



**Auditor of State
Betty Montgomery**

**EASTERN LOCAL SCHOOL DISTRICT
BROWN COUNTY**

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**Auditor of State
Betty Montgomery**

INDEPENDENT ACCOUNTANTS' REPORT

Eastern Local School District
Brown County
P.O. Box 500
Sardinia, Ohio 45171

To the Board of Education:

We have audited the accompanying general-purpose financial statements of the Eastern Local School District, Brown County, Ohio (the District), as of and for the fiscal year ended June 30, 2003, as listed in the table of contents. These general-purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the District, as of June 30, 2003, and the results of its operations and the cash flows of its proprietary fund type for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 16, 2004 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The accompanying Schedule of Federal Awards Receipts and Expenditures is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. We subjected this information to the auditing procedures applied in the audit of the general-purpose financial statements. In our opinion, it is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

Betty Montgomery
Auditor of State

March 16, 2004

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Eastern Local School District, Brown County, Ohio

Combined Balance Sheet

All Fund Types and Account Groups

June 30, 2003

	<u>GOVERNMENTAL FUND TYPES</u>			
	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>
<u>Assets and Other Debits:</u>				
<u>Assets:</u>				
Equity in Pooled Cash and Cash Equivalents	\$1,052,855	\$340,705	\$492,025	\$143,370
Receivables:				
Taxes	2,248,561	49,076	294,053	65,101
Accounts	0	0	0	0
Intergovernmental	0	199,350	0	0
Inventory Held for Resale	0	0	0	0
Restricted Assets:				
Equity in Pooled Cash and Cash Equivalents	36,759	0	0	0
Fixed Assets (Net, where applicable, of Accumulated Depreciation)	0	0	0	0
<u>Other Debits:</u>				
Amount Available in Debt Service Fund for Retirement of General Obligation Bonds	0	0	0	0
Amount to be Provided from General Government Resources	0	0	0	0
Total Assets and Other Debits	<u>\$3,338,175</u>	<u>\$589,131</u>	<u>\$786,078</u>	<u>\$208,471</u>

See accompanying notes to the general purpose financial statements

<i>PROPRIETARY FUND TYPE</i>	<i>FIDUCIARY FUND TYPE</i>	<i>ACCOUNT GROUPS</i>		Totals (Memorandum Only)
		General Fixed Assets	General Long-Term Obligations	
Enterprise	Agency			
\$38,397	\$32,690	\$0	\$0	\$2,100,042
0	0	0	0	2,656,791
99	0	0	0	99
0	0	0	0	199,350
7,599	0	0	0	7,599
0	0	0	0	36,759
164,479	0	17,013,790	0	17,178,269
0	0	0	535,783	535,783
0	0	0	3,124,989	3,124,989
<u>\$210,574</u>	<u>\$32,690</u>	<u>\$17,013,790</u>	<u>\$3,660,772</u>	<u>\$25,839,681</u>

(Continued)

Eastern Local School District, Brown County, Ohio

Combined Balance Sheet

All Fund Types and Account Groups

June 30, 2003

GOVERNMENTAL FUND TYPES

	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>
<u>Liabilities,</u>				
<u>Fund Equity and Other Credits:</u>				
<u>Liabilities:</u>				
Accounts Payable	\$50	\$282	\$0	\$0
Accrued Wages and Benefits	713,901	97,950	0	0
Compensated Absences Payable	26,389	0	0	0
Intergovernmental Payable	151,678	11,926	0	0
Deferred Revenue	1,931,038	70,187	250,295	55,969
Undistributed Monies	0	0	0	0
General Obligation Bonds Payable	0	0	0	0
	<hr/>	<hr/>	<hr/>	<hr/>
Total Liabilities	2,823,056	180,345	250,295	55,969
 <u>Fund Equity and Other Credits:</u>				
Investment in General Fixed Assets	0	0	0	0
Contributed Capital	0	0	0	0
Retained Earnings:				
Unreserved (Deficit)	0	0	0	0
Fund Balance:				
Reserved for Encumbrances	15,671	53,755	0	4,040
Reserved for Property Taxes	317,523	7,293	43,758	9,132
Reserved for Budget Stabilization	36,759	0	0	0
Unreserved:				
Undesignated (Deficit)	145,166	347,738	492,025	139,330
	<hr/>	<hr/>	<hr/>	<hr/>
Total Fund Equity and Other Credits	515,119	408,786	535,783	152,502
	<hr/>	<hr/>	<hr/>	<hr/>
Total Liabilities, Fund Equity and Other Credits	<u>\$3,338,175</u>	<u>\$589,131</u>	<u>\$786,078</u>	<u>\$208,471</u>

See accompanying notes to the general purpose financial statements

<i>PROPRIETARY FUND TYPE</i>	<i>FIDUCIARY FUND TYPE</i>	<i>ACCOUNT GROUPS</i>		Totals (Memorandum Only)
		General Fixed Assets	General Long-Term Obligations	
Enterprise	Agency			
\$65	\$0	\$0	\$0	\$397
27,300	0	0	0	839,151
8,574	0	0	621,533	656,496
8,368	0	0	89,239	261,211
0	0	0	0	2,307,489
0	32,690	0	0	32,690
0	0	0	2,950,000	2,950,000
44,307	32,690	0	3,660,772	7,047,434
0	0	17,013,790	0	17,013,790
251,181	0	0	0	251,181
(84,914)	0	0	0	(84,914)
0	0	0	0	73,466
0	0	0	0	377,706
0	0	0	0	36,759
0	0	0	0	1,124,259
166,267	0	17,013,790	0	18,792,247
<u>\$210,574</u>	<u>\$32,690</u>	<u>\$17,013,790</u>	<u>\$3,660,772</u>	<u>\$25,839,681</u>

Eastern Local School District, Brown County, Ohio
 Combined Statement of Revenues, Expenditures
 and Changes in Fund Balances
 All Governmental Fund Types
 For the Fiscal Year Ended June 30, 2003

