

**CITY OF XENIA, OHIO**

**Single Audit Reports**

**December 31, 2001**





**STATE OF OHIO**  
**OFFICE OF THE AUDITOR**

JIM PETRO, AUDITOR OF STATE

88 East Broad Street  
Columbus, Ohio 43215

Telephone 614-466-4514  
800-282-0370

Facsimile 614-728-7398  
[www.auditor.state.oh.us](http://www.auditor.state.oh.us)

Honorable Mayor and  
Members of City Council  
City of Xenia  
101 North Detroit Street  
Xenia, Ohio 45385

We have reviewed the Independent Auditor's Report of the City of Xenia, Greene County, prepared by Plattenburg & Associates, Inc., for the audit period January 1, 2001 through December 31, 2001. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The City of Xenia is responsible for compliance with these laws and regulations.

A handwritten signature in black ink, appearing to read "Jim Petro".

JIM PETRO  
Auditor of State

July 16, 2002

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**PLATTENBURG & ASSOCIATES, INC./CERTIFIED PUBLIC ACCOUNTANTS**

8260 NORTHCREEK DRIVE, SUITE 330/ CINCINNATI, OH 45236 • (513) 891-2722 • FAX (513) 891-2760

2211 SOUTH DIXIE AVENUE/ DAYTON, OH 45409 • (937) 294-1505 • FAX (937) 294-1507

**Report on compliance and on internal control over financial reporting  
based on an audit of financial statements performed in accordance with  
*Government Auditing Standards***

May 10, 2002

The Honorable Mayor and Members of the  
City Council of the City of Xenia, Ohio

We have audited the general purpose financial statements of the City of Xenia, Ohio (the City), as of and for the year ended December 31, 2001, and have issued our report thereon dated May 10, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our

consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of management, the Auditor of State, The Honorable Mayor and Members of the City Council of the City of Xenia, Ohio, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Plattenburg & Associates, Inc.  
Certified Public Accountants



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2211 SOUTH DIXIE AVENUE/ DAYTON, OH 45409 • (937) 294-1505 • FAX (937) 294-1507

**Report on compliance with requirements applicable to each major program and internal control over compliance in accordance with OMB *Circular A-133***

May 10, 2002

The Honorable Mayor and Members of the  
City Council of the City of Xenia, Ohio

Compliance

We have audited the compliance of the City with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal program for the year ended December 31, 2001. The City's major federal program is identified in the summary of auditor's results portion of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulation, contracts and grants applicable to each of its major federal programs is the responsibility of the City's management. Our responsibility is to express an opinion on the City's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the City's compliance with those requirements.

In our opinion, the City complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended December 31, 2001.

### Internal Control Over Compliance

The management of the City is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the City's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with *OMB Circular A-133*.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

### Schedule of Federal Awards Expenditures

We have audited the general purpose financial statements of the City as of and for the year ended December 31, 2001, and have issued our report thereon dated May 10, 2002. Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the City taken as a whole. The accompanying schedule of federal awards expenditures is presented for purposes of additional analysis as required by *OMB Circular A-133* and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

This report is intended for the information of management, The Honorable Mayor and Members of the City Council of the City of Xenia, Ohio, the Auditor of State, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Plattenburg & Associates, Inc.  
Certified Public Accountants

**CITY OF XENIA, OHIO**

**SCHEDULE OF FEDERAL AWARDS EXPENDITURES  
FOR THE YEAR ENDED DECEMBER 31, 2001**

<u>Federal Grantor/Pass - Through Grantor, Program Title</u>	<u>Pass Through Entity Number</u>	<u>CFDA</u>	<u>Receipts</u>	<u>Disbursements</u>
<u>United States Department of Justice- Office of Justice Program</u>				
Crime Prevention Grant	251-0300-0315	16.592	\$14,641	\$32,673
Domestic Violence Against Women	101-0300-0302	16.588	110,310	125,088
Bulletproof Vest Program	361-0300-0307	16.607	1,227	0
Safety Belt Program Grant	251-0300-0391	*	884	0
Cops More Grant	*	16.710	0	125,439
VOCA Grant	*	16.575	133,726	108,751
Subtotal - Department of Justice			<u>\$260,788</u>	<u>\$391,951</u>
<u>United States Department of HUD</u>				
Passed Through State Department of Development:				
Community Development Block Grant	A-F-203-1	14.228	\$565,708	\$453,313
EDI Special Projects Grant	*	14.246	698,460	698,460
Subtotal - Department of HUD			<u>\$1,264,168</u>	<u>\$1,151,773</u>
<u>United States Department of Transportation</u>				
Building Construction - Xenia Station	*	20.205	\$675	\$2,995
Subtotal - Department of Transportation			<u>\$675</u>	<u>\$2,995</u>
<u>Federal Emergency Management Agency</u>				
Passed Through State Ohio Emergency Management Agency:				
FEMA Grant	*	83.544	\$0	\$75,868
Subtotal - Federal Emergency Management Agency			<u>\$0</u>	<u>\$75,868</u>
<b>TOTALS</b>			<u><u>\$1,525,631</u></u>	<u><u>\$1,622,587</u></u>

NOTES TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES

NOTE A -- SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of federal awards expenditures is a summary of the activity of the City's federal award programs. The schedule has been prepared on the cash basis of accounting.

NOTE B -- OUTSTANDING LOANS RECEIVABLE

The City has outstanding loans receivable of \$997,698 in the enterprise funds and \$195,175 in the component unit. The loan programs are funded through Community Development Block Grant funds and Urban Development Action Grant funds.

\*Information unavailable

**CITY OF XENIA, OHIO  
DECEMBER 31, 2001**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
OMB CIRCULAR A-133 SECTION .505**

**1. SUMMARY OF AUDITOR'S RESULTS**

<i>(d)(1)(i)</i>	<i>Type of Financial Statement Opinion</i>	Unqualified
<i>(d)(1)(ii)</i>	<i>Were there any material control weakness conditions reported at the financial statement level (GAGAS)?</i>	No
<i>(d)(1)(ii)</i>	<i>Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?</i>	No
<i>(d)(1)(iii)</i>	<i>Was there any reported material non-compliance at the financial statement level (GAGAS)?</i>	No
<i>(d)(1)(iv)</i>	<i>Were there any material internal control weakness conditions reported for major federal programs?</i>	No
<i>(d)(1)(iv)</i>	<i>Were there any other reportable internal control weakness conditions reported for major federal programs?</i>	No
<i>(d)(1)(v)</i>	<i>Type of Major Programs' Compliance Opinion</i>	Unqualified
<i>(d)(1)(vi)</i>	<i>Are there any reportable findings under Section .510?</i>	No
<i>(d)(1)(vii)</i>	<i>Major Programs (list):</i>	Community Development Block Grant EDI Special Projects Grant
<i>(d)(1)(viii)</i>	<i>Dollar Threshold: Type A/B Programs</i>	Type A: > \$300,000 Type B: all others
<i>(d)(1)(ix)</i>	<i>Low Risk Auditee?</i>	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None Noted

**3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS**

None Noted

**CITY OF XENIA, OHIO  
DECEMBER 31, 2001**

**SCHEDULE OF PRIOR AUDIT AND QUESTIONED COSTS  
*OMB CIRCULAR A-133***

The City had no prior audit findings or questioned costs.

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# *Kenia, Ohio*

*City of Hospitality*



*Shawnee Park*

## **Comprehensive Annual Financial Report**

For the year Ended  
December 31, 2001



*City Hall*



*Kenia Station*





**CITY OF XENIA, OHIO**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2001**

**PREPARED BY:  
DEPARTMENT OF FINANCE**

**JAMES E. FREEMAN  
FINANCE DIRECTOR**

**MARK A. BAZELAK  
ASSISTANT FINANCE DIRECTOR**

**REBECCA LOUDERBACK  
FINANCE TECHNICIAN**



**CITY OF XENIA, OHIO**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2001**

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**CITY OF XENIA, OHIO**

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**CITY OF XENIA, OHIO**

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**CITY OF XENIA, OHIO**

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**CITY OF XENIA, OHIO**

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## **INTRODUCTORY SECTION**





# Department of Finance

101 North Detroit Street • Xenia, Ohio 45385-2996 • Bus. (937) 376-7235 • Fax (937) 374-1818

May 10, 2002

President of City Council,  
Honorable Mayor and Council  
City of Xenia, Ohio

Dear Ladies and Gentlemen:

The Comprehensive Annual Financial Report of the City of Xenia, Ohio for the fiscal year ended December 31, 2001 is hereby submitted. Responsibility for both the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rests with the City's Finance Department. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the City. All disclosures necessary to enable the reader to gain an understanding of the City of Xenia's financial activities have been included.

The comprehensive annual financial report is presented in three sections: introductory, financial, and statistical. The introductory section includes this transmittal letter, the City of Xenia's organizational chart, a list of principal officials and finance department staff and the certificate of achievement for excellence in financial reporting. The financial section includes the general purpose financial statements and schedules, as well as the independent auditors' report on the financial statements and schedules. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis.

The City of Xenia is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act of 1996 and U.S. Office of Management and Budget Circular A-133, "Audits of State and Local Governments". Information related to this single audit can be found in a separate audit report.

This report includes all funds and account groups of the government. The City of Xenia provides a full range of services. These services include police and fire protection; ambulance and paramedic services; water, sewer and sanitation services; the construction and maintenance of highways, streets and infrastructure; zoning and planning services; and recreational activities. In addition to general government activities, the reporting entity of the City of Xenia includes the Xenia Economic Growth Corporation (XEGC), a discretely presented component unit.

## ECONOMIC CONDITION AND OUTLOOK

The City operates under a Council/Manager form of government with a Mayor and six City Council members elected on a non-partisan basis for a term of four years. Xenia citizens are known for their community spirit and hospitality. Xenia is named the "City of Hospitality." The City of Xenia is located in the southwestern part of the state. The Dayton metropolitan area with the opening of the I-675

*City of Hospitality*

An Equal Opportunity Employer

interstate beltway is continuing to experience development of new industrial parks and research centers to support the automotive industrial base around the area, the large military operations at Wright Patterson Air Force Base and the education and research activities at Wright State, Central State and Wilberforce Universities. In 1990, the Ohio Department of Transportation started the completion of the U.S. Route 35 East By-pass around the southeastern part of the City. The by-pass construction was completed in June 1992. The City anticipates the spillover effect from the economic development occurring in the I-675 corridor and the upgrade of portions of U.S. Route 35 to a four-lane roadway from Dayton to the West Virginia border to foster economic development activities in Xenia during the next 3 years.

The City continued during 2001 to attract several new businesses and to have several existing businesses expand. In addition, 277 plus acres of undeveloped land was annexed to the City for commercial/industrial development. There are currently sixteen (16) approved single family and condominium residential housing projects in various stages of development in Xenia. At “build out” these projects will add 2,458 single family and condominium units to the City’s housing stock and will increase the City’s population by a projected 6,600 residents. This growth will continue to increase the City’s property tax and income tax base. The community currently has a 3.4 percent unemployment rate as compared to a statewide rate of 4.3 percent and a national average of 4.8 percent.

On September 20, 2000 at approximately 7:30 p.m. a F4 tornado struck the City leaving a quarter-mile wide path of damage and destruction from its southwest to northeast corporate boundaries. The tornado damaged or destroyed approximately 20 businesses, including a shopping plaza, the Groceryland food store, and a national chain tire store. As it moved along its path, it also destroyed or damaged approximately 300 houses and severely damaged the Xenia Public Service Center that houses most of the City’s public service departments. The tornado also destroyed several buildings at the Greene County Fairgrounds and left one person dead and at least 150 injured. Most of the structures destroyed or damaged were rebuilt or repaired during 2001.

The Xenia community was declared a “state disaster area” by Governor Taft and, also, declared a “federal disaster area” by President Clinton on September 23, 2000. These declarations made several disaster assistance programs, from both State (Ohio EMA) and Federal (FEMA), available to local government entities and victims. The funding provided by these disaster assistance programs reimbursed the local government entities for the majority of their additional disaster response and debris removal costs.

The damage sustained to the City’s Public Service Center building, its contents, and vehicles/equipment stored at the Center was covered by insurance with minimal deductibles. Any uninsured losses are eligible for reimbursement from the state and federal disaster assistance programs (OEMA and FEMA). The repair of the Public Service Center was started in the fall of 2001 and the Public Service, Community Development and Engineering employees will move back into the building late March 2002.

On October 20, 2000, the City was designated a Project Impact Community by the Federal Emergency Management Agency (FEMA). This designation was unique because Xenia was the first community in the history of the program to be designated a Project Impact Community immediately following a disaster. The City has embraced the philosophy of Project Impact and proven its commitment to disaster resistance by requiring hurricane straps in all new homes and exploring several saferoom concepts. Partnerships are being developed with a broad cross section of the community to achieve identified project goals. The City has been awarded a \$200,000 grant from FEMA to provide the financial resources needed to accomplish the Project Impact goals.

## **MAJOR INITIATIVES**

### **For the Year**

The City has continued to establish and work towards clearly defined goals and objectives. During the budget review process, goals and objectives are developed and prioritized by the City Council and City

staff. The goal and objective setting process drives the organization. It is a continuing cycle of reviewing short and long-term goals, setting goals and objectives, evaluating the results, and reassessing short and long-term goals and their priority. In preparing the 2001 budget, the City identified several major programs/projects needed to meet citizens' needs for cost effective services, to comply with applicable mandated federal and state requirements and to maintain the City's infrastructure. These programs/projects include:

- Continued development of a performance measurement process for city services and activities.
- Continued development of a plan and legislation to protect the City's well field.
- Completed construction to expand and upgrade the Ford Road and Glady Run wastewater treatment plants.
- Completed construction of phase 1 of the Jasper Road trunk sewer project.
- Completed construction of a one (1) million gallon water storage tank to serve the southwest service area.
- Completed the U.S. 42 (North Columbus and Cincinnati Avenue sections) repaving project.
- Continued organization and planning for Project Impact.
- Continued expansion of the Xenia Industrial Park which will provide additional acres for commercial/industrial development in the City.
- Completed phase 1 of the reconstruction of East Third Street.
- Started phase 2 of the reconstruction of East Third Street.
- Started phase 1 of the reconstruction of North Detroit Street.
- Started the repair of the City's Public Service Center damaged by the 2000 tornado.

### **For the Future**

Maintenance and future expansion of the City's infrastructure remain a major concern of the City Council and City administration. The City has continued to maintain, review and update yearly a five-year capital improvement program that provides a framework for the maintenance and expansion of the infrastructure to meet current and future needs. The City Council has taken a strong leadership role in this area to insure that public infrastructures are maintained and will be in place to facilitate continuing economic development.

The City has continued an aggressive program to improve and increase services and to repair, replace and expand its public facilities, streets and utilities systems. The utilization of the State's Issue 2 and Local Transportation Improvement Program has helped fund thirteen (13) such projects totaling \$2,739,551 since their inception.

The major projects planned and budgeted for 2002 are completion of phase 2 of the reconstruction of East Third Street; completion of the construction of phase 1 of the North Detroit reconstruction project; design, bid and complete phase 2 of the North Detroit reconstruction project; repave U.S. 68 north and south; completion of the repair of the City's Public Service Center damaged in the September 20, 2000 tornado;

and implementation of the Project Impact program. In the area of economic development, the City of Xenia will continue to provide financial and marketing assistance to promote retention and expansion of existing businesses and to attract new business. The City is aggressively pursuing annexation to increase the availability of suitable sites for economic development. The sites will be developed as environmentally clean industrial/commercial parks. Finally, with the enactment of legislation in 1989 designating the entire City as a rural enterprise zone for possible partial tax abatement for property and personal property taxes, all the economic development tools and resources are in place for the future.

The completion in 1992 of the U.S. Route 35 By-Pass around the southeastern quadrant of the City along with the scheduled upgrading portions of U.S. Route 35 east to the West Virginia border by 2001 should foster future development in and around the City. A 6.7 mile, 33 million dollar section from the existing bypass (new Route 35) to Hogeys Road near Jamestown, Ohio, began in the spring of 1997 and was completed in 1999. The section from Hogeys Road to Interstate 71 will be completed in 2002. The City is optimistic that the investment made in its infrastructure and economic development program will continue to increase its economic base and quality of life for its citizens.

The dream of a hike/bike trail between Xenia and Yellow Springs became a reality with its completion in October, 1992 as part of the Little Miami Scenic Trail. The Little Miami Scenic Trail is part of an 80-mile network that extends from eastern Cincinnati to Springfield. During 1993 the H-Connector hike/bike transportation system design was started and the design work was completed in 1996. The H-Connector will utilize railroad right-of-way purchased by the City and other local jurisdictions to connect the Little Miami Scenic Trail commencing at Hedges Road South of Xenia, with the Mad River Bikeway and the Great Miami Trail in Dayton. The construction of the H-Connector spoke to link it with the Ohio to Erie bicycle trail was completed in 1998. Besides providing recreation to the citizens of Xenia, the bikeways will undoubtedly attract many biking and hiking enthusiasts from outside the Xenia area which will bolster the local economy in future years.

In conjunction with the H-Connector project, the City acquired approximately seven acres of railroad property in southern Xenia adjacent to the Little Miami Scenic Trail bikeway and constructed the "Xenia Station" bicycle transportation hub, a replica railway telegraph office which opened in May of 1998. The construction of the Little Miami Scenic Trail bikeway from Hedges Road to the Xenia Station site was completed in June, 1997 and the construction of the H-Connector bikeway from the Little Miami Scenic Trail to the Mad River bikeway was completed in the fall of 1997.

## **FINANCIAL INFORMATION**

Management of the City of Xenia is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these goals are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

### **Single Audit**

As a recipient of federal and state financial assistance, the City also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is subject to periodic evaluation and internal audit by City management. As part of the City's single audit, described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal and state assistance programs, as well as to determine that the City has complied with applicable state and local laws and regulations. The results of the City's single audit for the fiscal year ended December 31, 2001 provided no instances of material weaknesses in the internal control structure or significant violations of applicable laws and regulations.

## Budgeting Controls

The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established at the level of personnel services, operating expenses, and capital outlay through an appropriations ordinance passed by City Council. The appropriation ordinance controls expenditures by fund except for the general fund where it is controlled by department. Only City Council may transfer appropriations between personnel services and operating expenses, or between operating and capital outlay, or between capital outlay and personnel services. In addition, the City maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriations budget approved by the City Council. Activities of all of the City's funds are included in the appropriations budget. The City's budget is based upon accounting for transactions on a basis of cash receipts and cash disbursements rather than on the basis of generally accepted accounting principles which measure revenues and expenditures using the accrual or modified accrual basis of accounting. The City also maintains a purchase order and encumbrance accounting system as one technique of accomplishing budgetary control. Encumbered amounts carry-over at year end and are re-appropriated as part of the following year's budget.

## General Government Functions

The following schedule presents a comparison of general, special revenue and debt service funds' revenues for the fiscal year ended December 31, 2001 and the amounts and percentages of increases and decreases in relation to 2000's revenues. All amounts presented in the schedule are expressed in thousands.

Revenue Sources	Amount	Percent of Total	Increase (Decrease) from 2000	Percent of Increase (Decrease)
Municipal Income Taxes	\$ 7,941	51.91%	\$ 635	8.69%
Other Local Taxes	1,589	10.39%	\$ (16)	-1.00%
State Shared Taxes	3,166	20.69%	\$ 609	23.82%
Special Assessments	29	0.19%	\$ 20	222.22%
Intergovernmental Aid	226	1.48%	\$ (358)	-61.30%
Charges for Services	60	0.39%	\$ (8)	-11.76%
Fines and Costs	1,270	8.30%	\$ (100)	-7.30%
Miscellaneous, Including interest	<u>1,018</u>	<u>6.65%</u>	<u>\$ (100)</u>	<u>-8.94%</u>
Total	<u>\$ 15,299</u>	<u>100.00%</u>	<u>\$ 682</u>	<u>4.67%</u>

Intergovernmental aid decreased in 2001 due to no grant funds received from the Federal Emergency Management Agency as a result of the 2000 tornado. Fines and costs decreased primarily because of lower permit fees as a result of building inspection services being contracted out to Greene County. Miscellaneous receipts and reimbursements, including interest, decreased as a result of lower accounts receivable associated with a refund from worker's compensation. Municipal income taxes and state shared taxes increased due to a change to include additional taxes available within sixty days after year end.

The following schedule presents a summary of general, special revenue and debt service funds' expenditures for the fiscal year ended December 31, 2001 and the amounts and percentages of increases and decreases in relation to 2000's expenditures. All amounts presented in the schedule are expressed in thousands.

Expenditures	Amount	Percent of Total	Increase (Decrease) from 2000	Percent of Increase (Decrease)
Current:				
General Government	\$ 2,662	18.98%	\$ 115	4.52%
Public Safety	8,921	63.62%	(140)	-1.55%
Health	67	0.48%	(137)	-67.16%
Highways and Street	1,419	10.12%	(181)	-11.31%
Community Development	278	1.98%	14	5.30%
Recreation	500	3.57%	(1)	-0.20%
Capital Outlay	60	0.43%	27	81.82%
Debt Service:				
Principal	40	0.29%	40	100.00%
Interest	76	0.54%	38	100.00%
Total	<u>\$ 14,023</u>	<u>100.00%</u>	<u>\$ (225)</u>	<u>-1.58%</u>

The decrease in Public Safety was primarily a result of lower prisoner care costs in 2001. Health expenditures decreased due to the contracting out of building inspection to Greene County. The decrease in Highways and Streets was primarily a result of lower costs for debris removal associated with the 2000 tornado.

### Enterprise Operations

The City's utilities funds continue to be self-sufficient in providing services, capital equipment, maintenance and replacement, and debt retirement. The last water rate increase was August 1, 1993. The sanitation rate was increased 16.7% effective April, 2000 and increased 4.1% effective January 1, 2001, will increase 2% effective January 1, 2002, and 1.9% effective January 1, 2003. The sanitation rate increase was needed to cover higher refuse collection contract costs. Sewer rates increased 29.9% effective April 1, 2000 and increased 1.3% effective January 1, 2001 and will increase 1.3% effective January 1, 2002. The sewer rate increases were primarily needed to cover the debt service for financing of the wastewater plant improvements that began in 1999.

The City operates three long-term enterprise fund loan programs (loan fund, the Community Development Block Grant (CDBG) and Urban Development Action Grant (UDAG) revolving loan fund and the housing rehabilitation loan fund).

In 1983, the City assumed the assets, liabilities and loan commitments of Xenia Environmental Neighborhood Improvement Association, Inc. (X.E.N.I.A., Inc). X.E.N.I.A., Inc. provided mortgage grants and low or zero interest loans to encourage economic and neighborhood development. The loans are payable in monthly installments to 2004 and are repaid in full when the homeowner moves or dies. The City no longer issues mortgage grants or loans from this fund. The City uses loan payments to make facade improvement loans.

Other federal programs (Urban Development Action Grant - UDAG) and state programs (Community Development Block Grants - CDBG) are used to issue low interest loans to area industry and business to promote economic development. These grants and their assets and liabilities comprise the CDBG and UDAG revolving loan fund. As the loans are repaid, the proceeds will be used for similar economic development activities. In 1985, the City began a housing rehabilitation program. This program was funded through Community Development Block Grant funds. Under this program, low interest loans and mortgage grants were made for improvements within low income eligible neighborhoods of the City. The City uses the loan repayments to fund other CDBG eligible activities.



Following is a summary of results from operations for 2001. All amounts presented are expressed in thousands.

Enterprise Funds:	Operating Revenues	Operating Grants	Net Income (Loss)
Water	\$ 1,886	\$ -	(368)
Sewer	2,906	-	(49)
Sanitation	1,304	-	45
Parking Revenue	86	-	(13)
CDBG and UDAG Revolving Loan	-	1,116	273
Loan	-	-	(26)
Housing Rehabilitation Loan	<u>2</u>	<u>246</u>	<u>(115)</u>
Total 2001	<u>\$ 6,184</u>	<u>\$ 1,362</u>	<u>\$ (253)</u>
Total 2000	<u>\$ 5,847</u>	<u>\$ 427</u>	<u>\$ 278</u>

The water funds, sewer funds, and sanitation funds have two sub funds each.

### Debt Administration

At December 31, 2001, the City had the following debt issues outstanding. The summary is as follows:

Enterprise Funds	
Sewer Loan Payable	\$ 8,780,308
General Long-Term Obligations Account Group	
Capital Lease Obligations	279,090
General Obligation Bond Payable	<u>1,360,000</u>
	<u>\$10,419,398</u>

During the year, \$177,818 of sewer loan debt was retired and \$14,764 approved for payment by the Ohio Water Development Authority because of the tornado. The debt service of the enterprise funds will be repaid with enterprise fund revenues. In 2000, the City issued \$1,400,000 of General Obligation Bonds to fund street improvements in our industrial park and to payoff our unfunded police and fire pension liability. The debt service for the street portion of the bond issue will be repaid with municipal motor vehicle license tax and property tax revenues. The debt service for the payoff of the unfunded police and fire pension liability will be repaid with property tax revenue.

The City's underlying bond rating on the general obligation debt was an "A3" from Moody's Investor's Service. The issue was insured by the Financial Guaranty Insurance Company allowing Moody's to assign an "Aaa" rating on the bonds.

### Cash Management

The City invests in bank savings accounts, treasuries, agencies, instrumentals, and certificates of deposits having maturities of not more than five years. The City requires collateral for public funds on deposit in accordance with the Ohio Revised Code and City Ordinances.

The following is a summary of the City's investment activities:

	2001	2000
Average monthly investments	\$11,235,270	\$10,854,283
Average yield	5.91%	6.00%
Total investment earnings	\$664,254	\$637,495

This is an increase in investment earnings of \$26,759 or 4% from 2000. This was due to a slightly higher investment balance.

The City's investment policy is to minimize credit and market risks while earning a competitive yield on its surplus balances. Accordingly, deposits were either insured by federal depository insurance or collateralized. All collateral on deposits was held either by the City's agent or a financial institution's trust department with the pledged securities not in the City's name, surety bond, or by single financial institution's collateralized pool as permitted by Section 135.181 of the Ohio Revised Code. Essentially all the City's investments are in the State Treasury Asset Reserve of Ohio, treasuries, agencies, and instrumentalities.

### **Risk Management**

The City of Xenia is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, and natural disasters for which the City of Xenia participates in the Ohio Government Risk Management Plan. This program is a fully reinsured product that provides for 100% "transfer" of risk over the prior year. The amount of any settlements have not exceeded insurance coverage over the past three years.

### **Capital Projects Funds**

The proceeds of general obligation bond issues are accounted for in capital projects funds until improvement projects are completed. At the end of the year, completed projects are transferred to general fixed assets. There were no such projects in 2001, however, general obligation bond proceeds were used to make street improvements in our industrial park in 2000. The capital projects funds had cash deposits and investments totaling \$2,272,784 as of December 31, 2001.

### **General Fixed Assets**

The general fixed assets of the City are those fixed assets used in the performance of general governmental functions and excludes the fixed assets of utilities and other enterprise funds. Public domain ("infrastructure") general fixed assets consisting of roads, bridges, curbs and gutters, streets and sidewalks, and lighting systems are not capitalized as these assets are immovable and of value only to the City. As of December 31, 2001, the general fixed assets of the City amounted to \$9,707,416. This amount represents the historical cost of the assets minus the accumulated depreciation to date.

## **OTHER INFORMATION**

### **Independent Audit**

State statutes require an annual audit by the State Auditor's Office or, at the State Auditor's discretion, an independent certified public accounting firm. The City and the State Auditor's Office selected the firm of Plattenburg & Associates, Inc. to perform the 2001 audit of the City. In addition to meeting the requirements set forth in state statutes, the audit also covers the requirements of the federal Single Audit Act of 1996 and related OMB Circular A-133. The auditors' unqualified opinion is included in the Financial Section of this report.

## **Awards**

The Government Finance Officer's Association (GFOA) awarded the Certificate of Achievement for Excellence in Financial Reporting to the City of Xenia for its comprehensive annual financial report for the year ended December 31, 2000. This was the eighteenth consecutive year that the City has received the prestigious award. In order to be awarded a Certificate of Achievement, the City published an easily readable and efficiently organized comprehensive annual financial report. The report satisfied both generally accepted accounting principles and applicable legal requirements.

