the next fiscal year.

**Income Tax**

The College, as a political subdivision of the State of Ohio, is excluded from federal income taxes under Section 115 (1) of the Internal Revenue Code, as amended.

**Classification of Revenues**

The College has classified its revenues as either operating or nonoperating revenues according to the following criteria:

*Operating revenue:* Operating revenues include activities that have the characteristics of exchange transactions such as (1) student tuition and fees, net of scholarship discounts and allowances, (2) sales and services of auxiliary enterprises, net of scholarship discounts and allowances, (3) most federal, state and local grants and contracts and federal appropriations, and (4) interest on institutional student loans.

Nonoperating revenues: Nonoperating revenues include activities that have the characteristics of non exchange transactions, such as gifts and contributions, and other revenue sources that are defined as nonoperating revenues by GASB No. 9, Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting, and GASB No. 34, such as state appropriations, investment income and property taxes.

**Scholarship Discounts and Allowances**

Student tuition and fee revenues, and certain other revenues from students, are reported net of scholarship discounts and allowances in the statements of revenues, expenses, and changes in net assets. Scholarship discounts and allowances are the difference between the stated charge for goods and services provided by the College, and the amount that is paid by students and/or third parties making payments on the students' behalf. Certain governmental grants, such as Pell grants, and other federal, state or nongovernmental programs, are recorded as either operating or nonoperating revenues in the College's financial statements. To the extent that revenues from such programs are used to satisfy tuition and fees and other student charges, the College has recorded a scholarship discount and allowance.

**Jefferson Community College**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2006**

**3. CHANGE IN ACCOUNTING PRINCIPLE**

For the year ended June 30, 2006, the College has implemented GASB Statement No. 42, "*Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries*", GASB Statement No. 46, "*Net Assets Restricted by Enabling Legislation*", and Statement No. 47, "*Accounting for Termination Benefits*".

Statement No. 42 establishes accounting and financial standards for impairment of capital assets and clarifies and establishes accounting requirements for insurance recoveries.

Statements No. 46 establishes that any amount of the primary government's net assets at the end of the reporting period restricted by enabling legislation should be disclosed in the notes to the financial statements. At June 30, 2006, none of the College's net assets were restricted by enabling legislation.

Statement No. 47 provides guidance to governmental employers for measuring, recognizing, and reporting liabilities and expenses/expenditures related to all terminated benefits without limitation as to the period of time during which the benefits are offered.

The implementation of these GASB statements did not have an effect on the financial statements of the College.

**4. DEPOSITS AND INVESTMENTS**

The investment and deposit of College monies is governed by the Ohio Revised Code. In accordance with the Ohio Revised Code, only banks located in Ohio and Ohio domestic building and loan associations are eligible to hold public deposits. Also, the investment of the College's monies is restricted to certificates of deposits, savings accounts, money market accounts, STAR Ohio, obligations of the United States government or certain agencies there of and certain industrial revenue bonds issued by other governmental entities. The College may also enter into repurchase agreements with any eligible depository for a period not exceeding 30 days.

The College's Board of Trustees is responsible for selecting depositories and investing funds. Protection for the College's deposits is provided by the federal deposit insurance corporation, qualified securities pledged in the name of the College and held at the Federal Reserve, or by a collateral pool created by the financial institution to cover all local governmental deposits. The face value of the pooled collateral must equal at least 110% of the public funds on deposit. At least quarterly the College determines that the collateral has a market value adequate to cover the deposits. Collateral is held by trustees including the Federal Reserve Bank and the Federal Home Loan Bank Board.

The College adopted GASB 40, Deposit and Investment Risk Disclosures (an amendment of GASB Statement No. 3). Generally this statement requires that state and local governments communicate key information about such risks in four principal areas: investment credit risks, including credit quality information issued by rating agencies; interest relate disclosures that include investment maturity information; interest rate sensitivity for investments that are highly sensitive to changes in interest rates; foreign exchange exposures that would indicate the foreign investment's denomination.

