



**Auditor of State
Betty Montgomery**

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

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Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT

Miamisburg City School District
Montgomery County
540 Park Avenue
Miamisburg, Ohio 45342

To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Miamisburg City School District, Montgomery County, (the District), as of and for the year ended June 30, 2004, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District, as of June 30, 2004 and the respective changes in financial position, and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 9, 2005, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

We conducted our audit to form opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying schedule of federal awards receipts and expenditures is presented for additional analysis and is not a required part of the basic financial statements. We subjected this to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

Betty Montgomery
Auditor of State

February 9, 2005

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**MANAGEMENT'S DISCUSSION & ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004**

As management of the Miamisburg City School District, we offer readers of the District's financial statements this narrative overview and analysis of the District's financial activities for the fiscal year ended June 30, 2004.

Financial Highlights

- The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$22 million (net assets). Of this amount, \$5 million (unrestricted net assets) may be used to meet the government's ongoing obligations to citizens and creditors.
- The District's net assets increased by \$ 1.16 million or 5.6%. Program revenues accounted for \$6.7 million, or 15% of total revenues, and general revenues accounted for \$39.2 million, or 85.5%.
- As of the close of the current fiscal year, the District's governmental funds reported combined ending fund balances of \$12.6 million, an increase of \$1.4 million in comparison with the prior year. Of this total amount, \$10.1 million is available for spending at the government's discretion (unreserved fund balance).
- At the end of the current fiscal year, unreserved fund balance for the general fund was \$7.5 million, or 20.5% of total general fund expenditures.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

Government-wide financial statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net assets presents information on all of the District's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements can be found on pages 12-13 of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into two categories: governmental funds and fiduciary funds. The District has no proprietary funds.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**MANAGEMENT'S DISCUSSION & ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains forty (41) individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balance for the general fund and the permanent improvement capital projects fund, both of which are considered to be major funds. Data from the other thirty-eight (39) governmental funds are combined into a single, aggregated presentation.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 14-18 of this report.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the District's own programs

The basic fiduciary fund financial statement can be found on page 19 of this report.

Notes to the financial statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 21-42 of this report.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**MANAGEMENT'S DISCUSSION & ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the District, assets exceeded liabilities by \$22 million at the close of the most recent fiscal year.

By far the largest portion of the District's net assets (54 percent) reflects its investment in capital assets (e.g. land, buildings, equipment, etc.), less any related debt used to acquire those assets that is still outstanding. The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the District's net assets (23.1%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets (\$5 million) may be used to meet the district's ongoing obligations to citizens and creditors.

District Net Assets

	2004	2003
Current Assets	\$46,769,113	\$43,011,152
Capital Assets	20,593,729	20,967,229
Total Assets	67,362,842	63,978,381
Current Liabilities	33,996,609	31,522,230
Long Term Liabilities	11,380,698	11,635,819
Total Liabilities	45,377,307	43,158,049
Net Assets:		
Invested in Capital Assets, net of debt	11,858,729	11,672,229
Restricted	5,088,083	4,681,109
Unrestricted	5,038,723	4,466,994
Total Net Assets	\$21,985,535	\$20,820,332

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**MANAGEMENT'S DISCUSSION & ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

Governmental Activities

Governmental activities increased the District's net assets by \$1.16 million, or 5.6%. Key elements of this increase are as follows:

Changes in Net Assets Governmental Activities

	2004	2003
Revenues		
Program Revenues		
Charges for Services	\$2,038,927	\$1,959,647
Operating Grants	4,620,832	3,972,232
Total Program Revenues	6,659,759	5,931,879
General Revenues		
Property Taxes	28,179,606	26,996,664
Grants and Entitlements	10,130,289	10,388,752
Payment in Lieu of Taxes	289,569	353,969
Investment Earnings	141,703	262,243
Miscellaneous	463,221	415,348
Total General Revenues	39,204,388	38,416,976
Total Revenues	45,864,147	44,348,855
Expenses		
Program Expenses		
Instruction		
Regular	20,084,097	18,278,854
Special	5,438,095	3,670,024
Vocational	733,025	641,446
Other	206,000	
Support Services		
Pupil	2,861,605	3,851,971
Instructional Staff	1,791,083	1,687,396
Administration	2,841,109	2,913,734
Fiscal	773,374	839,891
Business	276,326	258,157
Maintenance	3,850,130	2,955,844
Pupil Transportation	2,011,758	2,101,035
Central	643,022	731,257
Non-instructional Activities	2,038,504	2,101,035
Extracurricular Activities	708,035	730,763
Interest and Fiscal Charges	442,780	441,965
Total Expenses	44,698,943	40,954,903
Change in Net Assets	\$1,165,204	\$3,393,952

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

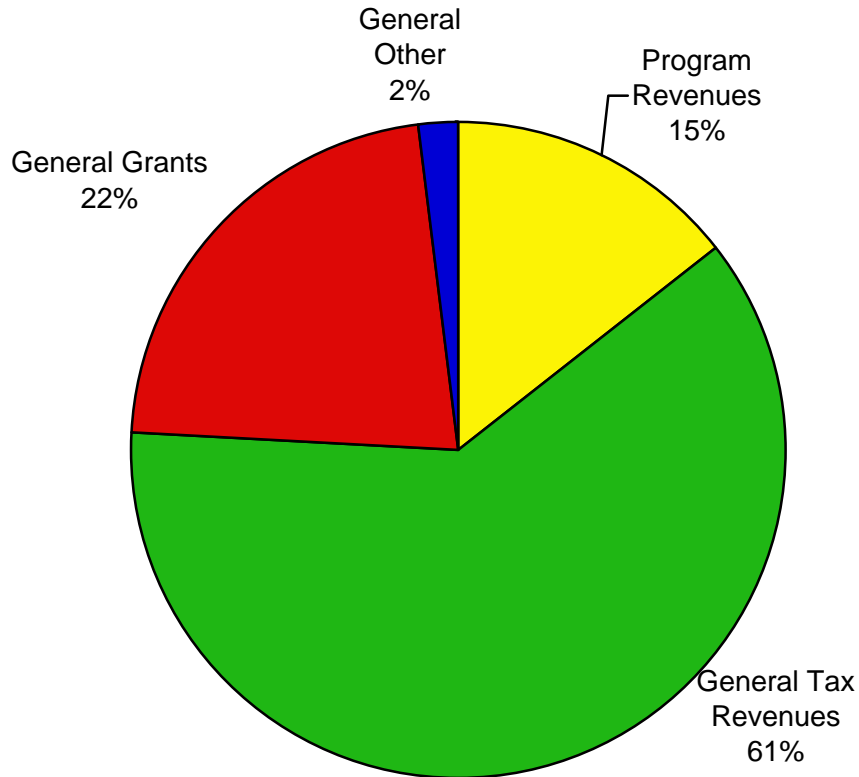
**MANAGEMENT'S DISCUSSION & ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. The table below reflects the cost of program services and the net cost of those services after taking into account the program revenues for the governmental activities. The net cost of program services must be supported by general revenues including tax revenue, investment earnings and unrestricted state entitlements.

	<u>Total Cost of Services 2004</u>	<u>Net Cost of Services 2004</u>	<u>Total Cost of Services 2003</u>	<u>Net Cost of Services 2003</u>
Program Expenses				
Instruction				
Regular	\$20,084,097	\$19,378,071	\$18,278,854	\$17,680,881
Special	5,438,095	3,466,871	3,670,024	2,354,486
Vocational	733,025	630,211	641,446	549,864
Other	206,000	206,000		
Support Services				
Pupil	2,861,605	2,685,488	3,851,971	3,612,169
Instructional Staff	1,791,083	1,628,524	1,687,396	1,618,347
General Administration	33,518	33,518	33,271	33,271
School Administration	2,807,591	2,807,591	2,880,463	2,880,463
Fiscal	773,374	773,374	839,891	839,891
Business	276,326	276,326	258,157	258,157
Maintenance	3,850,130	3,458,226	2,955,844	1,189,199
Pupil Transportation	2,011,578	1,158,420	2,101,035	1,189,199
Central	643,022	619,567	731,257	712,088
Non-instructional Activities	2,038,504	45,996	1,852,566	(109,972)
Extracurricular Activities	708,035	428,221	730,763	393,275
Interest and Fiscal Charges	442,780	442,780	441,965	441,965
Total Expenses	<u>\$44,698,943</u>	<u>\$38,039,184</u>	<u>\$40,954,903</u>	<u>\$35,023,024</u>

MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY

MANAGEMENT'S DISCUSSION & ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)



The District's reliance upon tax revenues is demonstrated by the graph above indicating 61% of total revenues from local taxes. The reliance on general revenues is indicated by the net services column reflecting the need for \$38 million of support as well as the graph indicating general revenues comprise 85% of total revenues.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**MANAGEMENT'S DISCUSSION & ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

Financial Analysis of the Government's Funds

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the District's governmental funds reported combined ending fund balances of \$12.6 million, an increase of \$1.4 million in comparison with the prior year. Approximately 80% of this amount (\$10.1 million) constitutes unreserved fund balance, which is available for spending at the government's discretion. The remainder of fund balance is reserved to indicate that it is not available for new spending because it has already been committed to liquidate contracts and purchase orders of the prior period (\$1.5 million) or for a variety of other restricted purposes (\$1 million).