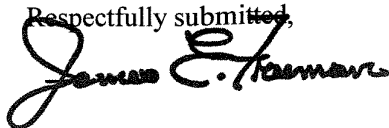
A Certificate of Achievement is valid for a period of only one year. We believe our current report will also conform to the Certificate of Achievement program requirements, and we are submitting it to the GFOA to determine its eligibility for another certificate.

## **Acknowledgments**

The preparation of the comprehensive annual financial report on a timely basis was made possible by the dedicated service of the entire staff of the Finance Department. I would like to express my appreciation to all members of the Finance Department and especially to the Assistant Finance Director.

In closing, without the leadership and support of the Mayor and City Council and support of the entire City staff, preparation of this report would not have been possible.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James E. Freeman". The signature is written in a cursive style with a large initial "J".

James E. Freeman  
Finance Director

## **CITY COUNCIL**

Lawrence W. Gordon, President  
Dr. Eric V. A. Winston, Vice President  
John T. Saraga, Mayor  
Dr. Lee G. Esprit, Jr.  
Patricia L. Felton  
William R. Miller  
Phyllis A. Pennewitt

## **APPOINTED OFFICIALS**

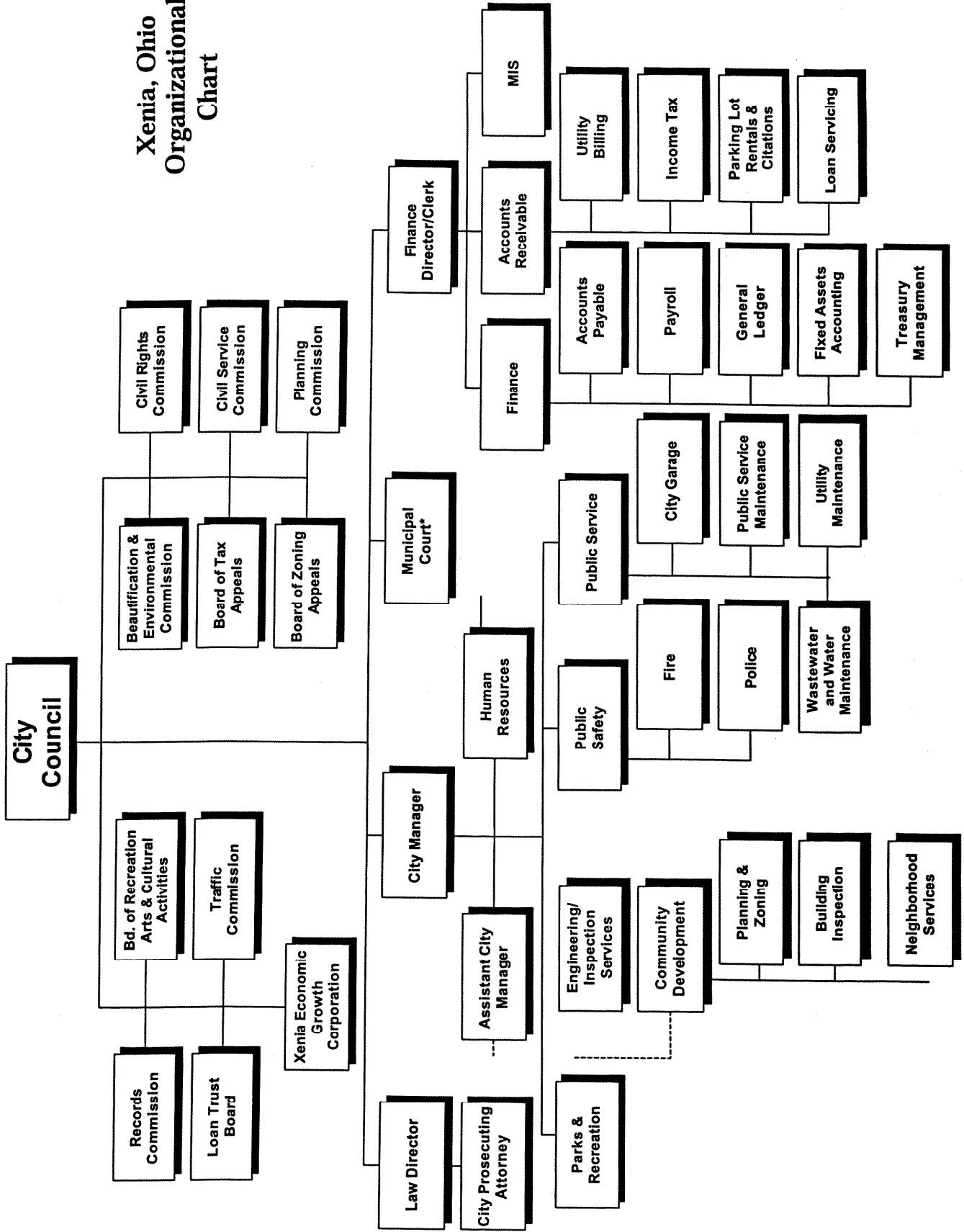
Ronald C. Lewis, Acting Law Director  
James E. Freeman, Finance Director  
James W. Percival, City Manager

## **DEPARTMENT OF FINANCE**

### **STAFF**

James E. Freeman, Finance Director  
Mark A. Bazalak, Assistant Finance Director  
John S. Anderson, Accounts Receivable Manager  
Edgar Cardenas, Programmer/Analyst/MIS  
Grant Kelly, Computer Technician  
Connie J. Irwin, Secretary to Finance Director/City Clerk  
Rebecca A. Louderback, Finance Technician/Finance Office  
Mary E. Jordan, Finance Clerk/Finance Office  
Bill McCarthy, Finance Clerk/Finance Office  
Gus L. Wade, Finance Clerk/Income Tax  
Kathy A. Andrews, Finance Clerk/Income Tax  
Anne Free, Finance Clerk/Income Tax  
Mary Ann Richardson, Finance Clerk/Income Tax  
Dennis W. Evans, Finance Clerk/Utility Billing  
Rebecca Moore, Finance Clerk/Utility Billing  
Andrea Lewis, Finance Clerk/Utility Billing  
Julie Willis, Finance Clerk/Utility Billing

# Xenia, Ohio Organizational Chart



# Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of Xenia,  
Ohio

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
December 31, 2000

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



*Imelda Aru*  
President

*Jeffrey L. Esler*  
Executive Director

## **FINANCIAL SECTION**

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May 10, 2002

The Honorable Mayor and Members of the  
City Council of the City of Xenia

### REPORT OF INDEPENDENT ACCOUNTANTS

We have audited the accompanying general purpose financial statements of the City of Xenia, Ohio, (the City) as of and for the year ended December 31, 2001, as listed in the table of contents. These general purpose financial statements are the responsibility of the management of the City. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

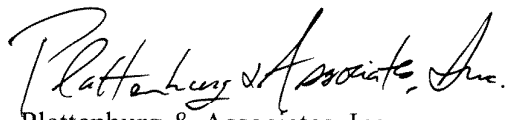
We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the City, as of December 31, 2001, and the results of its operations and cash flows of its proprietary fund types and component unit for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 10, 2002 on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements of the City taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the City. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

We did not audit the introductory and statistical information as listed in the table of contents and therefore express no opinion thereon.

  
Plattenburg & Associates, Inc.  
Certified Public Accountants



CITY OF XENIA, OHIO

COMBINED BALANCE SHEET - ALL FUND TYPES , ACCOUNT GROUPS,  
AND DISCRETELY PRESENTED COMPONENT UNITS  
DECEMBER 31, 2001

	Governmental Fund Types			
	General	Special Revenue	Debt Service	Capital Projects
<b>ASSETS AND OTHER DEBITS:</b>				
Cash and cash equivalents	\$11,477	\$136,673	\$223	\$107,366
Investments	228,671	2,723,094	4,449	2,165,418
Receivables:				
Taxes, including interest, penalties and liens	2,040,331	1,794,499	117,668	3,819
Intergovernmental	926,582	447,380		
Accounts	357,519	18,544		58,082
Special assessment, including liens	65,643			178
Loans				
Accrued interest		21,576		118,301
Grants	54,296			1,030,339
Allowance for uncollectible accounts	(12,854)			
Interfund receivable				6,001
Inventories	5,311	24,128		
Prepaid items	85,834	10,900		10,790
Advances to other funds				12,225
Fixed assets, net of accumulated depreciation				
Amount available in debt service fund				
Amount to be provided for payment of general long-term obligations				
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<u>\$3,762,810</u>	<u>\$5,176,794</u>	<u>\$122,340</u>	<u>\$3,512,519</u>
<b>LIABILITIES:</b>				
Accounts payable	\$77,313	\$3,227		\$451,559
Accrued payroll	668,885	66,549		
Interfund payable				
Restricted deposits				
Deferred revenue	2,076,997	1,424,215	117,668	640,927
Advances from other funds				
Loan payable				
General obligation bonds payable				
Capital lease obligations				
<b>Total liabilities</b>	<u>2,823,195</u>	<u>1,493,991</u>	<u>117,668</u>	<u>1,092,486</u>
<b>EQUITY AND OTHER CREDITS:</b>				
Investment in general fixed assets				
Retained earnings:				
Unreserved				
Contributed capital				
Fund balances:				
Reserved for:				
Encumbrances	96,646	28,333		1,067,436
Inventories	5,311	24,128		
Prepaid items	85,834	10,900		10,790
Advances to other funds				12,225
Debt service			4,672	
Unreserved and undesignated	751,824	3,619,442		1,329,582
<b>Total equity and other credits</b>	<u>939,615</u>	<u>3,682,803</u>	<u>4,672</u>	<u>2,420,033</u>
<b>TOTAL LIABILITIES, EQUITY AND OTHER CREDITS</b>	<u>\$3,762,810</u>	<u>\$5,176,794</u>	<u>\$122,340</u>	<u>\$3,512,519</u>

See notes to combined financial statements.

Exhibit 1

Proprietary Fund Types		Fiduciary Fund Types	Account Groups		Totals (Memorandum Only)	XEGC Component Unit	Totals (Memorandum Only)
Enterprise	Internal Service	Agency	General Fixed Assets	General Long-Term Obligations	Primary Government		Reporting Entity
\$232,390	\$2,887	\$271,392			\$762,408	\$565,180	\$1,327,588
4,630,187	57,522				9,809,341	285,000	10,094,341
					3,956,317		3,956,317
					1,373,962		1,373,962
828,688	6,774				1,269,607		1,269,607
11,217					77,038		77,038
997,698					997,698	195,175	1,192,873
138,463					278,340	5,367	283,707
258,906					1,343,541		1,343,541
(616,839)					(629,693)		(629,693)
					6,001		6,001
108,662	23,336				161,437		161,437
45,483	2,034				155,041	3,799	158,840
					12,225		12,225
23,473,306	10,680		9,707,416		33,191,402	10,392	33,201,794
				4,672	4,672		4,672
				2,669,212	2,669,212		2,669,212
<u>\$30,108,161</u>	<u>\$103,233</u>	<u>\$271,392</u>	<u>\$9,707,416</u>	<u>\$2,673,884</u>	<u>\$55,438,549</u>	<u>\$1,064,913</u>	<u>\$56,503,462</u>
\$229,129	\$11,736	\$192,713	\$	\$	\$965,677	\$2,469	\$968,146
534,671	22,074			1,034,794	2,326,973	65,580	2,392,553
	6,001				6,001		6,001
		78,679			78,679		78,679
					4,259,807		4,259,807
	12,225				12,225		12,225
8,780,308					8,780,308		8,780,308
				1,360,000	1,360,000		1,360,000
				279,090	279,090		279,090
<u>9,544,108</u>	<u>52,036</u>	<u>271,392</u>		<u>2,673,884</u>	<u>18,068,760</u>	<u>68,049</u>	<u>18,136,809</u>
			9,707,416		9,707,416		9,707,416
19,357,513	51,197				19,408,710	996,864	20,405,574
1,206,540					1,206,540		1,206,540
					1,192,415		1,192,415
					29,439		29,439
					107,524		107,524
					12,225		12,225
					4,672		4,672
					5,700,848		5,700,848
<u>20,564,053</u>	<u>51,197</u>		<u>9,707,416</u>		<u>37,369,789</u>	<u>996,864</u>	<u>38,366,653</u>
<u>\$30,108,161</u>	<u>\$103,233</u>	<u>\$271,392</u>	<u>\$9,707,416</u>	<u>\$2,673,884</u>	<u>\$55,438,549</u>	<u>\$1,064,913</u>	<u>\$56,503,462</u>

**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL  
GOVERNMENTAL FUND TYPES, FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE  
TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000**

	Governmental Fund Types				Totals (Memorandum Only)	
	General	Special Revenue	Debt Service	Capital Projects	2001	2000
REVENUES:						
Municipal income taxes	\$3,322,939	\$4,617,679	\$	\$	\$7,940,618	\$7,306,394
Other local taxes	1,327,647	140,956	120,700	45,211	1,634,514	1,655,395
State shared taxes and permits	2,208,531	957,944			3,166,475	2,557,075
Special assessments	28,498			73	28,571	9,318
Intergovernmental grants	167,379	58,941		498,045	724,365	687,796
Charges for services	59,378	500		6,235	66,113	73,360
Fines, costs, forfeitures, licenses and permits	1,142,144	127,783		132,567	1,402,494	1,469,721
Miscellaneous receipts and reimbursements, including interest	928,482	89,325		1,147,597	2,165,404	1,733,345
Total revenues	<u>9,184,998</u>	<u>5,993,128</u>	<u>120,700</u>	<u>1,829,728</u>	<u>17,128,554</u>	<u>15,492,404</u>
EXPENDITURES:						
Current:						
General government	2,082,234	579,634			2,661,868	2,547,063
Public safety	8,843,377	77,840			8,921,217	9,060,993
Health	66,533				66,533	204,019
Highways and streets	239,443	1,179,453			1,418,896	1,599,974
Community development	277,850				277,850	263,724
Recreation	480,479	20,025			500,504	500,880
Capital outlay		60,196		1,562,070	1,622,266	1,323,413
Debt service:						
Principal			40,000	38,249	78,249	125,023
Interest			76,028	6,443	82,471	51,355
Total expenditures	<u>11,989,916</u>	<u>1,917,148</u>	<u>116,028</u>	<u>1,606,762</u>	<u>15,629,854</u>	<u>15,676,444</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(2,804,918)	4,075,980	4,672	222,966	1,498,700	(184,040)
OTHER FINANCING SOURCES (USES):						
Operating transfers in	3,300,000	239,593		507,160	4,046,753	4,007,534
Operating transfers out		(3,969,593)		(56,759)	(4,026,352)	(4,038,769)
Proceeds from general obligation bonds						1,400,000
Capital leases				175,050	175,050	
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	495,082	345,980	4,672	848,417	1,694,151	1,184,725
FUND BALANCE, BEGINNING OF YEAR	441,943	3,333,820		1,571,616	5,347,379	4,172,976
Increase (decrease) in reserve for inventory	2,590	3,003			5,593	(10,322)
FUND BALANCE, END OF YEAR	<u>\$939,615</u>	<u>\$3,682,803</u>	<u>\$4,672</u>	<u>\$2,420,033</u>	<u>\$7,047,123</u>	<u>\$5,347,379</u>
See notes to combined financial statements						



CITY OF XENIA, OHIO

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGET) - ALL GOVERNMENTAL FUND TYPES, FOR THE YEAR ENDED DECEMBER 31, 2001 AND ACTUAL TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000 (Continued)

	2001					2000
	General Fund		General Fund			
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	Variance Favorable (Unfavorable)	GAAP Actual
REVENUES:						
Municipal income taxes	\$3,322,939	(\$92,526)	\$3,230,413	\$3,155,000	\$75,413	\$3,066,604
Other local taxes	1,327,647	(\$110,000)	1,217,647	1,184,360	33,287	1,438,167
State shared taxes and permits	2,208,531	(304,489)	1,904,042	1,973,810	(69,768)	1,710,235
Special assessments	28,498		28,498	28,498		9,100
Intergovernmental grants	167,379	21,001	188,380	193,696	(5,316)	286,011
Charges for services	59,378	61	59,439	57,252	2,187	57,659
Fines, costs, forfeitures, licenses and permits	1,142,144	(115)	1,142,029	1,199,600	(57,571)	1,248,593
Miscellaneous receipts and reimbursements, including interest	928,482	(66,755)	861,727	1,064,707	(202,980)	1,024,069
Total revenues	<u>9,184,998</u>	<u>(552,823)</u>	<u>8,632,175</u>	<u>8,856,923</u>	<u>(224,748)</u>	<u>8,840,438</u>
EXPENDITURES:						
Current:						
General government	2,082,234	7,225	2,089,459	2,309,849	220,390	2,003,390
Public safety	8,843,377	29,853	8,873,230	9,116,519	243,289	8,946,854
Health	66,533	9,250	75,783	108,156	32,373	204,019
Highways and streets	239,443	229	239,672	243,000	3,328	228,754
Community development	277,850	(1,761)	276,089	295,762	19,673	263,724
Recreation	480,479	23,266	503,745	534,872	31,127	274,473
Capital outlay						
Total expenditures	<u>11,989,916</u>	<u>68,062</u>	<u>12,057,978</u>	<u>12,608,158</u>	<u>550,180</u>	<u>11,921,214</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(2,804,918)	(620,885)	(3,425,803)	(3,751,235)	325,432	(3,080,776)
OTHER FINANCING SOURCES (USES):						
Operating transfers in	3,300,000		3,300,000	3,797,000	(497,000)	2,850,000
Operating transfers out						
Proceeds from general obligation bonds						452,852
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	495,082	<u>(\$620,885)</u>	(125,803)	45,765	<u>(\$171,568)</u>	222,076
FUND BALANCE, BEGINNING OF YEAR	441,943		234,273	234,273		221,470
Encumbrances			131,678			
Increase (decrease) in reserve for inventory	2,590					(1,603)
FUND BALANCE, END OF YEAR	<u>\$939,615</u>		<u>\$240,148</u>	<u>\$280,038</u>		<u>\$441,943</u>

See notes to combined financial statements.



<b>2001</b>					<b>2000</b>
<b>Special Revenue Fund</b>					
<b>GAAP Actual</b>	<b>Difference Between Budgetary Basis and GAAP</b>	<b>Actual on Budgetary Basis</b>	<b>Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>GAAP Actual</b>
\$4,617,679	(\$131,128)	\$4,486,551	\$4,360,820	\$125,731	\$4,239,790
140,956		140,956	159,900	(18,944)	157,494
957,944	(84,052)	873,892	885,790	(11,898)	846,840
58,941	1,275	60,216	61,890	(1,674)	298,335
500		500	500		10,245
127,783	(1,123)	126,660	128,000	(1,340)	120,972
89,325	(7,715)	81,610	78,816	2,794	89,896
<u>5,993,128</u>	<u>(222,743)</u>	<u>5,770,385</u>	<u>5,675,716</u>	<u>94,669</u>	<u>5,763,572</u>
579,634	10,909	590,543	635,937	45,394	543,673
77,840	2,116	79,956	169,161	89,205	114,139
1,179,453	24,598	1,204,051	1,247,681	43,630	1,371,220
20,025		20,025	23,645	3,620	226,407
60,196		60,196	97,571	37,375	33,107
<u>1,917,148</u>	<u>37,623</u>	<u>1,954,771</u>	<u>2,173,995</u>	<u>219,224</u>	<u>2,288,546</u>
4,075,980	(260,366)	3,815,614	3,501,721	313,893	3,475,026
239,593		239,593	389,593	(150,000)	732,135
(3,969,593)		(3,969,593)	(4,583,093)	613,500	(3,994,835)
345,980	<u>(\$260,366)</u>	85,614	(691,779)	<u>\$777,393</u>	212,326
3,333,820		2,744,057	2,744,057		3,130,213
		30,096			
<u>3,003</u>					<u>(8,719)</u>
<u>\$3,682,803</u>		<u>\$2,859,767</u>	<u>\$2,052,278</u>		<u>\$3,333,820</u>

**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGET) - ALL GOVERNMENTAL FUND TYPES, FOR THE YEAR ENDED DECEMBER 31, 2001 AND ACTUAL TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000 (Continued)**

	2001					2000
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	Variance Favorable (Unfavorable)	GAAP Actual
<b>REVENUES:</b>						
Municipal income taxes	\$	\$	\$	\$	\$	\$
Other local taxes	120,700		120,700	118,237	2,463	8,809
Miscellaneous receipts and reimbursements, including interest						4,276
Total revenues	<u>120,700</u>		<u>120,700</u>	<u>118,237</u>	<u>2,463</u>	<u>13,085</u>
<b>EXPENDITURES:</b>						
Debt service:						
Principal	40,000		40,000	40,000		
Interest	76,028		76,028	76,030	2	38,484
Total expenditures	<u>116,028</u>		<u>116,028</u>	<u>116,030</u>	<u>2</u>	<u>38,484</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	4,672		4,672	2,207	2,465	(25,399)
<b>OTHER FINANCING SOURCES (USES):</b>						
Operating transfers in						25,399
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	4,672	\$	4,672	2,207	\$2,465	
FUND BALANCE, BEGINNING OF YEAR						
FUND BALANCE, END OF YEAR	<u>\$4,672</u>		<u>\$4,672</u>	<u>\$2,207</u>		<u>\$</u>

See notes to combined financial statements.

**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGET) - ALL GOVERNMENTAL FUND TYPES, FOR THE YEAR ENDED DECEMBER 31, 2001 AND ACTUAL TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000 (Continued)**

	2001					2000
	Capital Projects Fund					
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	Variance Favorable (Unfavorable)	GAAP Actual
<b>REVENUES:</b>						
Other local taxes	\$45,211	\$1,193	\$46,404	\$55,000	(\$8,596)	\$50,925
Special assessments	73		73		73	218
Intergovernmental grants	498,045	(467,794)	30,251	1,104,060	(1,073,809)	103,450
Charges for services	6,235		6,235	6,235		5,456
Fines, costs, forfeitures, licenses and permits	132,567	(2,314)	130,253	130,600	(347)	100,156
Miscellaneous receipts and reimbursements, including interest	1,147,597	(263,493)	884,104	820,684	63,420	615,104
Total revenues	<u>1,829,728</u>	<u>(732,408)</u>	<u>1,097,320</u>	<u>2,116,579</u>	<u>(1,019,259)</u>	<u>875,309</u>
<b>EXPENDITURES:</b>						
Capital outlay	1,562,070	1,019,197	2,581,267	3,090,399	509,132	1,290,306
Debt service:						
Principal	38,249		38,249	38,250	1	125,023
Interest	6,443		6,443	6,443		12,871
Total expenditures	<u>1,606,762</u>	<u>1,019,197</u>	<u>2,625,959</u>	<u>3,135,092</u>	<u>509,133</u>	<u>1,428,200</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	222,966	(1,751,605)	(1,528,639)	(1,018,513)	(510,126)	(552,891)
<b>OTHER FINANCING SOURCES (USES):</b>						
Operating transfers in	507,160	6,001	513,161	513,000	161	400,000
Operating transfers out	(56,759)		(56,759)	(116,631)	59,872	(43,934)
Proceeds from general obligation bonds						947,148
Capital leases	175,050		175,050	175,050		
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	848,417	<u>(\$1,745,604)</u>	(897,187)	(447,094)	<u>(\$450,093)</u>	750,323
FUND BALANCE, BEGINNING OF YEAR	1,571,616		1,714,621	1,714,621		821,293
Encumbrances			1,429,120			
FUND BALANCE, END OF YEAR	<u>\$2,420,033</u>		<u>\$2,246,554</u>	<u>\$1,267,527</u>		<u>\$1,571,616</u>

See notes to combined financial statements.

**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL (NON-GAAP BUDGET) - ALL GOVERNMENTAL FUND TYPES, FOR THE YEAR ENDED DECEMBER 31, 2001 AND ACTUAL TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000 (Concluded)**

	2001					2000
	Total Governmental Fund Types (Memorandum Only)					
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	Variance Favorable (Unfavorable)	GAAP Actual
<b>REVENUES:</b>						
Municipal income taxes	\$7,940,618	(\$223,654)	\$7,716,964	\$7,515,820	\$201,144	\$7,306,394
Other local taxes	1,634,514	(108,807)	1,525,707	1,517,497	8,210	1,655,395
State shared taxes and permits	3,166,475	(388,541)	2,777,934	2,859,600	(81,666)	2,557,075
Special assessments	28,571		28,571	28,498	73	9,318
Intergovernmental grants	724,365	(445,518)	278,847	1,359,646	(1,080,799)	687,796
Charges for services	66,113	61	66,174	63,987	2,187	73,360
Fines, costs, forfeitures, licenses and permits	1,402,494	(3,552)	1,398,942	1,458,200	(59,258)	1,469,721
Miscellaneous receipts and reimbursements, including interest	2,165,404	(337,963)	1,827,441	1,964,207	(136,766)	1,733,345
<b>Total revenues</b>	<b>17,128,554</b>	<b>(1,507,974)</b>	<b>15,620,580</b>	<b>16,767,455</b>	<b>(1,146,875)</b>	<b>15,492,404</b>
<b>EXPENDITURES:</b>						
Current:						
General government	2,661,868	18,134	2,680,002	2,945,786	265,784	2,547,063
Public safety	8,921,217	31,969	8,953,186	9,285,680	332,494	9,060,993
Health	66,533	9,250	75,783	108,156	32,373	204,019
Highways and streets	1,418,896	24,827	1,443,723	1,490,681	46,958	1,599,974
Community development	277,850	(1,761)	276,089	295,762	19,673	263,724
Recreation	500,504	23,266	523,770	558,517	34,747	500,880
Capital outlay	1,622,266	1,019,197	2,641,463	3,187,970	546,507	1,323,413
Debt service:						
Principal	78,249		78,249	78,250	1	125,023
Interest	82,471		82,471	82,473	2	51,355
<b>Total expenditures</b>	<b>15,629,854</b>	<b>1,124,882</b>	<b>16,754,736</b>	<b>18,033,275</b>	<b>1,278,539</b>	<b>15,676,444</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>1,498,700</b>	<b>(2,632,856)</b>	<b>(1,134,156)</b>	<b>(1,265,820)</b>	<b>131,664</b>	<b>(184,040)</b>
<b>OTHER FINANCING SOURCES (USES):</b>						
Operating transfers in	4,046,753	6,001	4,052,754	4,699,593	(646,839)	4,007,534
Operating transfers out	(4,026,352)		(4,026,352)	(4,699,724)	673,372	(4,038,769)
Proceeds from general obligation bonds						1,400,000
Capital leases	175,050		175,050	175,050		
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES</b>	<b>1,694,151</b>	<b><u>(\$2,626,855)</u></b>	<b>(932,704)</b>	<b>(1,090,901)</b>	<b><u>\$158,197</u></b>	<b>1,184,725</b>
<b>FUND BALANCE, BEGINNING OF YEAR</b>	<b>5,347,379</b>		<b>4,692,951</b>	<b>4,692,951</b>		<b>4,172,976</b>
Encumbrances			1,590,894			
Increase (decrease) in reserve for inventory	5,593					(10,322)
<b>FUND BALANCE, END OF YEAR</b>	<b><u>\$7,047,123</u></b>		<b><u>\$5,351,141</u></b>	<b><u>\$3,602,050</u></b>		<b><u>\$5,347,379</u></b>

See notes to combined financial statements.

**COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS  
- ALL PROPRIETARY FUND TYPES AND DISCRETELY PRESENTED COMPONENT UNITS  
FOR THE YEAR ENDED DECEMBER 31, 2001**

	Proprietary Fund Types		Totals (Memorandum Only)	XEGC	Totals (Memorandum Only)
	Enterprise	Internal Service	Primary Government	Component Unit	Reporting Entity
<b>OPERATING REVENUES:</b>					
Charges for services	\$6,184,481	\$478,767	\$6,663,248	\$7,116	\$6,670,364
Funding from the City of Xenia, Ohio				174,400	174,400
Interest revenue - loans				13,044	13,044
Total operating revenues	<u>6,184,481</u>	<u>478,767</u>	<u>6,663,248</u>	<u>194,560</u>	<u>6,857,808</u>
<b>OPERATING EXPENSES:</b>					
Personnel services	2,891,013	135,833	3,026,846	137,775	3,164,621
General operating	7,845	1,450	9,295	9,959	19,254
Contractual services	2,234,996	169,750	2,404,746	64,162	2,468,908
Materials and supplies	301,582	216,655	518,237	6,054	524,291
Depreciation	1,483,633	5,866	1,489,499	4,341	1,493,840
Repairs and maintenance	242,028		242,028		242,028
Non-governmental Contributions	1,165,205		1,165,205	1,800	1,165,205
Total operating expenses	<u>8,326,302</u>	<u>529,554</u>	<u>8,855,856</u>	<u>224,091</u>	<u>9,079,947</u>
OPERATING INCOME (LOSS)	<u>(2,141,821)</u>	<u>(50,787)</u>	<u>(2,192,608)</u>	<u>(29,531)</u>	<u>(2,222,139)</u>
<b>NONOPERATING REVENUES:</b>					
Interest revenue	311,218		311,218	30,543	341,761
Capital contributions	6,876		6,876		6,876
Other	379,283	37,992	417,275	3,054	420,329
Intergovernmental	1,362,390		1,362,390		1,362,390
Total nonoperating revenues	<u>2,059,767</u>	<u>37,992</u>	<u>2,097,759</u>	<u>33,597</u>	<u>2,131,356</u>
<b>NONOPERATING EXPENSES:</b>					
Interest expense	127,513		127,513		127,513
Loss on disposal	20,273		20,273		20,273
Other	2,700		2,700		2,700
Total nonoperating expenses	<u>150,486</u>	<u></u>	<u>150,486</u>	<u></u>	<u>150,486</u>
NET INCOME (LOSS) BEFORE OPERATING TRANSFERS	<u>(232,540)</u>	<u>(12,795)</u>	<u>(245,335)</u>	<u>4,066</u>	<u>(241,269)</u>
OPERATING TRANSFERS IN	56,759		56,759		56,759
OPERATING TRANSFERS OUT	<u>(77,160)</u>	<u></u>	<u>(77,160)</u>	<u></u>	<u>(77,160)</u>
NET INCOME (LOSS)	<u>(252,941)</u>	<u>(12,795)</u>	<u>(265,736)</u>	<u>4,066</u>	<u>(261,670)</u>
RETAINED EARNINGS, BEGINNING OF YEAR	<u>19,610,454</u>	<u>63,992</u>	<u>19,674,446</u>	<u>992,798</u>	<u>20,667,244</u>
RETAINED EARNINGS, END OF YEAR	<u>\$19,357,513</u>	<u>\$51,197</u>	<u>\$19,408,710</u>	<u>\$996,864</u>	<u>\$20,405,574</u>

See notes to combined financial statements.

**COMBINED STATEMENT OF CASH FLOWS - ALL PROPRIETARY FUND TYPES, AND  
DISCRETELY PRESENTED COMPONENT UNITS  
FOR THE YEAR ENDED DECEMBER 31, 2001**

	Proprietary Fund Types		Totals (Memorandum Only)	XEGC Component Unit	Totals (Memorandum Only)
	Enterprise	Internal Service	Primary Government		Reporting Entity
CASH FLOWS FROM OPERATING ACTIVITIES:					
OPERATING INCOME (LOSS)	(\$2,141,821)	(\$50,787)	(\$2,192,608)	(\$29,531)	(\$2,222,139)
ADJUSTMENTS TO RECONCILE OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:					
Depreciation	1,483,633	5,866	1,489,499	4,341	1,493,840
Allowance for uncollectibles	312,236		312,236		312,236
Income other	322,872	102,023	424,895	3,054	427,949
INCREASE (DECREASE) IN CASH DUE TO CHANGES IN ASSETS AND LIABILITIES:					
Principal receivable	(88,995)		(88,995)	43,386	(45,609)
Interest receivable	(336)		(336)	206	(130)
Accounts receivable	(87)	327	240		240
Utilities receivable	(33,954)		(33,954)		(33,954)
Prepaid expenses	(17,403)	(244)	(17,647)	843	(16,804)
Inventories	(6,997)	6,445	(552)		(552)
Accounts payable	(18,703)	(8,324)	(27,027)	1,316	(25,711)
Accrued payroll	(29,527)	859	(28,668)	4,889	(23,779)
Total adjustments	1,922,739	106,952	2,029,691	58,035	2,087,726
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	(219,082)	56,165	(162,917)	28,504	(134,413)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:					
Operating transfers in	56,759		56,759		56,759
Operating transfers out	(77,160)		(77,160)		(77,160)
Payments to other funds		(6,001)	(6,001)		(6,001)
Operating grants received	1,181,605		1,181,605		1,181,605
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	1,161,204	(6,001)	1,155,203		1,155,203
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:					
Acquisition and construction of capital assets	(1,295,423)		(1,295,423)	(962)	(1,296,385)
Proceeds from loan payable	160,013		160,013		160,013
Principal payment loans	(177,818)		(177,818)		(177,818)
Interest payment loans	(127,513)		(127,513)		(127,513)
NET CASH USED BY CAPITAL AND RELATED FINANCING ACTIVITIES	(1,440,741)		(1,440,741)	(962)	(1,441,703)
CASH FLOWS FROM INVESTING ACTIVITIES:					
Purchase of investment securities	(4,630,187)	(57,522)	(4,687,709)	(285,000)	(4,972,709)
Sale of investment securities	4,370,391	8,917	4,379,308		4,379,308
Interest on investments	339,774		339,774	30,510	370,284
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	79,978	(48,605)	31,373	(254,490)	(223,117)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(418,641)	1,559	(417,082)	(226,948)	(644,030)
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	651,031	1,328	652,359	792,128	1,444,487
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$232,390	\$2,887	\$235,277	\$565,180	\$800,457

**NON CASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES - ENTERPRISE FUND**

ACQUISITION OF FIXED ASSETS THROUGH ACCOUNTS PAYABLE - WATER	\$96,680
ACQUISITION OF FIXED ASSETS THROUGH CAPITAL CONTRIBUTIONS - WATER	\$6,876
PRINCIPAL PAYMENT LOANS MADE BY OWDA ON BEHALF OF CITY - SEWER	\$14,764

See notes to combined financial statements.

**CITY OF XENIA  
NOTES TO COMBINED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2001**

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

*Reporting Entity* - The City of Xenia, Ohio, was incorporated in 1817, became a city in 1834, and operates under a Council-Manager form of government. The following services are provided by the City: public safety (police and fire), highways and streets, water, sewer, sanitation, recreation, public improvements, planning and zoning, and general administrative services.

For financial reporting purposes, the City's financial statements include all funds, account groups, and component units for which the City is financially accountable based upon criteria set forth in GASB Statement 14. Generally, component units are legally separate organizations for which the elected officials of the primary government (i.e. the City) are financially accountable. The City would consider an organization to be a component unit if:

- (1) The City appoints a voting majority of the organization's governing body AND (a) is able to impose its will on that organization OR (b) there is a potential for the organization to provide specific financial burdens on the City; OR
- (2) The organization is fiscally dependent upon the City; OR
- (3) The nature of the relationship between the City and the organization is such that the exclusion from the financial reporting entity would render the financial statements of the City misleading.

The Xenia Economic Growth Corporation (XEGC) is part of the reporting entity. XEGC provides loan servicing and economic development services solely to the City of Xenia. XEGC's board is appointed by the City Council and XEGC is considered legally separate from the City. The City has the ability to impose its will on XEGC by removing XEGC board members and modifying their budget. The City is legally entitled to access XEGC's resources and provides a majority of its funding, making XEGC fiscally dependant on the City. The operations of XEGC are reported in a discretely presented component unit.

*Fund Accounting* - The accounting policies of the City conform to generally accepted accounting principles applicable to governments as prescribed by the Governmental Accounting Standards Board (GASB).

*Proprietary Fund Accounting* - In accordance with GASB Statement No. 20, "Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting" the City applies all GASB pronouncements and all FASB Statements and Interpretations, Accounting Principles Board opinions, and Accounting Research Bulletins issued on or before November 30, 1989, unless they conflict with GASB pronouncements. Following is a summary of the more significant policies.

The accounts of the City are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures (expenses). The various funds are summarized by type in the combined financial statements. The following fund types and account groups are used by the City:

*Governmental Funds* - General Fund: This is the general operating fund of the City. It is used to account for all financial resources, except those required to be accounted for in another fund.

**Special Revenue Funds:** These funds are used to account for revenues derived from specific taxes, grants or other restricted revenue sources. The uses and limitations of each special revenue fund are specified by City ordinances or federal and state statutes or grant provisions.

**Debt Service Fund:** This fund is used to account for the accumulation of resources for the repayment of principal and interest of the street improvement and pension liability general obligation bonds.

**Capital Projects Funds:** These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment (other than those financed by proprietary funds). They are also used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

*Proprietary Funds - Enterprise Funds:* These funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Internal Service Funds:** These funds are used to account for the financing of goods or services provided by one department to other departments of the City, on a cost-reimbursement basis.

*Fiduciary Funds - Agency Funds:* These funds are used to account for assets held by the City, as an agent for other funds or entities. The agency funds do not involve measurement of results of operations since they are custodial in nature (assets equal liabilities).

*Account Groups - Account groups* are used to establish accounting control and accountability for the City's general fixed assets and general long-term obligations. Because these assets and obligations are long-term, they are neither spendable resources nor require current appropriation.

**General Fixed Assets Account Group:** This group is used to account for all fixed assets required for general City purposes, excluding fixed assets of the enterprise, internal service and component unit.

**General Long-Term Obligations Account Group:** This group is used to account for all long-term obligations of the City, except those accounted for in the proprietary funds. The group includes the long-term obligations of the City for certain employee benefits, general obligation bonds, and capital lease obligations.

*Basis of Accounting -* Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurements made, regardless of the measurement focus applied.

The measurement focus of governmental funds is based upon the flow of current financial resources. Governmental funds are accounted for using the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable. Revenues that do not meet both the available and measurable criteria are classified as deferred revenue on the balance sheet. In subsequent periods, when both revenue recognition criteria are met, the liability for deferred revenue is removed and the revenue is recognized.

Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period which, for the City's purposes, is considered to be 60 days after year-end. Revenues considered susceptible to accrual are intergovernmental grants, interest on investments, current and delinquent property taxes, state shared taxes, fines and forfeitures, and municipal income tax.

Non-exchange transactions, in which the City receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.



Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

The proprietary fund and component unit measurement focus is based upon the flow of economic resources. The proprietary fund type and component unit are accounted for using the accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned and become measurable; expenses are recognized in the period incurred, if measurable.

The agency funds are merely "assets equal liabilities", and thus do not involve the measurement of results of operations. The agency funds are accounted for using the modified accrual basis of accounting.

*Budgets and Budgetary Accounting* - The City follows procedures prescribed by State law in establishing the budgetary data shown in the financial statements, as follows:

- (1) The City must submit a budget of estimated cash receipts and disbursements for all governmental funds to the County Budget Commission by July 20 of each year for the following calendar year.
- (2) The County Budget Commission certifies its actions by September 1, and issues a "Certificate of Resources" limiting the maximum amount the City may expend from a given fund during the year.
- (3) About January 1, this Certificate is amended to include any unencumbered balances from the preceding year. The City must prepare its appropriations so that the total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the Certificate of Resources.
- (4) A temporary appropriation measure is passed at the second City Council meeting in December. The permanent appropriation measure is normally passed at the first City Council meeting in January of the budget year. The permanent appropriation may not exceed estimated resources certified by the County Budget Commission.
- (5) Unused appropriations lapse at year-end and encumbrances are reappropriated in the ensuing year's budget.
- (6) All funds have annual budgets legally adopted by City Council.

The City Manager acts as budget officer for the City and submits a proposed operating budget to the City Council on an annual basis. Public hearings are held to obtain taxpayer comments. The Council enacts the budget through passage of an appropriations ordinance. The appropriations ordinance controls expenditures at the level of personnel services, operating and capital expenditures/expenses by fund except for the general fund where the control is by department within the general fund. Only City Council may transfer appropriations between personnel services and operating expenses, or between operating and capital outlay, or between capital outlay and personnel services. Supplemental appropriations are made to the budget and original appropriations ordinance during the year by Council passage of supplemental appropriations ordinances. Supplemental appropriations to the original appropriations ordinance were made during the year, but were not material in relation to the original appropriations.

While financial position, results of operations and changes in fund balances are reported on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts and disbursements. The Combined Statement of Revenues, Expenditures and Changes in Fund Balances -Budget and Actual - (Non-GAAP Budget) - All Governmental Fund Types is presented on the budgetary basis to provide a meaningful comparison of

actual results with the budget. The major differences between the budget basis and the GAAP basis are:

- (1) Revenues are recorded when received in cash (budget) as opposed to when they are both measurable and available (GAAP).
- (2) Expenditures are recorded when paid in cash (budget) as opposed to when the liability is incurred (GAAP).

The adjustments necessary to convert the results of operations for the year ended December 31, 2001 on the GAAP basis to the budget basis are as follows:

<b>Excess (Deficiency) of Revenues and Other Finance Sources Over Expenditures and Other Financing Uses</b>				
		<u>Adjustments for</u>		Actual on
	GAAP Actual	Accrued Revenues	Accrued Expenditures	Budgetary Basis
General	\$ 495,082	\$ (552,823)	\$ (68,062)	\$ (125,803)
Special Revenue	345,980	(222,743)	(37,623)	85,614
Debt Service	4,672			4,672
Capital Projects	848,417	(726,407)	(1,019,197)	(897,187)

*Encumbrances* - Encumbrances outstanding at year-end represent the estimated amount of expenditures that will ultimately result if unperformed contracts in process (for example, purchase orders and contracted services) are completed. Encumbrances are reported as reservations of fund balances in the appropriate funds, since they do not constitute expenditures or liabilities.

*Cash and Cash Equivalents and Investments* - For the purposes of the statement of cash flows, the city considers certificates of deposit, treasuries, agencies, and instrumentalities with a maturity of three months or less when purchased to be cash equivalents.

Investments are recorded at fair value as determined by quoted market prices. Cash balances of all City funds are pooled and invested to improve yields. Investment earnings, including earnings due to changes in the fair value of investments, are allocated to respective funds in accordance with applicable federal, state and city regulations. (For the current year-end the Capital Improvements fund was allocated approximately \$200,000 of investment earnings in excess of the amount the fund would have received if earnings were allocated based on each fund's share of pooled investments).

*Inventories* - Inventory is valued at cost, using the first-in/first-out (FIFO) method. The proprietary fund inventories are recorded as expenses when used. Inventory in governmental funds consists of expendable supplies held for consumption. The cost is recorded as an expenditure at the time individual inventory items are purchased. Governmental inventories are equally offset by a fund balance reserve that indicates they do not constitute "available spendable resources" and are not available for appropriation.

*Prepaid Items* - Payments made to vendors for services that will benefit beyond year-end are recorded as prepaid items.

*Fixed Assets* - Fixed assets used in governmental fund type operations are recorded in the General Fixed Assets Account group. Those used in proprietary fund type operations are recorded in the applicable Enterprise or Internal Service funds. Public domain assets ("infrastructure") such as roads, bridges, curbs and gutters, streets and sidewalks are not capitalized.

All fixed assets are valued at historical cost, or estimated historical cost if actual historical cost is not available. Donated fixed assets are valued at their estimated fair value at the date donated.

Depreciation of fixed assets is calculated and recorded using the straight-line method over the estimated useful lives of the fixed assets in proprietary funds. Depreciation expense on general fixed assets is not recorded in governmental fund types. However, depreciation is calculated and recorded using the straight-line method over the estimated useful lives of the general fixed assets in the General Fixed Assets Account Group.

The estimated useful lives of the various classes of fixed assets range as follows:

<b>Class</b>	<b>Estimated Useful Life</b>
Land improvements	20 to 25 years
Buildings and improvements	20 to 40 years
Equipment	2 to 25 years

*Compensated Absences* - Compensated absences are accrued as they are earned by employees if both of the following conditions are met:

- (1) The employee's rights to receive compensation are attributable to services already rendered.
- (2) It is probable that the employer will compensate the employee for the benefits through paid time off or cash payment.

For Governmental Funds, compensated absences that are expected to be liquidated with expendable available financial resources are reported as an expenditure and a fund liability of the respective Governmental Fund. Amounts that are not expected to be liquidated with expendable available financial resources are reported in the General Long-Term Obligations Account Group. Compensated absences of Proprietary Funds are recorded as expense and liability of the respective proprietary fund.

*Reserves and Designations* - Reserves are portions of fund equity not appropriated for expenditures/expenses or that are legally segregated for a specific future use, or both.

Designations are tentative plans for financial resource use in a future period. Such plans or intent are subject to change. They may never be legally authorized or result in expenditures/expenses.

*Grants and Other Intergovernmental Revenues* - Federal grants and assistance awards made on the basis of entitlement periods are recorded as intergovernmental receivables and revenues when entitlement occurs. Other reimbursement-type grants are recorded as intergovernmental receivables and revenues when the related expenditures/expenses are incurred.

*Total Columns on Combined Statements* - Total columns on the Combined Statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles nor is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

*Comparative Data* - Comparative total data for the prior year have been presented in the accompanying financial statements and schedules in order to provide an understanding of changes in the City's financial position and operations.

## B. POOLED CASH DEPOSITS AND INVESTMENTS

The City maintains a cash deposit and investment pool for all funds. Each fund's share of cash deposits and investments is shown separately on the combined balance sheets as "cash and cash equivalents" and

"investments," respectively. Cash and cash equivalents shown in the combined balance sheets include certificates of deposit, agencies and instrumentalities, and treasury securities with maturities of three months or less when purchased. For disclosure under Statement No. 3 of the Government Accounting Standards Board, all certificates of deposit are included under the caption "cash deposits" and treasury, agency, and instrumentality securities are listed as "investments". Income accrued on cash deposits and investments is shown collectively by fund on the combined balance sheets as "accrued interest receivable."

The Governmental Accounting Standards Board has established risk categories for deposits as follows:

Deposits:

- Category 1 Insured or collateralized with securities held by the City or its agent in the City's name.
- Category 2 Collateralized with securities held by the pledging financial institution's trust department or agent in the City's name.
- Category 3 Uncollateralized

*Cash Deposits* - At December 31, 2001, the carrying amount of the City and Component Unit cash deposits was \$2,831,818 and \$850,180 respectively and the bank balance was \$4,259,444 and \$866,569 respectively. Of the bank balance, federal depository insurance coverage was \$200,000 for the City and \$100,000 for the Component Unit.

For the remaining bank balance not covered by depository insurance, the State of Ohio by statute has established a collateral pooling system for financial institutions acting as public depositories. The public depositories must pledge qualified securities with a market value at least equal to 105 percent of the total amount of all public deposits to be secured by the collateral pool. The securities so pledged provide the equivalent of a deposit insurance fund. This approach protects all public entities against a single public depository collapse. The state has implemented collateral pools to minimize the interest penalty to public entities for protecting public deposits. Deposits collateralized under the collateral pool system are defined as Risk Category 3 by GASB Statement 3. The cash deposits are held in certificates of deposit and interest-bearing demand deposit and savings accounts.

*Investments* - The City of Xenia, Ohio Investment Policy adopted by the City Council in 1998 authorize the City to invest in the State Treasury Asset Reserve of Ohio (STAR Ohio), certificates of deposit, repurchase agreements, United States treasury bills and notes, obligations of federal agencies and instrumentalities, bankers' acceptances, and commercial paper of the highest rating. The above legislative investment policy applies to all funds and fund types.

During the year the City invested in the State Treasury Asset Reserve of Ohio (STAR Ohio). STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's quoted share price at year end.

Investments are categorized into these three categories of credit risk:

- Category 1 Insured or registered with securities held by the City or its agent in the City's name.
- Category 2 Uninsured or unregistered, with securities held by the counterparty's trust department or agent in the City's name.
- Category 3 Uninsured and unregistered, with securities held by the counter party or by its trust department or agent but not in the City's name.

At year-end, the City's investment balances were as follows:

	<u>Category 2</u>	<u>Category 3</u>	Carrying Value/ Fair Value
Money Market	\$	\$ 125,403	\$ 125,403
U.S. Government Securities	<u>7,613,868</u>		<u>7,613,868</u>
Total	<u>\$ 7,613,868</u>	<u>\$ 125,403</u>	<u>\$ 7,739,271</u>
Investments Not Subject To Categorization			
Investments in State Treasury Asset Reserve of Ohio			<u>\$ 660</u>
Total Investments			<u>\$ 7,739,931</u>

#### C. LOANS RECEIVABLE

The City operates three long-term enterprise fund loan programs (loan fund, the Community Development Block Grant (CDBG) and Urban Development Action Grant (UDAG) revolving loan fund and the housing rehabilitation loan fund). Other loans receivable are held by the Xenia Economic Growth Corporation, a component unit of the City.

Loans receivable at December 31, 2001 were:

	Loan Fund	Housing Rehabilitation Loan Fund	Xenia Economic Growth Corporation
Down payment assistance loans	\$	\$ 41,950	\$
Mortgage grants	126,076	196,827	
Rehabilitation loans	18,096	580,061	
Job development loans	34,688		
Façade loans			
Economic development loans			195,175
	<u>\$ 178,860</u>	<u>\$ 818,838</u>	<u>\$ 195,175</u>
Less allowance for uncollectible loans	<u>2,847</u>	<u>608,692</u>	
Total loans receivable	<u>\$ 176,013</u>	<u>\$ 210,146</u>	<u>\$ 195,175</u>

*Loan Fund* - In 1983, the City assumed the assets, liabilities and loan commitments of Xenia Environmental Neighborhood Improvement Association, Inc. (X.E.N.I.A., Inc.). X.E.N.I.A., Inc. provided mortgage grants and low or zero interest loans to encourage economic and neighborhood development. The loans are payable in monthly installments to 2004 and are repaid in full when the homeowner moves or dies.

The City no longer issues mortgage grants or loans from this fund. The City uses loan payments to make facade improvement loans.

*Housing Rehabilitation Loan Fund* - The City operated a housing rehabilitation program from 1985 to 1987 to improve housing located within the City. This program was funded through Community Development Block Grant funds and offered mortgage grants and low interest loans. The loans were payable in installments through 1995 and were repaid when the homeowner moved or died.

The City operated a housing rehabilitation program from 1992 to 1993 that offered deferred loans, mortgage grants, and low interest loans to qualified applicants. The grants and loans were for a ten year period and will be completed by the year 2003. The deferred grants and loans become due prior to the ten year period should the homeowner move or die.

The City was awarded a \$600,000 Community Housing Improvement Program (CHIP) Grant in August, 1998. The grant was to end in July of 2000, however, an extension was granted through 2001. The program has an owner-occupied rehabilitation activity, rental rehabilitation activity, and down payment assistance. These activities will offer deferred loans, direct low interest loans or a combination thereof.

There are no loan commitments at December 31, 2001.

**D. FIXED ASSETS**

A summary of changes in the general fixed assets account group during the year follows:

	Balance January 1, 2001	Additions	Deletions	Balance December 31, 2001
<b>General Fixed Assets</b>				
<b>Account Group:</b>				
Land and land improvements	\$ 4,411,797	\$ 16,832	\$ 6,312	\$ 4,422,317
Buildings and improvements	4,507,694	32,468		4,540,162
Machinery and equipment	<u>5,419,345</u>	<u>800,526</u>	<u>197,484</u>	<u>6,022,387</u>
<b>Total general fixed assets</b>	14,338,836	849,826	203,796	14,984,866
Less accumulated depreciation	<u>(5,010,513)</u>	<u>(667,349)</u>	<u>(168,272)</u>	<u>(5,509,590)</u>
	9,328,323	182,477	35,524	9,475,276
Construction in Progress	<u>11,448</u>	<u>220,692</u>		<u>232,140</u>
<b>Net general fixed assets</b>	<u>\$ 9,339,771</u>	<u>\$ 403,169</u>	<u>\$ 35,524</u>	<u>\$ 9,707,416</u>

A summary of proprietary and component unit fixed assets at December 31, 2001 follows:

	Enterprise Funds			
	Water	Sewer	Sanitation	Parking Revenue
Land and land improvements	\$ 125,712	\$ 482,817	\$ 5,680	\$ 175,552
Buildings and improvements	2,865,365	5,226,336	40,108	
Machinery and equipment	10,952,272	21,667,146	679,254	3,649
<b>Total fixed assets</b>	13,943,349	27,376,299	725,042	179,201
Less accumulated depreciation	(8,033,232)	(10,963,119)	(297,333)	(67,692)
	5,910,117	16,413,180	427,709	111,509
Construction in Progress	544,453			
<b>Net fixed assets</b>	<u>\$ 6,454,570</u>	<u>\$16,413,180</u>	<u>\$ 427,709</u>	<u>\$ 111,509</u>

	Enterprise Funds (Continued)			
	CDBG and UDAG Revolving Loan	Loan	Housing Rehabilitation Loan	Total
Land and land improvements	\$ 2,304	\$	\$ 7,665	\$ 799,730
Buildings and improvements	101,837			8,233,646
Machinery and equipment	5,610	1,846	8,639	33,318,416
<b>Total fixed assets</b>	109,751	1,846	16,304	42,351,792
Less accumulated depreciation	(48,741)	(1,846)	(10,976)	(19,422,939)
	61,010		5,328	22,928,853
Construction in Progress				544,453
<b>Net fixed assets</b>	<u>\$ 61,010</u>	<u>\$ -</u>	<u>\$ 5,328</u>	<u>\$23,473,306</u>

	Internal Service Funds Total	Xenia Economic Growth Corporation
Machinery and equipment	\$ 159,650	\$ 31,921
<b>Total fixed assets</b>	159,650	31,921
Less accumulated depreciation	(148,970)	(21,529)
	10,680	10,392
Construction in Progress		
<b>Net fixed assets</b>	<u>\$ 10,680</u>	<u>\$ 10,392</u>

Construction in progress consists of construction related to one of the fire stations and rebuilding the City's Service Center in the general fixed assets account group, water lines for the U.S. 68/North Detroit Street Project in the water fund.

E. PROPERTY TAXES

Property taxes consist of amounts levied against real and tangible property (used in business) located in the City. Real property taxes are levied each January 1 on the assessed value listed as of the prior January 1. Assessed values are established by the County Auditor at 35% of appraised market value. Property values are required to be updated every three years and revalued every six years. The last revaluation was completed in 1996.

The property tax calendar is as follows:

Levy date	January 1, 2000
Lien date	January 1, 2001
Tax bill mailed	January 19, 2001
First installment payment due	February 25, 2001
Second installment payment due	July 18, 2001

The assessed values for the City at January 1, 2000 were:

Real estate	\$ 255,754,560
Tangible personal	<u>45,870,809</u>
Total	<u>\$ 301,625,369</u>

The County Treasurer collects property taxes on behalf of taxing districts in the County, including the City of Xenia. Property taxes may be paid in full on February 25 or one-half on February 25 and July 18. The County Auditor remits to the City, in April and August, its portion of taxes collected.

Ohio law prohibits taxation of property in excess of \$10.00 per \$1,000 (10.0 mills) of assessed value without a vote of the citizens. Under current procedures, the City's share is \$2.80 per \$1,000 (2.8 mills) of assessed value. The City also receives an additional .4 mills to pay debt service for our general obligation bonds.

An additional property tax levy of 3.5 mills was renewed by a vote of the citizens of Xenia in November, 1999. The additional levy is for five years, to be assessed for tax-duplicate years 1999 to 2003, and collected in the fiscal years 2000 through 2004.

F. INCOME TAXES

Effective January 1, 1992, the City income tax rate changed from 1.5% to 1.75% on substantially all income earned within the City. In addition, City residents pay City tax on income earned outside the City; however, a credit of up to 1.5% is allowed for income taxes paid to other municipalities.

Employers within the City withhold income tax on employee compensation and remit at least quarterly. Corporations and other individual taxpayers pay estimated taxes quarterly and file an annual declaration.

G. GENERAL LONG-TERM OBLIGATIONS

In 2000, the City issued \$1,400,000 of general obligations bonds to fund street improvements in our Industrial park and to pay off our unfunded police and fire pension liability. The bonds mature at different times and rates over a 20-year period. The interest rates range from 4.70% to 5.75% over the life of the bond issue. The debt service for the street portion of the bond issue will be repaid with municipal motor vehicle license tax and property tax revenues. The debt service for the pay-off of the unfunded pension liability will be repaid with property tax revenues.