	GOVERNMENTAL FUND TYPES				Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	
<u>Revenues:</u>					
Property Taxes	\$2,222,991	\$48,879	\$283,493	\$64,173	\$2,619,536
Intergovernmental	6,969,680	1,052,978	36,173	28,368	8,087,199
Interest	28,240	0	0	0	28,240
Tuition and Fees	268,270	95,465	0	0	363,735
Rent	4,634	0	0	0	4,634
Extracurricular Activities	0	96,655	0	0	96,655
Gifts and Donations	2,079	9	0	0	2,088
Miscellaneous	65,715	23,306	0	0	89,021
Total Revenues	9,561,609	1,317,292	319,666	92,541	11,291,108
<u>Expenditures:</u>					
Current:					
Instruction:					
Regular	4,058,068	317,797	0	74,290	4,450,155
Special	759,525	355,582	0	0	1,115,107
Vocational	173,844	8,754	0	0	182,598
Other	455,550	16,912	0	0	472,462
Support Services:					
Pupils	381,727	14,343	0	0	396,070
Instructional Staff	644,366	301,316	0	0	945,682
Board of Education	23,432	0	0	0	23,432
Administration	826,142	26,411	0	0	852,553
Fiscal	307,465	3,870	8,217	1,880	321,432
Business	7,344	0	0	0	7,344
Operation and Maintenance of Plant	725,409	135,351	0	18,150	878,910
Pupil Transportation	735,315	0	0	35,271	770,586
Central	30,194	7,000	0	0	37,194
Operation of Non-Instructional Services					
Services	0	7,379	0	0	7,379
Extracurricular Activities	109,741	125,239	0	0	234,980
Debt Service:					
Principal Retirement	0	0	105,000	0	105,000
Interest and Fiscal Charges	0	0	187,656	0	187,656
Intergovernmental	0	25,500	0	0	25,500
Total Expenditures	9,238,122	1,345,455	300,873	129,591	11,014,041
Excess of Revenues Over (Under) Expenditures	323,487	(28,163)	18,793	(37,050)	277,067
<u>Other Financing Sources and Uses:</u>					
Proceeds From Sale of Fixed Assets	450	0	0	0	450
Total Other Financing Sources (Uses)	450	0	0	0	450
Excess of Revenues and Other Financing Sources Over (Under) Expenditures	323,937	(28,163)	18,793	(37,050)	277,517
Fund Balances at Beginning of Year	191,182	436,949	516,990	189,552	1,334,673
Fund Balances at End of Year	\$515,119	\$408,786	\$535,783	\$152,502	\$1,612,190

See accompanying notes to the general purpose financial statements

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Eastern Local School District, Brown County, Ohio
 Combined Statement of Revenues, Expenditures and
 Changes in Fund Balances - Budget and Actual (Budget Basis)
 All Governmental Fund Types
 For the Fiscal Year Ended June 30, 2003

	GENERAL FUND			SPECIAL REVENUE FUNDS		
	Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
<u>Revenues:</u>						
Property Taxes	\$2,013,180	\$2,174,308	\$161,128	\$44,101	\$47,018	\$2,917
Intergovernmental	7,000,264	6,969,680	(30,584)	1,172,874	975,115	(197,759)
Interest	51,000	28,240	(22,760)	0	0	0
Tuition and Fees	289,038	268,270	(20,768)	105,000	95,465	(9,535)
Rent	5,500	4,634	(866)	0	0	0
Extracurricular Activities	0	0	0	121,200	96,656	(24,544)
Gifts and Donations	2,100	2,079	(21)	1,500	9	(1,491)
Miscellaneous	30,000	48,392	18,392	22,000	21,585	(415)
Total Revenues	9,391,082	9,495,603	104,521	1,466,675	1,235,848	(230,827)
<u>Expenditures:</u>						
Current:						
Instruction:						
Regular	4,318,595	4,136,279	182,316	402,592	318,397	84,195
Special	810,531	768,587	41,944	435,964	353,767	82,197
Vocational	185,030	175,411	9,619	10,910	10,910	0
Other	458,564	454,359	4,205	11,714	11,714	0
Support Services:						
Pupils	390,293	382,995	7,298	14,343	14,343	0
Instructional Staff	758,718	675,658	83,060	484,686	334,739	149,947
Board of Education	30,547	24,396	6,151	0	0	0
Administration	849,981	833,704	16,277	22,902	20,744	2,158
Fiscal	321,769	309,176	12,593	6,500	3,870	2,630
Business	11,482	7,344	4,138	0	0	0
Operation and Maintenance of Plant	787,189	738,851	48,338	218,562	136,351	82,211
Pupil Transportation	757,453	745,653	11,800	1,030	0	1,030
Central	33,221	30,609	2,612	7,000	7,000	0
Operation of Non-Instructional						
Services	1,360	0	1,360	8,871	7,379	1,492
Extracurricular Activities	113,109	110,253	2,856	166,209	128,303	37,906
Capital Outlay	0	0	0	0	0	0
Debt Service:						
Principal Retirement	0	0	0	0	0	0
Interest and Fiscal Charges	0	0	0	0	0	0
Intergovernmental	0	0	0	52,500	52,500	0
Total Expenditures	9,827,842	9,393,275	434,567	1,843,783	1,400,017	443,766
Excess of Revenues Over (Under) Expenditures	(436,760)	102,328	539,088	(377,108)	(164,169)	212,939
<u>Other Financing Sources (Uses):</u>						
Proceeds from Sale of Fixed Assets	2,000	450	(1,550)	0	0	0
Refund of Prior Year Receipts	(1,250)	(1,191)	59	(10,542)	(10,542)	0
Refund of Prior Year Expenditure	10,000	17,323	7,323	0	1,721	1,721
Advances In	0	6,000	6,000	0	0	0
Advances Out	0	0	0	0	(6,000)	(6,000)
Total Other Financing Sources (Uses)	10,750	22,582	11,832	(10,542)	(14,821)	(4,279)
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(426,010)	124,910	550,920	(387,650)	(178,990)	208,660
Fund Balances at Beginning of Year	866,072	866,072	0	400,250	400,250	0
Prior Year Encumbrances Appropriated	82,909	82,909	0	65,692	65,692	0
Fund Balances at End of Year	\$522,971	\$1,073,891	\$550,920	\$78,292	\$286,952	\$208,660