The schedule below indicates the fund balance and the total change in fund balance by fund type as of June 30, 2004 and 2003.

	Fund Balance June 30, 2004	Fund Balance June 30, 2003	Increase (Decrease)
General	\$8,825,474	\$ 7,627,993	\$1,197,481
Permanent Improvement	1,956,628	1,515,898	440,730
Other Governmental	1,810,185	2,081,770	(271,585)
Total	<u>\$12,592,287</u>	<u>\$11,225,661</u>	<u>\$1,366,626</u>

The general fund is the chief operating fund of the District. At the end of the current fiscal year, unreserved fund balance of the general fund was \$7.5 million, while total fund balance reached \$8.8 million. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 20.59% of total general fund expenditures, while total fund balance represents 24.1% of that same amount.

The fund balance of the District's general fund increased by \$1.2 million during the current fiscal year. The tables and graphs that follow assist in illustrating the financial activities and balance of the general fund.

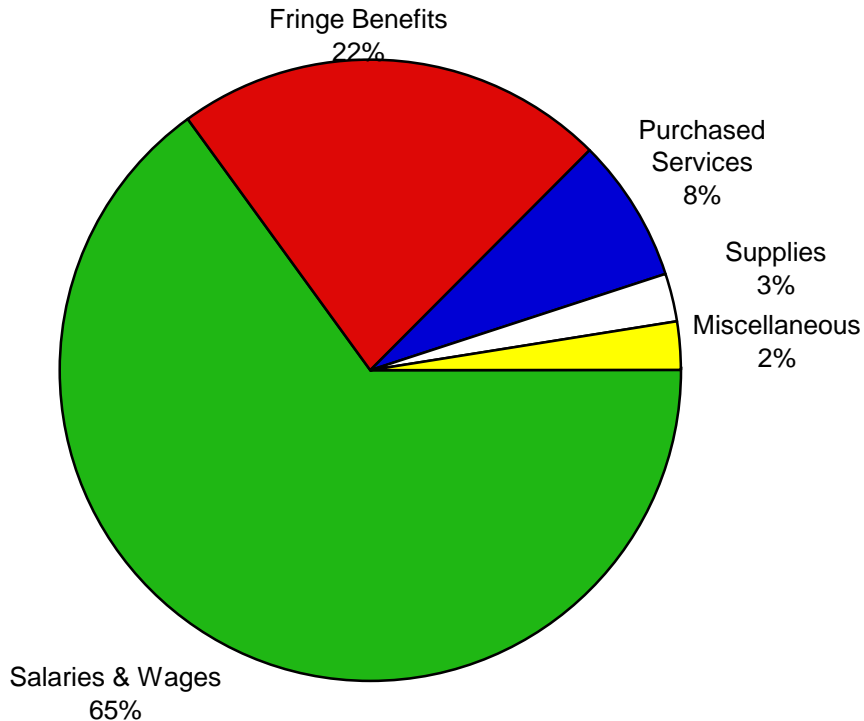
General Fund Revenue Comparative Analysis

Revenues	2004 Amount	2003 Amount	Percentage Change
Taxes	\$24,798,553	\$23,862,692	3.9%
Intergovernmental	12,164,142	11,205,879	8.6%
Interest	141,703	250,717	(43.5)%
Tuition	237,236	244,419	(2.9)%
Other Revenue	361,506	577,573	(37.4)%
Total	<u>\$37,703,140</u>	<u>\$36,141,280</u>	4.3%

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**MANAGEMENT'S DISCUSSION & ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

As the graph below illustrates, the largest portion of general fund expenditures is for salaries and fringe benefits. The District is a service entity and as such is labor intensive.



	<u>2004 Amount</u>	<u>2003 Amount</u>	<u>Percentage Change</u>
Expenditures by Object			
Salaries and Wages	\$23,096,578	\$22,721,498	1.65%
Fringe Benefits	8,517,825	7,635,737	1.55%
Purchased Services	2,882,298	2,382,099	21.00%
Supplies	978,856	777,647	25.87%
Miscellaneous	980,642	799,448	22.66%
Total	<u>\$36,456,199</u>	<u>\$34,316,429</u>	6.24%

The expenditures are up \$2.1 million or 6.24% over the prior year. General fund revenues exceeding expenditures and the correlating increase to fund balance indicates improving financial health of the District.

Permanent Improvement Fund

The permanent improvement capital projects fund has a total fund balance of \$1.9 million, \$1.06 million of which is reserved to indicate that it is not available for new spending because it has already been committed to liquidate contracts and purchase orders of the prior period (\$.97million) or for a variety of other restricted purposes (\$.09 million). The permanent improvement capital projects fund did not experience a significant change in fund balance. The revenues of the fund are property taxes and homestead and rollback monies received from the state. The expenses of the fund are primarily for capital outlay.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**MANAGEMENT'S DISCUSSION & ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

General Fund Budget Information

The District's budget is prepared in accordance with Ohio law and is based on the cash basis of accounting, utilizing cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

Differences between the original budget and the final amended budget were relatively minor. The final amended revenue estimate exceeded the original estimate by \$2 million, or 5.4%, and the original appropriations exceeded the final resolution by \$.9 million, or 2.4%.

There were no differences between the District's final amended certificate and actual revenues or the District's final amended budget and actual expenditure amounts.

Capital Assets

The District's investment in capital assets as of June 30, 2004 amounts to 20.6 million (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, furniture and equipment, and vehicles. Total acquisitions for the current fiscal year were \$ 1.14 million and depreciation was \$1.44 million. Detailed information regarding capital asset activity is included in the notes to the basic financial statements (Note 7).

Debt

At June 30, 2004, the District had \$8.405 million in outstanding bonds payable and \$.33 million in outstanding notes. The District paid \$ 230,000 in principal on bonds outstanding and \$660,000 in principal on notes outstanding during the fiscal year. Detailed information regarding long-term debt is included in the notes to the basic financial statements (Note 12).

Under current state statutes, the District's general obligation bonded debt issues are subject to a legal limitation based on 9% of the total value of real and personal property. At June 30, 2004, the District's general obligation debt was below the legal limit.

Restrictions and Other Limitations

A major challenge facing the District is the future of state funding. On September 6, 2001 the Ohio Supreme Court found the Ohio School Funding system to be unconstitutional pending some modifications by the legislature.

On December 11, 2002, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision reaffirmed earlier decisions that Ohio's current school-funding decision is unconstitutional.

The Supreme Court relinquished jurisdiction over the case and directed "...the Ohio General Assembly to enact a school-funding scheme that is thorough and efficient..."

