



JIM PETRO
AUDITOR OF STATE

STATE OF OHIO

FREEDOM TOWNSHIP
PORTAGE COUNTY

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REPORT OF INDEPENDENT ACCOUNTANTS

Freedom Township
Portage County
7827 King Road
Ravenna, Ohio 44266

To the Board of Trustees:

We have audited the accompanying financial statements of Freedom Township, Portage County, (the Township) as of and for the years ended December 31, 2001 and 2000. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the Township prepares its financial statements on the basis of accounting prescribed or permitted by the Auditor of State, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the Township as of December 31, 2001 and 2000, and its combined cash receipts and disbursements for the years then ended on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 10, 2002 on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

This report is intended solely for the information and use of management, the Board and other officials authorized to receive this report under § 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Jim Petro". The signature is stylized with a large, sweeping initial "J" and a long, horizontal stroke extending to the right.

Jim Petro
Auditor of State

May 10, 2002

**FREEDOM TOWNSHIP
PORTAGE COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2001**

	<u>Governmental Fund Types</u>		Totals (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	
Cash Receipts:			
Local Taxes	\$47,483	\$52,376	\$99,859
Intergovernmental	76,077	59,916	135,993
Licenses, Permits, and Fees		6,124	6,124
Earnings on Investments	694	209	903
Other Revenue	14,910	6,217	21,127
Total Cash Receipts	<u>139,164</u>	<u>124,842</u>	<u>264,006</u>
Cash Disbursements:			
Current:			
General Government	130,860	6,262	137,122
Public Works	9,192	114,783	123,975
Health	842	8,058	8,900
Conservation - Recreation	9,069		9,069
Debt Service:			
Redemption of Principal	13,623		13,623
Interest and Fiscal Charges	2,059		2,059
Capital Outlay	2,510	12,000	14,510
Total Cash Disbursements	<u>168,155</u>	<u>141,103</u>	<u>309,258</u>
Total Receipts (Under) Disbursements	(28,991)	(16,261)	(45,252)
Other Financing Receipts and (Disbursements):			
Transfers-In		23,000	23,000
Transfers-Out	(23,000)		(23,000)
Other Uses	(148)		(148)
Total Other Financing Receipts/(Disbursements)	<u>(23,148)</u>	<u>23,000</u>	<u>(148)</u>
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	(52,139)	6,739	(45,400)
Fund Cash Balances, January 1	<u>77,151</u>	<u>48,124</u>	<u>125,275</u>
Fund Cash Balances, December 31	<u>\$25,012</u>	<u>\$54,863</u>	<u>\$79,875</u>
Reserve for Encumbrances, December 31	<u>\$3,036</u>	<u>\$4,500</u>	<u>\$7,536</u>

The notes to the financial statements are an integral part of this statement.

**FREEDOM TOWNSHIP
PORTAGE COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2000**

	<u>Governmental Fund Types</u>		Totals (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	
Cash Receipts:			
Local Taxes	\$41,620	\$40,455	\$82,075
Intergovernmental	90,319	61,715	152,034
Licenses, Permits, and Fees		7,436	7,436
Earnings on Investments	2,277	670	2,947
Other Revenue	13,668	7,487	21,155
Total Cash Receipts	<u>147,884</u>	<u>117,763</u>	<u>265,647</u>
Cash Disbursements:			
Current:			
General Government	119,487	6,748	126,235
Public Works	6,666	115,190	121,856
Health		9,712	9,712
Conservation - Recreation	16,704		16,704
Debt Service:			
Redemption of Principal	13,623		13,623
Interest and Fiscal Charges	2,681		2,681
Capital Outlay	299	1,100	1,399
Total Cash Disbursements	<u>159,460</u>	<u>132,750</u>	<u>292,210</u>
Total Receipts (Under) Disbursements	(11,576)	(14,987)	(26,563)
Other Financing Receipts and (Disbursements):			
Transfers-In		10,000	10,000
Transfers-Out	(10,000)		(10,000)
Other Uses	(1,444)		(1,444)
Total Other Financing Receipts/(Disbursements)	<u>(11,444)</u>	<u>10,000</u>	<u>(1,444)</u>
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	(23,020)	(4,987)	(28,007)
Fund Cash Balances, January 1	<u>100,171</u>	<u>53,111</u>	<u>153,282</u>
Fund Cash Balances, December 31	<u>\$77,151</u>	<u>\$48,124</u>	<u>\$125,275</u>
Reserve for Encumbrances, December 31	<u>\$286</u>	<u>\$2,227</u>	<u>\$2,513</u>

The notes to the financial statements are an integral part of this statement.