See accompanying notes to the general purpose financial statements

<i>DEBT SERVICE FUND</i>			<i>CAPITAL PROJECTS FUNDS</i>			TOTALS (MEMORANDUM ONLY)		
Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
\$260,406	\$282,105	\$21,699	\$85,912	\$63,005	(\$22,907)	\$2,403,599	\$2,566,436	\$162,837
36,000	36,173	173	23,622	28,368	4,746	8,232,760	8,009,336	(223,424)
0	0	0	0	0	0	51,000	28,240	(22,760)
0	0	0	0	0	0	394,038	363,735	(30,303)
0	0	0	0	0	0	5,500	4,634	(866)
0	0	0	0	0	0	121,200	96,656	(24,544)
0	0	0	0	0	0	3,600	2,088	(1,512)
0	0	0	0	0	0	52,000	69,977	17,977
<u>296,406</u>	<u>318,278</u>	<u>21,872</u>	<u>109,534</u>	<u>91,373</u>	<u>(18,161)</u>	<u>11,263,697</u>	<u>11,141,102</u>	<u>(122,595)</u>
0	0	0	76,036	75,490	546	4,797,223	4,530,166	267,057
0	0	0	0	0	0	1,246,495	1,122,354	124,141
0	0	0	0	0	0	195,940	186,321	9,619
0	0	0	0	0	0	470,278	466,073	4,205
0	0	0	0	0	0	404,636	397,338	7,298
0	0	0	2,100	0	2,100	1,245,504	1,010,397	235,107
0	0	0	0	0	0	30,547	24,396	6,151
0	0	0	0	0	0	872,883	854,448	18,435
12,344	8,217	4,127	12,200	1,880	10,320	352,813	323,143	29,670
0	0	0	0	0	0	11,482	7,344	4,138
0	0	0	122,174	18,150	104,024	1,127,925	893,352	234,573
0	0	0	35,271	35,271	0	793,754	780,924	12,830
0	0	0	0	0	0	40,221	37,609	2,612
0	0	0	0	0	0	10,231	7,379	2,852
0	0	0	0	0	0	279,318	238,556	40,762
0	0	0	2,840	2,840	0	2,840	2,840	0
105,000	105,000	0	0	0	0	105,000	105,000	0
187,656	187,656	0	0	0	0	187,656	187,656	0
0	0	0	0	0	0	52,500	52,500	0
<u>305,000</u>	<u>300,873</u>	<u>4,127</u>	<u>250,621</u>	<u>133,631</u>	<u>116,990</u>	<u>12,227,246</u>	<u>11,227,796</u>	<u>999,450</u>
(8,594)	17,405	25,999	(141,087)	(42,258)	98,829	(963,549)	(86,694)	876,855
0	0	0	0	0	0	2,000	450	(1,550)
0	0	0	0	0	0	(11,792)	(11,733)	59
0	0	0	0	0	0	10,000	19,044	9,044
0	0	0	0	0	0	0	6,000	6,000
0	0	0	0	0	0	0	(6,000)	(6,000)
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>208</u>	<u>7,761</u>	<u>7,553</u>
(8,594)	17,405	25,999	(141,087)	(42,258)	98,829	(963,341)	(78,933)	884,408
474,619	474,619	0	176,490	176,490	0	1,917,431	1,917,431	0
0	0	0	5,097	5,097	0	153,698	153,698	0
<u>\$466,025</u>	<u>\$492,024</u>	<u>\$25,999</u>	<u>\$40,500</u>	<u>\$139,329</u>	<u>\$98,829</u>	<u>\$1,107,788</u>	<u>\$1,992,196</u>	<u>\$884,408</u>

Eastern Local School District, Brown County, Ohio

Statement of Revenues, Expenses

and Changes in Fund Equity

Proprietary Fund Type

For the Fiscal Year Ended June 30, 2003

	<u><i>Enterprise</i></u>
<u>Operating Revenues:</u>	
Sales	\$231,376
Other	220
	<hr/>
<i>Total Operating Revenues</i>	231,596
	<hr/>
<u>Operating Expenses:</u>	
Salaries	150,970
Fringe Benefits	77,420
Purchased Services	7,235
Materials and Supplies	36,809
Cost of Sales	185,853
Depreciation	15,583
	<hr/>
<i>Total Operating Expenses</i>	473,870
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Operating Loss	(242,274)
 <u>Non-Operating Revenues:</u>	
Interest	309
Donated Commodities	55,658
Federal and State Subsidies	143,286
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<i>Total Non-Operating Revenues</i>	199,253
	<hr/>
Net Loss	(43,021)
Retained Earnings (Deficit) at Beginning of Year	(41,893)
Retained Earnings (Deficit) at End of Year	(84,914)
Contributed Capital at Beginning and End of Year	251,181
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Total Fund Equity at End of Year	\$166,267
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See accompanying notes to the general purpose financial statements

Eastern Local School District, Brown County, Ohio
Statement of Revenues, Expenses and Changes in
Fund Equity - Budget and Actual (Budget Basis)
Proprietary Fund Type
For the Fiscal Year Ended June 30, 2003

	ENTERPRISE FUNDS		
	Revised Budget	Actual	Variance Favorable (Unfavorable)
<u>Revenues:</u>			
Sales	\$244,718	\$231,277	(\$13,441)
Other	296	220	(76)
Interest	1,561	309	(1,252)
Federal and State Subsidies	143,748	143,287	(461)
	390,323	375,093	(15,230)
<u>Expenses:</u>			
Salaries	147,026	146,811	215
Materials and Supplies	217,613	173,042	44,571
Fringe Benefits	82,996	82,642	354
Purchased Services	6,835	6,641	194
Capital Outlay	530	528	2
	455,000	409,664	45,336
<i>Total Operating Expenses</i>	455,000	409,664	45,336
Excess of Revenues Over (Under) Expenses	(64,677)	(34,571)	30,106
Fund Equity at Beginning of Year	72,905	72,905	0
Fund Equity at End of Year	\$8,228	\$38,334	\$30,106

See accompanying notes to the general purpose financial statements

Eastern Local School District, Brown County, Ohio

Statement of Cash Flows

Proprietary Fund Type

For the Fiscal Year Ended June 30, 2003

	<u>Enterprise</u>
<u>Increase (Decrease) in Cash and Cash Equivalents:</u>	
<u>Cash Flows from Operating Activities:</u>	
Cash Received from Customers	\$231,277
Cash Received from Other Operating Sources	220
Cash Payments to Suppliers for Goods and Services	(180,148)
Cash Payments for Employee Benefits	(82,642)
Cash Payments for Employees Services	(146,811)
	<hr/>
Net Cash Used for Operating Activities	(178,104)
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<u>Cash Flows from Noncapital Financing Activities:</u>	
Operating Grants Received	143,287
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<u>Cash Flows from Investing Activities:</u>	
Interest on Investments	309
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Net Decrease in Cash and Cash Equivalents	(34,508)
Cash and Cash Equivalents at Beginning of Year	72,905
	<hr/>
Cash and Cash Equivalents at End of Year	\$38,397
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<u>Reconciliation of Operating Loss to Net</u>	
<u>Cash Used for Operating Activities:</u>	
Operating Loss	(\$242,274)
<u>Adjustments to Reconcile Operating Loss to</u>	
<u>Loss to Net Cash</u>	
<u>Net Cash Used for Operating Activities:</u>	
Donated Commodities Used During Year	55,658
Depreciation	15,583
Changes in Assets and Liabilities:	
Increase in Accounts Receivable	(99)
Increase in Accounts Payable	64
Decrease in Accrued Wages and Benefits	(780)
Increase in Compensated Absences Payable	2,328
Decrease in Deferred Revenue	(5,973)
Decrease in Intergovernmental Payable	(2,611)
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Total Adjustments	64,170
Net Cash Used for Operating Activities	(178,104)
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See accompanying notes to the general purpose financial statements

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY

Eastern Local School District (the "School District") is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio. The School District operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four year terms. The School District provides educational services as authorized by State statute and/or federal guidelines.

The School District was established in 1957 through the consolidation of existing land areas and school districts. The School District serves an area of approximately 75 square miles. It is located in Brown County and includes the Villages of Macon and Russellville and various townships within the County. It is staffed by 70 non-certified and 102 teaching personnel and administrative employees providing education to 1,588 students and other community members.

Reporting Entity

A reporting entity is composed of the primary government, component units, and other organizations that are included to insure that the financial statements are not misleading. The primary government of the School District consists of all funds, departments, boards and agencies that are not legally separate from the School District. For Eastern Local School District, this includes general operations, food service, and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes. The School District has no component units.