The School District is currently unable to determine what effect, if any, this decision will have its future State funding and on its financial operations.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**STATEMENT OF NET ASSETS
AS OF JUNE 30, 2004**

	<u>Governmental Activities</u>
Assets	
Equity in Pooled Cash and Cash Equivalents	\$16,687,609
Receivables:	
Taxes	29,106,879
Accounts	270,654
Intergovernmental	546,826
Interest	15,088
Inventory Held for Resale	23,421
Restricted Cash	118,636
Capital Assets, Net	<u>20,593,729</u>
 Total Assets	 <u>67,362,842</u>
Liabilities	
Accounts Payable	914,914
Accrued Wages and Benefits	3,782,338
Intergovernmental Payable	1,008,372
Deferred Revenue	28,290,985
Long-Term Liabilities:	
Due within One Year	857,613
Due in More Than One Year	<u>10,523,085</u>
 Total Liabilities	 <u>45,377,307</u>
Net Assets	
Invested in Capital Assets, Net of Related Debt	11,858,729
Restricted for:	
Budget Stabilization	118,636
Debt Service	907,080
Capital Projects	3,052,259
Other Purposes	1,010,108
Unrestricted	<u>5,038,723</u>
 Total Net Assets	 <u><u>\$21,985,535</u></u>

See accompanying notes to the financial statements.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2004**

	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Assets</u>
	<u>Expenses</u>	<u>Charges for Services and Sales</u>	<u>Operating Grants and Contributions</u>	<u>Governmental Activities</u>
Governmental Activities				
Instruction:				
Regular	\$20,084,097	\$446,282	\$259,744	(\$19,378,071)
Special	5,438,095	91,464	1,879,760	(3,466,871)
Vocational	733,025		102,814	(630,211)
Other Instruction	206,000			(206,000)
Support Services:				
Pupils	2,861,605		176,117	(2,685,488)
Instructional Staff	1,791,083		162,559	(1,628,524)
General Administration	33,518			(33,518)
School Administration	2,807,591			(2,807,591)
Fiscal Services	773,374			(773,374)
Business	276,326			(276,326)
Maintenance	3,850,130		391,904	(3,458,226)
Pupil Transportation	2,011,758		853,338	(1,158,420)
Central	643,022		23,455	(619,567)
Non-instructional	2,038,504	1,221,367	771,141	(45,996)
Extra Curricular Activities	708,035	279,814		(428,221)
Interest and Fiscal Charges	442,780			(442,780)
Total Governmental Activities	\$44,698,943	\$2,038,927	\$4,620,832	(38,039,184)

General Revenues	
Property Taxes Levied for:	
General Purposes	24,798,553
Debt Service	649,856
Capital Projects	2,731,197
Grants & Entitlements not Restricted to Specific Program	10,130,289
Payment in Lieu of Taxes	289,569
Investment Earnings	141,703
Miscellaneous	463,221
Total General Revenues	39,204,388
Change in Net Assets	1,165,204
Net Assets Beginning of Year	20,820,331
Net Assets End of Year	\$21,985,535

See accompanying notes to the financial statements.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2004**

	General Fund	Permanent Improvement	Other Governmental Funds	Total Governmental Funds
Assets:				
Equity in Pooled Cash and Cash Equivalents	\$11,789,695	\$2,276,121	\$2,621,793	\$16,687,609
Receivables:				
Taxes	25,465,013	2,969,337	672,529	29,106,879
Accounts	207,034		63,620	270,654
Intergovernmental	296,251	1,455	249,120	546,826
Interest	15,088			15,088
Inventory Held for Resale			23,421	23,421
Restricted Cash	118,636			118,636
Interfund Receivable	518,597			518,597
Total Assets	<u>38,410,314</u>	<u>5,246,913</u>	<u>3,630,483</u>	<u>47,287,710</u>
Liabilities:				
Accounts Payable	345,698	411,766	157,450	914,914
Accrued Wages and Benefits	3,511,390		270,948	3,782,338
Intergovernmental Payable	666,331		67,484	733,815
Interfund Payable			518,597	518,597
Deferred Revenue	24,770,753	2,878,519	803,874	28,453,146
Compensated Absences Payable	290,668		1,945	292,613
Total Liabilities	<u>29,584,840</u>	<u>3,290,285</u>	<u>1,820,298</u>	<u>34,695,423</u>
Fund Balances:				
Reserved				
Encumbrances	467,666	968,579	98,743	1,534,988
Budget Stabilization	118,636			118,636
Inventory			23,421	23,421
Property Taxes	721,489	90,818	21,073	833,380
Unreserved, Reported in:				
General Fund	7,517,683			7,517,683
Special Revenue Funds			780,505	780,505
Debt Service Fund			864,934	864,934
Capital Project Funds		897,231	21,509	918,740
Total Fund Balances	<u>8,825,474</u>	<u>1,956,628</u>	<u>1,810,185</u>	<u>12,592,287</u>
Total Liabilities and Fund Balances	<u>\$38,410,314</u>	<u>\$5,246,913</u>	<u>\$3,630,483</u>	<u>\$47,287,710</u>

See accompanying notes to the financial statements.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO
NET ASSETS OF GOVERNMENTAL ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2004**

Total Governmental Fund Balances \$12,592,287

*Amounts reported for governmental activities in the
statement of net assets are different because:*

Capital assets used in governmental activities are not financial
resources and therefore are not reported in the funds. 20,593,729

Other long-term assets are not available to pay for current period
expenditures and therefore are deferred in the funds. 162,161

Long-Term liabilities, including bonds payable, are not due and
payable in the current period and therefore are not reported
in the funds.

Intergovernmental Payable	(274,557)
Compensated Absences	(2,353,085)
General Obligation Debt	<u>(8,735,000)</u>

Total long-term liabilities (11,362,642)

Net Assets of Governmental Activities \$21,985,535

See accompanying notes to the financial statements.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2004**

	<u>General Fund</u>	<u>Permanent Improvement</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:				
Taxes	\$24,798,553	\$2,731,197	\$649,856	\$28,179,606
Intergovernmental	12,164,142	310,974	2,497,323	14,972,439
Charges for Services			1,493,513	1,493,513
Interest	141,703		6,764	148,467
Tuition and Fees	237,236		625	237,861
Extracurricular Activities			261,523	261,523
Other	361,506	8,400	236,833	606,739
Total Revenues	<u>37,703,140</u>	<u>3,050,571</u>	<u>5,146,437</u>	<u>45,900,148</u>
Expenditures:				
Current:				
Instruction:				
Regular	18,136,099	1,294,906	632,042	20,063,047
Special	4,206,933	13,611	1,094,499	5,315,043
Vocational	660,492	85,782		746,274
Other	206,000			206,000
Support services:				
Pupils	2,652,409		194,177	2,846,586
Instructional staff	1,300,049	48,958	189,140	1,538,147
Board of Education	33,052			33,052
Administration	2,724,443	25,432		2,749,875
Fiscal	722,475	34,086	6,488	763,049
Business	265,192			265,192
Operation and Maintenance of Plant	2,817,335	602,396	273,988	3,693,719
Pupil Transportation	1,861,214	38,239	2,542	1,901,995
Central	492,373	942	138,428	631,743
Non-instructional Services			2,077,020	2,077,020
Extracurricular Activities	378,133		338,483	716,616
Capital Outlay		240,882		240,882
Debt service:				
Principal Retirement		660,000	230,000	890,000
Interest and Fiscal Charges		10,210	432,570	442,780
Total Expenditures	<u>36,456,199</u>	<u>3,055,444</u>	<u>5,609,377</u>	<u>45,121,020</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>1,246,941</u>	<u>(4,873)</u>	<u>(462,940)</u>	<u>779,128</u>
Other financing sources (uses):				
Other Financing Sources	116,144	115,603	25,752	257,499
Proceeds from Notes		330,000		330,000
Transfers In			175,304	175,304
Transfers Out	(165,604)		(9,700)	(175,304)
Total other financing sources (uses)	<u>(49,460)</u>	<u>445,603</u>	<u>191,356</u>	<u>587,499</u>
Net change in fund balances	1,197,481	440,730	(271,584)	1,366,627
Fund Balance at Beginning of Year	<u>7,627,993</u>	<u>1,515,898</u>	<u>2,081,769</u>	<u>11,225,660</u>
Fund Balance at End of Year	<u><u>\$8,825,474</u></u>	<u><u>\$1,956,628</u></u>	<u><u>\$1,810,185</u></u>	<u><u>\$12,592,287</u></u>

See accompanying Notes to the General Purpose Financial Statements.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2004**

Net Change in Fund Balances - Total Governmental Funds \$1,366,627

*Amounts reported for governmental activities in the
statement of activities are different because:*

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current period.	(301,318)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	(221,318)
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets and does not result in an expense in the statement of activities.	230,000
Repayment of note principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets and does not result in an expense in the statement of activities.	660,000
In the statement of activities, note proceeds are recorded as a liability, whereas in governmental funds, a revenue is recorded when proceeds are received.	(330,000)
Some expenses reported in the statement of activities, such as compensated absences payable and other accounts payable, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	<u>(238,787)</u>
Change in Net Assets of Governmental Activities	<u><u>\$1,165,204</u></u>