Annual requirements to pay principal and interest on the 2000 various purpose general obligation bonds at December 31, 2001 are:



<u>Year Ending December 31</u>	<u>Prinicipal</u>	<u>Interest</u>
2002	\$ 45,000	\$ 74,007
2003	45,000	71,825
2004	50,000	69,473
2005	50,000	66,960
2006	50,000	64,422
2007-2011	310,000	277,016
2012-2016	400,000	178,250
2017-2020	410,000	48,588
Total	<u>\$ 1,360,000</u>	<u>\$ 850,541</u>

Activity related to general long-term obligations in the General Long-Term Obligation Account Group is as follows:

	Accrued Vacation and Sick Leave	General Obligation Bonds	Capital Lease Obligation	Total
Balance, January 1, 2001	\$ 935,672	\$ 1,400,000	\$ 142,289	\$ 2,477,961
Reductions		(40,000)	(38,249)	(78,249)
Additions	99,122		175,050	274,172
Balance, December 31, 2001	<u>\$ 1,034,794</u>	<u>\$ 1,360,000</u>	<u>\$ 279,090</u>	<u>\$ 2,673,884</u>

Revenue sources for the accrued vacation and sick leave long-term obligation are the general fund, Income tax fund, state gas and vehicle fund, law enforcement fund, and the victim witness fund. The current portion of accrued vacation and sick leave payable is included with accrued payroll of the general and special revenue funds balance sheets. The revenue source for the capital lease obligation is the general capital improvement fund. The City received a discount from the Police and Fire Pension Fund for paying off the unfunded police and fire pension obligation. The discount combined with the refinancing through the issuance of general obligation bonds will result in a projected cash savings of over \$420,000 and a projected present value savings of over \$86,000.

#### H. LONG-TERM DEBT (WITHIN THE ENTERPRISE FUNDS)

The following is a summary of debt transactions of the City (within the enterprise funds) for the year ended December 31, 2001.

	<u>Loans</u>	<u>Total</u>
Balance, January 1, 2001	\$ 8,972,890	\$ 8,972,890
Payments	(192,582)	(192,582)
Additions	-	-
Balance, December 31, 2001	<u>\$ 8,780,308</u>	<u>\$ 8,780,308</u>

Debt payable at December 31, 2001 consisted of the following loan payable:

1993 Sewer loan payable, 3.04%, payable in semi-annual installments to 2011 (this issue is being serviced-principal and interest-by the Sewer Revenue Fund)	\$ 1,561,859
1999 Sewer loan payable, 2.79%, payable in semi-annual installments to 2020 (this issue is being serviced-principal and interest-by the Sewer Revenue Fund)	<u>7,218,449</u>
Total enterprise fund debt	<u><u>\$ 8,780,308</u></u>

During the year, \$177,818 of sewer loan debt was retired and \$14,764 was approved for payment by the Ohio Water Development Authority (OWDA) because of the tornado. The debt service of the enterprise funds will be repaid with enterprise fund revenues.

Annual requirements to pay principal and interest on long-term debt at December 31, 2001 are:

Year Ending December 31, 2001	Principal	Interest
2002	\$ 438,715	\$ 245,753
2003	451,385	233,083
2004	464,421	220,046
2005	477,835	206,632
2006	491,637	192,830
2007-2011	2,679,588	742,749
2012-2016	2,113,260	397,562
2017-2020	<u>1,663,467</u>	<u>94,107</u>
Total	<u><u>\$ 8,780,308</u></u>	<u><u>\$ 2,332,762</u></u>

## I. PENSION PLAN OBLIGATIONS

### PERS

Plan Description: The City of Xenia contributes to the (Public Employees Retirement System of Ohio ("Ohio PERS")), a cost-sharing multiple-employer defined benefit pension plan administered by the State of Ohio. PERS provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. Chapter 145 of the Ohio Revised Code (ORC) assigns the authority to establish and amend benefit provision to the PERS Retirement Board. PERS issues a stand-alone financial report. Interested parties may obtain a copy by making a written request to 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 466-2085 or 1-800-222-PERS (7377).

Funding Policy: The ORC provides statutory authority for employee and employer contributions. The employee contribution rate is 8.5%. The 2001 employer contribution rate for local government employer units was 13.55% of covered payroll. The contribution requirements of plan members and the City of Xenia are established and may be amended by the PERS Retirement Board. The City's contributions for the years ending December 31, 2001, 2000, and 1999, were \$763,077, \$601,789, and \$709,661 respectively, equal to the required contributions for each year.

## Police and Firemen's Disability and Pension Fund

The City of Xenia contributes to Ohio Police and Fire Pension Fund (OP&F) a cost-sharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members and beneficiaries. Contribution requirements and benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. The OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. That report may be obtained by writing to OP&F, 140 East Town Street, Columbus, Ohio 45315-5164.

Plan members are required to contribute 10.0% of their annual covered salary, while employers are required to contribute 19.5% and 24.0% respectively for police officers and firefighters. The City's contributions to OP&F for the years ending December 31, 2001, 2000, and 1999 were \$1,033,558, 983,230, and \$936,763, respectively, equal to the required contributions for each year.

### J. ENTERPRISE FUNDS SEGMENT INFORMATION

The City has seven enterprise funds that provide water, sewer, sanitation, loans and parking services. Selected segment information for the year ended December 31, 2001 is as follows (in thousands):

	Water	Sewer	Sanitation	Loan	Parking Revenue	CDBG and UDAG Revolving Loan	Housing Rehabilitation Loan	Total
Operating Revenue	\$ 1,886	\$ 2,906	\$ 1,304	\$ -	\$ 86	\$ -	\$ 2	\$ 6,184
Depreciation	344	1,067	67			5	1	1,484
Operating Income (Loss)	(631)	(150)	(49)	(26)	(13)	(905)	(368)	(2,142)
Intergovernmental Revenue						1,116	246	1,362
Operating Transfers:								
In						57		57
Out	(26)	(26)	(25)					(77)
Net Income (Loss)	(368)	(49)	45	(26)	(13)	273	(115)	(253)
Property Additions	793	298	47					1,138
Net Working Capital	2,563	1,657	645	19		343	202	5,429
Total Assets	9,221	18,603	1,170	192	118	411	393	30,108
Loans Payable		8,780						8,780
Total Equity	8,844	9,586	1,045	191	102	404	392	20,564

K. INTERFUND TRANSACTIONS

During the course of normal operations, the City has numerous transactions among funds, most of which are accounted for as transfers among funds, with the exception of internal service funds. These funds are used to account for various supplies and services which are charged back to the appropriate fund on an "as used" basis. The internal service funds record such charges as operating revenues. City funds record payments to internal service funds as operating expenditures or expenses. Current portion of long-term interfund loans are classified as "interfund receivables/payables." Noncurrent portions of long-term interfund loans are classified as "advances to/from other funds."

The following is a summary of interfund transactions at December 31, 2001:

<b>Fund</b>	<b>Interfund Receivable</b>	<b>Interfund Payable</b>
Capital Projects Fund - Capital Improvements	\$ 6,001	\$
Internal Service Fund - City Garage		<u>6,001</u>
Total	<u>\$ 6,001</u>	<u>\$ 6,001</u>

<b>Fund</b>	<b>Advance to Other Funds</b>	<b>Advance From Other Funds</b>
Capital Projects Fund - Capital Improvements	\$ 12,225	\$
Internal Service Fund - City Garage		<u>12,225</u>
Total	<u>\$ 12,225</u>	<u>\$ 12,225</u>

L. CONTINGENT LIABILITIES

The City is defendant in various court actions, but it is either covered by insurance or the amount involved is not material in relation to the financial statements.

The City participates in several federally assisted programs (principally Community Development Block Grants and Urban Development Action Grants) which are subject to program compliance audits by the grantors or their representatives. A single financial and compliance audit of the City has been completed with no findings for recovery. The grantor agencies, at their option, may perform economy and efficiency audits, program results audits or conduct monitoring visits. Such audits and visits could lead to reimbursement to the grantor agencies. Management believes such reimbursements, if any, would not be material.

M. LEASES AND OTHER COMMITMENTS

During 2001, the City entered into a capital lease agreement for a fire pumper. The City also has a capital lease agreement for the City Building Energy Project.

The following is an analysis of equipment under capital lease as of December 31, 2001:

	General Fixed Assets
Machinery and Equipment	\$ 448,833
Less accumulated depreciation	<u>(4,886)</u>
Carrying Value	<u>\$ 443,947</u>

Future minimum lease payments under the lease along with the present value of the minimum lease payments as of December 31, 2001 are:

<u>Year</u>	General Long-Term Obligations
2002	\$ 73,925
2003	73,925
2004	51,580
2005	29,233
2006	29,233
2007-2008	<u>58,467</u>
Total minimum lease payments	316,363
Less amount representing interest	<u>(37,273)</u>
 Present value of lease payments	 <u><u>\$ 279,090</u></u>

The revenue source for the capital leases is the general capital improvement fund.

The City leases office and machinery equipment and parking lots under operating agreements that expire at various dates through 2002. Payments on operating leases were \$147,837 during 2001.

#### N. OTHER POSTEMPLOYMENT BENEFITS

##### **PERS**

The Public Employees Retirement System (PERS) provides post retirement health care coverage to age and service retirees with 10 or more years of qualifying Ohio service credit. Health care coverage for disability recipients and primary survivor recipients is available. The health care coverage provided by the retirement system is considered an Other Postemployment Benefits (OPEB) as described in GASB Statement No. 12. A portion of each employer's contributions to PERS (4.3% of the total 13.55% contribution) is set aside for the funding of post retirement health care. The Ohio Revised Code provides the statutory authority requiring public employers to fund pension and post retirement health care through their contributions to PERS.

The assumptions and calculations herein were based on the System's latest Actuarial Review performed as of December 31, 2000. An entry age normal actuarial cost method of valuation is used in determining the present value of OPEB. The difference between assumed and actual experience (actuarial gains and losses) becomes part of the unfunded actuarial accrued liability.

All investments are carried at market value. For actuarial valuation purposes, a smoothed market approach is used. Under this approach assets are adjusted annually to reflect 25% of unrealized market appreciation or depreciation on investment assets. The investment assumption rate for 2000 was 7.75%.

As for active employee total payroll, an annual increase of 4.75% compounded annually is the base portion of the individual pay increase assumption. This assumes no change in the number of active employees. Additionally, annual pay increases over and above the 4.75% base increase, were assumed to range from 0.54% to 5.1%. Health care costs were assumed to increase 4.75% annually.

The number of active contributing participants was 411,076. The portion of current year City contribution that was used to fund post employment health care benefits was \$241,700 representing 4.3% of covered payroll for PERS.

The actuarial value of PERS net assets available for OPEB was \$11,735,900,000 as of December 31, 2000. The actuarially accrued liability and unfunded actuarial accrued liability, based on the actuarial cost method used, were \$14,364,600,000 and \$2,628,700,000 respectively.

**Ohio Police and Fire Pension Fund**

The Ohio Police and Fire Pension Fund (OP&F) provides post retirement health care coverage to any person who receives or is eligible to receive a monthly benefit check or is a spouse or eligible dependent child of such person. An eligible dependent child is any child under the age of 18 whether or not the child is attending school or under the age of 22 if attending full-time or on a two-thirds basis. The health care coverage provided by the retirement system is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 12. The Ohio Revised Code (ORC) provides that health care costs paid from the funds of the Ohio Police and Fire Pension Fund shall be included in the employer’s contribution rate. The total police employer contribution rate is 19.5% of covered payroll and the total firefighter employer contribution rate is 24% of covered payroll. The ORC provides statutory authority allowing the Fund’s Board of Trustees to provide health care coverage to all eligible individuals. Health care funding and accounting is on a pay-as-you go basis. The Board defined allocation was 7.25% and 7.5% of the covered payroll in 2000 and 2001 respectively. The allocation is 7.50% in 2002. In addition, since July 1, 1992 most retirees have been required to contribute a portion of the cost of their health care coverage through a deduction from their monthly benefit payment.

The number of participants eligible to receive health care benefits as of 12/31/00, the date of the last actuarial valuation available, are 12,853 for Police and 10,037 for Firefighters.

The portion of the current year City contribution that was used to fund post employment health care benefits was \$177,951 and \$180,695 representing 7.5% of covered payroll for police and fire respectively.

The Fund’s total health care expense for the year ending 12/31/00, was \$106,160,054 which was net of member contributions of \$5,657,431.

**O. CONTRIBUTED CAPITAL**

During 2001, contributed capital increased by the following amounts

	Water	Sewer
Contributed Capital, January 1, 2001	\$ 503,836	\$ 702,704
Transfer of Equipment from General Fixed Assets	<u>                    </u>	<u>                    </u>
Contributed Capital, December 31, 2001	<u>\$ 503,836</u>	<u>\$ 702,704</u>

In accordance with GASB Statement No. 33, “Accounting and Financial Reporting for Nonexchange Transactions”, capital contributions received after December 31, 2000 are recorded as revenue in the proprietary funds.

**P. RISK MANAGEMENT**

The City of Xenia is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, and natural disasters for which the City of Xenia participates in the Ohio Government Risk Management Plan. This program is a fully reinsured product that provides for 100% “transfer” of risk. Members do not retain or share any risk. There were no significant reductions in insurance coverage in any category of risk over the prior year. The amount of any settlements have not exceeded insurance coverage over the past three years.

Q. CHANGES IN ACCOUNTING PRINCIPLES

For the fiscal year 2001, the City has implemented GASB Statement No. 33, "Accounting and Financial Report for Nonexchange Transactions". At December 31, 2000 there was no effect on fund balance as a result of implementing GASB 33.

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**COMBINING, INDIVIDUAL FUND AND ACCOUNT GROUP  
FINANCIAL STATEMENTS AND SCHEDULES  
DECEMBER 31, 2001**



## **GENERAL FUND**

**The purpose of this fund is to account for resources traditionally associated with government which are not required to be accounted for in another fund.**



**GENERAL FUND BALANCE SHEET**  
**DECEMBER 31, 2001 WITH COMPARATIVE BALANCES FOR DECEMBER 31, 2000**

ASSETS	2001	2000
ASSETS:		
Cash and cash equivalents	\$11,477	\$30,374
Investments	228,671	203,899
Receivables:		
Taxes, including interest, penalties and liens	2,040,331	1,716,684
Intergovernmental	926,582	
Accounts	357,519	396,865
Special assessment, including liens	65,643	76,102
Grants	54,296	50,297
Allowance for uncollectible accounts	(12,854)	(12,854)
Inventories	5,311	2,721
Prepaid items	85,834	85,495
	<u>85,834</u>	<u>85,495</u>
<b>TOTAL ASSETS</b>	<u><u>\$3,762,810</u></u>	<u><u>\$2,549,583</u></u>
LIABILITIES AND FUND BALANCES		
LIABILITIES:		
Accounts payable	77,313	88,401
Accrued payroll	668,885	699,997
Deferred revenue	2,076,997	1,319,242
	<u>2,076,997</u>	<u>1,319,242</u>
Total liabilities	<u>2,823,195</u>	<u>2,107,640</u>
FUND BALANCES:		
Fund balances - Reserved for:		
Encumbrances	96,646	174,669
Inventories	5,311	2,721
Prepaid items	85,834	85,495
Unreserved and undesignated	751,824	179,058
	<u>751,824</u>	<u>179,058</u>
Total fund balances	<u>939,615</u>	<u>441,943</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u><u>\$3,762,810</u></u>	<u><u>\$2,549,583</u></u>

**GENERAL FUND  
 DETAILED SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL - (NON-GAAP BUDGET)  
 FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE ACTUAL (GAAP BASIS) TOTALS  
 FOR THE YEAR ENDED DECEMBER 31, 2000**

	2001					2000
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	Variance Favorable (Unfavorable)	GAAP Actual
GENERAL GOVERNMENT:						
City Council and General Government:						
Personnel services	\$25,482	(\$122)	\$25,360	\$25,864	\$504	\$23,983
General operating expenses	14,709	700	15,409	34,499	19,090	23,508
Contractual services	24,901	1,259	26,160	40,773	14,613	33,844
Materials and supplies	2,558	487	3,045	4,727	1,682	2,943
Contributions	133,349		133,349	133,349		138,990
Total City Council and General Government	<u>200,999</u>	<u>2,324</u>	<u>203,323</u>	<u>239,212</u>	<u>35,889</u>	<u>223,268</u>
Municipal Court:						
Personnel services	1,048,157	(12,266)	1,035,891	1,056,726	20,835	972,314
General operating expenses	8,876	365	9,241	10,685	1,444	6,853
Contractual services	79,294	2,678	81,972	111,810	29,838	70,383
Materials and supplies	20,493	1,775	22,268	32,445	10,177	16,390
Contributions	60,363		60,363	61,200	837	57,049
Total Municipal Court	<u>1,217,183</u>	<u>(7,448)</u>	<u>1,209,735</u>	<u>1,272,866</u>	<u>63,131</u>	<u>1,122,989</u>
City Law Department:						
Personnel services	124,593	918	125,511	134,012	8,501	113,658
General operating expenses	3,131	55	3,186	5,865	2,679	3,152
Contractual services	16,788	1,034	17,822	20,601	2,779	24,605
Materials and supplies	11,215	1,019	12,234	13,600	1,366	15,055
Total City Law Department	<u>155,727</u>	<u>3,026</u>	<u>158,753</u>	<u>174,078</u>	<u>15,325</u>	<u>156,470</u>
City Manager's Office:						
Personnel services	64,773	(1,141)	63,632	64,934	1,302	64,975
General operating expenses	2,007		2,007	4,953	2,946	8,523
Contractual services	11,311	503	11,814	19,210	7,396	7,567
Materials and supplies	5,528	(249)	5,279	6,152	873	5,887
Total City Manager's Office	<u>83,619</u>	<u>(887)</u>	<u>82,732</u>	<u>95,249</u>	<u>12,517</u>	<u>86,952</u>

**GENERAL FUND  
 DETAILED SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL - (NON-GAAP BUDGET)  
 FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE ACTUAL (GAAP BASIS) TOTALS  
 FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001					2000
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	Variance Favorable (Unfavorable)	GAAP Actual
GENERAL GOVERNMENT (Continued):						
Personnel Office:						
Personnel services	\$28,167	(\$596)	\$27,571	\$29,220	\$1,649	\$26,808
General operating expenses	3,555	59	3,614	7,936	4,322	5,261
Contractual services	27,063	(822)	26,241	62,801	36,560	48,638
Materials and supplies	10,270	(207)	10,063	15,430	5,367	8,440
Total Personnel Office	69,055	(1,566)	67,489	115,387	47,898	89,147
Finance Office:						
Personnel services	58,985	(867)	58,118	59,307	1,189	55,338
General operating expenses	610	(133)	477	1,598	1,121	2,042
Contractual services	39,460	610	40,070	42,568	2,498	35,602
Materials and Supplies	3,950	439	4,389	7,891	3,502	3,483
Total Finance Office	103,005	49	103,054	111,364	8,310	96,465
Municipal Building and General Services:						
Contractual services	131,642	4,916	136,558	137,575	1,017	117,347
Materials and supplies	1,945	157	2,102	2,205	103	1,939
Total Municipal Building and General Services	133,587	5,073	138,660	139,780	1,120	119,286
Data Processing:						
Personnel services	24,293	(358)	23,935	25,261	1,326	22,725
General operating expenses	3,190		3,190	3,400	210	5,594
Contractual services	16,899	832	17,731	28,970	11,239	16,549
Materials and supplies	23,957	4,482	28,439	31,530	3,091	19,774
Total Data Processing	68,339	4,956	73,295	89,161	15,866	64,642
Clerk of City Council:						
Personnel services	14,528	(262)	14,266	16,694	2,428	13,755
General operating expenses				527	527	120
Contractual services	25,063	1,751	26,814	36,166	9,352	24,062
Materials and supplies	1,902	531	2,433	3,190	757	1,900
Total Clerk of City Council	41,493	2,020	43,513	56,577	13,064	39,837

**GENERAL FUND  
 DETAILED SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL - (NON-GAAP BUDGET)  
 FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE ACTUAL (GAAP BASIS) TOTALS  
 FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001					2000
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	Variance Favorable (Unfavorable)	GAAP Actual
GENERAL GOVERNMENT (Continued):						
Volunteer Program:						
Personnel services	\$	\$	\$	\$	\$	\$
General operating expenses	592		592	905	313	556
Contractual services	309		309	684	375	5
Materials and supplies	1,335		1,335	1,386	51	893
Total Volunteer Program	2,236		2,236	2,975	739	1,454
Public Affairs & CATV:						
Personnel services						
General operating expenses	1,205		1,205	1,300	95	1,205
Contractual services	2,070	(322)	1,748	6,540	4,792	1,629
Materials and supplies	3,716		3,716	5,360	1,644	46
Total Public Affairs & CATV	6,991	(322)	6,669	13,200	6,531	2,880
TOTAL GENERAL GOVERNMENT	<u>\$2,082,234</u>	<u>\$7,225</u>	<u>\$2,089,459</u>	<u>\$2,309,849</u>	<u>\$220,390</u>	<u>\$2,003,390</u>



**GENERAL FUND  
 DETAILED SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL - (NON-GAAP BUDGET)  
 FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE ACTUAL (GAAP BASIS) TOTALS  
 FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001				2000	
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	Variance Favorable (Unfavorable)	GAAP Actual
<b>PUBLIC SAFETY:</b>						
Emergency Services-FEMA:						
Personnel services		\$715	\$715	\$1,301	\$586	\$56,346
General operating expenses						134
Contractual services						13,383
Materials and supplies						2,418
<b>Total Emergency Services-FEMA</b>		<b>715</b>	<b>715</b>	<b>1,301</b>	<b>586</b>	<b>72,281</b>
Emergency Resources-Insurance:						
Contractual services						1,531
Materials and supplies						274
<b>Total Emergency Resources-Insurance</b>						<b>1,805</b>
Violence Against Women Grant:						
Personnel services	74,949	(1,182)	73,767	76,152	2,385	64,406
Contractual services	55,684	(3,964)	51,720	54,720	3,000	43,642
<b>Total Violence Against Women Grant</b>	<b>130,633</b>	<b>(5,146)</b>	<b>125,487</b>	<b>130,872</b>	<b>5,385</b>	<b>108,048</b>
Police:						
Personnel services	3,318,907	(14,445)	3,304,462	3,347,752	43,290	3,362,524
General operating expenses	163,011	36,048	199,059	242,871	43,812	349,860
Contractual services	241,797	11,140	252,937	296,283	43,346	224,405
Materials and supplies	84,740	9,619	94,359	106,255	11,896	71,199
<b>Total Police</b>	<b>3,808,455</b>	<b>42,362</b>	<b>3,850,817</b>	<b>3,993,161</b>	<b>142,344</b>	<b>4,007,988</b>
Communications:						
Personnel services	856,431	(13,110)	843,321	868,442	25,121	829,687
General operating expenses	2,185		2,185	5,625	3,440	5,593
Contractual services	118,006	8,332	126,338	133,989	7,651	107,469
Material and supplies	16,931	4,747	21,678	27,214	5,536	16,823
Non-governmental	23,977		23,977	26,160	2,183	25,452
<b>Total Communications</b>	<b>1,017,530</b>	<b>(31)</b>	<b>1,017,499</b>	<b>1,061,430</b>	<b>43,931</b>	<b>985,024</b>
Fire:						
Personnel services	3,378,712	(29,017)	3,349,695	3,359,263	9,568	3,336,821
General operating expenses	24,144	269	24,413	29,092	4,679	9,762
Contractual services	243,681	13,424	257,105	264,645	7,540	202,604
Materials and supplies	82,032	6,946	88,978	95,872	6,894	72,724
<b>Total Fire</b>	<b>3,728,569</b>	<b>(8,378)</b>	<b>3,720,191</b>	<b>3,748,872</b>	<b>28,681</b>	<b>3,621,911</b>
Civil Defense:						
Contractual services	6,560	47	6,607	7,161	554	6,831
Materials and supplies				58	58	
<b>Total Civil Defense</b>	<b>6,560</b>	<b>47</b>	<b>6,607</b>	<b>7,219</b>	<b>612</b>	<b>6,831</b>
Engineering:						
Personnel services	72,740	(788)	71,952	79,818	7,866	72,631
General operating expenses	1,718		1,718	2,170	452	276
Contractual services	12,745	1,025	13,770	18,272	4,502	12,033
Materials and supplies	3,779	290	4,069	8,271	4,202	3,625
<b>Total Engineering</b>	<b>90,982</b>	<b>527</b>	<b>91,509</b>	<b>108,531</b>	<b>17,022</b>	<b>88,565</b>
Construction Inspection						
Personnel services	45,141	(862)	44,279	45,956	1,677	41,829
General operating expenses	1,442		1,442	1,671	229	235
Contractual services	11,898	257	12,155	13,755	1,600	10,493
Materials and supplies	2,167	362	2,529	3,751	1,222	1,844
<b>Total Construction Inspection</b>	<b>60,648</b>	<b>(243)</b>	<b>60,405</b>	<b>65,133</b>	<b>4,728</b>	<b>54,401</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>\$8,843,377</b>	<b>\$29,853</b>	<b>\$8,873,230</b>	<b>\$9,116,519</b>	<b>\$243,289</b>	<b>\$8,946,854</b>

**GENERAL FUND  
 DETAILED SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL - (NON-GAAP BUDGET)  
 FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE ACTUAL (GAAP BASIS) TOTALS  
 FOR THE YEAR ENDED DECEMBER 31, 2000(Concluded)**

	2001					2000
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	Variance Favorable (Unfavorable)	GAAP Actual
<b>HEALTH:</b>						
Building Inspection:						
Personnel services	\$5,053	\$2,719	\$7,772	\$9,775	\$2,003	\$130,956
General operating expenses						2,184
Contractual services	17,360	6,685	24,045	26,000	1,955	36,027
Materials and supplies						1,573
Non-governmental	439		439	1,405	966	
Total Building Inspection	<u>22,852</u>	<u>9,404</u>	<u>32,256</u>	<u>37,180</u>	<u>4,924</u>	<u>170,740</u>
Property Maintenance:						
Personnel services	20,564	(307)	20,257	20,483	226	19,177
General operating expenses	262	30	292	670	378	70
Contractual services	21,533	101	21,634	46,767	25,133	12,682
Materials and supplies	1,322	22	1,344	3,056	1,712	1,350
Total Property Maintenance	<u>43,681</u>	<u>(154)</u>	<u>43,527</u>	<u>70,976</u>	<u>27,449</u>	<u>33,279</u>
<b>TOTAL HEALTH</b>	<u>\$66,533</u>	<u>\$9,250</u>	<u>\$75,783</u>	<u>\$108,156</u>	<u>\$32,373</u>	<u>\$204,019</u>
<b>HIGHWAYS AND STREETS - Street</b>						
Lighting - Contractual services	\$239,443	\$229	\$239,672	\$242,517	\$2,845	\$228,754
Lighting - Materials and supplies				483	483	
<b>TOTAL HIGHWAYS AND STREETS</b>	<u>\$239,443</u>	<u>\$229</u>	<u>\$239,672</u>	<u>\$243,000</u>	<u>\$3,328</u>	<u>\$228,754</u>
<b>COMMUNITY DEVELOPMENT:</b>						
Neighborhood Services:						
Personnel services	\$96,878	\$682	\$97,560	\$103,612	\$6,052	\$111,266
General operating expenses	962	175	1,137	2,181	1,044	2,414
Contractual services	20,268	(1,061)	19,207	26,322	7,115	6,919
Materials and supplies	1,558	88	1,646	2,802	1,156	929
Total Neighborhood services	<u>119,666</u>	<u>(116)</u>	<u>119,550</u>	<u>134,917</u>	<u>15,367</u>	<u>121,528</u>
Planning:						
Personnel services	127,020	(1,866)	125,154	126,187	1,033	115,499
General operating expenses	6,251	18	6,269	7,274	1,005	3,349
Contractual services	22,237	183	22,420	24,084	1,664	21,639
Materials and supplies	2,676	20	2,696	3,300	604	1,709
Total Planning	<u>158,184</u>	<u>(1,645)</u>	<u>156,539</u>	<u>160,845</u>	<u>4,306</u>	<u>142,196</u>
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<u>\$277,850</u>	<u>(\$1,761)</u>	<u>\$276,089</u>	<u>\$295,762</u>	<u>\$19,673</u>	<u>\$263,724</u>
<b>RECREATION:</b>						
Parks and Recreation:						
Contractual services	\$209,505	\$10,495	\$220,000	\$220,000	\$	\$
Total Parks and Recreation	<u>209,505</u>	<u>10,495</u>	<u>220,000</u>	<u>220,000</u>		
Xenia Station:						
Personnel services	85,190	(287)	84,903	84,907	4	81,396
Contractual services	7,792	7,599	15,391	24,222	8,831	19,235
Materials and supplies	5,850	1,283	7,133	10,098	2,965	1,121
Total Xenia Station	<u>98,832</u>	<u>8,595</u>	<u>107,427</u>	<u>119,227</u>	<u>11,800</u>	<u>101,752</u>
General Park Maintenance:						
Personnel services	112,095	(1,128)	110,967	119,816	8,849	108,938
Contractual services	45,582	2,274	47,856	52,281	4,425	48,261
Materials and supplies	14,465	3,030	17,495	23,548	6,053	15,522
Total General Park Maintenance	<u>172,142</u>	<u>4,176</u>	<u>176,318</u>	<u>195,645</u>	<u>19,327</u>	<u>172,721</u>
<b>TOTAL RECREATION</b>	<u>\$480,479</u>	<u>\$23,266</u>	<u>\$503,745</u>	<u>\$534,872</u>	<u>\$31,127</u>	<u>\$274,473</u>
<b>TOTAL - ALL DEPARTMENTS</b>	<u>\$11,989,916</u>	<u>\$68,062</u>	<u>\$12,057,978</u>	<u>\$12,608,158</u>	<u>\$550,180</u>	<u>\$11,921,214</u>

## SPECIAL REVENUE FUNDS

These funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

*Municipal Income Tax* - To account for the collection of the municipal income tax.