Entities which perform activities within the School District's boundaries for the benefit of its residents are excluded from the accompanying financial statements because the School District is not financially accountable for these entities nor are they fiscally dependent on the School District. These entities include the Boosters Club, Parent Teacher Organizations, and Alumni Associations.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The School District is associated with four organizations, two of which are defined as a jointly governed organizations, two as insurance purchasing pools of which one is also a public entity shared risk pool. These organizations are the South Central Ohio Computer Association (SCOCA), Hopewell Special Education Regional Resource Center (Hopewell), and the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP). The Brown County Schools Benefits Consortium is made up of a public entity shared risk pool and an insurance purchasing pool. These organizations are presented in Notes 14, 15 and 16 to the general purpose financial statements.

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The financial statements of the Eastern Local School District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the School District's accounting policies are described below.

A. Basis Of Presentation - Fund Accounting

The School District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain School District functions or activities.

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special restrictions or limitations. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities not recorded in the funds because they do not directly affect net available expendable resources.

For financial statement presentation purposes, the various funds of the School District are grouped into the following generic fund types under the broad fund categories governmental, proprietary and fiduciary.

Governmental Fund Types:

Governmental funds are those through which most governmental functions of the School District are financed. The acquisition, use and balances of the School District's expendable financial resources and the related current liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds.

The following are the School District's governmental fund types:

General Fund - The general fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

Debt Service Fund - The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term obligation principal, interest, and related costs.

Capital Projects Funds - The capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Proprietary Fund Type:

Proprietary funds are used to account for the School District's ongoing activities which are similar to those found in the private sector. The following is the School District's proprietary fund type:

Enterprise Fund - The enterprise fund is used to account for School District activities that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Fiduciary Fund Type:

Fiduciary funds are used to account for assets held by the School District in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. The School District's only fiduciary funds are agency funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Account Groups:

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

General Fixed Assets Account Group - This account group is established to account for all fixed assets of the School District, other than those accounted for in the proprietary funds.

General Long-Term Obligations Account Group - This account group is established to account for all long-term obligations of the School District except those accounted for in the proprietary funds.

B. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The proprietary fund is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of this fund is included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made.

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The modified accrual basis of accounting is followed for the governmental and agency funds. The full accrual basis of accounting is followed for the proprietary fund.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected with the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School District, available means expected to be received within sixty days of year-end.

Non-exchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. (See Note 6.) Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the School District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes available as an advance, accounts and grants.

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Property taxes for which there is an enforceable legal claim as of June 30, 2003, but which were levied to finance fiscal year 2004 operations, have been recorded as deferred revenue. Grants and entitlements received before eligibility requirements are met are also recorded as deferred revenue. On a modified accrual basis, receivables that will not be collected within the available period have also been reported as deferred revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The fair value of donated commodities used during the year is reported in the operating statement as an expense with a like amount reported as donated commodities revenue.

C. Budgetary Process

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified.

All funds, other than agency funds, are legally required to be budgeted and appropriated. The legal level of budgetary control is at the fund level. Any budgetary modifications at this level may only be made by resolution of the Board of Education. The Treasurer has been given the authority to allocate appropriations among functions and objects within funds.

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Tax Budget:

Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing (or increased) tax rates. By no later than January 20, the Board-adopted budget is filed with the Brown County Budget Commission for rate determination.

Estimated Resources:

Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the County Budget Commission and receives the Commission's certificate of estimated resources which states the projected revenue of each fund. Prior to June 30, the School District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding year. The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported in the budgetary statements reflect the amounts in the final amended certificate issued during fiscal year 2003.

Appropriations:

Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution is legally enacted by the Board of Education at the fund level of expenditures, which is the legal level of budgetary control. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the School District. The appropriation resolution, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at the level of control, as approved by the Board of Education.

The Board may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. During the year, several supplemental appropriations were legally enacted; however, none of these amendments were significant.

The budget figures which appear in the statements of budgetary comparisons represent the final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device by the Board of Education, during the year for all funds other than agency funds, at the object level, consistent with statutory provisions.

Encumbrances:

As part of formal budgetary control, purchase orders, contracts and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On the GAAP basis, encumbrances outstanding at fiscal year end are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds and reported in the notes to the financial statements for proprietary funds.

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Lapsing of Appropriations:

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

D. Cash and Cash Equivalents

To improve cash management, all cash received by the School District is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through School District records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the balance sheet.

During fiscal year 2003, the School District's investments were limited to funds invested in the State Treasury Assets Reserve of Ohio (STAR Ohio) and repurchase agreements. Repurchase agreements are reported at cost.

STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price which is the price the investment could be sold for on June 30, 2003.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during fiscal year 2003 amounted to \$28,240. The enterprise fund also received interest in the amount of \$309.

For purposes of the statement of cash flows and for presentation on the combined balance sheet, investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the School District are considered to be cash equivalents.

E. Inventory

Inventories of proprietary funds are stated at the lower of cost or market. Cost is determined on a first-in, first-out basis. Inventories of proprietary funds consist of purchased food held for resale and supplies which are expensed when used.

F. Fixed Assets and Depreciation

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction costs are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. Fixed assets utilized in the proprietary fund are capitalized in the fund. All fixed assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. Interest cost incurred during construction of fixed assets is not capitalized. The School District maintains a capitalization threshold of \$1,000. The School District does not have any infrastructure.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Improvements are capitalized. Improvements to fund fixed assets are depreciated over the remaining useful lives of the related fixed assets.

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets in the general fixed assets account group are not depreciated. Depreciation of furniture and equipment in the proprietary fund is computed using the straight-line method over an estimated useful life of ten to twenty years.

G. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the School District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the School District's termination policy.

For governmental funds, the School District records a liability for accumulated unused vacation time when earned for all employees with more than one year of service. The School District records a liability for accumulated unused sick leave for all employees after fifteen years of current service with the School District. The current portion of unpaid compensated absences is the amount expected to be paid using available expendable resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The remainder is reported in the general long-term obligations account group. In the proprietary fund, the entire amount of compensated absences is reported as a fund liability.

H. Accrued Liabilities and Long-term Obligations

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, compensated absences (including the retirement incentive) and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the general long-term obligations account group to the extent that they will not be paid with current available expendable financial resources. Payments made more than sixty days after year end are considered not to have used current available financial resources. General obligation bonds are reported as a liability in the general long-term obligations account group until due.

Long-term obligations financed by the proprietary fund are reported as liabilities in the proprietary fund.

I. Interfund Transactions

Quasi-external transactions are accounted for as revenues and expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

J. Fund Balance Reserves

The School District reserves those portions of fund equity which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances, property taxes, and budget stabilization.

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The reserve for property taxes represents taxes recognized as revenue under accounting principles generally accepted in the United States of America, but not available for appropriation under State statute.

K. Restricted Assets

Restricted assets in the general fund represent cash and cash equivalents whose use is limited by legal requirements. Restricted assets represents amounts required by statute to be set-aside by the School District for budget stabilization. See Note 17 for additional information regarding set-asides.

L. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

M. Contributed Capital

Contributed capital represents resources from other funds, other governments, and private sources provided to the proprietary fund prior to July 1, 2000 that is not subject to repayment. These assets are recorded at their fair market value on the date donated. Depreciation on those assets acquired or constructed with contributed resources is expensed and closed to unreserved retained earnings at year end.

Because the School District did not prepare financial statements in accordance with generally accepted accounting principles prior to fiscal year 1995, the exact amount of contributed capital cannot be determined. Consequently, only those amounts that have been specifically identified have been classified as contributed capital in the accompanying combined balance sheet.

N. Total Columns on General Purpose Financial Statements

Total columns on the general purpose financial statements are captioned "Totals - (Memorandum Only)" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with accounting principles generally accepted in the United States of America. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE 3 - ACCOUNTABILITY

Fund balances at June 30, 2003, included the following individual fund deficit:

<u>Special Revenue Funds</u>	<u>Amounts</u>
Improving Teacher Quality	\$ 239
Disadvantaged Pupil Impact Aid	28

The deficits in these funds are due to adjustments for accrued liabilities. The general fund is liable for the deficits in these funds and provides operating transfers when cash is required, not when accruals occur.

Eastern Local School District, Brown County, Ohio

Notes to the General Purpose Financial Statements

For the Fiscal Year Ended June 30, 2003

NOTE 4 - BUDGETARY BASIS OF ACCOUNTING

While the School District is reporting financial position, results of operations and changes in fund balance/retained earnings on the basis of accounting principles generally accepted in the United States of America (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis)-All Governmental Fund Types and the Statement of Revenues, Expenses and Changes in Fund Equity - Budget and Actual (Budget Basis)-Proprietary Fund Type are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are that:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures/expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Encumbrances are treated as expenditures/expenses for all funds (budget basis) rather than as a reservation of fund balance for governmental fund types and as note disclosures in the proprietary fund type (GAAP basis).

The following tables summarize the adjustments necessary to reconcile the GAAP and budgetary basis statements by fund type.

	Excess of Revenues and Other Financing Sources Over (Under) Expenditures All Governmental Fund Types			
	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>
GAAP Basis	\$ 323,937	(\$28,163)	\$ 18,793	(\$37,050)
Adjustments:				
Revenue Accruals	(42,684)	(79,723)	(1,388)	(1,168)
Expenditure Accruals	(140,622)	(17,349)	0	0
Encumbrances	<u>(15,721)</u>	<u>(53,755)</u>	<u>0</u>	<u>(4,040)</u>
Budget Basis	<u>\$ 124,910</u>	<u>(\$178,990)</u>	<u>\$17,405</u>	<u>(\$42,258)</u>

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 4 - BUDGETARY BASIS OF ACCOUNTING (Continued)

Net Loss/Excess of Revenues Under Expenses
Proprietary Fund Type

	Enterprise
GAAP Basis	(\$43,021)
Adjustments:	
Encumbrances	(65)
Revenue Accruals	(55,756)
Expense Accruals	64,271
Budget Basis	(\$34,571)

NOTE 5 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit, or by savings accounts, including passbook accounts.

Protection of the School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

1. United States treasury notes, bills, bonds, or any other obligation or security issued by the United States treasury or any other obligation guaranteed as to principal or interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by the federal government agency or instrumentality, including but not limited to, the federal national mortgage association, federal home loan bank, federal farm credit bank, federal home loan mortgage corporation, government national mortgage association, and student loan marketing association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;

Eastern Local School District, Brown County, Ohio

Notes to the General Purpose Financial Statements

For the Fiscal Year Ended June 30, 2003

NOTE 5 - DEPOSITS AND INVESTMENTS (Continued)

3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred eighty days from the date of purchase in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and
8. Under limited circumstances, debt interests rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of the purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, *Deposits with Financial Institutions, Investments (including Repurchase Agreements) and Reverse Repurchase Agreements*.

Deposits: At fiscal year-end, the carrying amount of the School District's deposits was \$469,156 and the bank balance was \$559,225, which was fully covered by federal depository insurance.

Investments: The School District's investments are required to be categorized to give an indication of the level of risk assumed by the School District at fiscal year-end. Category 1 includes investments that are insured or registered or for which the securities are held by the School District or its agent in the School District's name. Category 2 includes uninsured and unregistered investments which are held by the counterparty's trust department or agent in the School District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the School District's name. The School District's investments in STAR Ohio, an investment pool operated by the Ohio State Treasurer, are unclassified investments since they are not evidenced by securities that exist in physical or book entry form.

	Category 3	Unclassified	Carrying/Fair Value
STAR Ohio	\$0	\$978,470	\$978,470
Federal Home Loan Mtg. Corp. Bonds	251,172	0	251,172
Repurchase Agreements	435,810	0	435,810
Money Market	0	2,193	2,193
	\$686,982	\$980,663	\$1,667,645

Eastern Local School District, Brown County, Ohio

Notes to the General Purpose Financial Statements

For the Fiscal Year Ended June 30, 2003

NOTE 5 - DEPOSITS AND INVESTMENTS (Continued)

The classification of cash and cash equivalents and investments on the combined financial statements is based on criteria set forth in GASB Statement No. 9, *Reporting Cash Flows of Proprietary and Non-expendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting*.

A reconciliation between the classifications of cash and cash equivalents and investments on the combined financial statements and the classification of deposits and investments presented above per GASB Statement No. 3 is as follows:

	Cash and Cash Equivalents	
	Deposits	Investments
GASB Statement No. 9	\$2,136,801	\$0
Investments:		
Federal Home Loan Mtg. Corp. Bonds	(251,172)	251,172
STAR Ohio	(978,470)	978,470
Money Market	(2,193)	2,193
Repurchase Agreements	(435,810)	435,810
GASB Statement No. 3	\$469,156	\$1,667,645

NOTE 6 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis while the School District fiscal year runs from July through June. First half tax collections are received by the School District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility and tangible personal property located in the School District. Property tax revenue received during calendar 2003 for real and public utility property taxes represents collections of calendar 2002 taxes. Property tax payments received during calendar 2003 for tangible personal property (other than public utility property) are for calendar 2003 taxes.

2003 real property taxes are levied after April 1, 2003, on the assessed value as of January 1, 2003, the lien date. Assessed values are established by State law at thirty-five percent of appraised market value. First half 2003 real property taxes are collected in and intended to finance fiscal year 2004.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at thirty-five percent of true value. 2003 public utility property taxes became a lien December 31, 2002, are levied after April 1, 2003 and are collected in 2004 with real property taxes.

2003 tangible personal property taxes are levied after April 1, 2002, on the value as of December 31, 2002. Collections are made in 2003. Tangible personal property assessments are twenty-five percent of true value.

Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20.