#### **4. DEPOSITS AND INVESTMENTS (CONTINUED)**

As of June 30, 2006, the College had the following deposits and investments:

Description	Carrying Amount	Bank Balance
National City Bank Checking Accounts	\$ 916,402	\$1,133,245
JP Morgan Chase Checking Accounts	1,096	1,096
Sky Bank CD	800,000	827,879
Wesbanco CD	600,000	600,000
Wesbanco CD	800,000	800,000
Wesbanco Checking and Savings Accounts	3,888	3,888
Various Corporate Stock	41,709	41,709
Total Deposits and Investments	<u>\$3,163,095</u>	<u>\$3,407,817</u>

**Credit Risk:** The College does not have any exposure to credit risk.

**Concentration of Credit Risk:** The College had approximately 44% of its deposits and investments with Wesbanco and 29% of its deposits and investments with National City.

**Foreign Currency Risk:** The College does not have any exposure to foreign currency risk.

**Custodial Credit Risk:** Custodial credit risk is the risk that in the event of a bank failure, the College's deposits may not be returned to it. Of the bank balance of \$3,366,108, the Federal Depository Insurance Corporation insured \$421,228 and the balance of \$2,944,880 was exposed to custodial credit risk because it was collateralized by U.S. Government Securities not in the College's name.

The application of GASB 40 does not have a material impact on the foundation's financial position or results of operations.

#### **5. ACCOUNTS RECEIVABLE**

Receivable at June 30, 2006 consisted of accounts (tuition and other fees), notes, interest and intergovernmental grants. All receivables, except for doubtful accounts receivable in collection with the Ohio Attorney General, are considered collectible in full due to the stable condition of State programs and the current fiscal year guarantee of federal awards.

**Jefferson Community College**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2006**

**6. CAPITAL ASSETS**

Changes in capital assets at June 30, 2006 is composed of the following:

at	Balance at			Balance
<u>Description</u>	<u>July 1, 2005</u>	<u>Increases</u>	<u>Decreases</u>	<u>June 30,</u>
<u>2006</u>				
Capital Assets, Non-Depreciable:				
Land	\$ 629,200	\$ -	\$ -	\$ 629,200
Total Non-Depreciable	629,200	-	-	629,200
Capital Assets, Depreciable:				
Buildings and Building Improvements	\$14,820,311	\$1,234,055	\$ -	\$16,054,366
Equipment and Furniture	1,337,054	266,344	(6,200)	1,609,598
Total Depreciable	16,157,365	1,500,399	(6,200)	17,663,964
Less Accumulated Depreciation:				
Buildings and Building Improvements	\$ (6,131,482)	\$ (401,358)	\$ -	\$ (6,532,840)
Equipment and Furniture	(1,089,830)	(154,464)	(6,200)	\$ (1,238,094)
Total Accumulated Depreciation	(7,221,312)	(555,822)	(6,200)	(7,770,934)
 Total Capital Assets, Depreciable, net	 8,936,053	 944,577	 -	 9,893,030
 Capital Assets, net	 \$ 9,565,253	 \$ 944,577	 \$ -	 \$10,522,230

**7. STATE SUPPORT**

Jefferson Community College is a state-assisted institution of higher education, which receives a student enrollment-based instructional subsidy from the State of Ohio. This subsidy is determined annually based upon a formula devised by the Ohio Board of Regents, adjusted to state resources available.

In addition to the current operating subsidies, the State of Ohio provides the funding for the construction of major plant facilities on Jefferson Community College's campus. The funding is obtained from the issuance of special obligation bonds by the Ohio Public Facilities Commission (OPFC), which in turn initiates the construction and subsequent lease of the facility by the Ohio Board of Regents.

Such facilities are reflected as building or construction in progress in the accompanying balance sheet. Neither the obligation for the bonds issued by OPFC nor the annual debt service charges for principal and interest on the bonds are reflected in the College's financial statements. Debt service is funded through appropriations to the Ohio Board of Regents by the General Assembly.

**Jefferson Community College**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2006**

**8. LIABILITIES**

Accrued liabilities include payments for SERS and STRS, and alternative retirement benefit payments due on accrued salaries. Also included are vacation and sick leave benefits and salaries and wages payable at June 30, 2006.