See accompanying notes to the financial statements.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)
GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2004**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Over/(Under)</u>
Total Revenues	\$36,667,908	\$38,663,179	\$38,663,179	
Expenditures:				
Current:				
Instruction:				
Regular	18,062,823	17,938,387	17,938,387	
Special	3,207,317	4,244,757	4,244,757	
Vocational	627,500	674,416	674,416	
Other	275,000	208,346	208,346	
Support Services:				
Pupils	3,661,475	2,771,588	2,771,588	
Instructional Staff	1,470,021	1,373,495	1,373,495	
Board of Education	69,300	31,711	31,711	
Administration	2,726,122	2,772,605	2,772,605	
Fiscal	851,350	741,176	741,176	
Business	263,650	277,491	277,491	
Operations of Maintenance of Plant	2,888,934	2,923,506	2,923,506	
Pupil Transportation	1,907,400	1,998,424	1,998,424	
Central	1,006,450	525,113	525,113	
Extracurricular Activities	406,500	378,133	378,133	
Capital Outlay				
Debt Service:				
Principal Retirement				
Interest and Fiscal Charges				
Total Expenditures	<u>37,423,842</u>	<u>36,859,148</u>	<u>36,859,148</u>	
Excess of Revenues Over (Under) Expenditures	<u>(755,934)</u>	<u>1,804,031</u>	<u>1,804,031</u>	
Other Financing Sources (Uses):				
Transfers -Out	(200,000)	(165,604)	(165,604)	
Advances - Out	(500,000)	(170,977)	(170,977)	
Total Other Financing Sources (Uses)	<u>(700,000)</u>	<u>(336,581)</u>	<u>(336,581)</u>	
Net change in fund balances	(1,455,934)	1,467,450	1,467,450	
Fund Balances at Beginning of Year	8,963,045	8,963,045	8,963,045	
Prior Year Encumbrances Appropriated	740,774	740,774	740,774	
Fund Balances at End of Year	<u><u>\$8,247,885</u></u>	<u><u>\$11,171,269</u></u>	<u><u>\$11,171,269</u></u>	

See accompanying notes to the general purpose financial statements.

MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY

STATEMENT OF FIDUCIARY NET ASSETS
FIDUCIARY FUNDS
JUNE 30, 2004

	<u>Agency Funds</u>
Assets:	
Equity in Pooled Cash and Cash Equivalents	\$136,935
Accounts Receivable	601
	<hr/>
Total Assets	137,536
	<hr/>
Liabilities:	
Due to Others	89,108
Due to Students	48,428
	<hr/>
Total Liabilities	137,536
	<hr/>
Net Assets	<u><u>\$0</u></u>

See accompanying notes to the financial statements.

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**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004**

1. DESCRIPTION OF THE DISTRICT AND REPORTING ENTITY

Miamisburg City School District (the "District") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The first official body designated as the Miamisburg City School District was formed in the 1800's.

The District operates under a locally elected five-member Board form of government and provides educational services as authorized by its charter and further mandated by state and/or federal agencies. The Board controls the District's instructional/support facilities staffed by 578 full-time employees. There are 360 certificated employees including 26 administrators and 218 classified employees including 5 administrators, who provide services to 5,307 students and other community members.

A. Reporting Entity

The reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements of the District are not misleading.

The primary government consists of all funds and departments that provide various services including vocational and adult instruction, student guidance, educational media, and care and upkeep of grounds and buildings. The operation of each of these activities is directly controlled by the Board of Education.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing body and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the District is obligated for the debt of the organization. Component units may also include organizations for which the District approves the budget, the issuance of debt or the levying of taxes.

The District does not have any component units.

The District is associated with three organizations that are defined as jointly governed. These organizations include the Metropolitan Dayton Educational Computer Association, the Southwestern Ohio Educational Purchasing Cooperative and the Miami Valley Career Technical Center. These organizations are presented in Note 14 to the basic financial statements.

The financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District's more significant accounting policies are described below.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

B. Fund Accounting

The District's accounts are maintained on the basis of funds, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to specific District functions or activities. The operation of each fund is accounted for within a separate set of self-balancing accounts.

1. Major Governmental Funds:

General Fund - The General Fund is the general operating fund of the district and is used to account for all financial resources except those required to be accounted for in another fund.

Permanent Improvement Capital Projects Fund – The Permanent Improvement Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary and trust funds.

2. Other Fund Types:

Debt Service Fund – The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Fiduciary Funds - Fiduciary Funds are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. These include private purpose trust and agency funds. Private-purpose trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are purely custodial and thus do not involve measurement of results of operations.

C. Basis of Presentation

1. Government-wide Financial Statements

The statement of net assets and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The government-wide statements are prepared using the economic resources measurement focus. This approach differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the governmental activities of the District. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include amounts paid by the recipient of goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues not classified as program revenues are presented as general revenues of the District.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

2. Fund Financial Statements

Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column, and all nonmajor funds are aggregated into one column. Fiduciary funds are reported by fund type.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

D. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. The fund financial statements are prepared using either modified accrual for governmental funds or accrual basis for fiduciary funds.

1. Revenues, Exchange and Non-exchange Transactions

Revenue resulting from exchange transactions is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenues are recognized in the accounting period when they become both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current fiscal year. The available period of the District is sixty days after year-end.

Nonexchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 5). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been met. On the modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

In applying the susceptible to accrual concept under the modified accrual basis, the following revenue sources are deemed both measurable and available: property taxes available for advance, investment earnings, tuition, grants and student fees.

2. Deferred Revenue

The District reports deferred revenue on its statement of net assets and governmental fund balance sheet. Deferred revenue arises when a potential revenue does not meet both the measurable and available, and for tax receipts the "intended to finance" criteria for recognition in the current period. In subsequent periods, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the statement of net assets and governmental funds balance sheet and revenue is recognized.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

3. Expenditures/Expenses

On the accrual basis of accounting, expenses are recorded at the time they are incurred. The measurement focus of governmental fund accounting is on flow of current financial resources. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred except for (1) principal and interest on general long-term debt, which is recorded when due, and (2) the costs of accumulated unpaid vacation and sick leave are reported as fund liabilities in the period in which they will be liquidated with available financial resources rather than in the period earned by employees.

E. Cash and Investments

The District maintains a cash and investment pool used by all funds. The cash and investment pool has the same characteristics as demand deposits. Each fund type's portion of this pool is displayed in the financial statements as cash and cash equivalents. Monies for all funds are maintained in this account or temporarily used to purchase short-term investments. It is the policy of the District to value investment contracts and money market investments with a maturity of one year or less at the time of purchase at cost.

During fiscal year 2004, the School District invested in Federal Agency Securities, and STAROhio.

The District has invested funds in the State Treasury Asset Reserve of Ohio (STAROhio). STAROhio is an investment pool managed by the State Treasurer's office, which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price, which is the price the investment could be sold for on the last day of the fiscal year.

Under existing Ohio statutes, all investment earnings accrue to the general and food service funds. Interest earnings are allocated to these funds based on average monthly cash balances. Investment income credited to the general fund during the fiscal year amounted to \$141,703. The food service fund and auxiliary services fund also received interest revenue of \$4,917 and \$1,847 respectively.

F. Inventory Held for Resale

On government-wide financial statements, inventories are presented at the lower of cost or market using the first in, first out (FIFO) method and are expensed when used. On fund financial statements, inventories of governmental funds are stated at cost. For all funds, cost is determined on a first-in, first-out basis. The costs of inventory items are recorded as expenditures in the governmental fund types when purchased. Reported supplies inventory is equally offset by a fund balance reserve in the governmental funds, which indicates that it does not constitute available expendable resources even though it is a component of net current assets.

G. Capital Assets and Depreciation

General capital assets are reported in the government-wide statement of net assets but are not reported in the fund financial statements.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. The District does not capitalize interest costs as part of fixed assets. Interest is expensed as incurred. Donated fixed assets are recorded at their fair market values as of the date received. The District maintains a capitalization threshold of \$500. The District does not possess any infrastructure.

All reported capital assets, with the exception of land, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Useful Life</u>
Land	Not depreciated
Land Improvements	10 – 25
Buildings & Improvements	20 – 50
Furniture and Equipment	5 – 20
Vehicles	1 - 15

H. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another fund without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. On fund financial statements, short-term interfund loans are classified as interfund receivables/payables. These amounts are eliminated in the statement of net assets.