Eastern Local School District, Brown County, Ohio

Notes to the General Purpose Financial Statements

For the Fiscal Year Ended June 30, 2003

NOTE 6 - PROPERTY TAXES (Continued)

The assessed values upon which fiscal year 2003 taxes were collected are:

	2002 Second-Half Collections		2003 First-Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/Residential And Other Real Estate	\$91,426,260	89.95%	\$94,580,310	90.41%
Public Utility	6,489,530	6.39%	6,854,900	6.55%
Tangible-Personal Property	<u>3,721,077</u>	<u>3.66%</u>	<u>3,182,675</u>	<u>3.04%</u>
Total Assessed Value	<u>\$101,636,867</u>	<u>100.00%</u>	<u>\$104,617,885</u>	<u>100.00%</u>
Tax rate per \$1,000 of Assessed valuation	\$37.80		\$37.80	

The School District receives property taxes from Adams, Brown and Highland Counties. The County Auditors periodically advance to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2003 are available to finance fiscal year 2003 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable represent delinquent taxes outstanding, the late settlement of personal property taxes and real property, tangible personal property, and public utility taxes which became measurable as of June 30, 2003 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the delayed settlement of personal property tax and the amounts available as an advance at June 30 were levied to finance current fiscal year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not levied to finance current year operations. The amount available as an advance is recognized as revenue. The amount available as an advance at June 30, 2003, was \$317,523 in the General Fund, \$7,293 in the Classroom Maintenance Special Revenue Fund, \$43,758 in the Debt Service Fund, and \$9,132 in the Permanent Improvement Capital Projects Fund.

NOTE 7 - RECEIVABLES

Receivables at June 30, 2003, consisted of property taxes, accounts (tuition), and intergovernmental grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable conditions of State programs, and the current year guarantee of federal funds. Tuition is also considered collectible in full due to the withholding of diplomas and grade cards.

A summary of the principal items of the intergovernmental receivables follows at June 30, 2003:

	<u>Amounts</u>
Special Revenue Funds:	
Title II-A	\$ 11,518
Title VI-B	2,681
Title IV-A	3,960
Title V	1,965
Title I	103,549
IDEA Part B	<u>75,677</u>
Total Intergovernmental Receivables	<u>\$199,350</u>

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 8 - FIXED ASSETS

A summary of the enterprise fund's fixed assets at June 30, 2003 follows:

Furniture and Equipment	\$352,151
Less Accumulated Depreciation	<u>(187,672)</u>
Net Fixed Assets	<u>\$164,479</u>

A summary of the changes in general fixed assets during fiscal year 2003 follows:

<u>Asset Category</u>	<u>Balance at June 30, 2002</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance at June 30, 2003</u>
Land	\$ 385,195	\$ 1,222	\$ 0	\$ 386,417
Buildings and Improvements	12,994,260	6,295	0	13,000,555
Furniture, Fixtures and Equipment	2,505,873	34,812	12,661	2,528,024
Vehicles	991,100	107,694	0	1,098,794
Totals	<u>\$16,876,428</u>	<u>\$150,023</u>	<u>\$12,661</u>	<u>\$17,013,790</u>

NOTE 9 - RISK MANAGEMENT

The School District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2003, the School District contracted with Selective Insurance Company for general liability insurance with a \$2,000,000 single occurrence limit and a \$4,000,000 aggregate. Property is protected by the Selective Insurance Company and holds a \$10,000 deductible. The School District's vehicles are covered by the Selective Insurance Company and holds a \$500 deductible for both comprehensive and collision with a \$1,000,000 limit on any accident. Vehicles are also covered under the commercial umbrella policy.

Settled claims have not exceeded this commercial coverage in any of the past three years. There has been no significant reduction of coverage from the prior year.

For fiscal year 2003, the School District participated in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (Note 15). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 9 - RISK MANAGEMENT (Continued)

The School District participates in the Brown County Schools Benefits Consortium (the Consortium), a public entity risk pool (Note 16) consisting of seven districts. The School District is responsible for providing a current listing of enrolled employees and for providing timely pro-rata payments of premiums to the Consortium for employee health coverage and benefits. The Consortium is responsible for the management and operations of the program. Upon termination from the Consortium, for any reason, the terminated member assumes and is responsible for the payment of any delinquent contributions.

NOTE 10 - DEFINED BENEFIT PENSION PLANS

A. School Employees Retirement System

The School District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by State statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad, Suite 100, Fourth Street, Columbus, Ohio 43215-3746 or by calling (614)222-5853.

Plan members are required to contribute 9 percent of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current School District rate is 14 percent of annual covered payroll. A portion of the School District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2003, 8.17 percent of annual covered salary was the portion used to fund pension obligations. For fiscal year 2002, 5.46 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2003, 2002, and 2001 were \$147,853, \$47,759, and \$41,576, respectively; 57 percent has been contributed for fiscal year 2003 and 100 percent for the fiscal years 2002 and 2001.

B. State Teachers Retirement System

The School District contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public employee retirement system. STRS provides retirement and disability benefits, annual cost-of-living adjustments, and death and survivor benefits to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information for STRS. That report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3371.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5% of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan. Existing members with less than five years of service credit as of June 20, 2001, were given the option of making a one time irrevocable decision to transfer their account balances from the existing

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 10 - DEFINED BENEFIT PENSION PLANS (Continued)

State Teachers Retirement System (Continued)

DB Plan into the DC Plan or the Combined Plan. This option expired on December 31, 2001. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For the fiscal year ended June 30, 2003, plan members were required to contribute 9.3 percent of their annual covered salaries. The School District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2002, the portion used to fund pension obligations was 9.5 percent. Contribution rates are established by STRS, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The School District's required contributions for pension obligations to STRS for the fiscal years ended June 30, 2003, 2002, and 2001 were \$658,848, \$435,447, and \$451,951, respectively; 83 percent has been contributed for fiscal year 2003 and 100 percent for the fiscal years 2002 and 2001. \$109,831 representing the unpaid contribution for fiscal year 2003, is recorded as a liability within the respective funds.

NOTE 11 - POSTEMPLOYMENT BENEFITS

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are on a pay-as-you-go basis.

All STRS benefit recipients and sponsored dependents are eligible for health care coverage. The STRS Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 2003, the STRS Board allocated employer contributions equal to 1 percent of covered payroll to the Health Care Reserve Fund. For the School District, this amount equaled \$50,681 for fiscal year 2003.

STRS pays health care benefits from the Health Care Reserve Fund. At June 30, 2002, (the latest information available) the balance in the Fund was \$3.011 billion. For the year ended June 30, 2002, net health care costs paid by STRS were \$354,697,000 and STRS had 105,300 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, and to disability and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For the fiscal year ended June 30, 2003, employer contributions to fund health care benefits were 5.83 percent of covered payroll. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2003, the minimum pay was established at \$14,500. For the School District, the amount contributed to fund health care benefits, including the surcharge, during the 2003 fiscal year equaled \$130,177.

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 11 - POSTEMPLOYMENT BENEFITS (Continued)

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 150 percent of the annual health care expenses. Expenses for health care for the fiscal year ended June 30, 2002 (the latest information available), were \$182,946,777 and the target level was \$274.4 million. At June 30, 2002, SERS had net assets available for payment of health care benefits of \$335.2 million. SERS has approximately 50,000 participants currently receiving health care benefits.

NOTE 12 - EMPLOYEE BENEFITS

A. Compensated Absences

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Classified employees earn ten to twenty days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time.