The SERS and STRS payable represents withholdings made from employees in fiscal 2006 to be paid to the School Employees Retirement System and the State Teachers Retirement System in fiscal 2007. Vacation/Sick Leave payable is management's estimation of earned benefits that would be paid to employees upon termination, retirement or by usage of vacation and sick leave. It is recorded in accordance with Statement No. 16 of the Governmental Accounting Standards Board. Salaries and wages payable represent employee earnings for fiscal year 2006 but not paid until fiscal year 2007. It is mostly faculty contracts that are earned but not yet paid at year-end.

In October 2003, the college issued Series 2003 Bonds totaling \$2,100,000 to finance the purchase of the neighboring American Electric Power building. Purchasing the building will facilitate the growth of the college in both size and programs offered. The bonds will mature on September 30, 2013 and pay interest at a rate of 4.72% per annum. Maturity of the bonds is set forth in the following table.

2006	\$ 183,409
2007	194,255
2008	203,423
2009	213,025
2010	223,080
2011	233,609
2012	244,635
2013	<u>258,272</u>
	<u>\$1,753,708</u>

**9. TAX LEVY**

The College has levied a 1-mill property tax for general operating expenses which generated \$1,153,837. For the fiscal year ended June 30, 2006, \$827,352 was derived from local property taxes and \$326,485 was provided in the form of a state utility deregulation payment.



**Jefferson Community College**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2006**

**10. DEFINED BENEFIT PENSION PLANS**

**School Employees Retirement System**

Jefferson Community College contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer retirement system administered by the School Employees Retirement Board. SERS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available financial report that includes financial statements and required supplementary information for SERS. The report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Columbus, Ohio 43215-3746.

Plan members are required to contribute 10 percent of their annual covered salary and Jefferson Community College is required to contribute an actuarially determined rate. The current rate is 14% of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS Retirement Board. The College's contributions to SERS for the years ended June 30, 2006, 2005, 2004 were \$286,818, \$277,803 and \$275,925, respectively, equal to the required contributions for each year.

**State Teachers Retirement System**

Jefferson Community College contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer retirement system administered by the State Teachers Retirement System. STRS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available financial report that includes financial statements and required supplementary information for STRS. The report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771.

Plan members are required to contribute 10% percent of their annual covered salary and Jefferson Community College is required to contribute 14 percent, 13 percent (the latest information available) was the portion used to fund pension obligations. Contribution rates are established by STRS, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The College's required contributions for pension obligations to STRS for the fiscal years ended June 30, 2006, 2005, 2004 were \$481,435, \$449,792, and \$436,839, respectively.

**Jefferson Community College**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2006**

**11. POST EMPLOYMENT BENEFITS**

The College provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligation to contribute are established by the Systems based on authority granted by State statute. Both systems are funded on a pay-as-you-go basis.

The State Teachers retirement Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By Ohio law, the cost of coverage paid from STRS funds shall be included in the employer contribution rate, currently 14 percent of covered payroll. Through June 30, 2006 the Board allocated employer contributions equal to 1.0 percent of covered payroll to the Health Care Reserve Fund.

STRS pays health care benefits from the Health Care Reserve Fund. The balance in the Fund was \$3.3 billion at June 30, 2005 (the latest information available). For the year ended June 30, 2005, net health care costs paid by STRS were \$254,780,000.

For SERS, coverage is made available to service retirees with ten or more years of qualifying service credit, and disability and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care.

After the allocation for basic benefits, the remainder of the employer's 14 percent is allocated to providing health care benefits. At June 30, 2006 the allocation rate was 3.43 percent. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount. For the current year, the minimum pay has been established at \$27,400. The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund.

The target level for the health care reserve is 150 percent of annual health care expenses. Net expenses for health care at June 30, 2005 (the latest information available), were \$178,211,113. As of June 30, 2005 (the latest information available) is about 168 percent of next year's projected net health care costs of \$158,776,151. On the basis of actuarial projections, the allocated contributions will be insufficient in the long-term to provide for a health care reserve equal to at least 150 percent of estimated net claim costs.