I. Intergovernmental Revenues

For governmental funds, intergovernmental revenues, such as entitlements and grants awarded on a non-reimbursement basis, are recorded as receivables and revenues when measurable and available. Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred.

The School District currently participates in several State and Federal programs, categorized as follows:

Entitlements

General Fund

- State Foundation Program
- State Property Tax Relief
- School Bus Purchase Program

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Non-Reimbursable Grants

Special Revenue Funds

Alternative Schools Grant	Auxiliary Services
Career Education Grant	Connectivity Grant
CSRD Grant	DPIA
Drug Free School Grant	Eisenhower Grant
Career Development Grant	Education Management Information Systems
Ohio Reads	Parent Involvement Grant
Partnership for Tomorrow's School	Pre-school Disabilities Grant
Tech Prep Grant	Professional Development Block Grant
Title I	Title VI
IDEA Part B	Venture Capital Grant

Capital Project Fund

School Net	School Net Plus
Federal Emergency Repair Assistance	

Reimbursable Grants

Special Revenue Funds

National School Lunch Program
Government Donated Commodities

Grants and entitlements amounted to approximately thirty-three percent of the School District's operating revenue during the 2004 fiscal year.

J. Restricted Assets

Restricted assets in the general fund represent restricted cash and cash equivalents whose use is limited by the legal requirements. Restricted assets include amount required by statute to be set-aside by the District for the creation of a reserve for budget stabilization.

K. Compensated Absences

Vacation leave accumulated by employees is accrued as a liability as the benefits are earned when the employees' rights to receive compensation are attributable to services already rendered and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

A liability for sick leave is accrued using the termination method, which states that an accrual for earned sick leave is made to the extent it is probable that benefits will result in termination payments. The liability is an estimate based on the School District's past experience of making termination payments.

The entire compensated absences liability is reported on the entity-wide financial statements. For governmental fund financial statements, the amount of accumulated vacation and sick leave of employees has been recorded as a current liability to the extent that amounts are expected to be paid using expendable available financial resources. The balance of the liability is not recorded.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

L. Accrued Liabilities and Long-term Obligations

All accrued liabilities and long-term debt is reported in the entity-wide financial statements. For governmental fund financial statements, the accrued liabilities are generally reported as a governmental fund liability if due for payment as of the balance sheet date regardless of whether they will be liquidated with current financial resources. However, claims and judgments and compensated absences paid from governmental funds are reported as a liability in the fund financial statements only for the portion expected to be financed from expendable available financial resources. Long-term debt paid from governmental funds is not recognized as a liability in the fund financial statements until due.

M. Fund Balance Reserves

The District records reservations for portions of fund equity which are legally segregated for specific future use or which do not represent available expendable resources and therefore not available for appropriation. Unreserved fund balance indicates the portion of fund equity which is available for appropriation in future periods. Fund equity reserves are established for encumbrances, budget stabilization, inventory, and taxes available for advance.

N. Budgetary Process

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriation resolution are subject to amendment throughout the fiscal year with the legal restriction that appropriations by fund cannot exceed estimated resources, as certified.

All funds, other than agency funds, are legally required to be budgeted and appropriated. The legal level of budgetary control is at the fund level. Any budgetary modifications at this level may only be made by resolution of the Board of Education.

1. Tax Budget

Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing (or increased) tax rates. By no later than January 20, the Board-adopted budget is filed with the County Budget Commission for rate determination.

2. Estimated Resources

By April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the County Budget Commission and receives the Commission's certificate of estimated resources which states the projected revenue of each fund. Prior to June 30, the School District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding year.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported in the budgetary statements reflect the amounts in the amended certificate that was in effect at the time the final appropriations were passed by the Board of Education.

3. Appropriations

Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution is legally enacted by the Board of Education. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the School District. The total of expenditures and encumbrances may not exceed the appropriation totals at the legal level of control.

The Board may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. During the year, three supplemental appropriations were legally enacted; however, these amendments were not significant. The budget figures which appear in the statements of budgetary comparisons represent the final appropriation amounts passed during the year, including all supplemental appropriations. Formal budgetary integration is employed as a management control device by the Board of Education during the year for all funds, other than agency funds at the fund level, consistent with statutory provisions.

4. Encumbrances

As part of formal budgetary control, purchase orders, contracts and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On the GAAP basis, encumbrances outstanding at fiscal year-end are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds.

5. Lapsing of Appropriations

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

3. BUDGET TO GAAP RECONCILIATION

Budgetary Basis of Accounting

While reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis, as provided by law requires accounting for certain transactions on the basis of cash receipts, disbursements and encumbrances. The Ohio Revised Code prohibits expenditures plus encumbrances from exceeding appropriations. The Statement of Revenues, Expenditures and Changes in Fund Balances, Budget (Non-GAAP Basis) and Actual presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

3. BUDGET TO GAAP RECONCILIATION (Continued)

The major differences between the budget basis and the GAAP basis are as follows:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures/expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Encumbrances are treated as expenditures/expenses for all funds (budget basis) rather than as a reservation of fund balance for governmental fund (GAAP basis).
4. Advances in and advances out are operating transactions (budget basis) as opposed to balance sheet transactions (GAAP basis).
5. Unrecorded cash represents amounts received but not included as revenue on the budget basis operating statements. These amounts are included as revenue on the GAAP basis operating statements.

The following tables summarize the adjustments necessary to reconcile the GAAP and budgetary basis statements:

**Excess of Revenues and
Other Financing Sources Over (Under)
Expenditures and Other Financing Uses**

	General Fund
GAAP Basis	\$1,197,481
Revenue Accruals	843,895
Expenditure Accruals	333,291
Encumbrances	(736,240)
Advances In (Out)	(170,977)
Budget Basis	\$1,467,450

4. EQUITY IN POOLED CASH AND CASH EQUIVALENTS

The District maintains a cash and investment pool used by all funds. Each fund type's portion of this pool is displayed on the basic financial statements as "Equity in Pooled Cash and Cash Equivalents". Statutes require the classification of monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits the Board of Education has identified as not required for use within the current two-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

4. EQUITY IN POOLED CASH AND CASH EQUIVALENTS (Continued)

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings accounts, including passbook accounts.

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the finance institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal or interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2% and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasury Asset Reserve of Ohio (STAR Ohio);
7. Certain bankers' acceptances and commercial paper notes for a period not to exceed 180 days in an amount not to exceed 25% of the interim monies available for investment at any one time; and
8. Under limited circumstances, corporate debt instrument rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

4. EQUITY IN POOLED CASH AND CASH EQUIVALENTS (Continued)

Investments in stripped principal or interest obligations reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments by categories of custodial credit risk as defined in GASB Statement No. 3, “Deposits with Financial Institutions, Investments and Reserve Repurchase Agreements”.

Deposits:

At year-end, the carrying amount of the District’s deposits was \$ 6,383,696 and the bank balance was \$ 6,480,983. Of the bank balance;

1. \$233,924 was covered by federal depository insurance; and
2. \$6,247,059 was uninsured and uncollateralized as defined by GASB although it was secured by collateral held by third party trustees, pursuant to section 135.181 Ohio Revised Code, in collateralized pools securing all public funds on deposit with specific depository institutions; these securities not being in the name of the District. Although all state statutory requirements for the deposit of money had been followed, non-compliance with federal requirements would potentially subject the District to a successful claim by the FDIC.

Collateral is required for demand deposits and certificates of deposit in excess of all deposits not covered by federal depository insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies, obligations of the State of Ohio and its municipalities, and obligations of the other states. Obligations pledged to secure deposits must be delivered to a bank other than the institution in which the deposit is made. Written custodial agreements are required.

Investments:

The District’s investments are categorized below to give an indication of the level of custodial credit risk assumed by the entity at fiscal year-end. Category 1 includes investments that are insured or registered or securities held by the District. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty’s trust department or agent in the District’s name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty or by its trust department, but not in the District’s name.