*Recreation Special* - To account for specific recreation activities funded by fees.

*Indigent Driver Alcohol Treatment* - To account for fine monies collected under DUI and driving under license suspension offenses cited under state law. The purpose of the fund is to provide funding for an indigent driver treatment program.

*Law Enforcement and Education* - To account for fine monies collected under DUI offenses cited under state law. The purpose of the fund is to fund costs incurred while enforcing DUI laws and educate the public concerning DUI.

*State Gas and Vehicle License* - Required by State law to account for that portion of gasoline tax and motor vehicle license fees designated for maintenance of streets within the City.

*State Route Repair* - Required by State law to account for that portion of gasoline tax and motor vehicle license fees designated for maintenance of State highways within the City.

*City Motor Vehicle License Tax* - To account for specific local street repairs approved by the City and funded by the permissive municipal motor vehicle license tax.

*County Motor Vehicle License Tax* - To account for specific major street repairs approved by Greene County, Ohio and funded by the permissive County motor vehicle license tax.

*Special Miscellaneous Improvements* - To account for revenues from lease of the Xenia Towne Square. Restricted by local ordinance for permanent improvements.

*Tax Increment Equivalent* - To account for State payments in lieu of property taxes in the Urban Renewal Zone (Xenia Towne Square). Restricted by State law and local ordinance for improvements other than those directly benefiting the Urban Renewal zone.

*Law Enforcement* - To account for the proceeds from sales of contraband seized during arrests on felony charges.

*Drug Law Enforcement* - To account for drug offenses, fines and bond forfeitures.

*Municipal Court Victim Fund* - To account for revenues and expenditures related to the special fee assessed and collected by the Court to provide funding for the Victim Advocate Program for Xenia Municipal Court



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CITY OF XENIA, OHIO

**SPECIAL REVENUE FUNDS, COMBINING BALANCE SHEET  
DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2000**

	Municipal Income Tax	Recreation Special	Indigent Driver Alcohol Treatment	Law Enforcement and Education	State Gas and Vehicle License	State Route Repair
<b>ASSETS:</b>						
Cash and cash equivalents	\$94,729	\$171	\$11,650	\$2,245	\$1,178	\$4,721
Investments	1,887,409	3,405	232,110	44,735	23,471	94,052
Receivables:						
Taxes, including interest, penalties and liens	1,189,066					
Intergovernmental					329,589	27,669
Accounts	2,065		877	206	7,191	
Accrued interest			6,073	1,230	2,431	2,756
Grants						
Inventories					24,128	
Prepaid items	824				3,162	75
<b>TOTAL ASSETS</b>	<u>\$3,174,093</u>	<u>\$3,576</u>	<u>\$250,710</u>	<u>\$48,416</u>	<u>\$391,150</u>	<u>\$129,273</u>
<b>LIABILITIES:</b>						
Accounts payable	\$514	\$	\$	\$1,005	\$1,637	\$
Accrued payroll	14,546				41,914	
Deferred revenue	484,517		4,015	813	236,607	21,822
<b>Total liabilities</b>	<u>499,577</u>	<u></u>	<u>4,015</u>	<u>1,818</u>	<u>280,158</u>	<u>21,822</u>
<b>FUND BALANCES:</b>						
Fund balances - Reserved for:						
Encumbrances	7,506			1,829	9,797	1,877
Inventories					24,128	
Prepaid items	824				3,162	75
Unreserved and undesignated	2,666,186	3,576	246,695	44,769	73,905	105,499
<b>Total fund balances</b>	<u>2,674,516</u>	<u>3,576</u>	<u>246,695</u>	<u>46,598</u>	<u>110,992</u>	<u>107,451</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$3,174,093</u>	<u>\$3,576</u>	<u>\$250,710</u>	<u>\$48,416</u>	<u>\$391,150</u>	<u>\$129,273</u>

City Motor Vehicle License Tax	County Motor Vehicle License Tax	Special Miscellaneous Improvements	Tax Increment Equivalent	Law Enforcement	Drug Law Enforcement	Municipal Court Victim	Totals	
							2001	2000
\$5,457	\$29	\$52	\$5,256	\$2,016	\$1,811	\$7,358	\$136,673	\$355,768
108,726	583	1,037	104,728	40,170	36,079	146,589	2,723,094	2,388,289
	420,733		184,700				1,794,499	1,080,497
90,122			1,051	251		6,903	447,380	20,889
3,035	84			1,123	978	3,866	18,544	23,434
							21,576	1,275
							24,128	21,125
				6,818		21	10,900	8,783
<u>\$207,340</u>	<u>\$421,429</u>	<u>\$1,089</u>	<u>\$295,735</u>	<u>\$50,378</u>	<u>\$38,868</u>	<u>\$164,737</u>	<u>\$5,176,794</u>	<u>\$3,900,060</u>
\$	\$	\$	\$	\$	\$	\$71	\$3,227	\$20,238
				4,704		5,385	66,549	69,068
67,007	420,788		184,700	743	647	2,556	1,424,215	476,934
67,007	420,788		184,700	5,447	647	8,012	1,493,991	566,240
			6,534	730		60	28,333	28,924
				6,818		21	24,128	21,125
140,333	641	1,089	104,501	37,383	38,221	156,644	10,900	8,783
140,333	641	1,089	111,035	44,931	38,221	156,725	3,619,442	3,274,988
<u>\$207,340</u>	<u>\$421,429</u>	<u>\$1,089</u>	<u>\$295,735</u>	<u>\$50,378</u>	<u>\$38,868</u>	<u>\$164,737</u>	<u>\$5,176,794</u>	<u>\$3,900,060</u>

CITY OF XENIA, OHIO

**SPECIAL REVENUE FUNDS, COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES,  
FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000**

	Municipal Income Tax	Recreation Special	Indigent Driver Alcohol Treatment	Law Enforcement and Education	State Gas and Vehicle License	State Route Repair
<b>REVENUES:</b>						
Municipal income taxes	\$4,617,679	\$	\$	\$	\$	\$
Other local taxes						
State shared taxes and permits					711,863	57,719
Intergovernmental grants						
Charges for services					500	
Fines, costs, forfeitures, licenses and permits			29,204	4,516		
Miscellaneous receipts and reimbursements, including interest	<u>2,067</u>	<u>11,320</u>	<u>13,217</u>	<u>4,947</u>	<u>11,368</u>	<u>5,361</u>
Total revenues	<u>4,619,746</u>	<u>11,320</u>	<u>42,421</u>	<u>9,463</u>	<u>723,731</u>	<u>63,080</u>
<b>EXPENDITURES:</b>						
Current:						
General government	300,958					
Public safety				6,833		
Highways and streets					941,594	60,520
Recreation		20,025				
Capital outlay						
Total expenditures	<u>300,958</u>	<u>20,025</u>		<u>6,833</u>	<u>941,594</u>	<u>60,520</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	4,318,788	(8,705)	42,421	2,630	(217,863)	2,560
<b>OTHER FINANCING SOURCES (USES):</b>						
Operating transfers in		7,500			170,000	
Operating transfers out	<u>(3,969,593)</u>					
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES</b>	349,195	(1,205)	42,421	2,630	(47,863)	2,560
<b>FUND BALANCE, BEGINNING OF YEAR</b>	2,325,321	4,781	204,274	43,968	155,852	104,891
Increase (decrease) in reserve for inventory					<u>3,003</u>	
<b>FUND BALANCE, END OF YEAR</b>	<u>\$2,674,516</u>	<u>\$3,576</u>	<u>\$246,695</u>	<u>\$46,598</u>	<u>\$110,992</u>	<u>\$107,451</u>



City Motor Vehicle License Tax	County Motor Vehicle License Tax	Special Miscellaneous Improvements	Tax Increment Equivalent	Law Enforcement	Drug Law Enforcement	Municipal Court Victim	Totals	
							2001	2000
\$	\$	\$	\$	\$	\$	\$	\$4,617,679	\$4,239,790
			140,956				140,956	157,494
188,362				27,851		31,090	957,944	846,840
							58,941	298,335
							500	10,245
					1,966	92,097	127,783	120,972
8,880	64	700	2,255	16,752	2,080	10,314	89,325	89,896
197,242	64	700	143,211	44,603	4,046	133,501	5,993,128	5,763,572
		1,658	171,448	71,007		105,570	579,634	543,673
177,339							77,840	114,139
							1,179,453	1,371,220
							20,025	226,407
	5,000		17,720	32,673		4,803	60,196	33,107
177,339	5,000	1,658	189,168	103,680		110,373	1,917,148	2,288,546
19,903	(4,936)	(958)	(45,957)	(59,077)	4,046	23,128	4,075,980	3,475,026
				62,093			239,593	732,135
							(3,969,593)	(3,994,835)
19,903	(4,936)	(958)	(45,957)	3,016	4,046	23,128	345,980	212,326
120,430	5,577	2,047	156,992	41,915	34,175	133,597	3,333,820	3,130,213
							3,003	(8,719)
<u>\$140,333</u>	<u>\$641</u>	<u>\$1,089</u>	<u>\$111,035</u>	<u>\$44,931</u>	<u>\$38,221</u>	<u>\$156,725</u>	<u>\$3,682,803</u>	<u>\$3,333,820</u>

**SPECIAL REVENUE FUNDS  
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL - (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH  
COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000**

	2001 Municipal Income Tax				Variance Favorable (Unfavorable)	2000 GAAP Actual
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget		
REVENUES:						
Municipal income taxes	\$4,617,679	(\$131,128)	\$4,486,551	\$4,360,820	\$125,731	\$4,239,790
Miscellaneous receipts and reimbursements, including interest	<u>2,067</u>	<u>(2,065)</u>	<u>2</u>	<u>2</u>		<u>3,251</u>
Total revenues	<u>4,619,746</u>	<u>(133,193)</u>	<u>4,486,553</u>	<u>4,360,822</u>	<u>125,731</u>	<u>4,243,041</u>
EXPENDITURES:						
General government - Current:						
Personnel services	256,467	(2,907)	253,560	254,383	823	240,287
General operating	255		255	4,060	3,805	940
Contractual services	35,964	6,342	42,306	55,553	13,247	36,101
Materials and supplies	<u>8,272</u>	<u>2,502</u>	<u>10,774</u>	<u>17,772</u>	<u>6,998</u>	<u>6,873</u>
Total general government expenditures	<u>300,958</u>	<u>5,937</u>	<u>306,895</u>	<u>331,768</u>	<u>24,873</u>	<u>284,201</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	4,318,788	(139,130)	4,179,658	4,029,054	150,604	3,958,840
OTHER FINANCING SOURCES (USES):						
Operating transfers out	<u>(3,969,593)</u>		<u>(3,969,593)</u>	<u>(4,539,593)</u>	<u>570,000</u>	<u>(3,982,135)</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	349,195	<u>(\$139,130)</u>	210,065	(510,539)	<u>\$720,604</u>	(23,295)
FUND BALANCE, BEGINNING OF YEAR	2,325,321		1,764,275	1,764,275		2,348,616
Encumbrances			<u>7,798</u>			
FUND BALANCE, END OF YEAR	<u>\$2,674,516</u>		<u>\$1,982,138</u>	<u>\$1,253,736</u>		<u>\$2,325,321</u>

**SPECIAL REVENUE FUNDS  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 BUDGET AND ACTUAL - (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH  
 COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001 Recreation Special					2000
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	Variance Favorable (Unfavorable)	GAAP Actual
REVENUES:						
Charges for services	\$	\$	\$	\$	\$	\$8,745
Miscellaneous receipts and reimbursements, including interest	11,320		11,320	12,500	(1,180)	9,444
Total revenues	11,320		11,320	12,500	(1,180)	18,189
EXPENDITURES:						
Recreation - Current:						
Contractual services	19,975		19,975	22,895	2,920	226,383
Materials and supplies	50		50	750	700	24
Total recreation expenditures	20,025		20,025	23,645	3,620	226,407
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(8,705)		(8,705)	(11,145)	2,440	(208,218)
OTHER FINANCING SOURCES (USES):						
Operating transfers in	7,500		7,500	7,500		224,000
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	(1,205)	\$	(1,205)	(3,645)	\$2,440	15,782
FUND BALANCE, BEGINNING OF YEAR	4,781		4,781	4,781		(11,001)
FUND BALANCE, END OF YEAR	\$3,576		\$3,576	\$1,136		\$4,781

**SPECIAL REVENUE FUNDS  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 BUDGET AND ACTUAL - (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH  
 COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001 Indigent Driver Alcohol Treatment					2000
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	Variance Favorable (Unfavorable)	GAAP Actual
REVENUES:						
Fines, costs, forfeitures, licenses and permits	\$29,204	\$45	\$29,249	\$31,000	(\$1,751)	\$25,448
Miscellaneous receipts and reimbursements, including interest	13,217	610	13,827	12,000	1,827	11,233
Total revenues	42,421	655	43,076	43,000	76	36,681
EXPENDITURES:						
Public Safety - Current: Contractual services				25,000	25,000	
Total public safety expenditures				25,000	25,000	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	42,421	\$655	43,076	18,000	\$25,076	36,681
FUND BALANCE, BEGINNING OF YEAR	204,274		200,684	200,684		167,593
FUND BALANCE, END OF YEAR	\$246,695		\$243,760	\$218,684		\$204,274

**SPECIAL REVENUE FUNDS  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 BUDGET AND ACTUAL - (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH  
 COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001				Variance Favorable (Unfavorable)	2000 GAAP Actual
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget		
<b>REVENUES:</b>						
Fines, costs, forfeitures, licenses and permits	\$4,516	\$137	\$4,653	\$5,000	(\$347)	\$6,543
Miscellaneous receipts and reimbursements, including interest	4,947	184	5,131	4,820	311	2,500
Total revenues	<u>9,463</u>	<u>321</u>	<u>9,784</u>	<u>9,820</u>	<u>(36)</u>	<u>9,043</u>
<b>EXPENDITURES:</b>						
Public safety - Current:						
Contractual services	2,036	1,114	3,150	11,850	8,700	3,204
Materials and supplies	4,797	(290)	4,507	8,600	4,093	840
Total public safety expenditures	<u>6,833</u>	<u>824</u>	<u>7,657</u>	<u>25,450</u>	<u>17,793</u>	<u>4,044</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	2,630	(503)	2,127	(15,630)	17,757	4,999
<b>OTHER FINANCING SOURCES (USES):</b>						
Operating transfers out				(5,000)	5,000	
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	2,630	<u>(\$503)</u>	2,127	(20,630)	<u>\$22,757</u>	4,999
FUND BALANCE, BEGINNING OF YEAR	43,968		43,024	43,024		38,969
Encumbrances			1,829			
FUND BALANCE, END OF YEAR	<u>\$46,598</u>		<u>\$46,980</u>	<u>\$22,394</u>		<u>\$43,968</u>

**SPECIAL REVENUE FUNDS  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 BUDGET AND ACTUAL - (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH  
 COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001 State Gas and Vehicle License				Variance Favorable (Unfavorable)	2000 GAAP Actual
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget		
<b>REVENUES:</b>						
State shared taxes and permits	\$711,863	(\$64,588)	\$647,275	\$660,000	(\$12,725)	\$626,524
Intergovernmental grants						173,034
Charges for services	500		500	500		1,500
Miscellaneous receipts and reimbursements, including interest	11,368	(6,790)	4,578	4,870	(292)	25,782
Total revenues	<u>723,731</u>	<u>(71,378)</u>	<u>652,353</u>	<u>665,370</u>	<u>(13,017)</u>	<u>826,840</u>
<b>EXPENDITURES:</b>						
Highways and streets - Current:						
Personnel services	755,972	(5,268)	750,704	781,307	30,603	766,457
General operating	180		180	235	55	191
Contractual services	105,163	4,600	109,763	113,508	3,745	267,928
Materials and supplies	80,279	21,273	101,552	109,890	8,338	107,510
Total highways and streets expenditures	<u>941,594</u>	<u>20,605</u>	<u>962,199</u>	<u>1,004,940</u>	<u>42,741</u>	<u>1,142,086</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(217,863)	(91,983)	(309,846)	(339,570)	29,724	(315,246)
<b>OTHER FINANCING SOURCES (USES):</b>						
Operating transfers in	170,000		170,000	320,000	(150,000)	442,000
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	(47,863)	<u>(\$91,983)</u>	(139,846)	(19,570)	<u>(\$120,276)</u>	126,754
FUND BALANCE, BEGINNING OF YEAR	155,852		153,227	153,227		37,817
Encumbrances			11,268			
Increase (decrease) in reserve for inventory	3,003					(8,719)
FUND BALANCE, END OF YEAR	<u>\$110,992</u>		<u>\$24,649</u>	<u>\$133,657</u>		<u>\$155,852</u>

**SPECIAL REVENUE FUNDS  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 BUDGET AND ACTUAL - (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH  
 COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001 State Route Repair				Variance Favorable (Unfavorable)	2000 GAAP Actual
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget		
<b>REVENUES:</b>						
State shared taxes and permits	\$57,719	(\$5,237)	\$52,482	\$55,790	(\$3,308)	\$50,799
Miscellaneous receipts and reimbursements, including interest	5,361	651	6,012	6,000	12	6,510
Total revenues	63,080	(4,586)	58,494	61,790	(3,296)	57,309
<b>EXPENDITURES:</b>						
Highways and streets - Current:						
Contractual services	34,087	2,926	37,013	37,013		31,021
Materials and supplies	26,433	1,067	27,500	28,288	788	27,473
Capital outlay						7,925
Total highways and streets expenditures	60,520	3,993	64,513	65,301	788	66,419
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	2,560	(8,579)	(6,019)	(3,511)	(2,508)	(9,110)
FUND BALANCE, BEGINNING OF YEAR	104,891		102,915	102,915		114,001
Encumbrances			1,877			
FUND BALANCE, END OF YEAR	\$107,451		\$98,773	\$99,404		\$104,891

**SPECIAL REVENUE FUNDS**  
**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -**  
**BUDGET AND ACTUAL - (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH**  
**COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001				Variance Favorable (Unfavorable)	2000 GAAP Actual
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget		
<b>City Motor Vehicle License Tax</b>						
REVENUES:						
State shared taxes and permits	\$188,362	(\$14,227)	\$174,135	\$170,000	\$4,135	\$169,517
Miscellaneous receipts and reimbursements, including interest	8,880	570	9,450	9,500	(50)	10,614
Total revenues	197,242	(13,657)	183,585	179,500	4,085	180,131
EXPENDITURES:						
Highways and streets- Contractual services	177,339		177,339	177,440	101	170,640
Total highways and streets expenditures	177,339		177,339	177,440	101	170,640
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	19,903	(13,657)	6,246	2,060	4,186	9,491
OTHER FINANCING SOURCES (USES):						
Operating transfers out				(38,500)	38,500	(12,700)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	19,903	<u>(\$13,657)</u>	6,246	(36,440)	<u>\$42,686</u>	(3,209)
FUND BALANCE, BEGINNING OF YEAR	120,430		107,937	107,937		123,639
FUND BALANCE, END OF YEAR	<u>\$140,333</u>		<u>\$114,183</u>	<u>\$71,497</u>		<u>\$120,430</u>



**SPECIAL REVENUE FUNDS  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 BUDGET AND ACTUAL - (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH  
 COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001 County Motor Vehicle License Tax				2000 GAAP Actual	
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget		Variance Favorable (Unfavorable)
REVENUES:						
Miscellaneous receipts and reimbursements, including interest	\$64	\$49	\$113	\$	\$113	\$332
Total revenues	64	49	113		113	332
EXPENDITURES:						
Highways and streets- Capital outlay	5,000		5,000	5,000		
Total highways and streets expenditures	5,000		5,000	5,000		
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(4,936)	<u>\$49</u>	(4,887)	(5,000)	<u>\$113</u>	332
FUND BALANCE, BEGINNING OF YEAR	5,577		5,499	5,499		5,245
FUND BALANCE, END OF YEAR	<u>\$641</u>		<u>\$612</u>	<u>\$499</u>		<u>\$5,577</u>

**SPECIAL REVENUE FUNDS  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 BUDGET AND ACTUAL - (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH  
 COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001				Variance Favorable (Unfavorable)	2000 GAAP Actual
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget		
REVENUES:						
Miscellaneous receipts and reimbursements, including interest	\$700	\$	\$700	\$700	\$	\$600
Total revenues	700		700	700		600
EXPENDITURES:						
General government - Current:						
Contractual services						513
Materials and supplies	1,658		1,658	2,670	1,012	600
Total general government expenditures	1,658		1,658	2,670	1,012	1,113
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(958)	\$	(958)	(1,970)	\$1,012	(513)
FUND BALANCE, BEGINNING OF YEAR	2,047		2,047	2,047		2,560
FUND BALANCE, END OF YEAR	\$1,089		\$1,089	\$77		\$2,047

**SPECIAL REVENUE FUNDS  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 BUDGET AND ACTUAL - (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH  
 COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001 Tax Increment Equivalent				2000 GAAP Actual	
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget		Variance Favorable (Unfavorable)
REVENUES:						
Other local taxes	\$140,956	\$	\$140,956	\$159,900	(\$18,944)	\$157,494
Miscellaneous receipts and reimbursements, including interest	2,255	(1,051)	1,204		1,204	
Total revenues	<u>143,211</u>	<u>(1,051)</u>	<u>142,160</u>	<u>159,900</u>	<u>(17,740)</u>	<u>157,494</u>
EXPENDITURES:						
General government - Current:						
Contractual services	1,758		1,758	4,000	2,242	4,775
Materials and supplies	22,690	6,534	29,224	30,076	852	974
Non-governmental	147,000		147,000	147,000		147,000
Capital outlay	<u>17,720</u>		<u>17,720</u>	<u>50,000</u>	<u>32,280</u>	<u>15,668</u>
Total general government expenditures	<u>189,168</u>	<u>6,534</u>	<u>195,702</u>	<u>231,076</u>	<u>35,374</u>	<u>168,417</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(45,957)	<u>(\$7,585)</u>	(53,542)	(\$71,176)	<u>\$17,634</u>	(10,923)
FUND BALANCE, BEGINNING OF YEAR	156,992		156,992	156,992		167,915
Encumbrances			<u>6,534</u>			
FUND BALANCE, END OF YEAR	<u>\$111,035</u>		<u>\$109,984</u>	<u>\$85,816</u>		<u>\$156,992</u>

**SPECIAL REVENUE FUNDS  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 BUDGET AND ACTUAL - (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH  
 COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001 Law Enforcement				Variance Favorable (Unfavorable)	2000 GAAP Actual
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget		
REVENUES:						
Intergovernmental grants	\$27,851	\$	\$27,851	\$29,525	(\$1,674)	\$82,637
Miscellaneous receipts and reimbursements, including interest	16,752	(289)	16,463	16,563	(100)	9,080
Total revenues	44,603	(289)	44,314	46,088	(1,774)	91,717
EXPENDITURES:						
Public safety - Current:						
Personnel services	63,876	(1,901)	61,975	62,132	157	92,607
General operating	35		35	4,420	4,385	245
Contractual services	5,064	2,693	7,757	15,200	7,443	9,922
Materials and supplies	2,032	500	2,532	31,259	28,727	5,029
Capital outlay	32,673		32,673	32,673		9,514
Total public safety expenditures	103,680	1,292	104,972	145,684	40,712	117,317
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(59,077)	(1,581)	(60,658)	(99,596)	38,938	(25,600)
OTHER FINANCING SOURCES (USES):						
Operating transfers in	62,093		62,093	62,093		66,135
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	3,016	<u>(\$1,581)</u>	1,435	(37,503)	<u>\$38,938</u>	40,535
FUND BALANCE, BEGINNING OF YEAR	41,915		40,021	40,021		1,380
Encumbrances			730			
FUND BALANCE, END OF YEAR	<u>\$44,931</u>		<u>\$42,186</u>	<u>\$2,518</u>		<u>\$41,915</u>

**SPECIAL REVENUE FUNDS  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 BUDGET AND ACTUAL - (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH  
 COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001 Drug Law Enforcement					2000
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	Variance Favorable (Unfavorable)	GAAP Actual
REVENUES:						
Fines, costs, forfeitures, licenses and permits	\$1,966	\$	\$1,966	\$2,000	(\$34)	\$191
Miscellaneous receipts and reimbursements, including interest	2,080	161	2,241	2,245	(4)	2,076
Total revenues	4,046	161	4,207	4,245	(38)	2,267
EXPENDITURES:						
Public safety - Current:						
General operating				1,400	1,400	
Contractual services				3,000	3,000	
Materials and supplies				6,300	6,300	2,292
Total public safety expenditures				10,700	10,700	2,292
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	4,046	\$161	4,207	(6,455)	\$10,662	(25)
FUND BALANCE, BEGINNING OF YEAR	34,175		33,683	33,683		34,200
FUND BALANCE, END OF YEAR	\$38,221		\$37,890	\$27,228		\$34,175

## SPECIAL REVENUE FUNDS

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 BUDGET AND ACTUAL - (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH  
 COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)

	2001 Municipal Court Victim Fund				Variance Favorable (Unfavorable)	2000 GAAP Actual
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget		
REVENUES:						
Intergovernmental grants	\$31,090	\$1,275	\$32,365	\$32,365	\$	\$42,664
Fines, costs, forfeitures, licenses and permits	92,097	(1,305)	90,792	90,000	792	88,790
Miscellaneous receipts and reimbursements, including interest	10,314	255	10,569	9,616	953	8,474
Total revenues	133,501	225	133,726	131,981	1,745	139,928
EXPENDITURES:						
General government - Current:						
Personnel services	98,059	(1,525)	96,534	105,044	8,510	89,326
General operating	838		838	3,125	2,287	3,880
Contractual services	4,473	(37)	4,436	7,621	3,185	10,697
Materials and supplies	2,200		2,200	4,633	2,433	1,707
Capital outlay	4,803		4,803	4,898	95	
Total general government expenditures	110,373	(1,562)	108,811	125,321	16,510	105,610
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	23,128	\$1,787	24,915	6,660	\$18,255	34,318
FUND BALANCE, BEGINNING OF YEAR	133,597		128,972	128,972		99,279
Encumbrances			60			
FUND BALANCE, END OF YEAR	\$156,725		\$153,947	\$135,632		\$133,597

CITY OF XENIA, OHIO

SPECIAL REVENUE FUNDS

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -

BUDGET AND ACTUAL - (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH

COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000(Concluded)

	2001 Totals				
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	Variance Favorable (Unfavorable)
REVENUES:					
Municipal income taxes	\$4,617,679	(\$131,128)	\$4,486,551	\$4,360,820	\$125,731
Other local taxes	140,956		140,956	159,900	(18,944)
State shared taxes and permits	957,944	(84,052)	873,892	885,790	(11,898)
Intergovernmental grants	58,941	1,275	60,216	61,890	(1,674)
Charges for services	500		500	500	
Fines, costs, forfeitures, licenses and permits	127,783	(1,123)	126,660	128,000	(1,340)
Miscellaneous receipts and reimbursements, including interest	89,325	(7,715)	81,610	78,816	2,794
Total revenues	<u>5,993,128</u>	<u>(222,743)</u>	<u>5,770,385</u>	<u>5,675,716</u>	<u>94,669</u>
EXPENDITURES:					
Current:					
General government	579,634	10,909	590,543	635,937	45,394
Public safety	77,840	2,116	79,956	169,161	89,205
Highways and streets	1,179,453	24,598	1,204,051	1,247,681	43,630
Recreation	20,025		20,025	23,645	3,620
Capital outlay	60,196		60,196	97,571	37,375
Total expenditures	<u>1,917,148</u>	<u>37,623</u>	<u>1,954,771</u>	<u>2,173,995</u>	<u>219,224</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	4,075,980	(260,366)	3,815,614	3,501,721	313,893
OTHER FINANCING SOURCES (USES):					
Operating transfers in	239,593		239,593	389,593	(150,000)
Operating transfers out	(3,969,593)		(3,969,593)	(4,583,093)	613,500
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	345,980	<u>(\$260,366)</u>	85,614	(691,779)	<u>\$777,393</u>
FUND BALANCE, BEGINNING OF YEAR	3,333,820		2,744,057	2,744,057	
Encumbrances			30,096		
Increase (decrease) in reserve for inventory	3,003				
FUND BALANCE, END OF YEAR	<u>\$3,682,803</u>		<u>\$2,859,767</u>	<u>\$2,052,278</u>	





## CAPITAL PROJECTS FUNDS

***Municipal Court Capital Improvements*** - is used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment associated with the municipal court. This fund was established during 1991.