Teachers, administrators and classified employees earn sick leave at the rate of one and one-fourth days per month for a total of 15 days of sick leave for each year under contract. Sick leave may be accumulated up to a maximum of 200 days for teachers and classified personnel. Administrators with a 242 day contract may accumulate up to a maximum of 266 days, with a 222 day contract may accumulate up to a maximum of 244 days, and with a 202 day contract may accumulate up to 222 days. Upon retirement, payment is made for one-fourth of their accrued, but unused sick leave credit to a maximum of 50 days for teachers, administrators, and classified personnel.

B. Other Employee Benefits

The School District provides life insurance and accidental death and dismemberment insurance to most employees through Fortis. Dental insurance is provided by the School District to all employees through CoreSource. Vision insurance is provided by the School District to all employees through Vision Service Plan.

C. Early Retirement Incentive

The School District offers an Early Retirement Incentive (Super-Severance) program to all certified employees. The employee must retire in the first year they become eligible. For these employees, they must give written notice to the Superintendent by April 1st of the year he/she becomes eligible for "full retirement".

Eastern Local School District, Brown County, Ohio

Notes to the General Purpose Financial Statements

For the Fiscal Year Ended June 30, 2003

NOTE 13 - LONG-TERM OBLIGATIONS

The change in the School District's long-term obligations during the fiscal year 2003 were as follows:

	Principal Outstanding 6/30/02	Additions	Deductions	Principal Outstanding 6/30/03
School Construction/Remodeling Bonds 1995 6.25%	\$3,055,000	\$ 0	\$ 105,000	\$2,950,000
Intergovernmental Payable (Pension Obligation)	72,575	89,239	72,575	89,239
Compensated Absences	578,712	42,821	0	621,533
Total General Long-Term Obligations	<u>\$3,706,287</u>	<u>\$132,060</u>	<u>\$177,575</u>	<u>\$3,660,772</u>

School Construction/Remodeling Bonds

On March 1, 1995, the Eastern Local School District issued \$3,340,000 in voted general obligation bonds for the purpose of constructing, remodeling, reconstructing and adding to school buildings. The bonds were issued for a twenty - three year period with final maturity in 2018. The bonds will be retired from the debt service fund.

All general obligation debt is supported by the full faith and credit of the School District. Compensated absences and intergovernmental payables will be paid from the funds from which the employees' salaries are paid.

The School District's overall legal debt margin was \$6,465,610 with an unvoted debt margin of \$104,618 at June 30, 2003.

Principal and interest requirements to retire general obligation debt at June 30, 2003 are as follows:

Fiscal Year Ending June 30	Principal	Interest	Total
2004	\$110,000	\$180,938	\$290,938
2005	120,000	173,750	293,750
2006	125,000	166,094	291,094
2007	135,000	157,969	292,969
2008	140,000	149,375	289,375
2009-2013	915,000	594,533	1,509,533
2014-2018	1,405,000	230,782	1,635,782
Totals	<u>\$2,950,000</u>	<u>\$1,653,441</u>	<u>\$4,603,441</u>

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 14 - JOINTLY GOVERNED ORGANIZATIONS

A. South Central Ohio Computer Association

The School District is a participant in the South Central Ohio Computer Association (SCOCA) which is a computer consortium. SCOCA is an association of public school districts within the boundaries of Highland, Adams, Pike, Scioto, Brown, Ross, Jackson, Vinton and Lawrence Counties. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. The governing board of SCOCA consists of two representatives from each county in the SCOCA service region designated by the Ohio Department of Education, two representatives of the school treasurers plus the fiscal agent. The School District paid SCOCA \$61,476 for all services provided during the year. Financial information can be obtained from their fiscal agent, the Pike County Joint Vocational School District, Tonya Cooper, who serves as Treasurer, at P. O. Box 577, 175 Beaver Creek Road, Piketon, Ohio 45661.

B. Hopewell Special Education Regional Resource Center (Hopewell)

The Hopewell Special Education Regional Resource Center (Hopewell) is a jointly governed organization created by the Ohio Department of Education at the request of the participating school districts to offer direct and related services to low incidence handicapped students of the region. Seventeen local, city, and exempted village school districts receive services from Hopewell. Hopewell is operated under regulations and policies established by the Ohio Department of Education, and its own governing board. The governing board is made up of superintendents from the seventeen school districts, plus a representative from the county board of education, a representative from the board of mental retardation and developmental disabilities, two joint vocational school superintendents and five parents of handicapped children living in the region. The Clinton-Fayette-Highland Educational Service District acts as fiscal agent. Hopewell receives funding from the contracts with each of the member school districts and Federal and State grants.

NOTE 15 - INSURANCE PURCHASING POOL

The School District participates in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past-President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

NOTE 16 - PUBLIC ENTITY SHARED RISK POOL

Brown County Schools Benefits Consortium

The Brown County Schools Benefits Consortium, a public entity shared risk and insurance purchasing pool, currently operates to provide health insurance (insurance purchasing pool) and dental coverage (public entity shared risk pool) to enrolled employees of the consortium members and to eligible dependents of those enrolled employees. Six Brown County school districts (Eastern, Fayetteville-Perry, Georgetown, Ripley-Union-Lewis-Huntington, Southern Hills Joint Vocational and Western Brown Schools) have entered into an agreement with the Brown County Educational Service Center to form the Brown County Schools Benefits Consortium. The overall objectives of the consortium are to formulate and administer a program of health and dental insurance for the benefit of the consortium members' employees and their dependents. The consortium contracts with Medical Mutual of Ohio to provide medical insurance directly to consortium member employees. The School District pays premiums to the consortium based on employee membership. For dental coverage the consortium acts as a public entity shared risk pool. Each member district pays dental premiums based on the consortium estimates of future claims. If the member district's dental claims exceed its premiums, there is no individual supplemental assessment; on the other

Eastern Local School District, Brown County, Ohio

Notes to the General Purpose Financial Statements

For the Fiscal Year Ended June 30, 2003

NOTE 16 - PUBLIC ENTITY SHARED RISK POOL (Continued)

Brown County Schools Benefits Consortium (Continued)

hand, if the School District's claims are low, it will not receive a refund. Dental coverage is administered through a third party administrator, CoreSource. Participating member districts pay an administrative fee to the fiscal agent to cover the costs associated with the administering of the Consortium. To obtain financial information write to Brown County Educational Service Center at 325 West State St., Georgetown, Ohio 45121.

NOTE 17 - SET-ASIDE CALCULATIONS AND FUND RESERVES

The School District is required by State statute to annually set aside in the general fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in cash at year-end and carried forward to be used for the same purposes in future years.

For fiscal year ended June 30, 2003, the School District was no longer required to set aside funds in the budget reserve set-aside, with the exception of monies received from the Bureau of Workers' Compensation, which must be retained for budget stabilization or spent for specified purposes.

The following cash basis information describes the change in the year-end set-aside amounts for textbooks and capital acquisition. Disclosure of this information is required by State statute.