**FREEDOM TOWNSHIP
PORTAGE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2001 AND 2000**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

Freedom Township, Portage County, (the Township) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly-elected three-member Board of Trustees. The Township provides road and bridge maintenance and cemetery maintenance.

The Township provides fire protection to its residents through the Garrettsville-Freedom-Nelson Joint Fire District, which is directed by an appointed three-member Board of Trustees. One Board member is appointed by each political subdivision within the District. Those subdivisions are the Village of Garrettsville, Freedom Township, and Nelson Township.

The Township provides ambulance service to its residents through the Community Emergency Medical Service District, which is directed by an appointed three-member Board of Trustees. One Board member is appointed by each political subdivision within the District. Those subdivisions are the Village of Garrettsville, Freedom Township, and Nelson Township.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. Cash and Investments

Investments are reported in fund cash balances. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or disbursements, respectively.

Certificates of deposit are valued at cost. The overnight sweep account (repurchase agreement) with the Township's financial institution is valued at amounts reported by the bank.

D. Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

**FREEDOM TOWNSHIP
PORTAGE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2001 AND 2000
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

2. Special Revenue Funds

These funds are used to account for proceeds from specific sources (other than from trusts or for capital projects) that are restricted to expenditure for specific purposes. The Township had the following significant Special Revenue Funds:

Road and Bridge Fund - This fund receives property tax money for constructing, maintaining and repairing Township roads and bridges.

Gasoline Tax Fund - This fund receives gasoline tax money to pay for constructing, maintaining and repairing Township roads.

Permissive Motor Vehicle License Tax Fund – This fund receives Township and County levied tax money to pay for constructing, maintaining and repairing Township roads.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund level of control and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

3. Encumbrances

The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2001 and 2000 budgetary activity appears in Note 3.

F. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

**FREEDOM TOWNSHIP
PORTAGE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2001 AND 2000
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused vacation leave. Unpaid vacation leave is not reflected as a liability under the Township's basis of accounting

2. EQUITY IN POOLED CASH AND INVESTMENTS

The Township maintains a cash and investments pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 was as follows:

	2001	2000
Demand deposits	\$5,742	(\$5,555)
Certificates of deposit	50,000	50,000
Total deposits	55,742	44,445
Repurchase agreement	24,133	80,830
Total deposits and investments	\$79,875	\$125,275

Deposits: Deposits are either insured by the Federal Depository Insurance Corporation or collateralized by the financial institution's public entity deposit pool.

Investments: The Township's financial institution transfers securities to the Township's agent to collateralize repurchase agreements. The securities are not in the Township's name.

3. BUDGETARY ACTIVITY

Budgetary activity for the years ending December 31, 2001 and 2000 follows:

2001 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$162,991	\$139,164	(\$23,827)
Special Revenue	308,575	147,842	(160,733)
Total	\$471,566	\$287,006	(\$184,560)

2001 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$262,100	\$194,339	\$67,761
Special Revenue	335,503	145,603	189,900
Total	\$597,603	\$339,942	\$257,661

**FREEDOM TOWNSHIP
PORTAGE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2001 AND 2000
(Continued)**

3. BUDGETARY ACTIVITY (Continued)

2000 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$142,700	\$147,884	\$5,184
Special Revenue	123,185	127,763	4,578
Total	\$265,885	\$275,647	\$9,762

2000 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$170,000	\$171,190	(\$1,190)
Special Revenue	184,000	134,977	49,023
Total	\$354,000	\$306,167	\$47,833

4. PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by Board of Trustees. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State, and are reflected in the accompanying financial statements as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to make semiannual payment, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Township.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

5. DEBT

Debt outstanding at December 31, 2001 was as follows:

General Obligation Note	Principal	Interest Rate
Park land purchase	\$34,643	4%

The general obligation note was issued to finance the purchase of land to be used for the Townships to develop a park. The note is collateralized solely by the Township's taxing authority.