***Capital Improvements*** - is used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment (other than those financed by proprietary funds or the municipal court capital improvements fund).

***Issue 2*** - is used to account for revenues and expenditures related to Issue 2 money which is used for infrastructure projects funded and approved by the State of Ohio Public Works Commission. This fund was established during 1989.

**CAPITAL PROJECTS FUNDS, COMBINING BALANCE SHEET  
DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2000**

	Municipal Court Capital Improvements	Capital Improvements	Issue 2	Totals	
				2001	2000
<b>ASSETS:</b>					
Cash and cash equivalents	\$13,301	\$93,406	\$659	\$107,366	\$222,301
Investments	265,014	1,887,277	13,127	2,165,418	1,529,031
Receivables:					
Taxes		3,819		3,819	5,012
Accounts	9,963	48,119		58,082	7,649
Special assessment, including liens		178		178	251
Accrued interest	7,070	111,231		118,301	134,205
Grants	13,467	949,540	67,332	1,030,339	16,846
Allowance for uncollectible accounts					
Interfund receivable		6,001		6,001	6,001
Prepaid items	10,790			10,790	13,400
Advance to other funds		12,225		12,225	18,226
<b>TOTAL ASSETS</b>	<b>\$319,605</b>	<b>\$3,111,796</b>	<b>\$81,118</b>	<b>\$3,512,519</b>	<b>\$1,952,922</b>
<b>LIABILITIES:</b>					
Accounts payable	\$653	\$383,574	\$67,332	\$451,559	\$44,246
Deferred revenue	4,674	636,253		640,927	337,060
<b>Total liabilities</b>	<b>5,327</b>	<b>1,019,827</b>	<b>67,332</b>	<b>1,092,486</b>	<b>381,306</b>
<b>FUND BALANCES:</b>					
Fund balances - Reserved for:					
Encumbrances	8,746	758,317	300,373	1,067,436	372,335
Prepaid items	10,790			10,790	13,400
Advance to other funds		12,225		12,225	18,226
Unreserved and undesignated	294,742	1,321,427	(286,587)	1,329,582	1,167,655
<b>Total fund balances</b>	<b>314,278</b>	<b>2,091,969</b>	<b>13,786</b>	<b>2,420,033</b>	<b>1,571,616</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$319,605</b>	<b>\$3,111,796</b>	<b>\$81,118</b>	<b>\$3,512,519</b>	<b>\$1,952,922</b>

**CAPITAL PROJECTS FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE  
TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000**

	Municipal Court Capital Improvements	Capital Improvements	Issue 2	Totals	
				2001	2000
REVENUES:					
Other local taxes	\$	\$45,211	\$	\$45,211	\$50,925
Special assessments		73		73	218
Intergovernmental grants	35,162	395,551	67,332	498,045	103,450
Charges for services		6,235		6,235	5,456
Fines, costs, forfeitures, licenses, and permits	132,567			132,567	100,156
Miscellaneous receipts and reimbursements, including interest	14,425	1,133,172		1,147,597	615,104
Total revenues	<u>182,154</u>	<u>1,580,242</u>	<u>67,332</u>	<u>1,829,728</u>	<u>875,309</u>
EXPENDITURES:					
Capital outlay:					
Contractual services	30,222	442,929	67,332	540,483	752,548
Materials and supplies	2,502	23,382		25,884	23,001
Non-governmental Capital improvements	72,709	922,994		995,703	514,757
Debt service:					
Principal		38,249		38,249	125,023
Interest		6,443		6,443	12,871
Total expenditures	<u>105,433</u>	<u>1,433,997</u>	<u>67,332</u>	<u>1,606,762</u>	<u>1,428,200</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	76,721	146,245		222,966	(552,891)
OTHER FINANCING SOURCES (USES):					
Operating transfers in		507,160		507,160	400,000
Operating transfers out		(56,759)		(56,759)	(43,934)
Proceeds from general obligation bonds					947,148
Capital leases		175,050		175,050	
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	76,721	771,696		848,417	750,323
FUND BALANCE, BEGINNING OF YEAR	<u>237,557</u>	<u>1,320,273</u>	<u>13,786</u>	<u>1,571,616</u>	<u>821,293</u>
FUND BALANCE, END OF YEAR	<u>\$314,278</u>	<u>\$2,091,969</u>	<u>\$13,786</u>	<u>\$2,420,033</u>	<u>\$1,571,616</u>

**CAPITAL PROJECTS FUNDS  
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 BUDGET AND ACTUAL (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH  
 COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000(Continued)**

	2001					2000
	Municipal Court Capital Improvements					
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	Variance Favorable (Unfavorable)	GAAP Actual
REVENUES:						
Intergovernmental grants	\$35,162	(\$13,467)	\$21,695	\$63,385	(\$41,690)	\$
Fines, costs, forfeitures, licenses and permits	132,567	(2,314)	130,253	130,600	(347)	98,277
Miscellaneous receipts and reimbursements, including interest	<u>14,425</u>	<u>1,727</u>	<u>16,152</u>	<u>14,000</u>	<u>2,152</u>	<u>18,575</u>
Total revenues	<u>182,154</u>	<u>(14,054)</u>	<u>168,100</u>	<u>207,985</u>	<u>(39,885)</u>	<u>116,852</u>
EXPENDITURES:						
Capital outlay:						
Contractual services	30,222	372	30,594	80,851	50,257	29,712
Materials and supplies	2,502	1,250	3,752	10,042	6,290	9,380
Capital improvements	<u>72,709</u>	<u>31,128</u>	<u>103,837</u>	<u>123,091</u>	<u>19,254</u>	<u>177,744</u>
Total expenditures	<u>105,433</u>	<u>32,750</u>	<u>138,183</u>	<u>213,984</u>	<u>75,801</u>	<u>216,836</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	76,721	<u>(46,804)</u>	29,917	(5,999)	<u>35,916</u>	(99,984)
FUND BALANCE, BEGINNING OF YEAR	237,557		239,037	239,037		337,541
Encumbrances			<u>9,361</u>			
FUND BALANCE, END OF YEAR	<u>\$314,278</u>		<u>\$278,315</u>	<u>\$233,038</u>		<u>\$237,557</u>

**CAPITAL PROJECTS FUNDS**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -**  
**BUDGET AND ACTUAL (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH**  
**COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000 (Continued)**

	2001				Variance Favorable (Unfavorable)	2000 GAAP Actual
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget		
<b>REVENUES:</b>						
Other local taxes	\$45,211	\$1,193	\$46,404	\$55,000	(\$8,596)	\$50,925
Special assessments	73		73		73	218
Intergovernmental grants	395,551	(386,995)	8,556	540,675	(532,119)	103,450
Charges for services	6,235		6,235	6,235		5,456
Fines, costs, forfeitures, licenses and permits						1,879
Miscellaneous receipts and reimbursements, including interest	1,133,172	(265,220)	867,952	806,684	61,268	596,529
Total revenues	<u>1,580,242</u>	<u>(651,022)</u>	<u>929,220</u>	<u>1,408,594</u>	<u>(479,374)</u>	<u>758,457</u>
<b>EXPENDITURES:</b>						
Capital outlay:						
Contractual services	442,929	57,388	500,317	564,308	63,991	722,836
Materials and supplies	23,382	1,210	24,592	28,011	3,419	13,621
Non-governmental Capital improvements	922,994	694,808	1,617,802	1,784,096	166,294	337,013
Debt service:						
Principal	38,249		38,249	38,250	1	125,023
Interest	6,443		6,443	6,443		12,871
Total expenditures	<u>1,433,997</u>	<u>753,406</u>	<u>2,187,403</u>	<u>2,421,108</u>	<u>233,705</u>	<u>1,211,364</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	146,245	(1,404,428)	(1,258,183)	(1,012,514)	(245,669)	(452,907)
<b>OTHER FINANCING SOURCES (USES):</b>						
Operating transfers in	507,160	6,001	513,161	513,000	161	400,000
Operating transfers out	(56,759)		(56,759)	(116,631)	59,872	(43,934)
Proceeds from general obligation bonds						947,148
Capital leases	175,050		175,050	175,050		
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	771,696	<u>(\$1,398,427)</u>	(626,731)	(441,095)	<u>(\$185,636)</u>	850,307
FUND BALANCE, BEGINNING OF YEAR	1,320,273		1,461,798	1,461,798		469,966
Encumbrances			1,119,386			
FUND BALANCE, END OF YEAR	<u>\$2,091,969</u>		<u>\$1,954,453</u>	<u>\$1,020,703</u>		<u>\$1,320,273</u>

**CAPITAL PROJECTS FUNDS**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -**  
**BUDGET AND ACTUAL (NON-GAAP BUDGET) FOR THE YEAR ENDED DECEMBER 31, 2001 WITH**  
**COMPARATIVE ACTUAL (GAAP BASIS) TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000 (Concluded)**

	2001 Issue 2				2000 GAAP Actual
	GAAP Actual	Difference Between Budgetary Basis and GAAP	Actual on Budgetary Basis	Budget	
REVENUES:					
Intergovernmental	\$67,332	(\$67,332)	\$	\$500,000	(\$500,000)
Total revenues	<u>67,332</u>	<u>(67,332)</u>		<u>500,000</u>	<u>(500,000)</u>
EXPENDITURES:					
Capital outlay:					
Contractual services	67,332	233,041	300,373	500,000	199,627
Total expenditures	<u>67,332</u>	<u>233,041</u>	<u>300,373</u>	<u>500,000</u>	<u>199,627</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		<u>(\$300,373)</u>	(300,373)		<u>(\$300,373)</u>
FUND BALANCE, BEGINNING OF YEAR	13,786		13,786	13,786	13,786
Encumbrances			<u>300,373</u>		
FUND BALANCE, END OF YEAR	<u>\$13,786</u>		<u>\$13,786</u>	<u>\$13,786</u>	<u>\$13,786</u>

## ENTERPRISE FUNDS

These funds are used to account for operations that are financed and operated in a manner similar to private business - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

*Water* - To account for providing water service to the City and surrounding areas.

*Sewer* - To account for providing sewer service to the City and surrounding areas.

*Sanitation* - To account for providing sanitation service to the City's residents.

*Loan* - In 1983, the City assumed all assets, liabilities and loan commitments of Xenia Environmental Neighborhood Improvement Association, Inc. (X.E.N.I.A., Inc.). The City is collecting outstanding loans. Net income and loan repayments are used to finance an economic development project managed by the Xenia Economic Growth Corporation.

*Parking Revenue* - To account for parking enforcement and the rental of parking lots owned by the City.

*CDBG and UDAG Revolving Loan* - To account for monies received from the federal government under Community Development Block Grant (CDBG) and Urban Development Action Grant (UDAG) programs. The monies are used for economic development loans. Net income and loan repayments are used for similar economic development activities.

*Housing Rehabilitation Loan* - To account for monies received from the federal government under Community Development Block Grant program. The monies are used for housing rehabilitation mortgage grants and low interest loans, net income and loan repayments will be used for similar activities.

**ENTERPRISE FUNDS**  
**COMBINING BALANCE SHEET, DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2000 (CONTINUED)**

ASSETS	Water	Sewer	Sanitation	Loan	Parking Revenue	CDBG and UDAG Revolving Loan	Housing Rehabilitation Loan	Totals	
								2001	2000
<b>CURRENT ASSETS:</b>									
Unrestricted:									
Cash and cash equivalents	\$110,532	\$79,374	\$29,712	\$41	\$212	\$4,282	\$8,237	\$232,390	\$651,031
Investments	2,202,262	1,581,476	591,987	814	4,226	85,307	164,115	4,630,187	4,370,391
Receivables:									
Accounts	268,971	458,497	99,611	10	1,459		140	828,688	1,734,701
Special assessments, including liens				11,217				11,217	11,217
Loans				4,000			24,500	28,500	39,500
Accrued interest	68,061	45,867	13,483	3,958		1,894	5,200	138,463	166,757
Grants						258,906		258,906	78,121
Allowance for uncollectible accounts	(2,100)	(2,100)	(1,100)					(5,300)	(728,079)
Inventories	99,447	9,215						108,662	101,665
Prepaid items	19,165	17,164	8,161	117	876			45,483	28,080
Total current assets	<u>2,766,338</u>	<u>2,189,493</u>	<u>741,854</u>	<u>20,157</u>	<u>6,773</u>	<u>350,389</u>	<u>202,192</u>	<u>6,277,196</u>	<u>6,453,384</u>
<b>LONG-TERM ASSETS:</b>									
Unrestricted:									
Loans receivable (net of current portion)				174,860			794,338	969,198	876,714
Allowance for uncollectible loans				(2,847)			(608,692)	(611,539)	(403,048)
Fixed assets (net of accumulated depreciation)	<u>6,454,570</u>	<u>16,413,180</u>	<u>427,709</u>		<u>111,509</u>	<u>61,010</u>	<u>5,328</u>	<u>23,473,306</u>	<u>23,838,934</u>
Total long-term assets	<u>6,454,570</u>	<u>16,413,180</u>	<u>427,709</u>	<u>172,013</u>	<u>111,509</u>	<u>61,010</u>	<u>190,974</u>	<u>23,830,965</u>	<u>24,312,600</u>
<b>TOTAL ASSETS</b>	<u><u>\$9,220,908</u></u>	<u><u>\$18,602,673</u></u>	<u><u>\$1,169,563</u></u>	<u><u>\$192,170</u></u>	<u><u>\$118,282</u></u>	<u><u>\$411,399</u></u>	<u><u>\$393,166</u></u>	<u><u>\$30,108,161</u></u>	<u><u>\$30,765,984</u></u>



**ENTERPRISE FUNDS  
COMBINING BALANCE SHEET, DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2000 (CONCLUDED)**

LIABILITIES AND EQUITY	Water	Sewer	Sanitation	Loan	Parking Revenue	CDBG and UDAG Revolving Loan	Housing Rehabilitation Loan	Totals	
								2001	2000
<b>CURRENT LIABILITIES:</b>									
Payable from unrestricted assets:									
Accounts payable	\$121,654	\$15,472	\$82,988		\$1,895	\$7,120		\$229,129	\$411,902
Accrued payroll	81,424	78,949	13,648	1,006	5,080		259	180,366	179,484
Loan payable		438,716						438,716	222,775
Total current liabilities - payable from unrestricted assets	<u>203,078</u>	<u>533,137</u>	<u>96,636</u>	<u>1,006</u>	<u>6,975</u>	<u>7,120</u>	<u>259</u>	<u>848,211</u>	<u>814,161</u>
Total current liabilities	<u>203,078</u>	<u>533,137</u>	<u>96,636</u>	<u>1,006</u>	<u>6,975</u>	<u>7,120</u>	<u>259</u>	<u>848,211</u>	<u>814,161</u>
<b>LONG-TERM LIABILITIES:</b>									
Payable from unrestricted assets									
Accrued payroll	173,606	142,594	27,868		9,173		1,064	354,305	384,714
Loan payable		8,341,592						8,341,592	8,750,115
Total long-term liabilities - payable from unrestricted assets	<u>173,606</u>	<u>8,484,186</u>	<u>27,868</u>		<u>9,173</u>		<u>1,064</u>	<u>8,695,897</u>	<u>9,134,829</u>
Total long-term liabilities	<u>173,606</u>	<u>8,484,186</u>	<u>27,868</u>		<u>9,173</u>		<u>1,064</u>	<u>8,695,897</u>	<u>9,134,829</u>
Total liabilities	<u>376,684</u>	<u>9,017,323</u>	<u>124,504</u>	<u>1,006</u>	<u>16,148</u>	<u>7,120</u>	<u>1,323</u>	<u>9,544,108</u>	<u>9,948,990</u>
<b>EQUITY:</b>									
<b>RETAINED EARNINGS:</b>									
Unreserved	<u>8,340,388</u>	<u>8,882,646</u>	<u>1,045,059</u>	<u>191,164</u>	<u>102,134</u>	<u>404,279</u>	<u>391,843</u>	<u>19,357,513</u>	<u>19,610,454</u>
Total retained earnings	<u>8,340,388</u>	<u>8,882,646</u>	<u>1,045,059</u>	<u>191,164</u>	<u>102,134</u>	<u>404,279</u>	<u>391,843</u>	<u>19,357,513</u>	<u>19,610,454</u>
CONTRIBUTED CAPITAL	<u>503,836</u>	<u>702,704</u>						<u>1,206,540</u>	<u>1,206,540</u>
TOTAL EQUITY	<u>8,844,224</u>	<u>9,585,350</u>	<u>1,045,059</u>	<u>191,164</u>	<u>102,134</u>	<u>404,279</u>	<u>391,843</u>	<u>20,564,053</u>	<u>20,816,994</u>
TOTAL LIABILITIES AND EQUITY	<u>\$9,220,908</u>	<u>\$18,602,673</u>	<u>\$1,169,563</u>	<u>\$192,170</u>	<u>\$118,282</u>	<u>\$411,399</u>	<u>\$393,166</u>	<u>\$30,108,161</u>	<u>\$30,765,984</u>

**ENTERPRISE FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS  
FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2000**

	Water	Sewer	Sanitation	Loan	Parking Revenue	CDBG and UDAG Revolving Loan	Housing Rehabilitation Loan	Totals	
								2001	2000
OPERATING REVENUES									
Charges for services	\$1,885,968	\$2,906,161	\$1,304,684	\$38	\$85,952	\$	\$1,678	\$6,184,481	\$5,847,334
OPERATING EXPENSES:									
Personnel services	1,284,061	1,282,416	221,661	23,498	76,240		3,137	2,891,013	2,717,214
General operating	2,354	5,354	24			113		7,845	7,048
Contractual services	406,547	522,284	1,062,091	2,331	19,741	188,115	33,887	2,234,996	2,217,419
Materials and supplies	157,322	139,053	2,206		2,813	78	110	301,582	312,778
Depreciation	343,644	1,066,891	66,911		199	5,470	518	1,483,633	984,092
Repairs and maintenance	237,473	3,375				1,180		242,028	78,331
Non-governmental	85,990	36,460	1,109			709,579	332,067	1,165,205	881,884
Total operating expenses	2,517,391	3,055,833	1,354,002	25,829	98,993	904,535	369,719	8,326,302	7,198,766
OPERATING INCOME (LOSS)	(631,423)	(149,672)	(49,318)	(25,791)	(13,041)	(904,535)	(368,041)	(2,141,821)	(1,351,432)
NONOPERATING REVENUES:									
Interest revenue	157,085	109,513	35,872	240		3,444	5,064	311,218	575,438
Capital contributions	6,876							6,876	
Other	143,878	149,371	83,675	10	91	200	2,058	379,283	681,321
Intergovernmental						1,116,412	245,978	1,362,390	426,921
Total nonoperating revenues	307,839	258,884	119,547	250	91	1,120,056	253,100	2,059,767	1,683,680
NONOPERATING EXPENSES:									
Interest expense		127,513						127,513	27,688
Loss on disposal	18,560	1,713						20,273	57,481
Other		2,700						2,700	
Total nonoperating expenses	18,560	131,926						150,486	85,169
INCOME (LOSS) BEFORE OPERATING TRANSFERS	(342,144)	(22,714)	70,229	(25,541)	(12,950)	215,521	(114,941)	(232,540)	247,079
OPERATING TRANSFERS IN OPERATING TRANSFERS OUT	(25,723)	(25,723)	(25,714)			56,759		56,759	31,235
NET INCOME (LOSS)	(367,867)	(48,437)	44,515	(25,541)	(12,950)	272,280	(114,941)	(252,941)	278,314
RETAINED EARNINGS, BEGINNING OF YEAR	8,708,255	8,931,083	1,000,544	216,705	115,084	131,999	506,784	19,610,454	19,332,140
RETAINED EARNINGS, END OF YEAR	\$8,340,388	\$8,882,646	\$1,045,059	\$191,164	\$102,134	\$404,279	\$391,843	\$19,357,513	\$19,610,454

**ENTERPRISE FUNDS  
COMBINING STATEMENT OF CASH FLOWS, DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2000**

	Water	Sewer	Sanitation	Loan	Parking Revenue	CDBG and UDAG Revolving Loan	Housing Rehabilitation Loan	Totals	
								2001	2000
CASH FLOWS FROM OPERATING ACTIVITIES:									
OPERATING INCOME (LOSS)	(\$631,423)	(\$149,672)	(\$49,318)	(\$25,791)	(\$13,041)	(\$904,535)	(\$368,041)	(\$2,141,821)	(\$1,351,432)
ADJUSTMENTS TO RECONCILE OPERATING LOSS TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:									
Depreciation	343,644	1,066,891	66,911		199	5,470	518	1,483,633	984,092
Allowance for uncollectibles	72,290	22,760	1,109				216,077	312,236	729,576
Income - Other	118,412	115,924	84,976	349	1,058	200	1,953	322,872	152,085
INCREASE (DECREASE) IN CASH DUE TO CHANGES IN ASSETS AND LIABILITIES:									
Principal receivable				4,583			(93,578)	(88,995)	8,957
Interest receivable				5			(341)	(336)	(862)
Accounts receivable					(87)			(87)	639
Utilities receivable	(10,815)	(19,684)	(3,455)					(33,954)	(93,671)
Prepaid items	(4,568)	(7,037)	(5,852)	(6)	(18)	78		(17,403)	4,524
Inventories	(6,064)	(933)						(6,997)	(219)
Accounts payable	(8,489)	(27,287)	8,723		1,230	7,120		(18,703)	25,007
Accrued payroll	(1,531)	(25,907)	3,991	(7,677)	1,528		69	(29,527)	11,573
Total adjustments	502,879	1,124,727	156,403	(2,746)	3,910	12,868	124,698	1,922,739	1,821,701
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	(128,544)	975,055	107,085	(28,537)	(9,131)	(891,667)	(243,343)	(219,082)	470,269
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:									
Operating transfers in						56,759		56,759	31,235
Operating transfers out	(25,723)	(25,723)	(25,714)					(77,160)	
Operating grants received						872,460	309,145	1,181,605	348,800
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	(25,723)	(25,723)	(25,714)			929,219	309,145	1,161,204	380,035
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:									
Acquisition and construction of capital assets	(694,126)	(553,872)	(47,425)					(1,295,423)	(4,491,509)
Proceeds from loan payable		160,013						160,013	2,775,485
Principal payment loans		(177,818)						(177,818)	(63,463)
Interest payment loans		(127,513)						(127,513)	(27,688)
NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	(694,126)	(699,190)	(47,425)					(1,440,741)	(1,807,175)
CASH FLOWS FROM INVESTING ACTIVITIES:									
Purchase of investment securities	(2,202,262)	(1,581,476)	(591,987)	(814)	(4,226)	(85,307)	(164,115)	(4,630,187)	(4,370,391)
Sale of investment securities	2,585,875	1,139,240	478,027	24,694	11,810	42,626	88,119	4,370,391	4,831,614
Interest on investments	190,110	101,762	38,518	1,019		3,061	5,304	339,774	336,298
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	573,723	(340,474)	(75,442)	24,899	7,584	(39,620)	(70,692)	79,978	797,521
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(274,670)	(90,332)	(41,496)	(3,638)	(1,547)	(2,068)	(4,890)	(418,641)	(159,350)
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	385,202	169,706	71,208	3,679	1,759	6,350	13,127	651,031	810,381
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$110,532	\$79,374	\$29,712	\$41	\$212	\$4,282	\$8,237	\$232,390	\$651,031

**NON CASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES - ENTERPRISE FUND**

ACQUISITION OF FIXED ASSETS THROUGH ACCOUNTS PAYABLE - WATER	\$96,680
ACQUISITION OF FIXED ASSETS THROUGH CAPITAL CONTRIBUTIONS - WATER	\$6,876
PRINCIPAL PAYMENT LOANS MADE BY OWDA ON BEHALF OF CITY- SEWER	\$14,764

**WATER SUB-FUNDS, COMBINING BALANCE SHEET  
DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2000**

ASSETS	Water Revenue	Water Replacement and Improvement	Totals	
			2001	2000
CURRENT ASSETS:				
Unrestricted:				
Cash and cash equivalents	\$16,593	\$93,939	\$110,532	\$385,202
Investments	330,594	1,871,668	2,202,262	2,585,875
Receivables:				
Accounts	260,499	8,472	268,971	786,063
Accrued interest		68,061	68,061	101,086
Allowance for uncollectible accounts	(2,000)	(100)	(2,100)	(483,182)
Inventories	99,447		99,447	93,383
Prepaid items	19,165		19,165	14,597
Total current assets	724,298	2,042,040	2,766,338	3,483,024
LONG-TERM ASSETS - Unrestricted -				
Fixed assets (net of accumulated depreciation)		6,454,570	6,454,570	6,024,275
<b>TOTAL ASSETS</b>	<b>\$724,298</b>	<b>\$8,496,610</b>	<b>\$9,220,908</b>	<b>\$9,507,299</b>

**WATER SUB-FUNDS, COMBINING BALANCE SHEET  
DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2000**

LIABILITIES AND RETAINED EARNINGS	Water Revenue	Water Replacement and Improvement	Totals	
			2001	2000
CURRENT LIABILITIES:				
Payable from unrestricted assets:				
Accounts payable	\$14,873	\$106,781	\$121,654	\$38,647
Accrued payroll	81,424		81,424	79,561
	<u>96,297</u>	<u>106,781</u>	<u>203,078</u>	<u>118,208</u>
Total current liabilities - payable from unrestricted assets				
	<u>96,297</u>	<u>106,781</u>	<u>203,078</u>	<u>118,208</u>
Total current liabilities	<u>96,297</u>	<u>106,781</u>	<u>203,078</u>	<u>118,208</u>
LONG-TERM LIABILITIES:				
Payable from unrestricted assets - accrued payroll	173,606		173,606	177,000
	<u>173,606</u>		<u>173,606</u>	<u>177,000</u>
Total long-term liabilities	<u>173,606</u>		<u>173,606</u>	<u>177,000</u>
Total liabilities	<u>269,903</u>	<u>106,781</u>	<u>376,684</u>	<u>295,208</u>
EQUITY:				
RETAINED EARNINGS (DEFICIT):				
Unreserved	454,395	7,885,993	8,340,388	8,708,255
	<u>454,395</u>	<u>7,885,993</u>	<u>8,340,388</u>	<u>8,708,255</u>
Total retained earnings (deficit)	<u>454,395</u>	<u>7,885,993</u>	<u>8,340,388</u>	<u>8,708,255</u>
CONTRIBUTED CAPITAL		503,836	503,836	503,836
		<u>503,836</u>	<u>503,836</u>	<u>503,836</u>
TOTAL EQUITY	<u>454,395</u>	<u>8,389,829</u>	<u>8,844,224</u>	<u>9,212,091</u>
TOTAL LIABILITIES AND EQUITY	<u>\$724,298</u>	<u>\$8,496,610</u>	<u>\$9,220,908</u>	<u>\$9,507,299</u>