**Jefferson Community College**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2006**

**11. RISK MANAGEMENT**

The College is exposed to various risks of loss related to torts, theft of, damage to, destruction of assets, errors and omissions, injuries to employees and natural disasters. During the fiscal year 2006, the College contracted with insurance companies for coverage of buildings and contents.

The following is a list of insurance coverages of the College and the deductibles associated with each:

<u>Coverage</u>	<u>Amount</u>	<u>Deductible</u>
Commercial Property		
Commercial Property and Building (Blanket)	\$28,000,000	\$5,000
Earthquake	6,000,000	100,000
Business Income (Main Building Only)	1,000,000	-
Commercial General Liability		
General Liability (Per Occurrence)	1,000,000	-
Employee Liability	1,000,000	-
Employee Benefit Liability	1,000,000	-
Directors and Officers Liability	1,000,000	10,000
General Aggregate	2,000,000	-
Commercial Crime		
Employee Dishonesty	150,000	-
Forgery	150,000	-
Premises (Theft, Disappearance, Destruction)	75,000	-
Commercial Inland Marine		
Accounts Receivable	100,000	500
Valuable Papers	100,000	500
EDP	1,000,000	5,000
Commercial Umbrella	5,000,000	10,000 (Retained Limits)

**Jefferson Community College**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2006**

**11. RISK MANAGEMENT (CONTINUED)**

Settled claims have not exceeded commercial coverage in any of the past three years. Also, the College has not significantly reduced coverages in the past year.

All employees of the College are covered by a blanket bond, while certain individuals in policy making roles are covered by a separate, higher bond coverage.

The College pays the State Worker's Compensation System a premium based on a rate per \$100 of salaries. The rate is calculated based on accident history and administrative costs.

The College does not provide Vision or Dental insurance. However, each employee is granted an amount of \$750, if a PPO member in a flexible spending plan, to use for reimbursement of expenses for non-covered medical payments, co-payments, etc. If an employee is not enrolled in the College's health plan, the College entitles the employee to a cash payment of \$1,400 a year or \$2,400 if the employee declines the health care coverage. The College self-insures a prescription drug plan for employees. Prescription expenses for fiscal year 2006 totaled \$212,348. Claims are paid on the 15<sup>th</sup> and last day of every month.

Beginning June 1, 2005 employees could elect the HMO option and not pay any premium. If they elected to stay with the PPO product they must pay the difference in premium between the HMO rate and the PPO rate.

**Rates**  
**June 1, 2005 to June 1, 2006**

	HMO	PPO
Single Coverage	\$ 352.60	\$ 390.00
Double Coverage	\$ 775.67	\$ 857.98
Family Coverage	\$1,009.16	\$1,110.71

**Rates**  
**June 1, 2005 to June 1, 2006**

	HMO	PPO
Single Coverage	\$ 352.60	\$ 390.00
Double Coverage	\$ 775.67	\$ 857.98
Family Coverage	\$1,009.16	\$1,110.71

Double Coverage premium for the P.P.O. plan is, for example, coverage for an employee and spouse, or an employee and child which would not, in these instances, require full family plan coverage.

## **12. LITIGATION**

At June 30, 2006, there were no lawsuits or claims pending against Jefferson Community College. Under the terms of federal and state grants, periodic audits are required and certain costs may be questioned as not being appropriate expenditures under the terms of the grants. Such audits could lead to reimbursement to the grantor agencies. College management believes disallowances, if any, will be immaterial.

## **13. COMPONENT UNIT DISCLOSURES – JEFFERSON COMMUNITY COLLEGE FOUNDATION**

### **NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### **Nature of Activities**

The Jefferson Community College Foundation (the Foundation) is a legally separate, tax-exempt organization supporting Jefferson Community College. The Foundation was established to foster excellence in teaching and learning by encouraging philanthropic support for students, faculty, programs and facilities for the College. Because the majority of the distribution of the resources held by the Foundation are received by the College, the Foundation is considered a component unit of the College and is presented in the College's financial statements.