Amortization of the above debt, including interest, is scheduled as follows:

**FREEDOM TOWNSHIP
PORTAGE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2001 AND 2000
(Continued)**

5. DEBT (Continued)

	General Obligation Notes
Year ending December 31:	
2002	\$15,278
2003	14,468
2004	13,754
Total	\$43,500

6. RETIREMENT SYSTEMS

The Township's certified employees belong to the Public Employees Retirement System (PERS) of Ohio. PERS is cost-sharing, multiple-employer plan. This plan provides retirement benefits, including postretirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are also prescribed by the Ohio Revised Code. For 2001 and 2000, PERS members contributed 8.5% of their gross salaries. The Township contributed an amount equal to 13.55% of participants' gross salaries for 2001 and from January 1, 2000 through June 30, 2000. PERS temporarily reduced the employer contribution rate to 8.13%, effective July 1, 2000 through December 31, 2000. The Township has paid all contributions required through December 31, 2001.

7. RISK MANAGEMENT

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty insurance for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

A. Casualty Insurance

OTARMA retains casualty risks up to \$250,000 per claim. Claims exceeding \$250,000 are reinsured with APEEP up to \$1,750,000 per claim and \$5,000,000 in the aggregate per year. Governments can elect additional coverage, from \$2,000,000 to \$10,000,000 from the General Reinsurance Corporation. If losses exhaust OTARMA's retained earnings, APEEP covers OTARMA losses up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000.

B. Property Insurance

OTARMA retains property risks including automobile physical damage up to \$100,000 on any specific loss. The Travelers Indemnity Company reinsures specific losses exceeding up \$100,000. The Travelers Indemnity Company also provides aggregate excess coverage for property including automobile physical damage subject to an annual stop loss. When the stop loss is reached in any year, The Travelers Indemnity Company provides coverage in excess of \$10,000.

**FREEDOM TOWNSHIP
PORTAGE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2001 AND 2000
(Continued)**

7. RISK MANAGEMENT (Continued)

The aforementioned casualty and property reinsurance agreements do not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

C. Financial Position

OTARMA's financial statements (audited by other accountants) conform to generally accepted accounting principals, and reported the following assets, liabilities and retained earnings at December 31:

	<u>2000</u>	<u>2001</u>
Casualty Coverage		
Assets	\$22,684,383	\$23,703,776
Liabilities	8,924,977	9,379,003
Retained Earnings	<u>\$13,759,406</u>	<u>\$14,324,773</u>
 Property Coverage		
Assets	\$4,156,784	\$5,011,131
Liabilities	487,831	647,667
Retained Earnings	<u>\$3,668,953</u>	<u>\$4,363,464</u>



**STATE OF OHIO
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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON INTERNAL CONTROL
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Freedom Township
Portage County
7827 King Road
Ravenna, Ohio 44266

To the Board of Trustees:

We have audited the accompanying financial statements of Freedom Township, Portage County, (the Township) as of and for the years ended December 31, 2001 and 2000, and have issued our report thereon dated May 10, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Township's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under *Government Auditing Standards* which are described in the accompanying schedule of findings as items 2001-41167-001 and 2001-41167-002. We also noted certain immaterial instances of noncompliance that we have reported to management of the Township in a separate letter dated May 10, 2002.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention that, in our judgment, could adversely affect Freedom Township's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. The reportable condition is described in the accompanying schedule of findings as item 2002-41167-003.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all

reportable conditions that are also considered to be material weaknesses. However, we believe the reportable condition described above is not a material weakness. We also noted other matters involving the internal control over financial reporting that do not require inclusion in this report, that we have reported to management of the Township in a separate letter dated May 10, 2002.

This report is intended solely for the information and use of the management and the Board of Trustees, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Jim Petro", with a large, stylized loop at the end.