**WATER SUB-FUNDS  
COMBINING SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS  
FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR THE YEAR  
ENDED DECEMBER 31, 2000**

	Water Revenue	Water Replacement and Improvement	Totals	
			2001	2000
OPERATING REVENUES -				
Charges for services	<u>\$1,733,939</u>	<u>\$152,029</u>	<u>\$1,885,968</u>	<u>\$1,821,703</u>
OPERATING EXPENSES:				
Personnel services	1,284,061		1,284,061	1,186,462
General operating	2,354		2,354	2,122
Contractual services	370,657	35,890	406,547	364,954
Materials and supplies	149,773	7,549	157,322	170,278
Depreciation		343,644	343,644	316,003
Repairs and maintenance		237,473	237,473	54,049
Non-governmental	<u>59,565</u>	<u>26,425</u>	<u>85,990</u>	<u>497,343</u>
Total operating expenses	<u>1,866,410</u>	<u>650,981</u>	<u>2,517,391</u>	<u>2,591,211</u>
OPERATING INCOME (LOSS)	<u>(132,471)</u>	<u>(498,952)</u>	<u>(631,423)</u>	<u>(769,508)</u>
NONOPERATING REVENUES:				
Interest revenue		157,085	157,085	439,542
Capital contributions		6,876	6,876	
Other	<u>21,009</u>	<u>122,869</u>	<u>143,878</u>	<u>109,854</u>
Total nonoperating revenues	<u>21,009</u>	<u>286,830</u>	<u>307,839</u>	<u>549,396</u>
NONOPERATING EXPENSES:				
Loss on disposal		<u>18,560</u>	<u>18,560</u>	<u>4,570</u>
Total nonoperating expenses		<u>18,560</u>	<u>18,560</u>	<u>4,570</u>
INCOME (LOSS) BEFORE OPERATING TRANSFERS	(111,462)	(230,682)	(342,144)	(224,682)
OPERATING TRANSFERS OUT		<u>(25,723)</u>	<u>(25,723)</u>	
NET INCOME (LOSS)	(111,462)	(256,405)	(367,867)	(224,682)
RETAINED EARNINGS (DEFICIT), BEGINNING OF YEAR	<u>565,857</u>	<u>8,142,398</u>	<u>8,708,255</u>	<u>8,932,937</u>
RETAINED EARNINGS (DEFICIT), END OF YEAR	<u>\$454,395</u>	<u>\$7,885,993</u>	<u>\$8,340,388</u>	<u>\$8,708,255</u>

**WATER SUB-FUNDS  
COMBINING SCHEDULE OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR THE YEAR  
ENDED DECEMBER 31, 2000**

	Water Revenue	Water Replacement and Improvement	Totals	
			2001	2000
CASH FLOWS FROM OPERATING ACTIVITIES:				
OPERATING INCOME (LOSS)	(\$132,471)	(\$498,952)	(\$631,423)	(\$769,508)
ADJUSTMENTS TO RECONCILE OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:				
Depreciation		343,644	343,644	316,003
Allowance for uncollectibles	45,865	26,425	72,290	483,643
Income - Other	25,448	92,964	118,412	49,765
INCREASE (DECREASE) IN CASH DUE TO CHANGES IN ASSETS AND LIABILITIES:				
Utilities receivable	(10,815)		(10,815)	10,061
Prepaid items	(4,568)		(4,568)	(1,024)
Inventories	(6,064)		(6,064)	(7,693)
Accounts payable	(16,376)	7,887	(8,489)	(10,693)
Accrued payroll	(1,531)		(1,531)	6,978
Total adjustments	31,959	470,920	502,879	847,040
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	(100,512)	(28,032)	(128,544)	77,532
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
Operating transfers out		(25,723)	(25,723)	
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES		(25,723)	(25,723)	
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Acquisition and construction of capital assets		(694,126)	(694,126)	(1,150,293)
NET CASH (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES		(694,126)	(694,126)	(1,150,293)
CASH FLOWS FROM INVESTING ACTIVITIES:				
Purchase of investment securities	(330,594)	(1,871,668)	(2,202,262)	(2,585,875)
Sale of investment securities	389,655	2,196,220	2,585,875	3,274,349
Interest on investments		190,110	190,110	220,300
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	59,061	514,662	573,723	908,774
NET INCREASE IN CASH AND CASH EQUIVALENTS	(41,451)	(233,219)	(274,670)	(163,987)
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	58,044	327,158	385,202	549,189
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$16,593	\$93,939	\$110,532	\$385,202

**NON CASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES - ENTERPRISE FUND**

ACQUISITION OF FIXED ASSETS THROUGH ACCOUNTS PAYABLE - WATER	\$96,680
ACQUISITION OF FIXED ASSETS THROUGH CAPITAL CONTRIBUTIONS - WATER	\$6,876

**SEWER SUB-FUNDS, COMBINING BALANCE SHEET  
DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2000**

ASSETS	Sewer Revenue	Sewer Replacement and Improvement	Totals	
			2001	2000
CURRENT ASSETS:				
Unrestricted:				
Cash and cash equivalents	\$26,013	\$53,361	\$79,374	\$169,706
Investments	518,290	1,063,186	1,581,476	1,139,240
Receivables:				
Accounts	441,402	17,095	458,497	847,591
Accrued interest		45,867	45,867	38,116
Allowance for uncollectible accounts	(2,000)	(100)	(2,100)	(244,089)
Inventories	9,215		9,215	8,282
Prepaid items	17,164		17,164	10,127
Total current assets	1,010,084	1,179,409	2,189,493	1,968,973
LONG-TERM ASSETS -				
Unrestricted - Fixed assets (net of accumulated depreciation)		16,413,180	16,413,180	17,183,429
<b>TOTAL ASSETS</b>	<b><u>\$1,010,084</u></b>	<b><u>\$17,592,589</u></b>	<b><u>\$18,602,673</u></b>	<b><u>\$19,152,402</u></b>



**SEWER SUB-FUNDS, COMBINING BALANCE SHEET  
DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2000**

LIABILITIES AND EQUITY	Sewer Revenue	Sewer Replacement and Improvement	Totals	
			2001	2000
CURRENT LIABILITIES:				
Payable from unrestricted assets:				
Accounts payable	\$15,472	\$	\$15,472	\$298,275
Accrued payroll	78,949		78,949	79,705
Loan payable	438,716		438,716	222,775
	<u>533,137</u>	<u></u>	<u>533,137</u>	<u>600,755</u>
Total current liabilities				
LONG-TERM LIABILITIES -				
Payable from unrestricted assets				
Accrued payroll	142,594		142,594	167,745
Loan payable	8,341,592		8,341,592	8,750,115
	<u>8,484,186</u>	<u></u>	<u>8,484,186</u>	<u>8,917,860</u>
Total long-term liabilities - payable from unrestricted assets				
Total long-term liabilities	<u>8,484,186</u>	<u></u>	<u>8,484,186</u>	<u>8,917,860</u>
Total liabilities	<u>9,017,323</u>	<u></u>	<u>9,017,323</u>	<u>9,518,615</u>
EQUITY:				
RETAINED EARNINGS (DEFICIT):				
Unreserved	<u>(8,007,239)</u>	<u>16,889,885</u>	<u>8,882,646</u>	<u>8,931,083</u>
Total retained earnings (deficit)	<u>(8,007,239)</u>	<u>16,889,885</u>	<u>8,882,646</u>	<u>8,931,083</u>
CONTRIBUTED CAPITAL	<u></u>	<u>702,704</u>	<u>702,704</u>	<u>702,704</u>
TOTAL EQUITY	<u>(8,007,239)</u>	<u>17,592,589</u>	<u>9,585,350</u>	<u>9,633,787</u>
TOTAL LIABILITIES AND EQUITY	<u>\$1,010,084</u>	<u>\$17,592,589</u>	<u>\$18,602,673</u>	<u>\$19,152,402</u>

## SEWER SUB-FUNDS

**COMBINING SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS  
 FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR THE YEAR  
 ENDED DECEMBER 31, 2000**

	Sewer Revenue	Sewer Replacement and Improvement	Totals	
			2001	2000
OPERATING REVENUES -				
Charges for services	\$2,726,588	\$179,573	\$2,906,161	\$2,713,775
OPERATING EXPENSES:				
Personnel services	1,282,416		1,282,416	1,223,944
General operating	5,354		5,354	4,776
Contractual services	521,909	375	522,284	542,495
Materials and supplies	139,053		139,053	139,128
Depreciation		1,066,891	1,066,891	589,583
Repairs and maintenance		3,375	3,375	7,865
Non-governmental	28,723	7,737	36,460	259,515
Total operating expenses	1,977,455	1,078,378	3,055,833	2,767,306
OPERATING INCOME (LOSS)	749,133	(898,805)	(149,672)	(53,531)
NONOPERATING REVENUES:				
Interest revenue		109,513	109,513	87,672
Other	30,624	118,747	149,371	519,490
Total nonoperating revenues	30,624	228,260	258,884	607,162
NONOPERATING EXPENSE				
Interest expense	127,513		127,513	27,688
Other		2,700	2,700	
Loss on disposal		1,713	1,713	34,862
Total nonoperating expense	127,513	4,413	131,926	62,550
INCOME (LOSS) BEFORE OPERATING TRANSFERS	652,244	(674,958)	(22,714)	491,081
OPERATING TRANSFERS IN		511,000	511,000	1,843,447
OPERATING TRANSFERS OUT	(511,000)	(25,723)	(536,723)	(1,843,447)
NET INCOME (LOSS)	141,244	(189,681)	(48,437)	491,081
RETAINED EARNINGS (DEFICIT), BEGINNING OF YEAR	(8,148,483)	17,079,566	8,931,083	8,440,002
RETAINED EARNINGS (DEFICIT), END OF YEAR	<u>(\$8,007,239)</u>	<u>\$16,889,885</u>	<u>\$8,882,646</u>	<u>\$8,931,083</u>

**SEWER SUB-FUNDS**  
**COMBINING SCHEDULE OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2001**  
**WITH COMPARATIVE TOTALS FOR THE YEAR ENDED DECEMBER 31, 2000**

	Sewer Revenue	Sewer Replacement and Improvement	Totals	
			2001	2000
CASH FLOWS FROM OPERATING ACTIVITIES:				
OPERATING INCOME (LOSS)	\$749,133	(\$898,805)	(\$149,672)	(\$53,531)
ADJUSTMENTS TO RECONCILE OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:				
Depreciation		1,066,891	1,066,891	589,583
Allowance for uncollectibles	15,023	7,737	22,760	245,387
Income - Other	20,474	95,450	115,924	53,731
INCREASE (DECREASE) IN CASH DUE TO CHANGES IN ASSETS AND LIABILITIES:				
Special assessment receivable				
Utilities receivable	(19,598)	(86)	(19,684)	(90,145)
Prepaid items	(7,037)		(7,037)	5,650
Inventories	(933)		(933)	7,474
Accounts payable	(26,887)	(400)	(27,287)	(10,034)
Accrued payroll	(25,907)		(25,907)	8,185
Total adjustments	<u>(44,865)</u>	<u>1,169,592</u>	<u>1,124,727</u>	<u>809,831</u>
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	704,268	270,787	975,055	756,300
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
Operating transfers in		671,013	671,013	2,775,485
Operating transfers out	<u>(671,013)</u>	<u>(25,723)</u>	<u>(696,736)</u>	<u>(2,775,485)</u>
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	(671,013)	645,290	(25,723)	
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Acquisition and construction of capital assets		(553,872)	(553,872)	(3,341,216)
Proceeds from loan payable	160,013		160,013	2,775,485
Principal payment loans	(177,818)		(177,818)	(63,463)
Interest payment loans	<u>(127,513)</u>		<u>(127,513)</u>	<u>(27,688)</u>
NET CASH USED BY CAPITAL AND RELATED FINANCING ACTIVITIES	(145,318)	(553,872)	(699,190)	(656,882)
CASH FLOWS FROM INVESTING ACTIVITIES:				
Purchase of investment securities	(518,290)	(1,063,186)	(1,581,476)	(1,139,240)
Sale of investment securities	571,268	567,972	1,139,240	971,839
Interest on investments		101,762	101,762	74,688
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	<u>52,978</u>	<u>(393,452)</u>	<u>(340,474)</u>	<u>(92,713)</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(59,085)	(31,247)	(90,332)	6,705
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	<u>85,098</u>	<u>84,608</u>	<u>169,706</u>	<u>163,001</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u>\$26,013</u>	<u>\$53,361</u>	<u>\$79,374</u>	<u>\$169,706</u>

**NON CASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES-ENTERPRISE FUNDS**

PRINCIPAL PAYMENT LOANS MADE BY OWDA ON BEHALF OF CITY- SEWER

\$14,764

**SANITATION SUB-FUNDS, COMBINING BALANCE SHEET  
DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2000**

ASSETS	Sanitation Revenue	Sanitation Replacement and Improvement	Totals	
			2001	2000
<b>CURRENT ASSETS:</b>				
Unrestricted:				
Cash and cash equivalents	\$15,018	\$14,694	\$29,712	\$71,208
Investments	299,222	292,765	591,987	478,027
Receivables:				
Accounts	96,843	2,768	99,611	98,324
Accrued interest		13,483	13,483	16,129
Allowance for uncollectible accounts	(1,000)	(100)	(1,100)	(808)
Prepaid items	8,161		8,161	2,309
Total unrestricted current assets	418,244	323,610	741,854	665,189
<b>LONG-TERM ASSETS - Unrestricted - Fixed assets (net of accumulated depreciation)</b>				
		427,709	427,709	447,195
<b>TOTAL ASSETS</b>	<b>\$418,244</b>	<b>\$751,319</b>	<b>\$1,169,563</b>	<b>\$1,112,384</b>
<b>LIABILITIES AND RETAINED EARNINGS</b>				
<b>CURRENT LIABILITIES:</b>				
Payable from unrestricted assets:				
Accounts payable	\$82,988		\$82,988	\$74,315
Accrued payroll	13,648		13,648	13,111
Total current liabilities - payable from unrestricted assets	96,636		96,636	87,426
<b>LONG-TERM LIABILITIES - Payable from unrestricted assets - Accrued payroll</b>				
	27,868		27,868	24,414
Total long-term liabilities - payable from unrestricted assets	27,868		27,868	24,414
<b>TOTAL LIABILITIES</b>	124,504		124,504	111,840
<b>RETAINED EARNINGS - Unreserved</b>	293,740	751,319	1,045,059	1,000,544
<b>TOTAL LIABILITIES AND RETAINED EARNINGS</b>	<b>\$418,244</b>	<b>\$751,319</b>	<b>\$1,169,563</b>	<b>\$1,112,384</b>

**SANITATION SUB-FUNDS  
 COMBINING SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS  
 FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR THE YEAR  
 ENDED DECEMBER 31, 2000**

	Sanitation Revenue	Sanitation Replacement and Improvement	Totals	
			2001	2000
OPERATING REVENUES - Charges for services	\$1,304,684	\$	\$1,304,684	\$1,211,361
OPERATING EXPENSES:				
Personnel services	221,661		221,661	198,404
General operating	24		24	150
Contractual services	1,062,091		1,062,091	1,022,917
Materials and supplies	2,206		2,206	1,855
Depreciation		66,911	66,911	72,299
Non-governmental	1,010	99	1,109	546
Total operating expenses	1,286,992	67,010	1,354,002	1,296,171
OPERATING INCOME (LOSS)	17,692	(67,010)	(49,318)	(84,810)
NONOPERATING REVENUES:				
Interest revenue		35,872	35,872	33,029
Other	36,827	46,848	83,675	49,474
Total nonoperating revenues	36,827	82,720	119,547	82,503
NONOPERATING EXPENSES:				
Loss on disposal				18,049
Total nonoperating expenses				18,049
INCOME (LOSS) BEFORE OPERATING TRANSFERS	54,519	15,710	70,229	(20,356)
OPERATING TRANSFERS IN		14,059	14,059	14,059
OPERATING TRANSFERS OUT	(14,059)	(25,714)	(39,773)	(14,059)
NET INCOME (LOSS)	40,460	4,055	44,515	(20,356)
RETAINED EARNINGS, BEGINNING OF YEAR	253,280	747,264	1,000,544	1,020,900
RETAINED EARNINGS, END OF YEAR	\$293,740	\$751,319	\$1,045,059	\$1,000,544

**SANITATION SUB-FUNDS  
COMBINING SCHEDULE OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE TOTALS  
FOR THE YEAR ENDED DECEMBER 31, 2000**

	Sanitation Revenue	Sanitation Replacement and Improvement	Totals	
			2001	2000
CASH FLOWS FROM OPERATING ACTIVITIES:				
OPERATING INCOME (LOSS)	\$17,692	(\$67,010)	(\$49,318)	(\$84,810)
ADJUSTMENT TO RECONCILE OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:				
Depreciation		66,911	66,911	72,299
Allowance for uncollectible	1,010	99	1,109	546
Income - Other	40,436	44,540	84,976	47,524
INCREASE (DECREASE) IN CASH DUE TO CHANGES IN ASSETS AND LIABILITIES:				
Utilities receivable	(3,455)		(3,455)	(13,587)
Prepaid items	(5,852)		(5,852)	54
Accounts payable	8,723		8,723	50,431
Accrued payroll	3,991		3,991	(1,389)
Total adjustments	44,853	111,550	156,403	155,878
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	62,545	44,540	107,085	71,068
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
Operating transfers in		14,059	14,059	14,059
Operating transfers out	(14,059)	(25,714)	(39,773)	(14,059)
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	(14,059)	(11,655)	(25,714)	
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Acquisition and construction of capital assets		(47,425)	(47,425)	
NET CASH PROVIDED BY CAPITAL AND RELATED FINANCING ACTIVITIES		(47,425)	(47,425)	
CASH FLOWS FROM INVESTING ACTIVITIES:				
Purchase of investment securities	(299,222)	(292,765)	(591,987)	(478,027)
Sale of investment securities	231,299	246,728	478,027	385,172
Interest on investments		38,518	38,518	28,392
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	(67,923)	(7,519)	(75,442)	(64,463)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(19,437)	(22,059)	(41,496)	6,605
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	34,455	36,753	71,208	64,603
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$15,018	\$14,694	\$29,712	\$71,208

## **INTERNAL SERVICE FUNDS**

**These funds are used to account for the financing of goods or services provided by one department to other departments of the City, on a cost-reimbursement basis.**

***Utility Billing* - To account for utility service (water, sewer and sanitation) provided to City departments.**

***City Garage* - To account for the monies received from other departments to cover the cost of servicing the vehicles of the City departments.**

**INTERNAL SERVICE FUNDS, COMBINING BALANCE SHEET  
DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2000**

ASSETS	Utility Billing	City Garage	Totals	
			2001	2000
CURRENT ASSETS - Unrestricted:				
Cash and cash equivalents	\$353	\$2,534	\$2,887	\$1,328
Investments	7,032	50,490	57,522	8,917
Accounts receivable		6,774	6,774	71,132
Inventories		23,336	23,336	29,781
Prepaid items	389	1,645	2,034	1,790
Total current assets - Unrestricted	7,774	84,779	92,553	112,948
LONG-TERM ASSETS - Unrestricted - Fixed assets (net of accumulated depreciation)	1,900	8,780	10,680	16,546
<b>TOTAL ASSETS</b>	<b>\$9,674</b>	<b>\$93,559</b>	<b>\$103,233</b>	<b>\$129,494</b>
<b>LIABILITIES AND RETAINED EARNINGS</b>				
CURRENT LIABILITIES:				
Payable from unrestricted assets:				
Accounts payable	\$121	\$11,615	\$11,736	\$20,060
Accrued payroll		7,889	7,889	7,938
Interfund payable		6,001	6,001	6,001
Total current liabilities - payable from unrestricted assets	121	25,505	25,626	33,999
LONG-TERM LIABILITIES:				
Payable from unrestricted assets:				
Accrued payroll		14,185	14,185	13,277
Advances from other funds		12,225	12,225	18,226
Total long-term liabilities - payable from unrestricted assets		26,410	26,410	31,503
Total liabilities	121	51,915	52,036	65,502
RETAINED EARNINGS - Unreserved	9,553	41,644	51,197	63,992
<b>TOTAL LIABILITIES AND RETAINED EARNINGS</b>	<b>\$9,674</b>	<b>\$93,559</b>	<b>\$103,233</b>	<b>\$129,494</b>



**INTERNAL SERVICE FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS  
FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR THE YEAR  
ENDED DECEMBER 31, 2000**

	Utility Billing	City Garage	Totals	
			2001	2000
OPERATING REVENUES - Charges for services	<u>\$45,000</u>	<u>\$433,767</u>	<u>\$478,767</u>	<u>\$513,603</u>
OPERATING EXPENSES:				
Personnel services		135,833	135,833	132,390
General operating	205	1,245	1,450	1,137
Contractual services	38,324	131,426	169,750	240,199
Materials and supplies	7,132	209,523	216,655	237,669
Depreciation	211	5,655	5,866	5,655
Total operating expenses	<u>45,872</u>	<u>483,682</u>	<u>529,554</u>	<u>617,050</u>
OPERATING INCOME (LOSS)	<u>(872)</u>	<u>(49,915)</u>	<u>(50,787)</u>	<u>(103,447)</u>
NONOPERATING REVENUES:				
Other		37,992	37,992	110,442
Intergovernmental				15,500
Total nonoperating revenues		<u>37,992</u>	<u>37,992</u>	<u>125,942</u>
NET INCOME (LOSS)	<u>(872)</u>	<u>(11,923)</u>	<u>(12,795)</u>	<u>22,495</u>
RETAINED EARNINGS, BEGINNING OF YEAR	<u>10,425</u>	<u>53,567</u>	<u>63,992</u>	<u>41,497</u>
RETAINED EARNINGS, END OF YEAR	<u><u>\$9,553</u></u>	<u><u>\$41,644</u></u>	<u><u>\$51,197</u></u>	<u><u>\$63,992</u></u>

**INTERNAL SERVICE FUNDS  
COMBINING STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE TOTALS  
FOR THE YEAR ENDED DECEMBER 31, 2000**

	Utility Billing	City Garage	Totals	
			2001	2000
CASH FLOWS FROM OPERATING ACTIVITIES:				
OPERATING INCOME (LOSS)	(\$872)	(\$49,915)	(\$50,787)	(\$103,447)
ADJUSTMENT TO RECONCILE OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES -				
Depreciation	211	5,655	5,866	5,655
Income—other		102,023	102,023	40,685
INCREASE (DECREASE) IN CASH DUE TO CHANGES IN ASSETS AND LIABILITIES:				
Accounts receivable		327	327	(456)
Prepaid items	(159)	(85)	(244)	291
Inventories		6,445	6,445	3,229
Accounts payable	(556)	(7,768)	(8,324)	(6,356)
Accrued payroll		859	859	(384)
Total adjustments	<u>(504)</u>	<u>107,456</u>	<u>106,952</u>	<u>42,664</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	(1,376)	57,541	56,165	(60,783)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
Payments to other funds		(6,001)	(6,001)	(6,001)
Operating grants received				<u>15,500</u>
NET CASH USED BY NONCAPITAL FINANCING ACTIVITIES		(6,001)	(6,001)	9,499
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Acquisition and construction of capital assets				<u>(2,111)</u>
NET CASH USED BY CAPITAL AND RELATED FINANCING ACTIVITIES				(2,111)
CASH FLOWS FROM INVESTING ACTIVITIES:				
Purchase of investment securities	(7,032)	(50,490)	(57,522)	(8,917)
Sale of investment securities	<u>7,625</u>	<u>1,292</u>	<u>8,917</u>	<u>54,499</u>
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	<u>593</u>	<u>(49,198)</u>	<u>(48,605)</u>	<u>45,582</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(783)	2,342	1,559	(7,813)
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	<u>1,136</u>	<u>192</u>	<u>1,328</u>	<u>9,141</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u>\$353</u>	<u>\$2,534</u>	<u>\$2,887</u>	<u>\$1,328</u>

## AGENCY FUNDS

***Xenia Municipal Court*** - The Xenia Municipal Court is considered part of the reporting entity of the City. The Court handles traffic, criminal, civil and small claims cases for the City of Xenia and certain other cities and townships in Greene County. An elected judge appoints the Clerk of Courts who deposits and controls undistributed receipts (principally posted bonds). The City, however, controls the fiscal operations of the Court, reviews and approves budget requests and amendments, provides space and owns all property used by the Court. The general fund includes Court operations which are required by Ohio law to be paid by the City; the agency fund includes undistributed receipts.

