



**Auditor of State
Betty Montgomery**

**DEMOCRATIC POLITICAL PARTY
KNOX COUNTY**

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Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Democratic Executive Committee
Knox County
15595 Danville-Jelloway Rd
Danville, OH 43014

We have performed the procedures enumerated below, which were agreed to by the Knox County Democratic Executive Committee, solely to assist the Committee in evaluating its compliance with Sections 3517.17 and 3517.18 of the Ohio Revised Code for the year ended December 31, 2003. Management is responsible for the Committee's compliance with those requirements. We followed the American Institute of Certified Public Accountants' attestation standards for agreed-upon procedures engagements. The sufficiency of the procedures is solely the responsibility of the Executive Committee. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Cash Receipts

We confirmed the Ohio Political Party Fund receipts with the State of Ohio and agreed them to amounts shown on the Political Party Fund Finance Report. We found no exceptions.

Cash Reconciliation

We compared the sum of the cash balances recorded on the Political Party Fund Finance Report with the cash balances reconciled by the Treasurer of the Executive Committee as of December 31, 2003. The sums agreed.

We recomputed the mathematical accuracy of the reconciliation. We found no computational errors.

We agreed bank balances on the reconciliation with month end bank statements. The balances agreed.

Cash Disbursements

We footed the cash disbursement listing and compared the listing totals to the disbursement totals on the Political Party Fund Finance report. The amounts agreed.

The payee and amount recorded in the cash disbursements journal agreed to the payee and amount on the canceled check.

We compared the purpose for the disbursement with the allowable uses described in Section 3517.18 of the Ohio Revised Code.

We found no exceptions.

We were not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on compliance of the Political Party Fund Finance Report which is attached to this report. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that we would have reported to you.

35 N. Fourth St. / Second Floor / Columbus, OH 43215
Telephone: (614) 466-3402 (800) 443-9275 Fax: (614) 728-7199
www.auditor.state.oh.us

This report is intended solely for the information and use of the Executive Committee and is not intended to be and should not be used by anyone else.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

Betty Montgomery
Auditor of State

January 23, 2004

**DEMOCRATIC POLITICAL PARTY
KNOX COUNTY**

**POLITICAL PARTY FUND FINANCE REPORT
FOR THE YEAR ENDED DECEMBER 31, 2003 (UNAUDITED)**

BEGINNING BALANCE, JANUARY 1, 2003		\$ 249
RECEIPTS:		
STATE DISTRIBUTION	466	
INTEREST	<u>4</u>	
TOTAL RECEIPTS		470
DISBURSEMENTS:		
COUNTY FAIR BOARD		<u>165</u>
ENDING BALANCE, DECEMBER 31, 2003		<u>\$ 554</u>

(See Independent Accountants' Report)

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**Auditor of State
Betty Montgomery**

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KNOX COUNTY DEMOCRATIC PARTY

KNOX COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MARCH 4, 2004**