Jim Petro
Auditor of State

May 10, 2002

**FREEDOM TOWNSHIP
PORTAGE COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2001 AND 2000**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

FINDING NUMBER 2001-41167-001

Noncompliance - Finding for Recovery

Ohio Constitution, Article II, Section 20, OAG 81-099, and AOS Bulletin 96-002 prohibits Township trustees from receiving “in-term” increases in compensation. An in-term increase in the amount of insurance benefits a trustee receives is considered an in-term increase in compensation. Township Trustee, William McDowell’s current term of office is 2000-2004. On January 4, 2001, the Board of Trustees passed resolution number 01-04-08, which changed the percentage that employees would be required to pay of their monthly medical insurance premium. The resolution changed the employees’ liability for their monthly medical insurance premium from 20% to 0%. William McDowell received benefits of the change to the monthly medical insurance premium liability for all of 2001 and three months into fiscal year 2002. Based on his term of office, Mr. McDowell received an in-term pay increase. William McDowell’s twenty percent monthly liability for insurance benefits was \$137.42 per month for the months of January to May 2001. Then, beginning June 2001, this amount changed to \$145.86 a month and remains this amount through March 2002. Therefore, William McDowell was overpaid by \$2,145.70.

In accordance with the foregoing facts, and pursuant to Ohio Revised Code § 117.28, a Finding for Recovery for public money illegally expended is hereby issued against Township Trustee, William McDowell, and the Ohio Township Association Risk Management Authority (OTRMA), his bonding company, and in favor of Freedom Township General Fund, in the amount of two thousand one hundred forty-five dollars and seventy cents.

FINDING NUMBER 2001-41167-002

Noncompliance - Finding for Recovery

Ohio Revised Code § 505.24 sets Trustees’ compensation based upon the Township’s certified resources. For fiscal year 2000, this code section allowed trustees to earn \$35.01 per day (maximum of 200 days per year) or \$7,002 for the entire year when certified resources were between \$250,000 and \$500,000. For certified resources between \$500,000 and \$750,000, trustees were allowed to be paid \$37.13 per day (maximum of 200 days per year) or \$7,426 annually. The Trustees adopted a resolution to establish the salary method of compensation. The Township’s fiscal year 2000 Official Certificate of Estimated Resources, dated September 7, 1999, total amount was \$721,025. The Township then amended the official certificate on June 29, 2000 to decrease the total amount to \$419,011. As a result, the trustees should have been paid for one half of the year utilizing the \$500,000 to \$750,000 pay range, January through June, and the other half of the year by the \$250,000 to \$500,000 range, July through December. The compensation of each trustee for fiscal year 2000 was calculated to be \$7,214. Payroll records show that all three trustees - William McDowell, James Leet, and Thomas Lawson - received \$7,426 in compensation for fiscal year 2000. Therefore, William McDowell, James Leet, and Thomas Lawson were overpaid by \$212 each.

In accordance with the foregoing facts, and pursuant to Ohio Revised Code § 117.28, a Finding for Recovery for public money illegally expended is hereby issued against Township Trustee, William McDowell, James Leet, and Thomas Lawson and the Ohio Township Association Risk Management Authority (OTRMA), their bonding company, and in favor of Freedom Township General Fund, in the

**FINDING NUMBER 2001-41167-002
(Continued)**

amount of two hundred twelve dollars each, or a total of six hundred and thirty-six dollars.

FINDING NUMBER 2001-41167-003

Reportable Condition

During testing we noted certain immaterial instances of noncompliance pertaining to the budgetary requirements established by the Ohio Rev. Code, which indicate a general weakness in internal control over budgetary process.

This weakness may hinder the ability of the Township to materially comply with budgetary requirements established by the Ohio Rev. Code. Additionally, complying with these budgetary requirements serves to improve internal control over financial management and financial reporting.

We recommend the Township become familiar with the applicable budgetary requirements of the Ohio Rev. Code. To obtain a basic understanding of the more significant budgetary provisions applicable to the Township, the Township should review Chapter 1 of the *Ohio Compliance Supplement*, prepared by the Auditor of State. The Township should review its budgetary process and design policies and procedures to help ensure compliance with the applicable budgetary requirements. As part of its budgetary process, the Township should monitor budget and actual balances on a regular basis (e.g., monthly) and amend the budget when it becomes necessary to do so. The Township should also consider utilizing the checklist provided by the County Auditor which identifies when certain budgetary items are due.

**FREEDOM TOWNSHIP
PORTAGE COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS
FISCAL YEAR END DECEMBER 31, 2001**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain:</i>
1999-41167-001	Reportable Condition caused by certain immaterial instances of noncompliance pertaining to the budgetary requirements established by the Ohio Revised Code.	No	Repeated for this audit as Finding No. 2001-41167-003



STATE OF OHIO
OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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FREEDOM TOWNSHIP

PORTAGE COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JUNE 25, 2002**