***Imprest Cash*** - A petty cash fund.

**AGENCY FUNDS, COMBINING BALANCE SHEET  
DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2000**

	Agency			Totals	
	Xenia Municipal Court			2001	2000
	Traffic and Criminal	Civil and Small Claims	Imprest Cash		
ASSETS:					
Cash and cash equivalents	\$257,536	\$12,656	\$1,200	\$271,392	\$313,373
<b>TOTAL ASSETS</b>	<u>\$257,536</u>	<u>\$12,656</u>	<u>\$1,200</u>	<u>\$271,392</u>	<u>\$313,373</u>
LIABILITIES:					
Accounts payable	\$183,141	\$9,572	\$	\$192,713	\$173,626
Restricted deposits	74,395	3,084	1,200	78,679	139,747
Total liabilities	<u>257,536</u>	<u>12,656</u>	<u>1,200</u>	<u>271,392</u>	<u>313,373</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u>\$257,536</u>	<u>\$12,656</u>	<u>\$1,200</u>	<u>\$271,392</u>	<u>\$313,373</u>

**AGENCY FUNDS  
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
FOR THE YEAR ENDED DECEMBER 31, 2001 (Continued)**

	<b>Xenia Municipal Court Traffic and Criminal</b>			
	<b>Balance January 1, 2001</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance December 31, 2001</b>
ASSETS - Cash	<u>\$280,288</u>	<u>\$3,021,367</u>	<u>\$3,044,119</u>	<u>\$257,536</u>
LIABILITIES:				
Accounts payable	\$164,923	\$2,521,069	\$2,502,851	\$183,141
Restricted deposits	<u>115,365</u>	<u>500,298</u>	<u>541,268</u>	<u>74,395</u>
TOTAL LIABILITIES	<u>\$280,288</u>	<u>\$3,021,367</u>	<u>\$3,044,119</u>	<u>\$257,536</u>

**AGENCY FUNDS  
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
FOR THE YEAR ENDED DECEMBER 31, 2001 (Continued)**

	<b>Xenia Municipal Court Civil and Small Claims</b>			
	<b>Balance January 1, 2001</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance December 31, 2001</b>
ASSETS - Cash	<u>\$31,915</u>	<u>\$479,937</u>	<u>\$499,196</u>	<u>\$12,656</u>
LIABILITIES:				
Accounts payable	\$8,703	\$474,819	\$473,950	\$9,572
Restricted deposits	<u>23,212</u>	<u>5,118</u>	<u>25,246</u>	<u>3,084</u>
TOTAL LIABILITIES	<u>\$31,915</u>	<u>\$479,937</u>	<u>\$499,196</u>	<u>\$12,656</u>

**AGENCY FUNDS  
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
 FOR THE YEAR ENDED DECEMBER 31, 2001 (Continued)**

	Imprest Cash			Balance December 31, 2001
	Balance January 1, 2001	Additions	Deletions	
ASSETS - Cash	<u>\$1,170</u>	<u>\$30</u>	<u>\$</u>	<u>\$1,200</u>
LIABILITIES - Restricted deposits	<u>\$1,170</u>	<u>\$30</u>	<u>\$</u>	<u>\$1,200</u>

**AGENCY FUNDS  
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
FOR THE YEAR ENDED DECEMBER 31, 2001 (Concluded)**

	<b>Totals</b>			<b>Balance December 31, 2001</b>
	<b>Balance January 1, 2001</b>	<b>Additions</b>	<b>Deletions</b>	
<b>ASSETS:</b>				
Cash	\$313,373	\$3,501,334	\$3,543,315	\$271,392
	<u>\$313,373</u>	<u>\$3,501,334</u>	<u>\$3,543,315</u>	<u>\$271,392</u>
<b>LIABILITIES:</b>				
Accounts payable	\$173,626	\$2,995,888	\$2,976,801	\$192,713
Restricted deposits	139,747	505,446	566,514	78,679
<b>TOTAL LIABILITIES</b>	<u>\$313,373</u>	<u>\$3,501,334</u>	<u>\$3,543,315</u>	<u>\$271,392</u>



## **GENERAL FIXED ASSETS ACCOUNT GROUP**

**This account group is used to account for fixed assets not used in proprietary fund operations.**

**COMPARATIVE SCHEDULES OF GENERAL FIXED ASSETS BY SOURCE  
DECEMBER 31, 2001 WITH COMPARATIVE AMOUNTS FOR DECEMBER 31, 2000**

	<b>2001</b>	<b>2000</b>
GENERAL FIXED ASSETS:		
Land and land improvements	\$4,011,495	\$4,022,094
Buildings and improvements	3,076,225	3,155,733
Machinery and equipment	<u>2,387,556</u>	<u>2,150,496</u>
Total general fixed assets	9,475,276	9,328,323
Construction in progress	<u>232,140</u>	<u>11,448</u>
NET GENERAL FIXED ASSETS	<u><u>\$9,707,416</u></u>	<u><u>\$9,339,771</u></u>
INVESTMENT IN GENERAL FIXED ASSETS BY SOURCE:		
Capital Projects Funds:		
Various revenue sources - (Pre-1983 assets)	\$4,380,538	\$4,392,380
General revenues	4,954,363	4,810,815
General fund		
Special revenue funds	<u>140,375</u>	<u>125,128</u>
Total general fixed assets	9,475,276	9,328,323
Construction in progress	<u>232,140</u>	<u>11,448</u>
NET INVESTMENT IN GENERAL FIXED ASSETS BY SOURCE	<u><u>\$9,707,416</u></u>	<u><u>\$9,339,771</u></u>

**SCHEDULE OF GENERAL FIXED ASSETS BY FUNCTION AND ACTIVITY  
DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2000**

Function and Activity	Land and Land Improvements	Buildings	Machinery and Equipment	Totals	
				2001	2000
GENERAL GOVERNMENT:					
Municipal court	\$	\$9,085	\$371,472	\$380,557	\$310,263
Law Council			5,273	5,273	5,273
City manager			32,599	32,599	4,724
Human resources			4,048	4,048	2,845
Finance			21,315	21,315	21,315
Income tax			20,484	20,484	20,484
Municipal building and general services	102,580	2,525,521	33,469	2,661,570	2,661,570
Data processing			705,971	705,971	644,679
Clerk			6,435	6,435	6,835
Victim-witness			17,512	17,512	12,709
Total general government	102,580	2,534,606	1,218,578	3,855,764	3,690,697
PUBLIC SAFETY:					
Police		26,106	1,584,974	1,611,080	1,402,027
Fire	78,238	221,877	2,095,204	2,395,319	2,123,111
Construction inspection			9,550	9,550	15,050
Engineering			54,773	54,773	45,323
Total public safety	78,238	247,983	3,744,501	4,070,722	3,585,511
CITY WIDE:					
Health			15,666	15,666	47,524
Highways and streets	70,435	104,799	576,800	752,034	772,597
Community development	2,594,565	510,169	12,577	3,117,311	3,105,313
Recreation	1,230,711	800,553	413,249	2,444,513	2,445,201
Utility billing			1,077	1,077	1,077
Water service			4,120	4,120	4,120
Sewer service			15,346	15,346	15,346
Sanitation service	236,890		558	237,448	237,549
Garage	108,898	342,052	19,915	470,865	433,901
Total city wide	4,241,499	1,757,573	1,059,308	7,058,380	7,062,628
TOTAL GENERAL FIXED ASSETS	4,422,317	4,540,162	6,022,387	14,984,866	14,338,836
LESS ACCUMULATED DEPRECIATION	410,822	1,463,937	3,634,831	5,509,590	5,010,513
NET GENERAL FIXED ASSETS	<u>\$4,011,495</u>	<u>\$3,076,225</u>	<u>\$2,387,556</u>	9,475,276	9,328,323
CONSTRUCTION IN PROGRESS				232,140	11,448
TOTAL GENERAL FIXED ASSETS				<u>\$9,707,416</u>	<u>\$9,339,771</u>

**SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS BY FUNCTION AND ACTIVITY  
FOR THE YEAR ENDED DECEMBER 31, 2001 WITH COMPARATIVE TOTALS FOR THE  
YEAR ENDED DECEMBER 31, 2000**

Function and Activity	General			General	
	Fixed Assets January 1, 2001	Additions	Deductions	Fixed Assets December 31, 2001	2000
<b>GENERAL GOVERNMENT:</b>					
Municipal court	\$310,263	\$70,294		\$380,557	\$310,263
Law Council	5,273			5,273	5,273
City manager	4,724	27,875		32,599	4,724
Human resources	2,845	1,203		4,048	2,845
Finance	21,315			21,315	21,315
Income tax	20,484			20,484	20,484
Municipal building and general services	2,661,570			2,661,570	2,661,570
Data processing	644,679	61,292		705,971	644,679
Clerk	6,835		400	6,435	6,835
Victim-witness	12,709	4,803		17,512	12,709
Total general government	<u>3,690,697</u>	<u>165,467</u>	<u>400</u>	<u>3,855,764</u>	<u>3,690,697</u>
<b>PUBLIC SAFETY:</b>					
Police	1,402,027	326,429	117,376	1,611,080	1,402,027
Fire	2,123,111	273,796	1,588	2,395,319	2,123,111
Construction inspection	15,050		5,500	9,550	15,050
Engineering	45,323	9,450		54,773	45,323
Total public safety	<u>3,585,511</u>	<u>609,675</u>	<u>124,464</u>	<u>4,070,722</u>	<u>3,585,511</u>
<b>CITY WIDE:</b>					
Health	47,524	1,960	33,818	15,666	47,524
Highways and streets	772,597	3,990	24,553	752,034	772,597
Community development	3,105,313	11,998		3,117,311	3,105,313
Recreation	2,445,201	19,772	20,460	2,444,513	2,445,201
Utility billing	1,077			1,077	1,077
Water service	4,120			4,120	4,120
Sewer service	15,346			15,346	15,346
Sanitation service	237,549		101	237,448	237,549
Garage	433,901	36,964		470,865	433,901
Total city wide	<u>7,062,628</u>	<u>74,684</u>	<u>78,932</u>	<u>7,058,380</u>	<u>7,062,628</u>
TOTAL GENERAL FIXED ASSETS	14,338,836	849,826	203,796	14,984,866	14,338,836
LESS ACCUMULATED DEPRECIATION	<u>5,010,513</u>	<u>667,349</u>	<u>168,272</u>	<u>5,509,590</u>	<u>5,010,513</u>
NET GENERAL FIXED ASSETS	9,328,323	182,477	35,524	9,475,276	9,328,323
CONSTRUCTION IN PROGRESS	<u>11,448</u>	<u>220,692</u>		<u>232,140</u>	<u>11,448</u>
TOTAL GENERAL FIXED ASSETS	<u>\$9,339,771</u>	<u>\$403,169</u>	<u>\$35,524</u>	<u>\$9,707,416</u>	<u>\$9,339,771</u>

**STATISTICAL SECTION**



GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION (1)  
LAST TEN FISCAL YEARS

Fiscal Year	General Government	Public Safety	Highways and Streets	Community Development
1992	\$ 1,693,137	\$ 5,423,013	\$ 1,045,759	\$ 172,586
1993	1,863,523	6,034,398	1,108,020	180,661
1994	1,953,791	6,585,327	1,106,033	183,406
1995	2,078,148	6,804,542	1,317,773	195,006
1996	2,138,386	7,113,784	1,232,011	192,807
1997	2,503,314	7,434,467	1,331,473	214,769
1998	2,950,717	7,716,929	1,258,925	236,427
1999	3,223,308	8,010,586	1,401,753	250,153
2000	2,547,063	9,060,993	1,599,974	263,724
2001	2,661,868	8,921,217	1,418,896	277,850

Fiscal Year	Health	Recreation	Debt Service	Total
1992	\$ 138,873	\$ 204,629	\$ -	\$ 8,677,997
1993	156,744	220,576		9,563,922
1994	170,552	258,980		10,258,089
1995	173,037	282,337		10,850,843
1996	197,387	303,885		11,178,260
1997	229,193	368,200		12,081,416
1998	246,708	482,746		12,892,452
1999	242,556	496,365		13,624,721
2000	204,019	500,880	38,484	14,215,137
2001	66,533	500,504	116,028	13,962,896

Source: City of Xenia, Department of Finance

(1) Includes General, Special Revenue Funds, and Debt Service Funds  
Excludes Capital Outlay in the Special Revenue Funds

GENERAL GOVERNMENTAL REVENUES BY SOURCE (1)  
 LAST TEN FISCAL YEARS

Fiscal Year	Municipal Income Taxes	Other Local Taxes	State Shared Taxes and Permits	Inter-Government Aid, Grants	Charges for Services
1992	\$ 5,313,049	\$ 1,337,490	\$ 1,606,573	\$ -	\$ 32,573
1993	5,323,211	1,267,425	1,900,829	-	46,857
1994	5,831,783	1,314,588	1,759,448	71,417	79,178
1995	5,876,212	1,408,353	2,088,425	132,672	89,325
1996	6,158,719	1,407,030	2,025,806	163,724	133,607
1997	6,279,892	1,477,634	2,102,917	154,652	130,799
1998	6,830,404	1,501,540	2,458,522	234,893	86,819
1999	7,231,209	1,546,600	2,756,090	264,702	88,129
2000	7,306,394	1,604,470	2,557,075	584,346	67,904
2001	7,940,618	1,589,303	3,166,475	226,320	59,878

Fiscal Year	Fines, Costs Forfeitures Licenses and Permits	Miscellaneous Receipts and Reimbursements	Special Assessments	Total
1992	\$ 687,586	\$ 667,929	\$ 6,058	\$ 9,651,258
1993	694,763	901,724	1,255	10,136,064
1994	761,234	1,205,522	7,042	11,030,212
1995	775,172	1,289,813	3,429	11,663,401
1996	842,133	1,171,237	2,690	11,904,946
1997	910,933	1,093,171	3,904	12,153,902
1998	1,153,264	928,731	5,628	13,199,801
1999	1,314,091	917,626	10,281	14,128,728
2000	1,369,565	1,118,241	9,100	14,617,095
2001	1,269,927	1,017,807	28,498	15,298,826

Source: City of Xenia, Department of Finance

(1) Includes General, Special Revenue Funds, and Debt Service Funds



PROPERTY TAXES LEVIED AND COLLECTED  
LAST TEN FISCAL YEARS

Tax Year	Collection Year	Total Tax Levy	Current Tax Collections	Percentage of Current Taxes Collected	Delinquent Tax Collections
1991	1992	\$ 1,216,150	\$ 1,099,294	90.4	\$ 33,236
1992	1993	1,122,719	1,021,587	91.0	31,660
1993	1994	1,183,015	1,102,564	93.2	43,381
1994	1995	1,443,609	1,193,262	82.7	31,474
1995	1996	1,329,901	1,198,927	90.2	43,974
1996	1997	1,437,317	1,278,854	89.0	40,533
1997	1998	1,404,805	1,331,963	94.8	48,733
1998	1999	1,471,900	1,388,239	94.3	42,923
1999	2000	1,577,005	1,394,597	88.4	52,437
2000	2001	1,607,373	1,391,518	86.6	76,718

Fiscal Year	Total Tax Collections	Total Collections as Percentage of Total Tax Levied	Outstanding Delinquent Taxes	Outstanding Delinquent Taxes as Percentage of Total Tax Levied
1991	\$ 1,132,530	93.1	\$ 40,925	3.4
1992	1,053,247	93.8	67,419	6.0
1993	1,145,945	96.9	59,215	5.0
1994	1,224,736	84.8	73,018	5.0
1995	1,242,901	93.5	72,992	5.5
1996	1,319,387	91.8	93,865	6.5
1997	1,380,696	98.3	76,896	5.5
1998	1,431,162	97.2	110,458	7.5
1999	1,447,034	91.8	143,314	9.1
2000	1,468,236	91.3	156,720	9.8

Source: Greene County Auditor's Office

ASSESSED VALUE AND CURRENT MARKET VALUE OF ALL TAXABLE PROPERTY  
LAST TEN FISCAL YEARS

Fiscal Year	Collection Year	Real Property Values		Personal Property Values		Total Values		Ratio of Total Assessed Value to total Market Value
		Assessed	Current Market	Assessed	Current Market	Assessed	Current Market	
1991	1992	\$ 183,567,810	\$ 524,479,458	\$ 40,852,794	\$ 145,017,867	\$ 224,420,604	\$ 669,497,325	35
1992	1993	184,544,130	527,268,942	41,921,862	153,032,865	226,465,992	680,301,807	35
1993 (2)	1994	190,263,890	543,611,114	31,706,236	111,113,298	221,970,126	654,724,412	35
1994	1995	192,490,740	549,973,543	33,723,811	118,742,901	226,214,551	668,716,444	35
1995	1996	197,569,440	564,484,114	38,947,655	155,790,620	236,517,095	720,274,734	35
1996 (1)	1997	227,387,020	649,677,200	35,202,090	126,458,645	262,589,110	776,135,845	35
1997	1998	232,033,230	662,952,086	44,264,461	161,873,307	276,297,691	824,825,393	35
1998	1999	237,199,760	677,713,600	45,616,390	166,198,566	282,816,150	843,912,166	35
1999 (2)	2000	254,762,850	726,195,886	45,259,251	164,683,758	299,427,811	890,879,644	35
2000	2001	255,754,560	730,727,314	45,870,809	169,458,436	301,625,369	900,185,750	34

Source: Greene County Auditors' Office

(1) Real property values were revalued as of January 1 as part of the six-year revaluation process.

(2) Real property values were updated at January 1 as part of the triennial update process.

(3) A portion of the personal property tax is collected in the same year as the tax year.

PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS  
 (PER \$1,000 OF ASSESSED VALUE)  
 LAST TEN FISCAL YEARS

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Tax Year	Collection Year	General Fund	Debt Service Fund	Total	School (1) District	Health District	County	Total
1991	1992	6.60		6.60	40.10	0.30	8.78	55.78
1992	1993	6.60		6.60	44.55	0.30	8.78	60.23
1993	1994	6.70		6.70	44.55	0.30	8.78	60.33
1994	1995	6.70		6.70	44.25	0.30	8.78	60.03
1995	1996	6.70		6.70	43.85	0.30	8.78	59.63
1996	1997	6.70		6.70	42.95	0.30	8.78	58.73
1997	1998	6.70		6.70	42.75	0.30	8.78	58.53
1998	1999	6.70		6.70	42.55	0.30	8.78	58.33
1999	2000	6.70		6.70	42.15	0.30	9.08	58.23
2000	2001	6.30	0.40	6.70	41.95	0.30	10.33	59.28

Source: Greene County Auditor's Office

(1) School District includes the Xenia Community School District and the Greene County Career Center.

SPECIAL ASSESSMENT BILLINGS AND COLLECTIONS  
 LAST TEN FISCAL YEARS

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Fiscal Year	Assessments Billed	Assessments Collected	Ratios of Collections to Amount Billed	Total Outstanding Assessments
1992	\$ 160,318	\$ 33,348	20.80	\$ 126,970
1993	138,433	30,031	21.69	108,402
1994	90,394	29,752	32.91	60,642
1995	59,948	16,849	26.03	43,099
1996	62,285	13,533	21.73	48,752
1997	76,788	26,433	34.42	50,355
1998	68,113	12,151	17.84	55,962
1999	72,562	14,708	20.27	57,854
2000	107,634	9,318	8.60	98,316
2001	127,074	28,571	22.48	98,503

Source: Greene County Auditor's Office

RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE  
AND NET BONDED DEBT PER CAPITA  
LAST TEN FISCAL YEARS

Fiscal Year	Population	Assessed Value	Gross Bonded Debt (1)
1992	24,836	\$ 224,420,604	\$ -
1993	24,836	226,465,992	
1994	24,836	221,970,126	
1995	24,836	226,214,551	
1996	24,836	236,517,095	
1997	24,836	262,589,110	
1998	24,836	276,297,691	
1999	24,836	282,816,150	
2000	24,164	299,427,811	1,400,000
2001	24,164	301,625,369	1,360,000

Fiscal Year	Debt Payable From Enterprise Revenues	Net Bonded Debt	Ratio of Net Bonded Debt To Assessed Value	Net Bonded Debt per Capita
1992	\$	\$		\$
1993				
1994				
1995				
1996				
1997				
1998				
1999				
2000		1,400,000	0.47%	57.94
2001		1,360,000	0.45%	56.28

Source: City of Xenia, Department of Finance

(1) Includes all long-term general obligation debt and bond anticipation notes

COMPUTATION OF LEGAL DEBT MARGIN  
DECEMBER 31, 2001

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TOTAL ASSESSED VALUE	<u>\$ 301,625,369</u>
OVERALL DEBT LIMITATION - 10-1/2% of assessed valuation	<u>\$ 31,670,664</u>
TOTAL BONDED DEBT	<u>\$ 1,360,000</u>
TOTAL AMOUNT OF DEBT APPLICABLE TO DEBT LIMIT	<u>\$ 1,360,000</u>
LEGAL DEBT MARGIN WITHIN 10-1/2% LIMITATION	<u>\$ 30,310,664</u>
UNVOTED DEBT LIMITATION - 5-1/2% of assessed valuation	<u>\$ 16,589,395</u>
TOTAL BONDED DEBT	<u>\$ 1,360,000</u>
TOTAL AMOUNT OF DEBT APPLICABLE TO DEBT LIMIT	<u>\$ 1,360,000</u>
LEGAL DEBT MARGIN WITHIN 5-1/2 % LIMITATION	<u>\$ 15,229,395</u>

Source: City of Xenia, Department of Finance

COMPUTATION OF OVERLAPPING DEBT  
DECEMBER 31, 2001

Jurisdiction	Net Outstanding Debt (1)	Percentage Applicable to City of Xenia, Ohio (2)	Amount Applicable to City of Xenia, Ohio
GREENE COUNTY	\$ 16,512,004	11.01%	\$ 1,817,972
XENIA COMMUNITY SCHOOL DISTRICT	1,705,000	61.30%	1,045,165
GREENE COUNTY CAREER CENTER	742,564	11.08%	82,276
GREENE COUNTY HEALTH DISTRICT	557,323	11.32%	<u>63,089</u>
TOTAL			<u>\$ 3,008,502</u>

## Sources:

- (1) Appropriate Jurisdiction  
(2) Greene County Auditor's Office

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR  
GENERAL BONDED DEBT TO TOTAL GENERAL EXPENDITURES  
LAST TEN YEARS

Fiscal Year	Principal (1)	Interest (1)	Total Debt Service (1)	Total General Expenditures (2)	Ratio of Debt Service To Total General Expenditures
1992	\$ 100,000	\$ 5,000	\$ 105,000	\$ 8,677,997	1.21
1993				9,563,922	
1994				10,258,089	
1995				10,850,843	
1996				11,178,260	
1997				12,081,416	
1998				12,892,452	
1999				13,624,721	
2000		38,484	38,484	14,215,137	0.27
2001	40,000	76,028	116,028	13,962,896	0.83

Source: City of Xenia, Department of Finance

(1) Includes principal and interest paid on all long-term general obligation debt and bond anticipation notes

(2) General, Special Revenue and Debt Service Funds.

Excludes Capital Outlay in the Special Revenue Funds



COVERAGE - SEWER DEBT  
LAST TEN FISCAL YEARS

Fiscal Year	Gross Revenue (1)	Direct Operating Expense (2)	Net Revenue Available for Debt Service	
1992	\$ 1,873,661	\$ 1,829,340	\$ 44,321	
1993	2,130,229	1,843,952	286,277	
1994	2,242,910	1,958,808	284,102	
1995	2,451,963	2,053,604	398,359	
1996	2,540,382	2,260,671	279,711	
1997	2,560,164	2,174,815	385,349	
1998	2,465,885	2,237,721	228,164	
1999	2,443,731	2,417,190	26,541	
2000	3,320,937	2,759,441	561,496	
2001	3,165,045	3,052,458	112,587	
Fiscal Year	Debt Service Requirements (3) (4)			Coverage
	Principal	Interest	Total	
1992	\$ 55,000	\$ 181,051	\$ 236,051	0.19
1993	60,000	177,475	237,475	1.21
1994	106,715	75,588	182,303	1.56
1995	109,984	72,319	182,303	2.19
1996	113,353	68,950	182,303	1.53
1997	116,825	65,478	182,303	2.11
1998	120,403	61,900	182,303	1.25
1999	124,091	58,212	182,303	0.15
2000	63,463	27,688	91,151	6.16
2001	177,818	127,513	305,331	0.37

Source: City of Xenia, Department of Finance

(1) Less proceeds from sale of public debt (bond and notes).

(2) Excludes repair and maintenance repairs.

(3) Includes principal and interest requirements for sewer debt.

(4) From 1985-1993 there was a sewer revenue bond issue which was defeased during 1993.  
From 1994 on there was a loan.

DEMOGRAPHIC STATISTICS  
LAST TEN FISCAL YEARS

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Year	Population (1)	Per Capita Income (1)	Median Age (1)	School Enrollment (2)	Unemployment Rate (3)(4)
1992	24,836	\$ 10,906	31.5	6,178	5.4
1993	24,836	10,906	31.5	5,776	4.7
1994	24,836	10,906	31.5	5,680	3.5
1995	24,836	10,906	31.5	5,600	3.8
1996	24,836	10,906	31.5	5,546	3.8
1997	24,836	10,906	31.5	5,425	3.5
1998	24,836	10,906	31.5	5,390	3.0
1999	24,836	10,906	31.5	5,324	3.8
2000	24,164	10,906	34.5	5,221	3.4
2001	24,164	16,481	34.5	5,141	3.4

## Sources:

- (1) Bureau of Census and Statistics
- (2) Xenia City School District
- (3) Unemployment rate expressed as a percentage

CONSTRUCTION AND PROPERTY VALUES  
LAST TEN FISCAL YEARS

Fiscal Year	Commercial Construction (1)		Residential Construction (1)		Assessed Property Value (2)				
	Number of Units	Value	Number of Units	Value	Agricultural	Residential	Commercial	Industrial	Public Utility-Real
1992	6	\$ 1,493,000	17	\$ 1,144,000	\$ 658,470	\$ 140,357,340	\$ 35,513,820	\$ 6,944,760	\$ 93,420
1993	8	995,400	35	2,617,590	748,950	141,219,260	34,474,590	8,014,720	76,610
1994	12	8,502,516	57	4,600,000	731,240	147,391,550	33,907,980	8,176,300	56,820
1995	13	2,773,000	79	7,305,200	674,770	148,664,750	33,633,390	9,459,980	57,850
1996	12	2,496,000	92	9,086,042	794,010	151,901,540	35,361,820	9,460,710	51,360
1997	13	5,709,750	100	10,064,210	862,120	176,783,670	39,756,080	9,908,210	76,940
1998	13	13,109,046	67	6,936,699	680,950	181,086,510	40,087,810	10,100,420	77,540
1999	3	7,825,500	79	8,480,533	1,051,770	185,488,480	40,479,090	10,112,920	67,500
2000					5,179,960	197,739,750	41,778,130	9,996,080	68,930
2001	15	4,319,707	128	14,917,928	4,555,550	199,208,910	41,801,090	10,120,080	68,930

Source: City of Xenia, Department of Finance

(1) Greene County Building Inspection

(2) Greene County Auditor's Office

NOTE: Information regarding bank deposits is not available.

Information regarding commercial and residential construction for the year 2000 is not available.

PRINCIPAL TAXPAYERS  
DECEMBER 31, 2001

Taxpayer	Type of Business	Assessed Valuation	Percentage of Total Assessed Valuation
Supervalu Holdings, Inc.	Grocery warehouse	\$ 11,724,040	3.89%
Dayton Power & Light	Gas & Electric Utility	6,158,280	2.04%
Ohio Bell	Telephone Utility	4,084,180	1.35%
Twist, Inc.	Manufacturing	2,558,390	0.85%
Walmart Stores, Inc.	Retail	2,457,140	0.81%
Key Chrysler Plymouth, Inc.	Automotive Sales	2,125,130	0.70%
Developers Diversified Realtors	Property Management	1,782,280	0.59%
Arbar Corporation	Manufacturing	1,704,220	0.57%
Meditrust Acquisition Corporation	Acquisition	1,703,030	0.56%
Cil Isotope Separations, Inc.	Manufacturing	1,295,270	0.43%
Total		<u>\$ 35,591,960</u>	<u>11.79%</u>

Source: Greene County Auditor's Office

SUMMARY OF INSURANCE COVERAGE  
DECEMBER 31, 2001

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*Ohio Government Risk Management Plan* (Swartzel Affiliated Insurance Service): General liability limit is \$5,000,000 each occurrence with \$7,000,000 aggregate. Employers liability coverage (Ohio Stop Gap) is \$5,000,000 bodily injury by accident or disease with a \$5,000,000 bodily injury by accident aggregate. Employee benefits liability coverage is the municipal errors and omissions liability endorsement. Law enforcement officers liability coverage is \$5,000,000 each wrongful act, \$7,000,000 aggregate with a \$10,000 deductible. Public Officials liability coverage is \$5,000,000 each wrongful act, \$7,000,000 aggregate with a \$5,000 deductible. This Plan also has automobile coverage with bodily injury liability, uninsured motorist insurance and medical payments. There is property coverage; an inland marine provision for \$2,049,452 with a \$10,000 limit on fire equipment (any one item \$5,000 or less) and \$35,000 limit on other items (any one item \$5,000 or less) with a \$1,000 deductible; electronic equipment/media coverage with a \$1,000 deductible; crime coverage; and equipment breakdown coverage for boilers or other pressurized vessels.

MISCELLANEOUS STATISTICS  
DECEMBER 31, 2001

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Date of Incorporation	1817; became City in 1834
Form of government	Council/Manager
Area	12 square miles
Miles of streets	115
Number of street lights (non-special assessment)	1,753
Fire protection:	
Number of stations	2
Number of firefighters and officers	44
Police protection:	
Number of stations (plus 2 sub-stations)	1
Number of police officers	47
Education (Elementary only):	
Attendance centers	7
Number of classrooms	141
Number of teachers	211
Number of students	2,919
Municipal Water Department:	
Number of consumers	10,081
Average daily Consumption	3.4 million gallons per day (mgd)
Water plant capacity	8.0 mgd
Miles of water mains	141 miles
Sanitary Sewer Department:	
Number of consumers	9,940
Average daily Consumption	4.4 million gallons per day (mgd)
Sewer plant capacity	7.6 mgd
Miles of sewer mains	146 miles
Recreation and culture:	
Parks	11 with 122 acres
Libraries	1
Number of volumes	593,000
Employees:	
Classified service	196
Exempt	38
Web address	<a href="http://www.ci.xenia.oh.us">www.ci.xenia.oh.us</a>



STATE OF OHIO  
OFFICE OF THE AUDITOR  

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JIM PETRO, AUDITOR OF STATE

88 East Broad Street  
P.O. Box 1140  
Columbus, Ohio 43216-1140  
Telephone 614-466-4514  
800-282-0370  
Facsimile 614-466-4490

**CITY OF XENIA**

**GREENE COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
AUGUST 6, 2002**