



**Auditor of State
Betty Montgomery**



Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Republican Party Executive Committee
Miami County
P.O. Box 662
Troy, Ohio 45373

We have performed the procedures enumerated below, which were agreed to by the Miami County Republican Party Executive Committee, solely to assist the Committee in evaluating its compliance with Sections 3517.17 and 3517.18 of the Ohio Revised Code for the year ended December 31, 2003. Management is responsible for the Committee's compliance with those requirements. We followed the American Institute of Certified Public Accountants' attestation standards for agreed-upon procedures engagements. The sufficiency of the procedures is solely the responsibility of the Executive Committee. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Cash Receipts

We confirmed the Ohio Political Party Fund receipts with the State of Ohio and agreed them to amounts shown on the Ohio Campaign Finance Report. We found one exception.

Each year the Miami County Republican Party Executive Committee receives four receipts from the Ohio Political Party Fund. In fiscal year 2003, the Executive Committee only received three receipts from the Ohio Political Party Fund. The other receipt was not cashed and was subsequently voided by the Auditor of State's Office. The Executive Committee should verify that each year they have received all four Ohio Political Party Fund receipts and follow up with the Auditor of State and request re-issuance on any missing receipts.

Cash Reconciliation

1. We compared the sum of the cash balances recorded on the Committee's Ohio Campaign Finance Report with the cash balances reconciled by Judy Weaver for the Republican Party Executive Committee as of December 31, 2003. The sums agreed.
2. We recomputed the mathematical accuracy of the reconciliation. We found no computational errors.
3. We agreed bank balances on the reconciliation with month end bank statements. The balances agreed.
4. We agreed reconciling items in excess of \$10 appearing on that reconciliation to canceled checks. We determined that the dates on those documents support that those items were proper reconciling items at December 31, 2003.

Cash Disbursements

1. We footed the cash disbursement listing and compared the listing totals to the disbursement totals on the Ohio Campaign Finance Report. The amounts agreed.
2. We compared the signature on the checks to the list dated December 31, 2003 of authorized signatories the Committee provided to us. We compared the endorsement to the payee listed on the checks. The signatory on all checks we selected was an approved signatory.
3. We compared the purpose for the disbursement with the allowable uses described in Section 3517.18 of the Ohio Revised Code. We found no exceptions.

We were not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on compliance of the Ohio Campaign Finance Report which is attached to this report. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that we would have reported to you.

This report is intended solely for the information and use of the Executive Committee and is not intended to be and should not be used by anyone else.



BETTY MONTGOMERY
Auditor of State

March 30, 2004

**REPUBLICAN POLITICAL PARTY
MIAMI COUNTY**

**OHIO CAMPAIGN FINANCE REPORT
FOR THE YEAR ENDED DECEMBER 31, 2003 (UNAUDITED)**

BEGINNING BALANCE, JANUARY 1, 2003		\$ 164
RECEIPTS:		
STATE DISTRIBUTION	893	
TOTAL RECEIPTS		<u>893</u>
DISBURSEMENTS:		
POSTAGE	155	
PRINTING	104	
TOTAL DISBURSEMENTS		<u>259</u>
ENDING BALANCE, DECEMBER 31, 2003		<u>\$798</u>

(See Independent Accountants' Report on Applying Agreed-Upon Procedures.)

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**Auditor of State
Betty Montgomery**

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REPUBLICAN PARTY

MIAMI COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
APRIL 22, 2004**