	Textbooks	Capital Acquisition	Budget Stabilization
Set-aside Reserve Balance of June 30, 2002	\$ 0	\$ 0	\$36,759
Current Year Set-aside Requirement	202,592	202,592	0
Current Year Offsets and Prior Year Carryforward	(167,586)	(105,964)	0
Qualifying Disbursements	(151,099)	(100,735)	0
Set-aside Balance Carried Forward to Future Years	(\$116,093)	\$ 0 *	\$36,759
Set-aside Reserve Balance as of June 30, 2003			<u>\$36,759</u>

*Although the School District had offsets and qualifying disbursements during the year that reduced the set-aside amounts to below zero for the capital acquisition reserve, this extra amount may not be used to reduce the set-aside requirements of future years.

The total reserve balance for the set-asides at the end of the fiscal year was \$36,759.

Eastern Local School District, Brown County, Ohio
Notes to the General Purpose Financial Statements
For the Fiscal Year Ended June 30, 2003

NOTE 18 - CONTINGENCIES

A. Grants:

The School District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2003.

B. Litigation:

There are currently no matters in litigation with the School District as a defendant.

NOTE 19 - STATE SCHOOL-FUNDING DECISION

On December 11, 2002, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision reaffirmed earlier decisions that Ohio's current school-funding decision is unconstitutional. The Supreme Court relinquished jurisdiction over the case and directed "...the Ohio General Assembly to enact a school-funding scheme that is thorough and efficient..."

The School District is currently unable to determine what effect, if any, this decision will have on its future State funding and on its financial operations.

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**EASTERN LOCAL SCHOOL DISTRICT
BROWN COUNTY**

**SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 2003**

Federal Grantor/ Pass Through Grantor Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
<u>U.S. DEPARTMENT OF AGRICULTURE</u>						
<i>Passed Through Ohio Department of Education:</i>						
Nutrition Cluster:						
Food Distribution Program	N/A	10.550	\$0	\$49,685	\$0	\$49,685
National School Lunch Program	LL-P4-02	10.555	15,602		15,602	
	LL-P4-03	10.555	121,506		121,506	
			<u>137,108</u>	-	<u>137,108</u>	-
Total U.S. Department of Agriculture - Nutrition Cluster			<u>137,108</u>	<u>49,685</u>	<u>137,108</u>	<u>49,685</u>
<u>U.S. DEPARTMENT OF EDUCATION</u>						
<i>Passed Through Ohio Department of Education:</i>						
Special Education Cluster:						
Special Education Grants to States (IDEA Part B)						
	6B-SF-02	84.027	11,609		22,025	
	6B-SX-02	84.027			85,584	
	6B-SB-03	84.027	120,000		38,044	
	6BST-03	84.027	22,500		12,809	
	6B-SF-03	84.027	116,509		116,480	
Total Special Education Cluster			<u>270,618</u>		<u>274,942</u>	
Title I Grants to Local Educational Agencies	C1-S1-02	84.010	74,266		74,266	
	C1-S1-03	84.010	282,003		271,243	
			<u>356,269</u>		<u>345,509</u>	
Safe and Drug Free Schools and Communities, National Program	T4S1-03	84.184	1,149		161	
Safe and Drug-Free Schools and Communities-State Grants	DR-S1-01	84.186			1416	
	DR-S1-02	84.186			3,615	
	DR-S1-02	84.186	3,296		1,100	
			<u>3,296</u>		<u>6,131</u>	
2000 State and Local Education Systematic Improvement Grants	G2-S2-00	84.276			16,980	
	G2-S2-99	84.276			4,250	
			<u>0</u>		<u>21,230</u>	
Professional Development State Grants	MS-S1-02	84.281	157		11,707	
Innovative Educational Program Strategies	C2-S1-02	84.298	299		825	
	C2-S1-03	84.298	6,320		6,018	
			<u>6,619</u>		<u>6,843</u>	
Education Technology State Grants, Title II, Part D	TJS1-03	84.318	10,557		8,986	
Special Education-Personnel Preparation to Improve Services and Results for Children with Disabilities	ATS1-02	84.352	30,848		38,923	
	ATS2-02	84.352	12,653		12,653	
			<u>43,501</u>		<u>51,576</u>	
Rural Education Achievement Program	RU-SI-03	84.358	29,505		25,001	
Improving Teacher Quality State Grants, Title II, Part A	CRS1-02	84.367	105,901		106,272	
Total Department of Education			<u>827,572</u>		<u>858,358</u>	
Totals			<u>\$964,680</u>	<u>\$49,685</u>	<u>\$995,466</u>	<u>\$49,685</u>

The accompanying notes to this schedule are an integral part of this schedule.

**EASTERN LOCAL SCHOOL DISTRICT
BROWN COUNTY**

**NOTES TO THE SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES
JUNE 30, 2003**

NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Federal Awards Receipts and Expenditures (the Schedule) summarizes activity of the District's federal awards programs. The Schedule has been prepared on the cash basis of accounting.

NOTE B - NUTRITION CLUSTER

Program regulations do not require the Government to maintain separate inventory records for purchased food and food received from the U.S. Department of Agriculture. This nonmonetary assistance (expenditures) is reported in the Schedule at the fair market value of the commodities received.

Cash receipts from the U.S. Department of Agriculture are commingled with State grants. It is assumed federal monies are expended first.



Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY GOVERNMENT AUDITING STANDARDS

Eastern Local School District
Brown County
P.O. Box 500
Sardinia, Ohio 45171

To the Board of Education:

We have audited the financial statements of the Eastern Local School District, Brown County, Ohio (the District), as of and for the fiscal year ended June 30, 2003, and have issued our report thereon dated March 16, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted certain matters involving internal control over financial reporting that do not require inclusion in this report, that we have reported to management of the District in a separate letter dated March 16, 2004.

This report is intended for the information and use of management, the Board of Education, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

Betty Montgomery
Auditor of State

March 16, 2004



Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO THE MAJOR FEDERAL PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Eastern Local School District
Brown County
P.O. Box 500
Sardinia, Ohio 45171

To the Board of Education:

Compliance

We have audited the compliance of the Eastern Local School District, Brown County, Ohio (the District), with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement* that are applicable to its major federal program for the fiscal year ended June 30, 2003. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the fiscal year ended June 30, 2003.

Internal Control Over Compliance

The management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of management, the Board of Education, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

Betty Montgomery
Auditor of State

March 16, 2004

**EASTERN LOCAL SCHOOL DISTRICT
BROWN COUNTY**

**SCHEDULE OF FINDINGS
OMB CIRCULAR A -133 § .505
JUNE 30, 2003**

1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material non-compliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	Title I - CFDA #84.010
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A > \$300,000 Type B - all other programs
(d)(1)(ix)	Low Risk Auditee?	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None.

3. FINDINGS FOR FEDERAL AWARDS

None.



**Auditor of State
Betty Montgomery**

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800-282-0370

Facsimile 614-466-4490

EASTERN LOCAL SCHOOL DISTRICT

BROWN COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
APRIL 8, 2004**