#### **Basis of Accounting**

The financial statements of the Foundation have been prepared utilizing the accrual basis of accounting and accordingly reflect all significant receivables, payables and other liabilities. Furthermore, the accounting policies adhered to by the Foundation are generally consistent with the Audit and Accounting Guide for Not-For-Profit Organizations issued by the American Institute of Certified Public Accountants.

#### **Basis of Presentation**

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in Its Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements of Not-For-Profit Organizations. Under SFAS No. 117, the Foundation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

With the exceptions of the necessary presentation adjustments to conform to the College's GASB reporting format, no modifications have been made to the Foundation's financial information in the College's report.

**Jefferson Community College**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2006**

**13. COMPONENT UNIT DISCLOSURES – JEFFERSON COMMUNITY COLLEGE**  
**FOUNDATION (CONTINUED)**

**Cash and Cash Equivalents**

The Foundation classifies its checking and certificates of deposit as cash.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Unrestricted Net Assets**

Net assets not subject to donor-imposed stipulations. This category includes net assets designated by the Board.

**Temporarily Restricted Net Assets**

Net assets subject to donor imposed stipulations that may or will be met by actions of the Board/Organization and/or the passage of time.

**Permanently Restricted Net Assets**

Net assets subject to donor-imposed stipulations that they be maintained permanently by the Organization.

**NOTE B – TAXES**

The Foundation is exempt from income taxes under Section 501(c)(3) as a Non-Governmental, Non Profit entity of the Internal Revenue Code.

**Jefferson Community College**  
**SCHEDULE OF FEDERAL AWARDS EXPENDITURES**  
**FOR THE YEAR ENDED JUNE 30, 2006**

<u>Federal Grantor/Pass Through Grantor Program Title</u>	<u>Pass Through Entity Number</u>	<u>CFDA Number</u>	<u>Receipts Recognized</u>	<u>Program Expenditures</u>
<b><u>U.S. Department of Education</u></b>				
Student Financial Aid Cluster:				
Pell Grant – Financial Aid	Direct	84.063	\$1,936,203	\$1,936,203
Pell Grant – Administrative Allowance	Direct	84.063	5,195	5,195
Total Pell Grant			<u>1,941,398</u>	<u>1,941,398</u>
S.E.O.G. – Financial Aid	Direct	84.007	44,657	44,657
S.E.O.G. – Administrative Allowance	Direct	84.007	2,535	2,535
Total S.E.O.G. Grant			<u>47,192</u>	<u>47,192</u>
College Work Study – Financial Aid	Direct	84.033	60,061	72,997
College Work Study – Administrative Allowance	Direct	84.033	-	-
Total College Work Study Grant			<u>60,061</u>	<u>72,997</u>
TRIO Grant	Direct	84.042	150,236	150,236
Total Department of Education			<u>2,198,887</u>	<u>2,211,823</u>
<b><u>U.S. Department of Education/ Passed Through Ohio Department Of Education</u></b>				
Tech Prep Programs	VETP0-2004 15 FB	84.243	162,081	162,081
A.B.L.E. Workplace Literacy	AB-S1-2004	84.002	165,792	165,792
Perkins Grant	VECP II 2004-521	84.048	88,275	88,275
Total Ohio Department Of Education			<u>416,148</u>	<u>416,148</u>
Total U.S. Department of Education			<u>2,615,035</u>	<u>2,627,971</u>
<b><u>U.S. Department of Labor/ Passed Through Ohio Department of Job and Family Services</u></b>				
Workforce Investment Act (Jefferson, Harrison, Belmont, Columbiana & Mahoning Counties)	4D7310000	17.258	42,380	42,380
Total U.S. Department of Labor			<u>42,380</u>	<u>42,380</u>

**Jefferson Community College**  
**SCHEDULE OF FEDERAL AWARDS EXPENDITURES (CONTINUED)**  
**FOR THE YEAR ENDED JUNE 30, 2006**