	Category of Risk 2	Reported Amount	Fair Value
Federal agency security	\$10,020,817	\$10,020,817	\$9,994,050
Star Ohio		538,667	538,667
GASB Statement No. 3	\$10,020,817	\$10,559,484	\$10,532,717

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

4. EQUITY IN POOLED CASH AND CASH EQUIVALENTS (Continued)

The classification of cash and cash equivalents and investments on the basic financial statements is based on criteria set forth in GASB Statement No. 9. A reconciliation between the classifications of cash and investments on the basic financial statements and the classification per GASB Statement No. 3 is as follows:

	Cash and Cash Equivalents/Deposits	Investments
GASB Statement No. 9	\$16,943,180	
Investments of the cash management pool:	(10,020,817)	\$10,020,817
Star Ohio	(538,667)	538,667
GASB Statement No. 3	\$6,383,696	\$10,559,484

5. PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis while the school district fiscal year runs from July through June. First half tax collections are received by the school district in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility and tangible personal property located in the school district. Real property tax revenue received in calendar 2004 represents collections of calendar year 2003 taxes. Real property taxes received in calendar year 2004 were levied after April 1, 2003, on the assessed value listed as of January 1, 2003, the lien date. Assessed values for real property taxes are established by State law at thirty-five percent of appraised market value. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax revenue received in calendar 2004 represents collections of calendar year 2003 taxes. Public utility real and tangible personal property taxes received in calendar year 2004 became a lien December 31, 2002, were levied after April 1, 2003 and are collected in 2004 with real property taxes. Public utility real property is assessed at thirty-five percent of true value; public utility tangible personal property currently is assessed at varying percentages of true value.

Tangible personal property tax revenue received during calendar 2004 represents the collection of 2004 taxes. Tangible personal property taxes received in calendar year 2004 were levied after April 1, 2003, on the value as of December 31, 2003. Tangible personal property is currently assessed at twenty-five percent of true value for capital assets and twenty-four percent of true value for inventory. Payments by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the School District prior to June 30.

The School District receives property taxes from Montgomery County. The County Auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2004, are available to finance fiscal year 2004 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

5. PROPERTY TAXES (Continued)

Accrued property taxes receivable includes real property, public utility property and tangible personal property taxes which are measurable as of June 30, 2004 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount of real property taxes available as an advance at June 30 was levied to finance current fiscal year operations and is reported as revenue at fiscal year end. The portion of the receivable not levied to finance current fiscal year operations is offset by a credit to deferred revenue.

The amount available as an advance at June 30, 2004 was \$721,489 in the General Fund, \$90,819 in the permanent improvement fund and \$21,073 in the bond retirement fund. The amount available as an advance at JUNE 30, 2004, was \$ 1,321,814 in the general fund, \$137,022 Permanent Improvement Capital Projects Fund and \$38,467 in the Bond Retirement Fund.

On a full accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue, while on a modified accrual basis the revenue has been deferred.

The assessed values upon which the fiscal year 2004 taxes were collected are:

	2004 - First Half Collections	Percent	2004 Second-Half Collections	Percent
Agricultural/Residential And Other Real Estate	\$ 742,337,610	83.52%	\$ 761,542,720	84.46%
Public Utilities Personal	26,620,450	3.00	26,468,200	2.93
Tangible Personal Property	<u>119,815,684</u>	<u>13.48</u>	<u>113,683,528</u>	<u>12.61</u>
Total	<u>\$ 888,773,744</u>	<u>100.00%</u>	<u>\$ 901,694,448</u>	<u>100.00%</u>
 Tax rate per \$1,000 of assessed valuation	 <u>47.02</u>		 <u>46.92</u>	

6. RECEIVABLES

Receivables at June 30, 2004 consisted of taxes, accounts, intergovernmental grants and interest. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs and the current year guarantee of federal funds.

A summary of receivable follows:

Taxes – Current and Delinquent	\$ 29,106,879
Account	270,654
Intergovernmental	546,826
Interest	<u>15,088</u>
Total Receivable	<u>\$ 29,939,447</u>

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

7. CAPITAL ASSETS

A summary of capital asset activity during the fiscal year follows:

	Balance June 30, 2003	Additions	Deletions	Balance June 30, 2004
<i>Governmental Activities</i>				
Land and Improvements	\$ 3,320,447	\$ 79,230	\$ 500	\$ 3,399,177
Buildings	23,311,314	172,072		23,483,386
Equipment	6,827,682	880,114	604,738	7,103,058
Vehicles	2,747,687	13,200	42,658	2,718,229
Totals	36,207,130	1,144,616	647,896	36,703,850
<i>Accumulated Depreciation:</i>				
Land and Improvements	157,407	27,895	363	184,939
Buildings	9,203,040	486,491		9,689,531
Equipment	4,143,201	793,844	527,640	4,409,405
Vehicles	1,736,253	132,651	42,658	1,826,246
Total	\$15,239,901	1,440,881	570,661	16,110,121
Capital Assets, Net	\$20,967,229	\$ (296,266)	\$ 77,235	\$20,593,729

* Depreciation Expense was charged to governmental functions as follows:

<i>Instruction:</i>	
Regular	\$ 663,630
Special	64,168
Vocational	27,001
<i>Support Services:</i>	
Pupil	23,850
Instructional Staff	289,427
Board of Education	46
School Administration	48,659
Fiscal Services	4,349
Business	7,067
Operations & Maintenance	81,126
Pupil Transportation	144,424
Central	1,287
Op. of Non-Instructional Services	69,289
Extracurricular Activities	16,558
Total Depreciation Expense	\$ 1,440,881

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

8. DEFINED BENEFIT PENSION PLANS

A. School Employees Retirement System

The School District contributes to the School Employees Retirement System (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3476.

Plan members are required to contribute 10 percent of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current School District rate is 14 percent of annual covered payroll. A portion of the School District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2004, 9.09 percent of annual covered salary was the portion used to fund pension obligations. For fiscal year 2003, 8.17 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2004, 2003 and 2002 were \$554,665, \$528,336, and \$287,224 respectively; 51.79 percent has been contributed for fiscal year 2004 and 100 percent for fiscal years 2003 and 2002.

B. State Teachers Retirement System

The School District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3371 or by calling (614) 227-4090.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5% of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan. Existing members with less than five years of service credit as of June 30, 2001, were given the option of making a one time irrevocable decision to transfer their account balances from the existing DB Plan into the DC Plan or the Combined Plan. This option expired on December 31, 2001. Benefits are established by Chapter 3307 of the Ohio Revised Code.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

8. DEFINED BENEFIT PENSION PLANS (Continued)

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For the fiscal year ended June 30, 2004, plan members were required to contribute 10 percent of their annual covered salaries. The School District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2003, the portion used to fund pension obligations was 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The School District's required contributions for pension obligations for the fiscal years ended June 30, 2004, 2003, and 2002 were \$ 2,513,371, \$2,565,961, and \$1,532,415, respectively; 82.94 percent has been contributed for the fiscal year 2004 and 100 percent for fiscal years 2003 and 2002.

9. POSTEMPLOYMENT BENEFITS

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS) and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are on a pay-as-you-go basis.

All STRS benefit recipients and sponsored dependents are eligible for health care coverage. The STRS Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 2004, the STRS Board allocated employer contributions equal to 1 percent of covered payroll to the Health Care Reserve Fund. For the School District, this amount equaled \$193,336 for fiscal year 2004.

STRS Ohio pays health care benefits from the Health Care Reserve Fund. At June 30, 2004, the balance in the Fund was \$3.1 billion. For the year ended June 30, 2004, net health care costs paid by STRS were \$268,739,000 and STRS had 111,853 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, disability, and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

9. POSTEMPLOYMENT BENEFITS (Continued)

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For the fiscal year ended June 30, 2004, employer contributions to fund health care benefits were 4.91 percent of covered payroll, a decrease of .92 percent from fiscal year 2003. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2004, the minimum pay was established at \$25,400. For the School District, the amount contributed to fund health care benefits, including the surcharge, during the 2004 fiscal year equaled \$386,348.

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the minimum reserve for the health care fund. The target level for the health care reserve is 150 percent of the annual health care expenses. Expenses for health care for the fiscal year ended June 30, 2004 (the latest information available), were \$223,443,805 and the minimum reserve was \$335.2 million. At June 30, 2004, SERS had net assets available for payment of health care benefits of \$300.8 million. SERS has approximately 62,000 participants currently receiving health care benefits.