<u>Federal Grantor/Pass Through Grantor Program Title</u>	<u>Pass Through Entity Number</u>	<u>CFDA Number</u>	<u>Receipts Recognized</u>	<u>Program Expenditures</u>
<b><u>U.S. Department of Justice</u></b>				
<b>Passed Through Ohio Criminal Justice System</b>				
Police Byrne Grant	2002-DG-B01-7345	16.579	<u>37,454</u>	<u>37,454</u>
Total U.S. Criminal Justice Services			<u>37,454</u>	<u>37,454</u>
<b>Appalachian Regional Development</b>		23.001	5,763	5,763
<b>ATIP Grant (50% Federal, 50% State)</b> (listed amount is the Federal Portion)		23.011	<u>8,601</u>	<u>8,601</u>
Total Federal Grants			<u>\$2,709,233</u>	<u>\$2,722,169</u>

See accompanying notes to the schedule of federal awards expenditures.



**Jefferson Community College**  
**SCHEDULE OF FEDERAL AWARDS EXPENDITURES**  
**FOR THE YEAR ENDED JUNE 30, 2006**

**1. General**

The accompanying Schedule of Federal Awards Expenditures of Jefferson Community College presents the activity of all federal awards of the College. The College's reporting entity is defined in Note 1 to the College's financial statements. Federal awards received directly from federal agencies as well as federal awards passed through other government agencies are included on the schedule.

**2. Basis of Accounting**

The basis of accounting for this schedule is the accrual basis, which is consistent in the financial reporting basis. See Note 1 of the Financial Statements.



**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT  
AUDITING STANDARDS**

Board of Trustees  
Jefferson Community College  
Steubenville, Ohio

We have audited the basic financial statements of Jefferson Community College (a nonprofit organization) and its discretely presented component unit, as of and for the year ended June 30, 2006, and have issued our report thereon dated November 15, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

**Internal Controls Over Financial Reporting**

In planning and performing our audit, we considered the College's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the College's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.



This report is intended for the information and use of management, the Board of Trustees, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

*S. R. Smodgrass, A.C.*

Steubenville, Ohio  
November 15, 2006



**REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM  
AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

Board of Trustees of  
Jefferson Community College  
Steubenville, Ohio

**Compliance**

We have audited the compliance of Jefferson Community College (a nonprofit organization) with the types of compliance requirements described in U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to its major federal programs for the year ended June 30, 2006. The College's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the College's management. Our responsibility is to express an opinion on the College's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the College's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the College's compliance with those requirements.

In our opinion, the College complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2006.



### **Internal Control Over Compliance**

The management of the College is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the College's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of management, the Board of Trustees, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

*S. R. Snodgrass, A.C.*

S.R. Snodgrass, A.C.  
November 15, 2006

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
OMS CIRCULAR A-133 SECTION .505  
JEFFERSON COMMUNITY COLLEGE JEFFERSON COUNTY  
June 30, 2006**

**1. Summary of Auditor's Results**

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control Weakness conditions reported at The financial statements level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable Control weakness conditions Reported at the financial Statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material Non-compliance at the financial Statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal Control weakness conditions Reported for major federal Programs?	No
(d)(1)(iv)	Were there any other reportable Internal control weakness Conditions reported for major Federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings Under Section .510	No
(d)(1)(vii)	Major Programs:	Student Financial Aid Cluster Pell Grant CFDA #84.063 S.E.O.G. CFDA #84.007 College Work Study CFDA #84.033
(d)(1)(vii)	Dollar Threshold: Type A\B Programs	Type A: > \$300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)**  
**OMS CIRCULAR A-133 SECTION .505**  
**JEFFERSON COMMUNITY COLLEGE JEFFERSON COUNTY**  
**June 30, 2006**

**2. Findings Related to the Financial Statements Required to be Reported in Accordance with GAGAS**

None

**3. Findings and Questioned Costs for Federal Awards**

None

**STATUS OF PRIOR AUDIT'S CITATIONS AND RECOMMENDATIONS**

The prior audit report, as of June 30, 2005, included no material citations or recommendations.





**Mary Taylor, CPA**  
Auditor of State

**JEFFERSON COMMUNITY COLLEGE**

**JEFFERSON COUNTY**

**CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
JANUARY 30, 2007**