10. OTHER EMPLOYEE BENEFITS

A. Compensated Absences

1. Accumulated Unpaid Vacation

District classified employees earn vacation leave at varying rates based upon negotiated agreements and State laws. In the case of death or retirement, an employee (or his/her estate) is paid for his/her unused vacation leave. The total obligations for vacation leave for the District as a whole amounted to \$142,056 at June 30, 2004.

2. Accumulated Unpaid Sick Leave

District employees may accumulate sick leave. Upon retirement, payment is made for one-fourth of 180 hours of unused sick leave. Any amount over the 180 hours is paid out at one-tenth. The total obligation for sick leave accrual for the District as a whole, as of June 30, 2004 was \$ 2,503,642.

11. RISK MANAGEMENT

The School District is exposed to various risks of loss related to torts, thefts of, damage to, and destruction of assets, errors and omissions, injuries to employees and natural disasters. During fiscal year 2004 the School District contracted with Indiana Insurance Company for building and property insurance. This policy has a limit of insurance in the amount of \$72,407,345 for property and a \$2,500 deductible. Indiana Insurance also covers auto insurance for actual cash value with a \$250 deductible. General liability insurance is under Indiana Insurance Company. The base policy has a \$1,000,000 per occurrence and a \$5,000,000 aggregate limit. The treasurer, superintendent, assistant superintendent and Board President are bonded separately.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

11. RISK MANAGEMENT (Continued)

The District is a member of the Southwestern Ohio Educational Purchasing Cooperative (SOEPC). The Cooperative contracts with Acordia, Inc. to provide an insurance purchasing pool for workers compensation. The intent of the pool is to achieve the benefit of a reduced premium for the School District by virtue of its grouping an representation with other participants in the pool. The workers compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the pool. Each participant pays its workers compensation premium to the State based on the rate for the pool rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the pool. A participant will then either receive money from or be required to contribute to the pool. This equity pooling arrangement insures that each participant shares equally in the overall performance of the pool. Participation in the pool is limited to school districts that can meet the pool's selection criteria. Acordia Inc. provides administrative, cost control and actuarial services to the SOEPC.

The School District has elected to provide employee medical benefits through Anthem Blue Cross and Blue Shield. The employees share the cost of the monthly premium with the board for family plans. The board pays 95 percent of the premium. The School District provides life insurance to employees through the American United Life Insurance Company.

12. LONG-TERM OBLIGATIONS

The District's general obligation bonds were issued April 1, 1998 at 5.11% and mature December 1, 2024. The bonds were issued for construction and renovation of school buildings and are paid from the debt service fund with property tax revenue.

On December 19, 2003, the District issued land acquisition notes. The notes bear an interest rate of 1.79% and will mature on December 18, 2004. Proceeds of the notes were recorded in the permanent improvement fund and were used to acquire land for future construction purposes. The notes will be paid from the permanent improvement fund with property tax revenue.

Compensated absences will be paid from the fund from which the employee is paid if the funds are available, otherwise, from the General Fund.

Principal and interest requirements to retire general obligation bonds at June 30, 2004 are as follows:

Fiscal Year Ending June 30,	Principal	Interest
2005	235,000	422,746
2006	245,000	412,485
2007	260,000	401,563
2008	270,000	389,968
2009	280,000	377,798
2010-2014	1,620,000	1,658,398
2015-2019	2,125,000	1,142,088
2020-2024	2,735,000	526,722
2025	<u>635,000</u>	<u>16,272</u>
	<u>\$8,405,000</u>	<u>\$5,348,040</u>

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

12. LONG-TERM OBLIGATIONS (Continued)

Principal and interest requirements to retire land acquisition notes at June 30, 2004 are as follows:

Fiscal Year Ending June 30,	Principal	Interest
2005	\$330,000	\$ 5,989

Long-term obligations at June 30, 2004 were as follows:

	Balance 6/30/03	Increase	Decrease	Balance 6/30/04	Amount Due in One Year
1998 General Obligation	\$ 8,635,000	\$ 0	\$230,000	\$ 8,405,000	\$235,000
2002 Land Acquisition Note	660,000	0	660,000	0	0
2003 Land Acquisition Note	0	330,000	0	330,000	330,000
Compensated Absences	2,340,819	304,879	0	2,645,698	292,613
Total Long-term Obligations	\$11,635,819	\$634,879	\$890,000	\$11,380,698	\$857,613

The District's voted legal debt margin was \$81,152,500, or 9% of the District's assessed valuation at June 30, 2004, with an un-voted debt margin of \$901,694, or .1% of the same assessed valuation.

13. INTERFUND ASSETS/LIABILITIES

Individual fund inter-fund asset and liability balances at June 30, 2004, were as follows:

Receivable Fund	Payable Fund	Amount
General	Community Service	\$ 2,854
	Student Intervention	12,000
	IDEA Part B	50,000
	Immigrant Education	5,234
	Title I	50,000
	Emergency Repair	325,000
	Drug Free	10,000
	Title IIA	40,000
	Title IID	3,743
	Uniform Supplies	19,766
Total		\$518,597

14. JOINTLY GOVERNED ORGANIZATIONS

A. Metropolitan Dayton Educational Cooperative Association - The School District is a participant in the Metropolitan Dayton Educational Cooperative Association (MDECA) which is a computer consortium. MDECA is an association of public school districts within the boundaries of Montgomery, Miami and Darke Counties and the Cities of Dayton, Troy and Greenville. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

14. JOINTLY GOVERNED ORGANIZATIONS (Continued)

The governing board of MDECA consists of seven Superintendents of member school districts, with six of the Superintendents elected by majority vote of all member school districts except Montgomery County Educational Service Center. The seventh Superintendent is from the Montgomery County Educational Service Center. Financial information can be obtained from Jerry Woodyard, who serves as director, at 201 Riverside Drive, Suite 1C, Dayton, Ohio 45405.

- B. Southwestern Ohio Educational Purchasing Council** -The Southwestern Ohio Educational Purchasing Council (SOEPC) is a purchasing cooperative made up of nearly 100 school districts in 12 counties. The purpose of the cooperative is to obtain prices for quality merchandise and services commonly used by schools. All member districts are obligated to pay all fees, charges, or other assessments as established by the SOEPC. Each member district has one voting representative. Title to any and all equipment, furniture and supplies purchased by the SOEPC is held in trust for the member districts. Any district withdrawing from the SOEPC shall forfeit its claim to any and all SOEPC assets. One year prior notice is necessary for withdrawal from the group.

During this time, the withdrawing member is liable for all member obligations. Payments to SOEPC are made from the general fund. To obtain financial information, write to the Southwestern Ohio Educational Purchasing Council, Robert Brown, who serves as Director, at 1831 Harshman Road, Dayton, Ohio 45424.

- C. Miami Valley Career Technology Center** - The Miami Valley Career Technology Center is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of one representative from each of the seven participating school districts' elected boards, which possesses its own budgeting and taxing authority. One member is appointed from the following city and/or exempted village school districts: Miamisburg, Milton-Union, Vandalia, Tipp City, and West Carrollton. Three members are appointed from the Montgomery County Educational Service Center and one is appointed from the Miami County Educational Service Center. To obtain financial information, write to the Miami Valley Career Technology Center, Debbie Gossett, who serves as Treasurer, at 6800 Hoke Road, Clayton, Ohio 45315.

15. INSURANCE PURCHASING POOL

Southwestern Ohio Educational Purchasing Council Workers' Compensation Group Rating Plan - The School District participates in the Southwestern Ohio Educational Purchasing Council Workers' Compensation Group Rating Plan (GRP). The GRP's business and affairs are conducted by an eleven member Executive Committee consisting of the Chairperson, the Vice-Chairperson, a representative from the Montgomery County Educational Service Center and eight other members elected by majority vote of all member school districts. The Chief Administrator of GRP serves as the coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

16. CONTINGENT LIABILITIES

A. Grants

The School District received financial assistance from federal and state agencies in the form of grants. The expenditures of funds received under these programs generally require compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2004.

B. Litigation

The School District's attorney estimates that any potential claims against the District not covered by insurance resulting from litigation would not materially affect the financial statements of the District.

17. SCHOOL FUNDING COURT DECISION

On December 11, 2002, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision reaffirmed earlier decisions that Ohio's current school-funding decision is unconstitutional.

The Supreme Court relinquished jurisdiction over the case and directed "...the Ohio General Assembly to enact a school-funding scheme that is thorough and efficient..."

The School District is currently unable to determine what effect, if any, this decision will have its future State funding and on its financial operations.

18. RESERVATIONS OF FUND BALANCE

The School District is required by State statute to annually set aside in the general fund an amount based on a statutory formula for the purchase of textbooks and instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in cash at year-end and carried forward to be used for the same purposes in future years. The amount previously reserved for budget stabilization representing bureau of workers' compensation monies required to be set-aside based on legislative changes was reduced to zero through the purchase of textbooks and instructional materials.

The following cash basis information describes the change in the fiscal year end set aside amounts for textbooks, capital acquisition, and budget stabilization. Disclosure of this information is required by State statute.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(Continued)**

18. RESERVATIONS OF FUND BALANCE (Continued)

	Textbook	Capital Acquisition	Budget Stabilization	Total
Balance as of JUNE 30, 2004	\$ 0	\$ 0	\$ 118,636	\$ 118,636
Qualifying Carryover FY03	(1,594,823)	(2,933,872)	0	(4,528,695)
Current Year Set Aside	729,299	729,299	0	1,458,598
Current Year Offsets	(1,085,265)	(962,347)	0	(2,047,612)
Qualifying Expenditures	<u>(372,560)</u>	<u>(481,183)</u>	<u>0</u>	<u>(853,743)</u>
Balance as of June 30, 2004	<u>(2,323,349)</u>	<u>(3,648,103)</u>	<u>118,636</u>	<u>(5,852,816)</u>
Cash Balance FY 2004	0	0	118,636	118,636
Qualifying Carry-over	\$ (2,323,349)	\$ (4,266,652)	\$ 0	\$ (6,590,001)

The Textbook and the Capital Acquisition set-aside expenditures and offsets in excess of the set-aside requirements may be carried forward to offset future year's set-aside requirements. At June 30, 2004, the District had qualifying carry-over of \$4,266,652 for the Capital Acquisition Reserve and \$2,323,349 for the Textbook Reserve.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 2004**

Federal Grantor/ Pass Through Grantor Program Title	Federal CFDA Number	Pass Through Entity Number	Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
UNITED STATES DEPARTMENT OF AGRICULTURE						
<i>Passed Through Ohio Department of Education</i>						
Nutritional Cluster:						
Food Distribution	10.550	N/A		\$91,464		\$91,464
School Breakfast Program	10.553	05PU-2003 05PU-2004	17,119 34,091		17,119 34,091	
Total School Breakfast Program			51,210		51,210	
National School Lunch Program	10.555	LLP4-2003 LLP4-2004	107,437 219,959		107,437 219,959	
Total National School Lunch Program			327,396		327,396	
Total United States Department of Agriculture - Nutrition Cluster			378,606	91,464	378,606	91,464
UNITED STATES DEPARTMENT OF EDUCATION						
<i>Passed Through Ohio Department of Education</i>						
Special Education Cluster:						
Special Education Grants to States	84.027	6BSF-2001 6BSF-2002 6BSF-2003-P 6BSF-2004			33 163,580 93,696 506,821	
Total Special Education Grants to States			712,837		764,130	
Special Education Preschool Grants	84.173	PGS1-2003-P PGS1-2004	18,647 22,982		22,982	
Total Special Education Preschool Grants			41,629		22,982	
Total Special Education Cluster			754,466		787,112	
Title I Grants to Local Education Agencies	84.010	C1S1-2002 C1S1-2003 C1S1-2004			489 40,276 275,396	
Total Title I Grants to Local Education Agencies			413,553		316,161	
Safe and Drug Free Schools and Communities - National Program	84.184C	T4S1-2003 T4S1-2004P T4S1-2004	2,854 4,729 7,315		2,977 8,271 7,315	
Total Safe and Drug Free Schools and Communities - National Program			14,898		18,563	
Safe and Drug Free Schools and Communities – State Grants	84.186	DRS1-1997 DRS1-2000 DRS1-2002 DRS1-2003 DRS1-2004			1 356 2,284 9,366 18,059	
Total Safe and Drug Free Schools and Communities – State Grants			35,346		27,782	
Innovative Education Program Strategies	84.298	C2S1-2002 C2S1-2003 C2S1-2004			450 4,722 29,907	
Total Innovative Education Program Strategies			46,895		35,079	
Education Technology State Grants	84.318	TJS1-2003 TJS1-2004	2,045 8,315		8,312	
Total Education Technology State Grants			10,360		8,312	
Comprehensive School Reform Demonstration	84.332	RFS1-2001			16	
Federal Emergency Repair Program	84.352A	462 ATS2-2002 ATS2-2002	386,904 (64) (308)		391,904	
Total Federal Emergency Repair Program			386,532		391,904	
English Language Acquisition Grants	84.365	T3S2-2004			3,360	
Improving Teacher Quality State Grants	84.367	CRS1-2002 TRS1-2003 TRS1-2004			272 43,810 131,841	
Total Improving Teacher Quality State Grants			216,369		175,923	
Total United States Department of Education			1,878,419		1,764,212	

MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY

SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 2004
(Continued)

Federal Grantor/ Pass Through Grantor Program Title	Federal CFDA Number	Pass Through Entity Number	Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES						
<i>Passed Through Montgomery County Educational Service Center</i>						
CAFS Medical Assistance Program	93.778	N/A	9,666		9,666	
<i>Passed Through Ohio Department of Mental Retardation and Developmental Disabilities</i>						
CAFS Medical Assistance Program		N/A	117,610		160,636	
Total United States Department of Health and Human Services - CAFS Medical Assistance Program			127,276		170,302	
Total Federal Financial Assistance			\$2,384,301	\$91,464	\$2,313,120	\$91,464

The notes to the Schedule of Federal Awards Receipts and Expenditures are an integral part of this statement.

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**NOTES TO THE SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 2004**

NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Federal Awards Receipts and Expenditures (the Schedule) summarizes activity of the District's federal award programs. The Schedule has been prepared on the cash basis of accounting.

NOTE B - NUTRITION CLUSTER

Non-monetary assistance, such as food received from the United States Department of Agriculture, is reported in the Schedule at the fair market value of the commodities received and consumed. Cash receipts from the United States Department of Agriculture are commingled with State Grants and local funds. It is assumed federal monies are expended first. The amounts of commodities reported in the financial statements are at the net amount, rather than the gross amount as reported in the Schedule.

NOTE C - MATCHING REQUIREMENTS

Certain Federal programs require that the District contribute non-Federal funds (matching funds) to support the Federally-funded programs. The District complied with the matching requirements. The expenditures of non-Federal matching funds are not included on the Schedule.

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Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Miamisburg City School District
Montgomery County
540 Park Avenue
Miamisburg, Ohio 45342

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Miamisburg City School District, Montgomery County (the District), as of and for the year ended June 30, 2004, which collectively comprise the District's basic financial statements and have issued our report thereon dated February 9, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance we must report under *Government Auditing Standards*. However, we noted a certain immaterial instance of noncompliance that we have reported to the District's management in a separate letter dated February 9, 2005.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted another matter involving the internal control over financial reporting that does not require inclusion in this report that we have reported to the District's management in a separate letter dated February 9, 2005.

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Miamisburg City School District
Montgomery County
Independent Accountants' Report on Compliance and on
Internal Control Required by *Government Auditing Standards*
Page 2

This report is intended solely for the information and use of management, the Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

Betty Montgomery
Auditor of State

February 9, 2005



Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO MAJOR FEDERAL PROGRAMS AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Miamisburg City School District
Montgomery County
540 Park Avenue
Miamisburg, Ohio 45342

To the Board of Education:

Compliance

We have audited the compliance of Miamisburg City School District (the District), Montgomery County, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement* that are applicable to its major federal programs for the year ended June 30, 2004. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2004.

Internal Control Over Compliance

The management of District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

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**Internal Control Over Compliance
(Continued)**

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of the management, the Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.



Betty Montgomery
Auditor of State

February 9, 2005

**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

**SCHEDULE OF FINDINGS
OMB CIRCULAR A -133 § .505
JUNE 30, 2004**

1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material non-compliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	CFDA #'s 84.027 & 84.173: Special Education Cluster CFDA # 84.352: Federal Emergency Repair Program
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None



**Auditor of State
Betty Montgomery**

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**MIAMISBURG CITY SCHOOL DISTRICT
MONTGOMERY COUNTY**

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MARCH 8, 2005**